



Borough of Mount Joy
Public Works Committee
Meeting Minutes September 18, 2023
Meeting time: 6:30 PM

COMMITTEE MEMBERS PRESENT: Councilor Ginder, Councilor Ruschke, Councilor Haigh, Mayor Bradley via Zoom

STAFF PRESENT: Borough Manager Mark Pugliese, Public Works Director Dennis Nissley Parks Superintendent Barry Geltmacher, Public Works Crew Leader Jake Houck, Codes and Zoning Officer Duane Brady

OTHERS PRESENT: Josh Deering, Raeann Schatz, Tony & Christine Monaco, Carole Bubacz

I. APPROVAL OF SEPTEMBER 18, 2023, PUBLIC WORKS COMMITTEE MEETING AGENDA –

Approved with additional items that were added by staff prior to the meeting, in red.

II. HEARING OF ANY CITIZEN CONCERNS – Time limit of three minutes per individual.

1. Raeann Schatz asked if there is any updates on basins 107 & 125. She thanked Public Works for cutting the tall grass and said it looks nice.
2. Josh Deering asked if the water cooler can be returned to the hallway so the public can access during meetings.

III. APPROVAL OF MINUTES from the August 14, 2023, meeting – Approved as submitted, motion by Ruschke, seconded by Haigh

IV. ITEMS OF BUSINESS

1. Streets and Alley

- A. Discuss Goals/make recommendation for possible changes to curb and sidewalk ordinances and policies. – The Committee discussed the Solicitors letter, ADA guidance, and information provided by Councilor Haigh. Brady provided information regarding UCC guidelines. Disproportionate Cost and Feasibility were discussed. UCC says that the cost to comply does not need to exceed 20% of the cost of the alteration. ie; \$800,000 street project, ADA improvements do not need to exceed \$160,000. The Committee discussed how to address longitudinal slopes and cross slopes. Mayor Bradley questioned the requirement to replace asphalt driveways to make them compliant for cross slope when there are other areas of existing sidewalk that have not been required to be updated. The Committee discussed deferment of sidewalk replacement. After a long discussion, Ginder asked if Ruschke would gather information from everyone.
- B. Discuss goals/make recommendations for possible changes to downspout ordinance 232.59.E – The Committee discussed a strawman draft provided by Councilor Haigh and agreed to forward this to Council for discussion

- C. Update on resident concern about handicap ramps in Lakes development. – Pugliese reported that he had directed the Solicitor to send a letter of responsibility to the HOA regarding the non-compliant ramps.
- D. Wood Street project update – Nissley reported that LB Construction has completed concrete work for Contract 2 and a final walk-thru inspection is pending. Kinsley is scheduled to mobilize on September 25, 2023.
- E. Seal Coat project – Nissley reported that the work has been completed.
- F. Bradys Alley project – Nothing new to report
- G. 5-year Street and Alley Plan
 - 1) Planning process – Nissley reminded the Committee that staff needs clear guidance from Council on how to move forward with inspections of curbs and sidewalks.
- H. Cresco Lab sinkhole – Direction from Council is to fix the sinkhole and assess the property owner.
- I. Twisted Bine Location – The Committee discussed accessibility at this location due to outdoor tables for customers. Brady reported that he is looking into property lines and ownership.
- J. 2025 Curbs and Sidewalk inspections for 2025 projects – Nissley reported that inspections for 2025 projects on the schedule have not been done due to questions that Council had about how inspections were done in the past. Haigh asked if other streets could be moved into this project year, Nissley responded that the 5-year schedule is reviewed with the Borough Authority to be sure they have time to make any infrastructure improvements ahead of repaving projects.
- K. Discussion on reimbursement of curbs & sidewalks at 316 Pinkerton Rd. – Nissley reported that 28 feet of curb and sidewalk was removed and replaced with a ADA ramp at this project and the property owner is asking if she will be reimbursed for the curb and sidewalk that she paid for and was then removed. The Committee agreed that the property owner should be reimbursed and forwarded this request to Council.
- L. Discussion on having contractor reseed property at intersection of Terrace Ave & N. Angle St. – A request was presented from the property owner who stated that the grass that was planted by the contractor of the N. Angle St project has died and requested that the contractor be required to come back and kill the weeds and reseed the area. Nissley reported that ARRO was consulted and stated that if grass was seeded and established and then died, it is not the contractor's responsibility to reseed. The Committee agreed that the failure of the grass was due to dry weather and lack of water.
- M. Request from St. Luke's Church to use Memorial Park – The Committee agreed to allow the church to use the park and forwarded this request to Council for approval.

2. Stormwater

- A. Old Market Street/Manheim Street Drainage Swale – Per the discussion at Council meeting, staff will develop a cost estimate if borough staff completes this project.
- B. Stormwater Report – Brady provided a monthly report, he is working with Rettew to complete the annual report.
- C. Discussion of Public Education Material to fulfill MCM#1- Brady provided samples of some materials that are available from Rettew that he plans to use for public education.

3. Parks

- A. Parks Study Group – Pugliese reported that the group has been meeting, they are working on ideas for a resident survey.

- 4. Budget – Pugliese reported that staff is preparing budgets and the Committee should expect to see a draft budget in October.

5. Grants update

- A. DCNR Community Conservation Partnership Program (C2P2) Little Chiques Park Master Site Development Plan (MSDP) – Pugliese reported that an RFP is being reviewed by DCNR now and when approved will need to be sent to 5 firms for quotes.
 - B. Streambank Project – Pugliese reported that Lancaster Clean Water Partners has applied for \$1 million dollars of ARPA funds through the County for this project and if received will commit \$500 thousand more from funding the Partners have. There is also another \$1.1 million dollars pending on 2 other grant applications.
 - C. Flood Mitigation Grant for Borough basin modifications – Pugliese reported that borough staff repaired some washed out areas and some seeding to satisfy LCCD in order to close this project.
 - D. DEP 902 grant for compost equipment – Nissley reported that the final piece of equipment, a skid loader, has been received and the final Disbursement Request has been submitted to DEP.
 - E. DCED MTF grant for pedestrian safety – Pugliese reported that this project is open for bidding for the RRFB and line painting portion. The bus shelter portion is pending details that are being worked out with Southeast Transit Authority.
 - F. DCED Heritage grant – Rettew is working on the RFP for bidding.
 - G. Reserves HOA – Clean Water Implementation, Small Grant – Pugliese reported that he has not been successful with getting a third bid for the project, and will be checking with the Solicitor to see if we can move forward with 2 bids.
 - H. ARPA PA Small Water and Sewer Program Grant – nothing new to report
 - I. Connects 2040 grant – Nissley reported that an interview was completed and we are awaiting word about awards.
6. The Committee had a brief discussion about Pinkerton Rd and N. Angle St unfinished sidewalks and that this would need to be put out for bid.

V HEARING OF ANY CITIZENS CONCERNS – Time limit of three minutes per individual. –

Josh Deering asked about the Public Works concerns on the website and if that is being fixed. Nissley reported that Dave Schell is looking into it.

VI ANY OTHER MATTER TO COME BEFORE THE COMMITTEE

- 1 Haigh asked Brady to check on what the UCC considers disproportionate costs.
- 2 Haigh asked Nissley to check slope readings between 1046 – 1105 Wood St.

VII ADJOURN – Meeting adjourned at 9:10 PM