

Mount Joy Borough Authority
Pre-Authority Meeting
April 16, 2024
Minutes

The Mount Joy Borough Authority held its Pre-Authority meeting on this date in Council Chambers of the Borough Offices Building. Present were Chairman Rebman, Mr. Derr, Mr. Ruffini and Mr. Melhorn. Also, present were Angie Fenicle, and Scott Kapcsos, and Mike Davis from Barley Snyder. Mr. Metzler was absent. Chairman Rebman called the meeting to order at 4 PM.

Public Input Period

There was no one present from the public.

Consulting Engineer Report

ARRO Consulting provided a written report.

Authority Manager Report

Mr. Kapcsos provided a written report and highlighted the following:

Mr. Kapcsos informed the Board that Authority staff performed a Hydro Excavation to locate and identify the required materials needed to complete the disconnect of the existing water main on North Jacob Street; the disconnect took place today, April 16th which nine customers were placed in a Boil Advisory until two consecutive bacteria results are received from our lab.

Mr. Kapcsos provided an update on 33-35 water service installation: Mr. Kapcsos stated that Authority staff had met with the property owners to inform them that the Authority will absorb the cost of the water connection from the water main to the curb stop; the owners will be responsible to separate the plumbing within the two buildings.

Mr. Kapcsos informed the Board that Authority staff completed repairing the fourteen work orders that were generated from the first quarter's meter reading.

Mr. Kapcsos provided an update on the South Jacob Street Water Plant Start-Up: Mr. Kapcsos stated that Authority staff ran Well #3 to ensure that all equipment operates correctly with no issues identified; raw water sampling is scheduled for April 17th. Mr. Kapcsos also noted that Authority staff flushed and inspected the brine system at the water treatment plant. Mr. Kapcsos informed the Board that Authority staff and ARRO Consulting will be meeting this Friday to establish a plan to submit the permit application to PA DEP.

Mr. Kapcsos provided an update on the current Charles Springs Monitoring Requirements: Mr. Kapcsos stated that Authority staff installed a new level sensor and cable in the monitoring well.

Mr. Kapcsos informed the Board that PA DEP provided the final report for the inspection that was performed at the wastewater treatment plant on June 12, 2023; no violations were noted.

Mr. Kapcsos informed the Board that the final clarifier brush upgrade at the wastewater treatment plant was completed.

Mr. Kapcsos informed the Board that Authority staff is scheduled to meet with TE Connectivity regarding their industrial discharge to the sanitary sewer when they connect.

Mr. Kapcsos informed the Board that he met with all field staff, except supervisors, to discuss their annual evaluations.

Mr. Kapcsos provided an update on the water meter replacement project: Mr. Kapcsos stated that this round of meter replacements is now completed.

Mr. Kapcsos stated that all Authority staff are to be commended for their efforts put forth to keep our treatment plants operating in good standing while dealing with excessive precipitation last week.

Mr. Kapcsos informed the Board that he will be meeting with a graduate from Thaddeus Stevens to tour our wastewater treatment plant.

Mr. Kapcsos provided an update on the SRBC Well #3 Docket Renewal: Mr. Kapcsos stated that the docket renewal application is on SRBC's Notice of Public Hearing, scheduled for May 2nd.

Mr. Kapcsos provided an update on the storage building: Mr. Kapcsos stated that ARRO Consulting finalized building drawings and their structural engineer has started evaluating the renovations.

Mr. Kapcsos provided an update on the COVID-19 ARPA H2o PA Grants: Mr. Kapcsos stated that the Authority received and executed the agreements.

- Dystor Rehabilitation Project: No updates
- Fairview Street Water Main Replacement Project: Mr. Kapcsos stated that the surveying is complete and ARRO Consulting is currently working on the design.

Business Manager Report

Mrs. Fenicle informed the Board that she authorized the Authority's Trustee to perform the required transfers to pay bond and loan holders come May 1st. Mrs. Fenicle also noted that she was able to transfer \$200,000 to WBRI Fund in addition to the \$500,000 that was transferred in September 2023 and \$700,000 to the SBRI Fund.

Minutes of the Previous Meeting

A **MOTION** was made by Mr. Derr and a second by Mr. Melhorn to approve the March 19, 2024, meeting minutes as presented; motion carried.

Unfinished Business

There was no unfinished business to discuss.

New Business

A **MOTION** was made by Mr. Melhorn and a second by Mr. Derr to approve Resolution No. 7-24 for the Rapho Associates, L.P. Reimbursement Agreement for Rapho Business Park Sanitary Sewer Extension Project; motion carried.

A **MOTION** was made by Mr. Derr and a second by Mr. Melhorn to approve Eastern Environmental Contractors, Inc. for the WWTP Dystor Gas Holding System Rehabilitation Project and to authorize Authority Manager to execute the necessary documents related to this project; motion carried.

Any Other Matter Proper to Come before the Authority

There was no other matter proper to come before the Authority.

Authorization to Pay Bills

A **MOTION** was made by Mr. Derr and a second by Mr. Ruffini to approve the attached Requisition No. 22 as follows: \$33,715.83 for the Water Operating Fund and \$57,995.23 for the Sewer Operating Fund; motion carried.

Adjournment

There being no further business, a **MOTION** was made by Mr. Derr and seconded by Mr. Melhorn to adjourn. Motion carried and the meeting adjourned at 4:54 PM.

Respectfully submitted,

J. Michael Melhorn
Secretary