

Mount Joy Borough Authority
Pre-Authority
April 18, 2023
Minutes

The Mount Joy Borough Authority held its Pre-Authority meeting on this date in Council Chambers of the Borough Offices Building. Present were Chairman Rebman, Mr. Derr, Mr. Metzler, Mr. Ruffini and Mr. Melhorn. Also, present were Angie Fenicle, Joe Ardini and Scott Kapcsos, and Mike Davis from Barley Snyder. Chairman Rebman called the meeting to order at 4 PM.

Public Input Period

No one from the public was present.

Consulting Engineer Report

Mr. Dennis was not present at the meeting, therefore, provided a written report.

Authority Manager Report

Mr. Ardini provided a written report and highlighted the following:

Mr. Ardini discussed with the Board a quote that was received to purchase a John Deere Gator. Mr. Ardini noted that this equipment will also be sufficient to help with hydrant flushing and has discussed with the Police Chief the legal protocol to drive the equipment on public roads; the Police Chief replied to apply for a tag. Furthermore, a discussion took place to add lights and turn signals for safety as traveling on the roadways. A **MOTION** was made by Mr. Derr and a second by Mr. Metzler to authorize the purchase of a John Deere Gator as per quote in addition to adding turn signals and lights: motion carried.

Operations Manager Report

Mr. Kapcsos informed the Board that a check was received from the American Legion to move forward with the water main project; the project is slated to start next month.

Mr. Kapcsos informed the Board that ARRO has submitted the documents to the Conservation District for the Basin Inspection; ARRO received confirmation of receipt.

Mr. Kapcsos provided an update on the PA DEP permit application for the pumps and meters: Mr. Kapcsos noted that he reported in December that during the inspection in November, it was noted that it is a requirement to notify PA DEP and file for a permit for most upgrades to pumps and meters. ARRO and Authority staff have completed and submitted the appropriate documents. ARRO received confirmation that it was received with a few questions to clarify; ARRO reviewed and sent a response letter.

Business Manager Report

Mrs. Fenicle informed the Board that Trout, CPA will be on site to start the preliminary work for the 2022-2023 fiscal year audit on May 5th with the audit officially starting on May 30th.

Minutes of the Previous Meeting

A **MOTION** was made by Mr. Metzler and a second by Mr. Ruffini to approve the March 21, 2023, meeting minutes as presented; motion carried.

Unfinished Business

Mr. Kapcsos and the Board discussed the Safety Committee Mission Statement and Goals and noted the changes that were suggested. A **MOTION** was made by Mr. Metzler and a second by Mr. Ruffini to approve the Mount Joy Borough / Borough Authority Safety Committee Mission Statement and Goals; motion carried.

New Business

A **MOTION** was made by Mr. Derr and a second by Mr. Melhorn to approve Resolution No. 5-23 amending the attached Water Rate Schedule effective May 1, 2023; motion carried.

A **MOTION** was made by Mr. Derr and a second by Mr. Melhorn to approve Resolution No. 6-23 amending the attached Sewer Rate Schedule effective May 1, 2023; motion carried.

A **MOTION** was made by Mr. Melhorn and a second by Mr. Metzler to approve the Water System 2023-2024 Fiscal Year Budget; motion carried.

A **MOTION** was made by Mr. Melhorn and a second by Mr. Metzler to approve the Sewer System 2023-2024 Fiscal Year Budget; motion carried.

Any Other Matter Proper to Come before the Authority

Mr. Ardini informed the Board that a response letter was sent in regard to the complaint letter that was received.

Authorization to Pay Bills

A **MOTION** was made by Mr. Derr and a second by Mr. Ruffini to approve the attached Requisition No. 21 as follows: \$48,080.91 for the Water Operating Fund and \$62,412.66 for the Sewer Operating Fund; motion carried.

Adjournment

There being no further business, a **MOTION** was made by Mr. Derr and seconded by Mr. Ruffini to adjourn. Motion carried and the meeting adjourned at 4:28 PM.

Respectfully submitted,

J. Michael Melhorn
Secretary