



Mount Joy Borough
Administration & Finance Committee Meeting
September 25, 2025, at 6:30 pm

1. Call to Order
2. Roll call – Youngerman, Hall, Kark
3. Executive Session – There were no Committee Executive Sessions held outside of a public meeting between August 28, 2025, and September 25, 2025.
4. Consider a motion to approve the Agenda for September 25, 2025, Administration and Finance Committee meeting.
5. Public Input Period - Comments of Any Borough Resident or Borough Property Owner (3 Minute Limit).
6. Approval of the Minutes of August 28, 2025, Administration & Finance Committee meetings.
7. Administration, Budget, and Finance
 - A. Manager's Report
 - B. PLGIT Monthly Report
 - C. Request for Financial Assistance – dumpster at 1090 W. Main St for 7/14/25 flooding event.
 - D. Consider a motion to move to full Council, that the Borough will sign the liability certificate for the Mount Joy Church of God for the Winter Fest.
 - E. Consider a motion to move to full council request from Borough Authority to amend Stormwater Management Agreement and Declaration of Easement signed by the Borough February 7, 2017, and recorded February 10, 2017.
 - F. Discussion – Main Street Properties owned by the Borough.
 - G. Acknowledge receipt of Non-Uniform Pension & Police Pension Minimum Municipal Obligation (MMO)
 - H. Consider a motion to move to full Council, adoption of Resolution 2025-15, a resolution supporting small investment area planning
 - I. Budget
 - a. End of Year Expenses report.
 - b. Pay raise percentage base rate for non-uniform pay raise.
 - J. Discussion regarding BMP 125 (Borough)
 - K. Discussion regarding BMP 107 (Melhorn)
 - L. Discussion with possible motion regarding Borough Staff attending meetings.
8. New Municipal Services Building –
 - A. Updates – Completion date is March 22, 2026. – On Schedule.
 - B. Change Orders
 - i. Change Order GC 9 – Sink Hole Remediation at Sewer Line at Orchard Rd & Church Street
 - ii. There are no change orders for Committee to move to full Council to approve.
 - C. Discussion of wall plaque
9. Codes, Zoning, and Stormwater
 - A. Land Development, Zoning, Codes & Stormwater Administrator Report
 - B. Discussion regarding Short Term Rentals that were in operation prior to ordinance being enacted.
 - C. Consider a motion to move to full Council, the appointment of James N. Boudier as an alternate to the Zoning Hearing Board
10. Community & Economic Development Coordinator
 - A. Community & Economic Development Report
 - B. Grants
 - i. Updates on previously applied for grants.

11. Public Input Period - Comments of Any Borough Resident or Borough Property Owner (3 Minute Limit).
12. Executive Session –. As required.
13. Any Other Matter to Come Before the Committee.
 - A. Reminder that the Appointment of Dominic Castaldi to the Zoning Hearing Board will appear on Council's October Agenda.
 - B. Draft of Meeting Dates for 2026 distributed for review.

NEXT ADMINISTRATION AND FINANCE COMMITTEE MEETING – Thursday October 23, 2025, at 6:30 PM in Council Chambers.

Draft