



Mount Joy Borough Council
Administration & Finance Committee Meeting Minutes
August 25, 2022

Members Present: Chairman Youngerman, Councilors Hall and Roering, Mayor Timothy Bradley (via Zoom)

Others Present: Borough Manager, Mark Pugliese; Part-time Receptionist, Linda Gainer

Chairman Youngerman called the Meeting to Order at 6:30 pm.

Executive Session: There will be an Executive Session to discuss a personnel matter as noted under Item 14. Hall suggested Executive Session under Item 2. Youngerman asked for objections. As there were no objections, Members broke into Executive Session at 6:23 pm. Executive Session ended at 6:37 pm.

On a **MOTION** by Hall, and a second by Roering, to approve the Agenda for the August 25, 2022, Administration and Finance Committee. *Motion carries unanimously.*

Public Input Period:

Bruce Haigh, 504 Rose Petal Ln, spoke about the Florin Basin and engineering discrepancies, studies, and possible solutions. Pugliese stated that he forwarded Mr. Haigh's memos and attachments to Charter Homes and K & W Engineer and is waiting for them to give a response.

On a **MOTION** by Hall, and a second by Roering, approval was given for the Minutes from the July 28, 2022, Administration & Finance Committee meeting. *Motion carries unanimously.*

SHENTEL Wireless: Curt Kosko from SHENTELL presented information on their wired network which would create competition for Comcast in this area. Kosko spoke about their customer service; their reliability being better than cable and DSL; and the advantages to the consumer for internet, phone, and video. There is no cost to the municipality; several municipalities in Lancaster County have signed agreements with SHENTELL. Further discussion centered around leadway, installation, and infrastructure. Youngerman asked what the next step is. Hall suggested to send to full Council.

On a **MOTION** by Hall, and a second by Roering, approval was given to start the process of engaging SHENTELL franchise by presenting to full Council. Kosko was asked to send his power point presentation to Pugliese to provide to Council. *Motion carries unanimously.*

RJ Hall: Kevin Hall, along with Steven Gettleman via phone, presented the Police Pension Investment Plan.

Administration, Budget, and Finance:

Manager's report was presented and Pugliese asked for questions. Hall inquired about the Rt. 772 re-routing. Borough was advised to start the process over as many of the people involved in

the original process are no longer in the same positions. A full-fledged study needs to be done. Hall suggested contacting our legislators.

Update/Discussion on Melhorn Basin: Pugliese anticipates a meeting with Public Works and ARRO to see where we are at this point. Our Solicitor advises that ARRO look at the contours of the basin; where the floor is now and where the floor was. Measurements should be taken.

Update/Discussion on Florin Hill Infiltration Basin: Pugliese sent Mr. Haigh's email and attachments to Charter Homes and K & W Engineering siting deficiencies in their engineering. Pugliese has received no reply yet.

Further discussion on current Council committee structure & meetings: Roering suggested that we keep moving forward regarding restructuring meetings. The discussion centered around the idea that Council would meet two times a month with discussion at the first meeting and voting at the second meeting. Presenters like RJ Hall or D C Gohn would not present at both meetings, their presentations would be heard at the first meeting and tabled if more time is needed before a vote can be taken. The problem is that each committee does not know what is discussed in other meetings, and when items come to full Council, they are discussed again.

If five out of nine agree, action is taken. If there are questions, research can be done, and the item brought back to the next meeting.

Mr. Bradley interjected that a larger group would create more ideas and the meetings could become very long. Bradley had suggested how to streamline meetings; packets are available for all committee members and questions could be asked ahead of a meeting.

On a **MOTION** by Hall, and a second by Roering, approval is given to move to full Council that Council meetings be held two times a month, the first Monday and fourth Thursday. *Motion carries unanimously.*

Update Refuse Contract: Pugliese stated that GFL did not accept our proposal, so refuse service is to be put out for bid.

On a **MOTION** by Roering, and a second by Hall, approval is given to move to full Council authorizing the Public Works Director to attend the PSAB Fall Leadership Conference in Gettysburg, PA on October 14th through the 16th, 2022 and to pay for and/or reimburse expenses as provided by Section 701 of the Borough. *Motion carries unanimously.*

Public Works Director is not able to attend that weekend. We can forego or have Pugliese attend. Hall asked how important is it that someone attend. We can approve the funds and leave open who attends. Motion can be amended at full Council and Pugliese can decide who is to attend. Pugliese stated he wants department heads to attend so they can see how other municipalities operate.

On a **MOTION** by Hall, and a second by Roering, approval is given to move to full Council appointing Commonwealth Codes Inspection Service as our Codes/Zoning Officer through December 31, 2022. *Motion carries unanimously.*

Further discussion of the purchase of a vehicle for Borough Manager: Pugliese stated that he uses his personal vehicle 40 to 50 miles per week for Borough business. He does keep track of mileage. Hall stated he has no interest in adding another vehicle for the Borough. Roering stated that Pugliese should be reimbursed for mileage and a insurance rider should be checked into.

Land Development, Zoning, & Codes

Further discussion on the rezoning of 14, 18, 19 and 20 N Market St from Commercial Business District (CBD) to Light Industrial (LI): Todd Smeigh, D C Gohn, attended the meeting representing Sporting Valley Feeds. Concern was expressed at the last meeting that rezoning would affect Main Street Mount Joy (MSMJ) funding. Hall stated that the general consensus was to go ahead unless there were ramifications for MSMJ. Jill Frey, Assistant Business Manager, spoke with MSMJ and there is no effect on their standing. Hall suggests sending to Planning Commission.

Discussion on Lot Add On plan for Sporting Valley Feeds at 19 N Market St. Conveyance of part of the parking lot is for access to the property. Sporting Valley uses this lot now and Spangler's Mill also used the lot.

On a **MOTION** by Hall, and a second by Roering, approval is given to move to full Council conveyance of Lot Add On plan for 19 N. Market Street. *Motion carries unanimously.*

On a **MOTION** by Roering, and a second by Hall, approval is given to move to full Council the release of \$550.00 of financial security to Roots Beer Distributor. *Motion carries unanimously.*

On a **MOTION** by Roering, and a second by Hall, approval is given to move to full Council the release of all remaining security being held for Mount Joy Dental Associates. *Motion carries unanimously.*

Update on LCCTC Storm Water Management Agreement: Todd Smeigh, D C Gohn -There is a four-party agreement between the Lancaster County Career & Technology Center (LCCTC), the LCCTC Authority (which runs the school), Mount Joy Borough and Mount Joy Township. A financial security was posted over a year ago with the Mount Joy Township Authority for other lots on Market Street. No money is released until the Mount Joy Borough gives written notice to Mount Joy Township. That was done a year ago. In a review of the escrow account, invoices are paid out of the escrow account, the account is short. Notify Dr. Michael DelPriore, Business Manager, LCCTC and he will put money in. This was set up when planning was done a year ago. The Borough does not hold the security on the basin, MJ Township does. Smeigh recommended one financial security, it was done a year ago and is in place. The school would like to get started building. Mr. Smeigh can divide the agreement but two lots will flow into the basin. The stormwater agreement doesn't speak to who holds what. It needs to be formalized.

On a **MOTION** by Roering, and a second by Youngerman, approval is given to move to full Council authorizing Council President and Secretary to execute the Lancaster County Career & Technology Center Storm Water Agreement. Hall abstains from vote. *Motion carries unanimously.*

Grant Updates

Pugliese referred to the Grant Tracking Document and stated the grants are up to date. Pugliese stated that confirmation has been received for the DCNR grant to update Borough Park/Kunkle Field. Work to include upgrading fields, paths, the stands, making the bathrooms ADA. Youngerman asked if there is agreement on who maintains the baseball field. The athletic association runs the concession stand and bathroom and takes care of the field. The Borough takes care of the remainder of the park.

Hall asked if there any grants available for Grandview Park. Pugliese can check. Hall stated there is the potential to keep the park fairly natural. The stormwater management could look like a rain

garden. This could be a good location for Music in the Park. There would not be as much traffic noise and more parking is available than at Memorial Park.

Project Updates

Train Station – Pugliese has heard nothing about the underground water basin conveyance of deed, agreement, and paid parking. It has been observed that gates are up at the station for paid parking.

Ordinances

Pension ordinances will be advertised for the September meeting.

Parking Ordinance could be on the September agenda; our Solicitor is still revising.

Public Input Period

Bruce Haigh spoke on the Route 772 re-routing.

Executive Session – No Executive Session at this time.

Any Other Matter to Come Before the Committee

Budget Calendar will be advertised in December. Youngerman would prefer the committee look at the budget in depth before moving to Council. Pugliese stated it is on the October 10, 2022, agenda for department heads for discussion.

On a **MOTION** by Roering, and a second by Hall, to adjourn the meeting at 9:10 pm. *Motion carries unanimously.*

Respectfully Submitted,



Mark G Pugliese
Borough Manager/Secretary

NEXT ADMINISTRATION AND FINANCE COMMITTEE MEETING
Thursday, September 22, 2022, at 6:30 PM in Council Chambers