



**Mount Joy Borough Council**  
**Administration & Finance Committee Meeting Minutes**  
**September 27, 2018**

Members present: Chairman Youngerman, Councilor Reese, Councilor Glessner.

Others present: Borough Manager Samuel Sulkosky.

Chairman Youngerman called the meeting to order at 6:30 PM.

Chairman Youngerman announced there were no Executive Sessions. There will be an Executive Session at the end of this meeting.

On a MOTION by Reese and second by Glessner, the agenda for the September 27, 2018 meeting was approved.  
*Motion carries unanimously.*

**Public Input Period: None**

On a MOTION by Reese and second by Glessner, the minutes for the August 23, 2018 meeting was approved.  
*Motion carries unanimously.*

**Administration, Budget, and Finance:**

Mount Joy Community Foundation: Sulkosky reviewed a copy of the Community Foundation agenda and minutes for the August 20, 2018. Initial meeting involved Jeff Kenderdine of the YMCA and Todd Lindsley from Lindsley Development. Sulkosky also gave a brief overview of the September 20, 2018 MJCF meeting. Upon questioning, Sulkosky responded that the Lions Club has agreed to not actively market the property through December 31, 2018 at which time their position will be reevaluated.

Sulkosky informed the Committee that the Borough had suffered flood damage in the Borough building basement probably during the August 31, 2018 flooding event. The damage was not discovered until September 13th. The Borough received technical assistance from Millersville University Archivist, LancasterHistorical.Org and the Pennsylvania Archives office. Records were addressed on September 14<sup>th</sup> with records to be retained moved to a freezer at Krieder Foods on Sylvan Road. A resolution to destroy records will be on Council's agenda on October 1<sup>st</sup>.

After Action Review discussion occurred with the Committee. It was noted that this review is the responsibility of the Emergency Management Coordinator. Sulkosky reviewed the actions taken the day of the flood and being stranded at the Duncan Donuts, the issuance of the emergency declaration. Sulkosky informed the Committee that Rotary Park Stormwater Project was a 100% total loss due to flood damage. Sulkosky indicated that the Borough's losses will exceed \$100,000. Youngerman and Glessner stated that the After-Action Review with LEMA and PEMA was a worthwhile effort. A discussion was held on some of the issues on the Borough EMA and County EMA. The Borough's primary focus was developing an initial emergency refuse policy and getting Individual Assessment Forms completed.

A brief social media policy discussion was held concerning the policy developed by the Borough's solicitor. Sulkosky stated that there was not a need to discuss at this meeting but would suggest that everyone reviews until the next meeting in October. Sulkosky asked for suggestions from the Committee prior to the to the next meeting so they can be addressed prior to the meeting.

**Manager's Report:**

Manager Sulkosky reviewed the report with the Committee. Items covered included:

1. PLGIT interest rate up to 2.13%.

2. Marietta Ave. – Right of Way acquisition letters are being sent.
3. Jacob Street Bridge: Reimbursement Agreement has been sent to the Borough's Solicitor for review.
4. The electricity agreement has been negotiated a three-year contract with Direct Energy at \$.04593 per KWH with the old rate of \$.059 which is 22% reduction.
5. The MMO was provided to the Committee was on the police and non-uniform at \$160,925 and \$108,568 respectfully starting in November 2018.
6. LCBA Dinner has been rescheduled for October 17, 2018.
7. Met with SM Johns on the Rotary Park storm damage. The Borough through ARRO has received preliminary approval to increase the DEP grant by \$39,000. SM Johns will stabilize the site in early October 2018 with residual work such as special plantings and rock beds to be done next spring.
8. The Committee discussion was held on the Borough and Communities damage assessments. The Borough has met with LEMA, PEMA, FEMA, SBA, LCSWMA, Waste Industries, LancasterHistory.Org, Millersville University and The PA State Archives office.

#### **Land Development, Zoning & Codes:**

Councilor Glessner noted that the staff was doing a great job in dealing with the flooding issues much of which was on their own time.

Codes Report was presented in writing.

The Committee discussed the Laurel Harvest Labs extension to file their Final Subdivision and Land Development Plan through January 2, 2019. The Committee recommended to go to full Council on October 1, 2018 on a motion by Reese, seconded by Glessner, all in favor.

**Grant Update:** In manager's report.

**Public Input Period:** None

**Executive Session:** Committee went into executive session at 7:43 pm for real estate and personnel issues. The Committee came out of executive session at 9:00 pm. No decisions were made.

#### **Other items:**

Reese asked questions concerning paying bills to the Borough and the fee charged. Municipay does charge a fee paid online of \$3.00 or \$1.50 for electronic check.

A discussion was held on any interest of the Committee and Council there may be in having a locally focused After-Action Review. The Committee would take this under review.

Sulkosky gave the Committee an update on the Certified Public Manager (CPM) Program through Millersville University. Graduation will be in November 2018.

Glessner asked if the motion for Councilor Fahndrich was on the October 1, 2018 Council Agenda. Sulkosky stated that it was.

#### **Adjournment:**

On a motion by Reese, seconded by Glessner, all in favor, the meeting was adjourned at 9:13 pm.



Submitted by: Samuel Sulkosky, Borough Manager/Secretary