



Mount Joy Borough Administration & Finance Committee Meeting Minutes February 26, 2026, at 6:30 pm

Call to Order: Youngerman called the meeting to order at 6:30pm.

Members Present: Chairman Youngerman and Councilor Hall. Youngerman announced for the record, there is a quorum present and he expects Councilor Gruber to participate remotely. Councilor Gruber arrived via Zoom at 6:38pm.

Others Present: Borough Manager, Mark Pugliese, Codes & Zoning Officer, Brett Hamm, Community & Economic Development Coordinator, Rachel Stebbins, and Jill Frey, Assistant Borough Manager.

Executive Session: Youngerman announced there was an executive session held after the January 22, 2026, and February 26, 2026, Administration & Finance Committee meetings.

A **MOTION** was made by Hall, and a second by Youngerman, to approve the agenda for the February 26, 2026, Administration and Finance Committee meeting. A **MOTION** was made by Youngerman, and a second by Hall, to amend the motion and add to item 10D the name Councilor William Hall after the name Josh Deering. *Motion carries unanimously.* A **MOTION** was made by Hall, and a second by Youngerman, to add item 5F with two things; to acknowledge that any appointment made by Borough Council will be pursuant to Section 901 of the Borough Code, 8PA CS 101, and memorialized by Resolution 2026-09. *Motion carries unanimously.* A **MOTION** was made by Hall, and a second by Youngerman, to add item 10G, to send to full Council Resolution 2026-08, a Resolution of the Borough Council of the Borough of Mount Joy, Pa., to reduce the employee contributions to the Police Pension Plan for the years 2023, 2025, and 2026. *Motion carries unanimously.* Youngerman called for a vote on the original motion as amended. *Motion carries unanimously.*

Youngerman announced there will be interviews for individuals for the Borough Council vacancy for the Florin Ward. He said there were five candidates for the position. He said that we will have it open for public. He said it is designed to be an open process, and it is an open meeting. Interviews proceeded with Brian Mentzer Jr., Catherine Fitzhugh, Christopher Trave, Dale Shreiner, and James Yoder.

Haigh stated that he appreciates the number of people that showed an interest in the Florin Ward vacant seat and appreciates the diversity of people as well. He said they are all good candidates. Eichler agreed.

Public Input Period: There was no public input.

Approval of Minutes:

On a **MOTION** by Hall, and a second by Youngerman, approval was given for the January 22, 2026, Administration and Finance Committee meeting minutes. Hall made a correction with the spelling of Steve Hammond's name and Youngerman made a correction with the spelling of SALDO. *Motion carries unanimously with corrections.*

Community & Economic Development Coordinator:

Community & Economic Development Report: Stebbins provided and reviewed the monthly written report and answered questions.

Stebbins spoke of the AED Grant from Senator Malone's office. She said they reached out and asked if we were interested in pursuing it and we said yes. She said she believes this is a positive step in potentially getting that grant.

Stebbins announced the Mount Joy Chamber is doing a promotion in March for the eateries in Mount Joy.

Grant updates: No further updates.

Codes, Zoning, & Stormwater:

Land Development, Codes, Zoning, & Stormwater Administrator Report: Hamm provided and reviewed the monthly written report and answered questions.

On a **MOTION** by Hall, and a second by Youngerman, approval was given to move to full Council, appointing Christopher Trave to a 2-year term on the Planning Commission. *Motion carries unanimously.*

Mark reported that GM Property Solutions has a rezoning request for 401, 409, and 413 W. Main St. with a hearing scheduled for April 6, 2026.

Administration, Budget, and Finance:

Manager's Report: Pugliese provided and reviewed the monthly written report and answered any questions.

Youngerman noted that the PLGIT monthly report was provided.

Youngerman asked if Amtrak's more involved with the Borough now. Pugliese said yes and that they had a meeting two weeks ago. He said the storm caused a washout at South Barbara that is affecting the supports for the bridge. He said that will be one of the first things they tackle. He said the piping goes right down along the side of the bridge and then stops before you get to the bottom, so all it is doing is washing away. He said the plan is, if we can get easements, is to take it from the inlet box on the street and instead of going straight down over the hill, point it at an angle so that it will empty further away from the bridge. Pugliese said Amtrak is not only looking at *that* problem, but they have concerns at a couple different locations in the Borough.

Florin Hill – Update:

Youngerman asked if there is any movement on BMP 107. Pugliese said that Rettew has given us a submission with several options, but they cannot get to the 100-year storm in BMP 107. With the different options available, we could at least be able to handle a 50-year storm event, but it will not be cheap. He said it includes two underground retention basins, whether on Melhorn property, or on the Borough property. Youngerman asked who would occur the expense. Pugliese said he doesn't really know who it would fall under at this point.

On a **MOTION** by Hall, and a second by Youngerman, approval was given to move to full Council authorizing the Borough Manager and Assistant Borough Manager, as well as Councilor Josh Deering and Councilor William Hall, to attend the Annual PSAB Conference & Exhibition in Hershey, Pa. on May 31, 2026 – June 3, 2026, and to pay for and/or reimburse expenses as provided by Section 701 of the Borough Code. (NOTE: PSAB pays for all expenses for the Borough Manager as a member of the Board of Directors. *Motion carries unanimously.*

On a **MOTION** by Hall, and a second by Youngerman, approval was given to move to full Council the appointment of the Borough Manager, Mark G. Pugliese, I, as the voting delegate. On a **MOTION** by Hall, and a second by Youngerman, approval was given to amend the motion to name Josh Deering as the alternate voting delegate. *Motion carries unanimously. Vote on original motion. Motion carries unanimously.*

Discussion with possible motion of alternate meeting location for Council's March 2, 2026, meeting. Hall said the manager is planning for this, and that the meeting should move on to the next agenda item. Pugliese said he has secured Crossroads Church.

On a **MOTION** by Hall, and a second by Gruber, approval was given for Resolution 2026-08, to reduce the employee contribution to the Police Pension Plan for years 2023, 2025 and 2026. Youngerman said this is not required but is something we have done in the past. *Motion carries unanimously.*

New Municipal Services Building:

Updates – Pugliese reported substantial completion is March 22, 2026, with possible move in date of April 24th or May 1st, 2026.

Change Orders – Pugliese reported on the mechanics for the overhead garage door for the Police Department; the closet in the Manager's office where the walls are exposed and need drywalled and painted; and the 3D sign behind the Council room's stone façade, which came in at \$5,000, which was denied. Pugliese reported the total change orders to date are \$33,980.24.

On a **MOTION** by Hall, and a second by Youngerman, approval was given to move to full Council to authorize the Borough Manager to enter into a contract on behalf of the Borough with Master Telecom, LLC, for telephone equipment as outlined in Quote 256420v2, in the amount of -\$881.60 and a monthly fee of approximately \$1,340 for the new Municipal Services Building at 300 Orchard Rd. Committee members discussed the phone service cost and the possibly of reducing the number of phones. They feel there are too many phones and asked the Manager to cut out the phones for the spaces that are not currently occupied. They asked Pugliese to get a new quote. Pugliese said he can do that, but asked the motion still moves on to Council to keep the process going. *Motion carries unanimously.*

On a **MOTION** by Hall, and a second by Youngerman, approval was given to move to full Council to authorize the Borough Manager to enter into a contract on behalf of the Borough for janitorial services from City Wide Facilities Solutions in the amount of \$819.45 per month for bi-weekly cleaning of the new Municipal Services Building at 300 Orchard Rd. *Motion carries unanimously.*

Public Input:

Josh Deering, 33 Frank St., spoke about the new Municipal Complex and said to make sure we have good Wi-Fi there. He said that at the Planning Commission there was discussion to have Rachel start looking at map funding grants so we can submit for map funding for the Comp Plan.

Brian Youngerman, 663 Florin Ave., stated that at the last meeting the developer came in for a property on E. Main St. and there was a lengthy discussion about the fee-in-lieu-of amount and which Ordinance they were going to follow. He said that is a dangerous precedence to be setting.

Executive Session – Police Contract Issue:

Hall said that they do not need an executive session. He said they will continue to negotiate the contract; they have meetings scheduled with the labor attorney and the arbitrator has been assigned.

Any Other Matter to Come Before the Committee:

Hall stated that he and the Manager have a meeting with the Superintendent of the School District to discuss the leasing of the Borough building.

Mark asked if we want to move the current Council room maps to the new building. Deering suggested bringing it up at the next Council meeting for discussion.

On a **MOTION** by Hall, and a second by Youngerman, approval was given to adjourn the meeting at 9:39pm. *Motion carries unanimously.*

Respectfully submitted,



Mark I Pugliese
Borough Manager/Secretary