



Mount Joy Borough Council
Administration & Finance Committee Meeting Minutes
September 26, 2019

Members present: Chairman Youngerman, Councilor Reese. Councilor Feuerstacke (absent).

Others present: Borough Manager Samuel Sulkosky and Josh Deering.

Chairman Youngerman called the meeting to order at 6:48 PM.

1. Executive Session: Executive sessions were held on August 22, 2019 for real estate issues; September 5, 2019 and September 12, 2019 for personnel issues. No decisions were made.

On a motion by Reese, seconded by Youngerman to approve the September 26, 2019 agenda. *Motion carries.*

Public Input Period:

On a motion by Reese, seconded by Youngerman, to approve the minutes from the August 22, 2019 meeting. *Motion carries.*

Administration, Budget, and Finance:

Sulkosky reviewed Refuse Contract Bids with the Committee. The lowest base bid was \$122.90 from GFL, formerly Lebanon farms and Waste Industries. Sulkosky explained the Alternate 1 option as recommended by LCSWMA. As of January 1, 2020, the newly reapportioned wards will be followed by the Refuse Hauler. Those in new wards will have their pickup day changed. This is an increase of about 8% from the current year. On a motion by Reese, seconded by Youngerman to recommend the GFL bid of \$122.80 to full Council.

The Committee reviewed the 2020 Minimum Municipal Obligation (MMO) for the uniformed and non-uniform pension plans. Sulkosky stated per Act 205 of 1984 that Council is to be notified of the MMO by the last business day of September 28, 2019. The Manager did notify the entire Council via email before September 28, 2019. The police and non-uniform 2020 obligation will be \$190,448 and \$124,682 respectfully. The MMO increased by approximately \$45,000 from 2019.

The Committee discussed the Meeting Packet Policy as written by Solicitor Cleary. The policy states that committee, board and Council packets may not be a public document. Any request from the public shall be referred to the Borough's Right to Know Officer. On a motion by Reese, seconded by Youngerman to refer to full Council.

The Committee discussed the vacant Labor Attorney position and reviewed the engagement agreement from Campbell Durant. On a motion by Reese, seconded by Youngerman to recommend engagement agreement to full Council. Sulkosky noted that he personally contacted all the laws firms under consideration.

Manager's Report:

1. The Committee review the PLGI reports and recent transactions.
2. Marietta Avenue Project information is on the Borough's website.

3. Sulkosky discussed Governor's Capital Budget projects that the manager submitted the Borough Building Expansion Project and the Recreational Facility. The Gerberich Payne Building is still be developed by Gatesburg Road Development who will be submitting to the PHFA a second financing application. Therefore, the Gerberich Payne Building was not submitted to be included in the Governor's Capital Budget. Additionally, developing housing units is not eligible to be considered under the guidelines.
4. The Make A Wish event has received approval by all municipalities involved.
5. Departmental Budget meetings are ongoing and progressing well. The Committees will be provided budget documents in October as per the budget calendar.
6. Sulkosky provided an update on Laurel Harvest Labs and their chances of getting approved on the third round of licensing applications by the PA Department of Health.
7. Sulkosky announced that the Borough was awarded a Flood Mitigation grant for \$176,022 for the Borough Basin which is an 85/15 grant. Sulkosky stated that there has been no notification concerning HMGP through PEMA. The Borough Basin was considered by HMGP as a structural project and Mount Joy was the second highest scoring structural project in the state. Sulkosky stated that he did not think we would be awarded the HMGP grant. Sulkosky reported that we were not successful in getting the Greenways, Trails and Recreation Program (GTRP) grant for walkability improvements to the Borough parks.
8. Sulkosky informed the Committee that the lifting of the 2019 paving program suspension be lifted will be on Council's next agenda on October 7, 2019. Public Works Committee has acted to refer to Council.

Land Development, Zoning & Codes:

Codes Report was provided in writing.

The Committee discussed the Austin Moran, 1080 Donegal Springs Road lot line change plan submission. On a motion by Reese, seconded by Youngerman to refer to full Council.

Grant Updates: Grant update given verbally earlier in the meeting.

Public Input Period: The Committee and Deering held a discussion on the 2020 paving projects by Marietta Avenue and Pinkerton Road.

Executive Session: The Committee went into to executive session at 7:38 pm for real estate and personnel issues and came out of executive session at 8:29 pm. No decisions were made.

Other items: The Committee discussed personnel increases including employee contributions to health insurance. The Manager reviewed with the Committee Borough Manager Ordinance Chapter 40-6(B)(3) that states the manager shall have the power to fix wages and salaries of all personnel under his supervision, within a range previously authorized by Council. Sulkosky also stated that since the Borough cannot compete with the private sector on wages, management uses the health insurance and other benefits as an employee recruiting tool. Sulkosky discussed the need to adjust the position for Jill Frey to more accurately describe her specific duties such as finance officer.

Sulkosky raised the issue that certain Councilors are not abiding by the Solicitor's letter from May 24, 2019 concerning potential or threatened litigation.

Adjournment:

On a motion by Reese, seconded by Youngerman, all in favor, the meeting was adjourned at 8:15 pm.



Submitted by Samuel Sulkosky, Borough Manager/Secretary