



Mount Joy Borough
Administration & Finance Committee Meeting Minutes
July 24, 2025, at 6:30 pm

Members Present: Chairman Youngerman, Councilor Hall and Councilor Kark.

Others Present: Codes & Zoning Officer, Brett Hamm; Community & Economic Development Coordinator/Grants Coordinator, Rachel Stebbins; Borough Manager, Mark Pugliese; Police Chief, Robert Goshen and Mayor Bradley via Zoom.

Chairman Youngerman called the Meeting to Order at 6:30 pm with a roll call for attendance.

Executive Session: Youngerman announced there were no Committee Executive Sessions held outside of a public meeting between June 26, 2025, and July 24, 2025.

On a **MOTION** by Kark, and a second by Hall, approval was given for the agenda for the July 24, 2025, Administration and Finance Committee meeting. *Motion carries unanimously.*

Public Input Period:

Rae Ann Schatz, 1009 W Main St., requested that BMP 107 & 125, Florin Hill, Gus's Restaurant parking spaces and Schatz property stormwater and flooding be put on the August 4, 2025, Council agenda.

Bruce Haigh, Whittmore & Haigh Engineering, representing Schatz, 504 Rose Petal Ln, spoke regarding BMP 107 & 125 and the 13-parking spaces at Gus's Restaurant. He asked to have these items put on the August Council agenda.

Terry Bitner, 38 Detwiler Ave, told the Committee about the damage to his property from the flooding on July 14th. He said he does not think that the stormwater management system on Detwiler is working properly.

Aaron Reyes, 36 Detwiler Ave, told the Committee about the damage to his property from the flooding on July 14th. He also spoke about the storm drain and he feels like the work that was done at Borough Park had an effect on the water flow.

Approval of Minutes:

On a **MOTION** by Kark, and a second by Youngerman, approval was given for the June 26, 2025, Administration and Finance Committee meeting minutes with typographical error correction. *Motion carries unanimously.*

Administration, Budget, and Finance:

Manager's Report: Pugliese provided and reviewed the monthly written report.

Youngerman noted that the PLGIT monthly report was provided.

On a **MOTION** by Hall, and a second by Kark approval was given to move to full Council to submit a letter of support for the rehabilitation of PA Rt 462 Bridge between Columbia and Wrightsville Boroughs. *Motion carries unanimously.*

On a **MOTION** by Hall, and a second by Kark approval was given to move to full Council authorizing the Borough Manager to attend the PSAB Fall Leadership Conference, October 3rd to the 5th and to pay for and/ or reimburse expenses as provided by Section 701 of the Borough Code. *Motion carries unanimously.*

On a **MOTION** by Hall, and a second by Kark approval was given to move to full Council authorizing the Borough Manager to attend the 2025 Summer Board Meeting August 5th to the 6th in Pittsburgh. *Motion carries unanimously.*

On a **MOTION** by Hall, and a second by Kark approval was given to move to full Council approving the Pre-construction and Construction Services Proposal from RETTEW for the Little Chiques Creek Streambank Restoration Project, Phase 3, in the amount of \$56,000.00. *Motion carries unanimously.*

Discussion of issues related to the flooding of 7/14/25.

Some of things discussed: BMP 107 & 125; Detwiler St and possibly scoping it to see if roots are blocking it; stormwater issues in the Borough; growth of the Borough and the effects on stormwater; damage at Little Chiques Park; and the fact that this was a flash flood event.

On a **MOTION** by Kark, and second by Hall to move the discussion to full Council. Motion carriers unanimously.

New Municipal Services Building:

Change orders approved by Borough Manager – Additional Chain Link Fencing in the amount of \$3,046.00.

Pugliese said he needs to talk with Crabtree regarding the multiple change orders for this one item and also the number of change orders in general. He also has concerns regarding invoices the Borough is receiving from Crabtree for the contractors working on the building. The process is that the contractors submit the invoices to Crabtree, they approve them and get them to us to be paid. It seems like they are delayed in getting the invoices to us in a timely manner.

Review of the quote for Verkada Camera & Door Access control by Harris in the amount of \$175,672.26. On a **MOTION** by Hall, and a second by Kark approval was given to move to full Council approving the Verkada Camera & Door Access proposal in the amount of \$175,672.26 and authorizing the Borough Manager to sign said proposal. *Motion carries unanimously.*

Codes, Zoning, & Stormwater:

Land Development, Codes, Zoning, & Stormwater Administrator Report: Hamm provided and reviewed the monthly written report.

Hamm said that Norfolk Southern was in the Borough working on the freight line along the south side of W Main Street and they did a substantial amount work. They improved the swale on the South side of the tracks and the swale on the North side of the tracks. They also dug out the pipe that goes underneath the freight line tracks by an inlet and extended the pipe and replaced everything. They spent 3 days doing all of this to try and improve drainage in the area of 300 W Main St.

Hamm informed the Committee that there will be a Public Hearing to be held at Borough Council meeting for rezoning of 5 properties on Wood Street, Ordinance 04-2025.

Hamm gave an update on the Comprehensive Plan. Funding of the Plan was discussed. The Committee and the Mayor had concerns about the contribution of other Municipalities and who will benefit the most from the Plan. On a **MOTION** by Hall, and a second by Kark, a request was made to move to full Council our support of the Comprehensive Plan and funding for Grant equivalent to four times the amount that Marietta Borough offers. *Motion carries unanimously.*

On a **MOTION** by Kark, and a second by Youngerman, approval was given to send to full Council to consider adopting a letter of support for development of a new Donegal Regional Comprehensive Plan. *Motion carries unanimously.*

Community & Economic Development Coordinator:

Community & Economic Development Report: Stebbins provided and reviewed the monthly written report, as well as any updates on Grants.

Public Works Items:

Request to add discussion of BMPs 107 & 125, Florin Hill, Gus's Restaurant, Schatz's property stormwater, flooding, etc. on August Council agenda was granted.

Ordinances/Resolutions:

On a **MOTION** by Kark, and a second by Hall, approval to move to full Council adopting Resolution 2025-12, a resolution to allow the suspension of a banner across State Route 230/East Main Street. *Motion carries unanimously.*

Public Input Period:

Rae Ann Schatz, 1009 W Main St., said we know that BMP 125 and 107 are not built to specs and wants to know why this can't be dealt with. She said she is glad BMP 125 is as big as it is but it is still deficient according to Rettew. She said she feels Florin Hill, the Borough salt shed, and the 13 parking spaces at Gus's is taking away the storage that is flooding her.

Youngerman would like to have Council look at Gus's parking space agreement.

Josh Deering, 33 Frank St, Planning Commission Chair, said LCPC will be at Council on August 4th to answer any questions regarding the Donegal Comprehensive Plan. He thinks it would be a good idea to have Crabtree at the August Council meeting to answer questions.

Bruce Haigh, Whittemore & Haigh Engineering, 504 Rose Petal Ln, said that his clients – Schatz- are just asking for the Borough to do what the Borough engineer advised you to do. He stated that BMP 125 is not large enough to accommodate the drainage area with Block A in Florin Hill. The 13 parking spaces at Gus's were given to Gus in 2009 on an easement are on Borough property. He is suggesting that the Borough revoke or notify them on the lease agreement one year notification. This puts a deadline that we up with a solution within one year. The Borough could always rescind the notification if Rettew finds another solution.

Executive Session:

Hall asked for an Executive Session to discuss toe legal matters. Committee went into Executive Session at 9:00 PM and came out of Executive Session at 9:18 PM.

Any Other Matter to Come Before the Committee:

No other matter to come before the Committee.

On a **MOTION** by Hall, and a second by Kark, approval is given to adjourn the meeting at 9:19pm. *Motion carries unanimously.*

Respectfully submitted,



Mark I Pugliese
Borough Manager/Secretary