



**Mount Joy Borough Authority Meeting
Agenda
4:00 PM, April 18, 2023**

1. Call to Order
2. Roll Call - Mr. Rebman, Mr. Derr, Mr. Metzler, Mr. Ruffini and Mr. Melhorn
3. Public Input Period – Hearing of any citizen within the service area.
4. Reports
 - A. Consulting Engineer
 - B. Authority Manager
 - C. Operations Manager
 - D. Business Manager
5. Approval of the Minutes – Approval of the minutes from March 21, 2023.
6. Unfinished Business
 - A. Discussion and Approval of Mount Joy Borough / Borough Authority Safety Committee Mission Statement and Goals.
7. New Business
 - A. Consider approval of Resolution No. 5-23 to amend the Water Rate Schedule effective May 1, 2023.
 - B. Consider approval of Resolution No. 6-23 to amend the Sewer Rate Schedule effective May 1, 2023.
 - C. Consider approval of the Water System 2023-2024 Fiscal Year Budget.
 - D. Consider approval of the Sewer System 2023-2024 Fiscal Year Budget.
8. Any other matter proper to come before the Authority
 - A.
9. Authorization to pay bills
 - A. Consider approval of Requisition No. 21 for the Water Operating Fund in the amount of \$48,080.91 and Sewer Operating Fund in the amount of \$62,412.66.
10. Meetings and dates of importance
 - A. Tuesday, May 2, 2023 Regular Monthly Meeting – 4PM
 - B. Wednesday, May 17, 2023 Pre-Authority Meeting – 4 PM
 - C. Tuesday, June 6, 2023 Regular Monthly Meeting – 4 PM
 - D. Tuesday, June 20, 2023 Pre-Authority Meeting – 4 PM
11. Adjournment

Mount Joy Borough Authority
Pre-Authority
March 21, 2023
Minutes

The Mount Joy Borough Authority held its Pre-Authority meeting on this date in Council Chambers of the Borough Offices Building. Present were Chairman Rebman, Mr. Derr, Mr. Metzler, Mr. Ruffini and Mr. Melhorn. Also, present were Angie Fenicle, Joe Ardini and Scott Kapcsos, and Mike Davis from Barley Snyder. Chairman Rebman called the meeting to order at 4 PM.

Public Input Period

No one from the public was present.

Consulting Engineer Report

No report was presented.

Authority Manager Report

Mr. Ardini provided a written report and highlighted the following:

Mr. Ardini informed the Board that the Liaison meeting occurred on March 14th to discuss current and proposed projects. It was noted that it has been a year since we met due to schedules.

Mr. Ardini provided an update on the Chapter 94 Report: It was noted that PA DEP has acknowledged to receiving the report.

Mr. Ardini provided an update on the vacant employment position: Mr. Ardini stated that a resume was received, and an interview has been scheduled for this week.

Mr. Ardini provided an update on the electric contract: Mr. Ardini stated that staff met with Ms. Cheryl Hefft from Kinect Energy Group to discuss the proposed electric rates that were received; after discussion, Authority staff authorized Ms. Hefft to draft the proposed contract to lock in a rate at \$0.07708/kwh for the next two years after the current contract period ends.

Operations Manager Report

Mr. Kapcsos provided a written report with no additional comments.

Mr. Derr asked for clarification on the meter replacement at Sassafras Terrace building. Mr. Kapcsos replied that the meter itself is not being replaced, only the meter head as the battery needed replaced.

Business Manager Report

Mrs. Fenicle provided and discussed to date budget reports.

Mrs. Fenicle informed the Board that she authorized Fulton Bank to do the bi-annual trustee transfer for the bond and loans payment that will be due on May 1st. Mrs. Fenicle also noted that authorization was given to transfer an additional \$400,000 to the WBRI Fund and \$550,000 to the SBRI Fund.

Minutes of the Previous Meeting

A **MOTION** was made by Mr. Metzler and a second by Mr. Ruffini to approve the February 21, 2023, meeting minutes as presented; motion carried.

Unfinished Business

Mr. Ardini provided an update of the Building Ad-Hoc Committee meeting for the proposed new / upgrade administration building: Mr. Ardini noted that there was discussion to obtain quotes to move the police department to the Grandview lot location and upgrade the current location for the administration staff.

New Business

There was no new business to discuss.

Any Other Matter Proper to Come before the Authority

Mr. Rebman asked Authority staff if the Authority will be impacted by EPA’s proposed national legal limits on PFAS. Authority staff replied that the Authority will be testing for PFAS in 2024 as part of the UCMR5 Testing; until this testing is conducted, it would be unwise to speculate on any possible impacts.

Authorization to Pay Bills

A **MOTION** was made by Mr. Ruffini and a second by Mr. Melhorn to approve the attached Requisition No. 19 as follows: \$67,395.53 for the Water Operating Fund and \$82,856.17 for the Sewer Operating Fund; motion carried.

Adjournment

There being no further business, a **MOTION** was made by Mr. Derr and seconded by Mr. Ruffini to adjourn. Motion carried and the meeting adjourned at 4:32 PM.

Respectfully submitted,

J. Michael Melhorn
Secretary

Mount Joy Borough/Borough Authority

Safety Committee Mission Statement & Goals

It is the purpose of the Mount Joy Borough/Borough Authority Safety Committee to:

- Develop and promote a healthy and safe environment for all employees and guests.

The three goals of the Mount Joy Borough/Borough Authority Workplace Safety Committee are:

- to promote the opportunity for each employee to go home at the end of the day, the same way that they arrived.
- to review and recommend solutions to safety problems in order to reduce the risk of workplace accidents/injuries.
- to encourage all employees to participate in creating a safe workplace.

The safety committee will meet monthly. Dates and locations will be chosen at the previous meeting by the committee members.

Mount Joy Borough Council

Adopted this _____ day of _____, 2023.

Signature

Title

Mount Joy Borough Authority

Adopted this 18th day of April, 2023.

Signature

Chairman

Title

MOUNT JOY BOROUGH AUTHORITY

AMENDMENT TO WATER RATE RESOLUTION

Resolution No. 5-23

RESOLVED, that the Rate Schedule for water service referred to in Section 36 of the Authority's Amended and Restated Rules and Regulations Concerning Connections to, Extensions of, and Use of the Water System of Mount Joy Borough Authority effective as of May 1, 2012, as subsequently amended from time to time, is hereby amended and restated in its entirety in the accordance with the Rate Schedule presented to this meeting, a copy of which is attached to this Resolution.

RESOLVED FURTHER, that the revised Rate Schedule for 2023-2024 shall be effective as of May 1, 2023 and such revised Rate Schedule shall be reflected on all bills prepared on or after May 1, 2023.

MOUNT JOY BOROUGH AUTHORITY

By: _____

Attest: _____

CERTIFICATE OF SECRETARY

I HEREBY CERTIFY that I am the (Assistant) Secretary of Mount Joy Borough Authority, and that the Resolution set forth above was duly adopted on April 18, 2023 at a public meeting duly called and held, and remains in full force and effect on the date hereof.

IN WITNESS WHEREOF, this Certificate is executed the 18th day of April, 2023.

(Assistant) Secretary

REVISED WATER RATE SCHEDULE
Effective May 1, 2023

A. Water Rates:

First 8,000 gallons or less per quarter	\$73.68 per quarter
Next 22,000 gallons per quarter	\$ 9.21 per thousand gals. per qtr.
Next 270,000 gallons per quarter	\$ 8.06 per thousand gals. per qtr.
Over 300,000 gallons per quarter	\$ 7.56 per thousand gals. per qtr.

B. Private Fire Protection Charges for Sprinkler Connections:

All private fire protection charges shown on the Water Rate Schedule which was in effect on July 1, 2005, remain in full force and effect. Those charges are:

<u>Connection Size</u>	<u>Fire Protection Charge</u>
Each 2" Connection	\$ 75.67 annually
Each 3" Connection	\$ 169.39 annually
Each 4" Connection	\$ 299.69 annually
Each 6" Connection	\$ 677.52 annually
Each 8" Connection	\$1,205.22 annually
Each 10" Connection	\$1,882.69 annually
Each 12" Connection	\$2,711.00 annually

C. Total Water Charges:

Total water charges for each Authority customer are equal to the sum of the charges calculated under Part A plus Part B where applicable.

D. Late Payment Penalty

The late payment penalty is 10%.

MOUNT JOY BOROUGH AUTHORITY
AMENDMENT TO SEWER RATE RESOLUTION

Resolution No. 6-23

RESOLVED, that the Rate Schedule for sewer service referred to in Section 28 of the Authority's Amended and Restated Rules and Regulations Concerning Connections to, Extensions of, and Use of the Sewer System of Mount Joy Borough Authority effective as of May 1, 2012, as subsequently amended from time to time, is hereby amended and restated in its entirety in the accordance with the Rate Schedule presented to this meeting, a copy of which is attached to this Resolution.

RESOLVED FURTHER, that the revised Rate Schedule for 2023-2024 shall be effective as of May 1, 2023 and such revised Rate Schedule shall be reflected on all bills prepared on or after May 1, 2023.

MOUNT JOY BOROUGH AUTHORITY

By: _____

Attest: _____

CERTIFICATE OF SECRETARY

I HEREBY CERTIFY that I am the (Assistant) Secretary of Mount Joy Borough Authority, and that the Resolution set forth above was duly adopted on April 18, 2023 at a public meeting duly called and held, and remains in full force and effect on the date hereof.

IN WITNESS WHEREOF, this Certificate is executed the 18th day of April, 2023.

(Assistant) Secretary

REVISED SEWER RATE SCHEDULE
Effective May 1, 2023

A. Sewer Rates:

First 8,000 gallons or less per quarter	\$ 85.12 per quarter
Next 22,000 gallons per quarter	\$ 10.64 per thousand gals. per qtr.
Next 270,000 gallons per quarter	\$ 8.62 per thousand gals. per qtr.
Over 300,000 gallons per quarter	\$ 8.16 per thousand gals. per qtr.

B. Late Payment Penalty

The late payment penalty is 10%.

2023 - 2024
Mount Joy Borough Authority
Water System Budget

REVENUES			
<u>Account Number</u>	<u>Description</u>		
06.378.601	Residential Water Service	\$	2,283,216.00
06.378.602	Commercial Water Service	\$	294,835.20
06.378.603	Industrial Water Service	\$	318,896.00
06.378.604	Public / Other Water Service	\$	121,888.00
06.378.605	Water Tapping /Connection Fees	\$	-
06.378.606	Water Meter Sales	\$	7,000.00
06.378.607	Lease / Rent Agreements	\$	85,000.00
06.378.608	Misc Revenue / Reimbursements	\$	3,000.00
06.378.609	Final Reading Fees	\$	3,000.00
06.378.610	Interest Income	\$	300.00
06.378.611	Lien Payoffs	\$	300.00
06.378.612	Insurance Rebates	\$	7,000.00
TOTAL REVENUES		\$	3,124,435.20

EXPENSES			
ADMINISTRATIVE			
<u>Account Number</u>	<u>Description</u>		
06.400.782	Authority Manager Wages	\$	47,354.07
06.400.783	Operations Manager Wages	\$	41,454.91
06.400.784	Business Manager Wages	\$	30,917.54
06.400.785	Administrative Assistant	\$	25,709.63
06.400.790	Authority Board Members	\$	3,750.00
06.400.791	Pension	\$	50,468.13
06.400.792	Water/Sewer Billing	\$	15,000.00
06.400.793	Office Supplies	\$	4,500.00
06.400.794	Communication Expense	\$	4,000.00
06.400.795	Engineering	\$	30,000.00
06.400.796	Trustee	\$	3,000.00
06.400.797	Legal Expense	\$	20,000.00
06.400.798	Liability / Worker's Comp Ins.	\$	48,000.00
06.400.799	Health Insurance	\$	230,587.83
06.400.800	Building Rental / Reimbursement	\$	12,000.00
06.400.801	Auditor Expense	\$	20,000.00
06.400.802	Uniforms	\$	4,000.00
06.400.803	Contracted Services	\$	18,000.00
06.400.804	Payroll Taxes / Fees	\$	40,000.00
06.400.806	General Expense	\$	2,500.00
06.400.807	Dues / Memberships	\$	28,500.00
06.400.808	Training	\$	3,500.00
06.400.809	Bank Charges	\$	100.00
06.400.810	Advertising / Printing	\$	5,200.00
SUBTOTAL		\$	688,542.11

TREATMENT EXPENSES			
<u>Account Number</u>	<u>Description</u>		
06.448.702	Wages	\$	187,144.04
06.448.703	Plant Supplies	\$	3,000.00
06.448.704	Testing	\$	24,500.00
06.448.705	Repairs / Maintenance	\$	128,000.00
06.448.706	Chemicals	\$	150,000.00
06.448.707	General Expense	\$	500.00
06.448.708	Vehicle Expense	\$	9,000.00
06.448.709	Utilities	\$	95,000.00
06.448.710	Equipment Purchases / Tools	\$	10,000.00
06.448.711	Equipment Maintenance	\$	1,500.00
06.448.712	Lab Supplies	\$	16,000.00
06.448.713	Wells Maintenance / Repairs	\$	17,000.00
SUBTOTAL		\$	641,644.04

TRANSMISSION / DISTRIBUTION EXPENSES			
<u>Account Number</u>	<u>Description</u>		
06.449.752	Wages	\$	157,650.19
06.449.753	Supplies	\$	2,500.00
06.449.754	Meters	\$	35,000.00
06.449.755	Fire Hydrant Expenses	\$	12,500.00
06.449.756	Repairs / Maintenance	\$	81,000.00
06.449.757	Equipment Maintenance	\$	4,500.00
06.449.758	Equipment Purchases / Tools	\$	7,500.00
06.449.760	Vehicle Expense	\$	16,000.00
06.449.761	General Expense	\$	500.00
06.449.762	Utilities	\$	27,000.00
06.449.763	Booster Station / Water Tank Maint	\$	17,500.00
SUBTOTAL		\$	361,650.19

TOTAL EXPENSES		\$	1,691,836.34
		DEBT SERVICE	\$ 909,961.90
		FUND BALANCE FOR BRIF	\$ 522,636.96
TOTAL BUDGET		\$	3,124,435.20

2023 -2024
Mount Joy Borough Authority
Wastewater System Budget

REVENUES			
<u>Account Number</u>	<u>Description</u>		
08.364.601	Residential Sewer Service	\$	2,625,480.00
08.364.602	Commercial Sewer Service	\$	314,700.00
08.364.603	Industrial Sewer Service	\$	105,200.00
08.364.604	Public / Other Sewer Service	\$	130,624.00
08.364.605	Sewer Tapping /Connection Fees	\$	-
08.364.606	Water Meter Sales	\$	7,000.00
08.364.607	Quarterly Surcharge Fees	\$	17,000.00
08.364.608	Misc Revenue / Reimbursements	\$	3,000.00
08.364.609	Final Reading Fees	\$	3,000.00
08.364.610	Interest Income	\$	400.00
08.364.611	Lien Payoffs	\$	300.00
08.364.612	Insurance Rebate	\$	7,000.00
08.364.613	Energy Reimbursements	\$	15,000.00
TOTAL REVENUES		\$	3,228,704.00

EXPENSES			
ADMINISTRATIVE			
<u>Account Number</u>	<u>Description</u>		
08.400.782	Authority Manager Wages	\$	47,354.07
08.400.783	Operations Manager Wages	\$	41,454.91
08.400.784	Business Manager Wages	\$	30,917.54
08.400.785	Administrative Assistant	\$	25,709.63
08.400.790	Authority Board Members	\$	3,750.00
08.400.791	Pension	\$	50,468.13
08.400.792	Water/Sewer Billing	\$	15,000.00
08.400.793	Office Supplies	\$	4,500.00
08.400.794	Communication Expense	\$	4,000.00
08.400.795	Engineering	\$	15,000.00
08.400.796	Trustee	\$	1,500.00
08.400.797	Legal Expense	\$	20,000.00
08.400.798	Liability / Worker's Comp Ins.	\$	48,000.00
08.400.799	Health Insurance	\$	230,587.83
08.400.800	Building Rental / Reimbursement	\$	12,000.00
08.400.801	Auditor Expense	\$	20,000.00
08.400.802	Uniforms	\$	4,000.00
08.400.803	Contracted Services	\$	18,000.00
08.400.804	Payroll Taxes / Fees	\$	40,000.00
08.400.806	General Expense	\$	2,500.00
08.400.807	Dues / Memberships	\$	9,500.00
08.400.808	Training	\$	3,500.00
08.400.809	Bank Charges	\$	100.00
08.400.810	Advertising / Printing	\$	5,200.00
SUBTOTAL		\$	653,042.11

COLLECTION EXPENSES			
<u>Account Number</u>	<u>Description</u>		
08.428.710	Wages	\$	157,650.19
08.428.712	Supplies	\$	2,500.00
08.428.714	Utilities	\$	38,000.00
08.428.715	Equipment Maintenance	\$	4,500.00
08.428.716	Repairs / Maintenance	\$	60,000.00
08.428.717	Vehicle Expense	\$	13,000.00
08.428.718	General Expense	\$	500.00
08.428.719	Equipment Purchase / Tools	\$	7,500.00
08.428.721	Pump Stations Maintenance	\$	40,000.00
08.428.754	Meters	\$	35,000.00
SUBTOTAL		\$	358,650.19

TREATMENT & DISPOSAL EXPENSES			
<u>Account Number</u>	<u>Description</u>		
08.429.730	Wages	\$	264,154.28
08.429.732	Bio-solids Hauling	\$	55,000.00
08.429.733	Testing	\$	35,000.00
08.429.734	Chemicals	\$	240,000.00
08.429.735	Plant Supplies	\$	7,500.00
08.429.736	Utilities	\$	185,000.00
08.429.737	Equipment Purchase / Tools	\$	4,000.00
08.429.738	Plant Repairs / Maintenance	\$	177,000.00
08.429.739	Equipment Maintenance	\$	18,000.00
08.429.740	General Expense	\$	10,000.00
08.429.741	Lab Supplies	\$	15,000.00
08.429.742	Vehicle Expense	\$	9,000.00
SUBTOTAL		\$	1,019,654.28

TOTAL EXPENSES		\$	2,031,346.58
DEBT SERVICE		\$	949,926.00
FUND BALANCE FOR BRIF		\$	247,431.42
TOTAL BUDGET		\$	3,228,704.00



MOUNT JOY BOROUGH AUTHORITY

P.O. BOX 25

MOUNT JOY, PA 17552

INCORPORATED 1948

TELEPHONE: (717) 653-5938

FAX: (717) 653-6680

WATER OPERATING REQUISITION NO.: 21

DATE: April 18, 2023

Fulton Bank, National Association
P.O. Box 4887
Lancaster, PA 17604

Gentlemen:

You are hereby requested to make a disbursement of funds from the Revenue Fund under the Trust Indenture dated May 1, 1993, between the Mount Joy Borough Authority and your bank as Trustee, for the purpose and in the amounts set forth on the succeeding page.

We certify that the amounts listed on the succeeding page are now due and unpaid and that such indebtedness has been incurred for the purpose set forth in Article VI, Section 6.01 and 6.02. We further certify that the monies to be withdrawn are in compliance with the provisions of said indenture.

MOUNT JOY BOROUGH AUTHORITY

TREASURER

ARRO CONSULTING, INC., Consulting Engineer, in accordance with Section 6.02 of the Trust Indenture, DOES HEREBY APPROVE this requisition, and CERTIFIES that the aggregate of the amounts requisitioned, plus those previously requisitioned during the current fiscal year, do not exceed the amount of the current fiscal year budget approved by the Authority as provided for in Section 9.07 of the Trust Indenture.

ARRO CONSULTING, INC.

CONSULTING ENGINEER

Table with financial data: AMOUNT OF PREVIOUS REQUISITIONS: \$ 1,339,995.12; TOTAL AMOUNT OF THIS REQUISITION: \$ 17,413.70 Payroll Acct. 21544, \$ 30,667.21 Expenses Acct. 21510, \$ 48,080.91 Total; TOTAL AMOUNT REQUISITIONED TO DATE: \$ 1,388,076.03; TOTAL CURRENT FISCAL YEAR APPROVED BUDGET: \$ 3,023,885.95

Payroll Journal Entry
Payroll # 7

Water Fund

Debit	06.448.702	Water Wages	\$ 5,447.97	Kling, Zach, Shawn
	06.449.752	Construction Crew Wages	\$ 4,729.74	Jim, Jason, Chris, Ryan, Leon, Rory (Split)
	06.400.782	Authority Manager	\$ 1,751.26	Joe (Split)
	06.400.783	Operations Manager	\$ 1,518.50	Kapcosos (Split)
	06.400.784	Business Manager	\$ 1,143.40	Angie (Split)
	06.400.785	Administrative Assistant	\$ 950.80	Lindsey (Split)
	06.400.790	Board Members	\$ 312.50	Members paid per month (Split) (Pay closest to 1st Tuesday)
	06.400.804	Employer Taxes	\$ 1,319.30	Split
	06.400.804	ADP Invoice	\$ 85.43	Split
	06.400.791	Employer 457B Contribution	\$ 154.80	Ryan, Chris, Rory
		TOTAL	\$ 17,413.70	

Mount Joy Authority Check Register - Water Operating Fund

Transaction Number	Source	Transaction Type	Transaction Date	Reference	Deposits	Payments	Running Total	Post Date	Status
4260	Accounts Payable	Computer Check	4/18/2023	ADVANCE AUTO PARTS	\$0.00	\$33.50	(\$33.50)	4/18/2023	Outstanding
4261	Accounts Payable	Computer Check	4/18/2023	AIRGAS USA LLC	\$0.00	\$29.45	(\$62.95)	4/18/2023	Outstanding
4262	Accounts Payable	Computer Check	4/18/2023	AMS	\$0.00	\$2,206.76	(\$2,269.71)	4/18/2023	Outstanding
4263	Accounts Payable	Computer Check	4/18/2023	BRIGHTSPEED	\$0.00	\$237.20	(\$2,506.91)	4/18/2023	Outstanding
4264	Accounts Payable	Computer Check	4/18/2023	CHEMICAL EQUIPMENT LABS IN	\$0.00	\$6,426.18	(\$8,933.09)	4/18/2023	Outstanding
4265	Accounts Payable	Computer Check	4/18/2023	CONCENTRA HEALTH SERVICES,	\$0.00	\$60.00	(\$8,993.09)	4/18/2023	Outstanding
4266	Accounts Payable	Computer Check	4/18/2023	CONCENTRA OCCUPATIONAL HE	\$0.00	\$29.50	(\$9,022.59)	4/18/2023	Outstanding
4267	Accounts Payable	Computer Check	4/18/2023	DAVE PIATT	\$0.00	\$175.00	(\$9,197.59)	4/18/2023	Outstanding
4268	Accounts Payable	Computer Check	4/18/2023	DROHAN BRICK & SUPPLY, INC.	\$0.00	\$28.08	(\$9,225.67)	4/18/2023	Outstanding
4269	Accounts Payable	Computer Check	4/18/2023	EHRLLICH	\$0.00	\$143.64	(\$9,369.31)	4/18/2023	Outstanding
4270	Accounts Payable	Computer Check	4/18/2023	GUTTMAN ENERGY INC.	\$0.00	\$338.33	(\$9,707.64)	4/18/2023	Outstanding
4271	Accounts Payable	Computer Check	4/18/2023	J.B. HOSTETTER & SONS, INC.	\$0.00	\$334.48	(\$10,042.12)	4/18/2023	Outstanding
4272	Accounts Payable	Computer Check	4/18/2023	L/B WATER SERVICE, INC.	\$0.00	\$107.50	(\$10,149.62)	4/18/2023	Outstanding
4273	Accounts Payable	Computer Check	4/18/2023	MESSICKS	\$0.00	\$8.89	(\$10,158.51)	4/18/2023	Outstanding
4274	Accounts Payable	Computer Check	4/18/2023	MLK ASSOCIATES	\$0.00	\$4,195.00	(\$14,353.51)	4/18/2023	Outstanding
4275	Accounts Payable	Computer Check	4/18/2023	PA AWWA	\$0.00	\$40.00	(\$14,393.51)	4/18/2023	Outstanding
4276	Accounts Payable	Computer Check	4/18/2023	PMAA U. C. FUND	\$0.00	\$1,875.00	(\$16,268.51)	4/18/2023	Outstanding
4277	Accounts Payable	Computer Check	4/18/2023	PYRZ WATER SUPPLY CO INC	\$0.00	\$760.00	(\$17,028.51)	4/18/2023	Outstanding
4278	Accounts Payable	Computer Check	4/18/2023	S&T BANK FOB MOUNT JOY BOR	\$0.00	\$12,690.68	(\$29,719.19)	4/18/2023	Outstanding
4279	Accounts Payable	Computer Check	4/18/2023	SUBURBAN TESTING LABS, INC	\$0.00	\$625.00	(\$30,344.19)	4/18/2023	Outstanding
4280	Accounts Payable	Computer Check	4/18/2023	UGI UTILITIES, INC.	\$0.00	\$323.02	(\$30,667.21)	4/18/2023	Outstanding

Summary by Transaction Type

Total Deposits	\$0.00
Less Payments by Transaction Type:	
Computer Check	(\$30,667.21)
Total Payments:	(\$30,667.21)
Adjustments:	
Payment Adjustments	\$0.00
Deposit Adjustments	\$0.00
Total Adjustments:	\$0.00
Total Change in Register Balance:	(\$30,667.21)



MOUNT JOY BOROUGH AUTHORITY

P.O. BOX 25

MOUNT JOY, PA 17552

INCORPORATED 1948

TELEPHONE: (717) 653-5938

FAX: (717) 653-6680

SEWER OPERATING REQUISITION NO.: 21

DATE: April 18, 2023

Fulton Bank, National Association
P.O. Box 4887
Lancaster, PA 17604

Gentlemen:

You are hereby requested to make a disbursement of funds from the Revenue Fund under the Trust Indenture dated November 15, 1996 (the "Indenture"), between the Mount Joy Borough Authority and your bank as Trustee, for the purpose and in the amounts set forth on the attached Schedule "A".

We certify that (i) the amounts listed on the succeeding page are now due and unpaid and that such indebtedness has been incurred for the purpose set forth in paragraphs (a) and (b) of Section 6.1 of the Indenture or paragraph (a) of Section 6.3 of the Indenture; (ii) the aggregate of the amounts requisitioned, plus those previously requisitioned during the current fiscal year, do not exceed the amount of the current fiscal year budget approved by the Authority as provided in Section 9.10 of the Indenture; and (iii) the monies to be withdrawn are in compliance with the provisions of said Indenture.

MOUNT JOY BOROUGH AUTHORITY

AUTHORIZED OFFICER

AMOUNT OF PREVIOUS REQUISITIONS:	\$	<u>1,763,717.16</u>		
TOTAL AMOUNT OF THIS REQUISITION:	\$	21,935.03	Payroll	Acct. 21544
	\$	40,477.63	Expenses	Acct. 21536
	\$	<u>62,412.66</u>	Total	
TOTAL AMOUNT REQUISITIONED TO DATE:	\$	<u>1,826,129.82</u>		
TOTAL CURRENT FISCAL YEAR APPROVED BUDGET:	\$	<u>3,097,102.22</u>		

Payroll Journal Entry
 Payroll # 7

Sewer Fund

Debit	08.429.730	Sewer Wages			\$ 9,969.33	Dennis, Gary, Rex, David
	08.428.710	Construction Crew Wages			\$ 4,729.73	Jim, Jason, Chris, Ryan, Leon, Rory (Split)
	08.400.782	Authority Manager			\$ 1,751.26	Joe (Split)
	08.400.783	Operations Manager			\$ 1,518.49	Kapcosos (Split)
	08.400.784	Business Manager			\$ 1,143.40	Angie (Split)
	08.400.785	Administrative Assistant			\$ 950.81	Lindsey (Split)
	08.400.790	Board Members			\$ 312.50	Members paid per month (Split) (Pay closest to 1st Tuesday)
	08.400.804	Employer Taxes			\$ 1,319.29	Split
	08.400.804	ADP Invoice			\$ 85.42	Split
	08.400.791	Employer 457B Contribution			\$ 154.80	Ryan, Chris, Rory
					\$ 21,935.03	TOTAL

Mount Joy Authority Check Register - Sewer Operating Fund

Transaction Number	Source	Transaction Type	Transaction Date	Reference	Running		Status
					Deposits	Payments	
4509	Accounts Payable	Computer Check	4/18/2023	ADVANCE AUTO PARTS	\$0.00	\$42.48	Outstanding
4510	Accounts Payable	Computer Check	4/18/2023	AIRGAS USA LLC	\$0.00	\$88.33	Outstanding
4511	Accounts Payable	Computer Check	4/18/2023	AMS	\$0.00	\$2,206.74	Outstanding
4512	Accounts Payable	Computer Check	4/18/2023	CONCENTRA HEALTH SERVICES,	\$0.00	\$60.00	Outstanding
4513	Accounts Payable	Computer Check	4/18/2023	CONCENTRA OCCUPATIONAL HE	\$0.00	\$29.50	Outstanding
4514	Accounts Payable	Computer Check	4/18/2023	DAVE PIATT	\$0.00	\$175.00	Outstanding
4515	Accounts Payable	Computer Check	4/18/2023	DEER COUNTRY FARM & LAWN, I	\$0.00	\$62.31	Outstanding
4516	Accounts Payable	Computer Check	4/18/2023	DROHAN BRICK & SUPPLY, INC.	\$0.00	\$123.93	Outstanding
4517	Accounts Payable	Computer Check	4/18/2023	GUTTMAN ENERGY INC.	\$0.00	\$286.27	Outstanding
4518	Accounts Payable	Computer Check	4/18/2023	HACH COMPANY	\$0.00	\$323.95	Outstanding
4519	Accounts Payable	Computer Check	4/18/2023	J.B. HOSTETTER & SONS, INC.	\$0.00	\$166.96	Outstanding
4520	Accounts Payable	Computer Check	4/18/2023	LEFFLER ENERGY	\$0.00	\$644.15	Outstanding
4521	Accounts Payable	Computer Check	4/18/2023	MESSICK'S	\$0.00	\$8.89	Outstanding
4522	Accounts Payable	Computer Check	4/18/2023	MOUNT JOY SOLAR POWER LLC	\$0.00	\$6,402.42	Outstanding
4523	Accounts Payable	Computer Check	4/18/2023	PA. AWWA	\$0.00	\$40.00	Outstanding
4524	Accounts Payable	Computer Check	4/18/2023	PMAA U. C. FUND	\$0.00	\$1,875.00	Outstanding
4525	Accounts Payable	Computer Check	4/18/2023	PPL	\$0.00	\$12,240.16	Outstanding
4526	Accounts Payable	Computer Check	4/18/2023	R/W CONNECTION, INC.	\$0.00	\$48.64	Outstanding
4527	Accounts Payable	Computer Check	4/18/2023	RESSLER PROPANE	\$0.00	\$1,990.33	Outstanding
4528	Accounts Payable	Computer Check	4/18/2023	S&T BANK FOB MOUNT JOY BOR	\$0.00	\$12,690.68	Outstanding
4529	Accounts Payable	Computer Check	4/18/2023	SUBURBAN TESTING LABS, INC	\$0.00	\$723.04	Outstanding
4530	Accounts Payable	Computer Check	4/18/2023	THE UPS STORE 3853	\$0.00	\$12.72	Outstanding
4531	Accounts Payable	Computer Check	4/18/2023	UGI UTILITIES, INC.	\$0.00	\$236.13	Outstanding

Summary by Transaction Type

Total Deposits	\$0.00
Less Payments by Transaction Type:	
Computer Check	(\$40,477.63)
Total Payments:	(\$40,477.63)
Adjustments:	
Payment Adjustments	\$0.00
Deposit Adjustments	\$0.00
Total Adjustments:	\$0.00
Total Change in Register Balance:	(\$40,477.63)