



Mount Joy Borough Council
Administration & Finance Committee Meeting Minutes
September 24, 2020

Members present: Chairman Youngerman, Councilor Hall, and Councilor Reese.

Others present: Borough Manager Casey Kraus, Stacie Gibbs, Dave Salley, Dennis Nissley, Mayor Bradley, Joshua Deering, Kevin Hall, Rob Lutz, Jr., Deb Anderson, and Dan Sirdoreus.

Chairman Youngerman called the meeting to order at 6:37 PM.

Executive Sessions: Youngerman announced there was an Executive Session held on August 27, 2020, for personnel matters. No decision was made.

On a **MOTION** by Reese, seconded by Hall, to approve the September 24, 2020 agenda. An **AMENDMENT** by Youngerman, seconded by Reese, to insert Principle Financial under Administrative, Budget, and Finance along with R.J. Hall. *Main motion as amended carries unanimously.*

Public Input Period:

None

On a **MOTION** by Hall, seconded by Reese, to approve the Minutes from the August 23, 2020 meeting. *Motion carries unanimously.*

Administration, Budget, and Finance:

Representatives of R.J. Hall and Principal Financial Group provided up-to-date information on the uniform and non-uniform pension plans.

On the topics of the Ordinance pertaining to the Borough Manager and the Manager's job description, Hall suggested that all Council members email their thoughts on any changes to Casey Kraus before the October Administrative & Finance Committee meeting so that they may be discussed at that time. Reese suggested waiting to advertise until after the budget season. Hall also feels they should wait until the Ordinance and Job description has been reviewed and changes made if any. Youngerman said he is okay with holding off until then, but stated he wants to keep moving along after that.

Youngerman led a discussion pertaining to salaries and the upcoming budget.

Manager's Report:

Kraus provided a written report.

Land Development, Zoning & Codes:

Codes Report was provided in writing. Gibbs informed the Committee that settlement on the property located at 240 W Main Street is expected to take place by the end of this year with construction/renovations starting in May of 2021.

Grant Updates:

Salley gave the Committee an update on the NFWF grant that was awarded in 2019 for erosion matting and seeding for Rotary Park. Salley said he just received the grant agreement and he plans on a Spring 2021 start date.

Project Updates:

Nissley said piping and inlet boxes around the New Haven Street intersection is completed. They need to finish the base paving in that area and then the final paving. Nissley said he has been trying to get an updated schedule.

Public Input Period:

Dave Salley suggested adding the wording he/she in the Borough Manager Ordinance.

Any Other Matters to Come Before Committee:

The Lakes sidewalks dedication. Gibbs stated there are three lots that do not have sidewalks finished. The Mayor voiced his thoughts and concerns on this subject. Hall said he would feel comfortable with holding financial security to make sure the sidewalks get completed. However, he feels there should be a deadline to have the sidewalks completed even if the lots are not developed. Kraus suggested a written agreement between the Borough and the Developer that Developer hereby agrees that if these lots are not sold by this date(certain date) in order to make this development complete and not have sidewalks complete that they will in fact put the sidewalks in even if the houses are not sold. Gibbs said she will go back and discuss that with the Developer.

Executive Session:

None

Adjournment: On a **MOTION** by Hall, seconded by Reese, the meeting was adjourned at 9:09 pm. *Motion carries unanimously.*



Submitted by Charles Kraus, III, Interim Borough Manager/Secretary