



Mount Joy Borough
Administration & Finance Committee Meeting Minutes
August 28, 2025, at 6:30 pm

Members Present: Chairman Youngerman, Councilor Hall and Councilor Kark.

Others Present: Codes & Zoning Officer, Brett Hamm; Community & Economic Development Coordinator/Grants Coordinator, Rachel Stebbins and Administrative Assistant; Lisa Peffley.

Chairman Youngerman called the Meeting to Order at 6:30 pm with a roll call for attendance.

Executive Session: Youngerman announced there were no Committee Executive Sessions held outside of a public meeting between July 24, 2025, and August 28, 2025. There is an Executive Session scheduled under Item 13 to discuss a personnel issue.

On a **MOTION** by Hall, and a second by Kark, approval was given for the agenda for the August 28, 2025, Administration and Finance Committee meeting. *Motion carries unanimously.*

Public Input Period:
None

Approval of Minutes:
On a **MOTION** by Hall, and a second by Kark, approval was given for the July 24, 2025, Administration and Finance Committee meeting minutes with typographical error correction. *Motion carries unanimously.*

Administration, Budget, and Finance:
Manager's Report: Pugliese provided and reviewed the monthly written report.

Youngerman noted that the PLGIT monthly report was provided.

Hamm gave an update regarding the new Municipal Services Building per the Manager's notes. He said they are still working on the gate and fence issues and that there were no change orders.

Codes, Zoning, & Stormwater:
Land Development, Codes, Zoning, & Stormwater Administrator Report: Hamm provided and reviewed the monthly written report.

On a **MOTION** by Hall, and a second by Kark, approval was given to send to full Council to consider the appointment of Dominic Castaldi to the Zoning Hearing Board. *Motion carries unanimously.*

Todd Smeigh from DC Gohn was present, representing the Florin Church of the Brethren regarding their subdivision plan request. Smeigh said they would like to subdivide and sell the existing brick single family home, formerly the parsonage.

On a **MOTION** by Hall, and a second by Kark, approval was given to move to full Council the subdivision plan for the Florin church of The Brethren, pending satisfaction of all comments by staff, Borough Engineer and the Borough Solicitor. *Motion carries unanimously.*

Community & Economic Development Coordinator:
Community & Economic Development Report: Stebbins provided and reviewed the monthly written report, as well as any updates on Grants.

Public Input Period:
None

175th Anniversary Ad Hoc Committee Report

Stebbins who is the note taker for the Committee said that they discussed possible firework show. The location and cost were also discussed for the fireworks. Hall mentioned a possible band and stated that we are coming into budget session so this would be the time for the Committee to put in for money to fund the event. Hall said that Councilor Eichler is the Chair of the Committee and that the Committee should report to full Council.

Executive Session:

Committee went into Executive Session at 6:57 PM to discuss personnel issue regarding yearly appraisals. The Committee came out of Executive Session at 7:00PM.

Any Other Matter to Come Before the Committee:

No other matter to come before the Committee.

On a **MOTION** by Hall, and a second by Kark, approval is given to adjourn the meeting at 7:00PM. *Motion carries unanimously.*

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'MI' with a stylized flourish.

Mark I Pugliese
Borough Manager/Secretary