



**Mount Joy Borough Authority  
Pre-Authority Meeting Agenda  
4:00 PM, April 19, 2022**

1. Call to Order
2. Roll Call—Chairman Rebman, Mr. Derr, Mr. Metzler, Mr. Ruffini and Mr. Melhorn
3. Public Input Period – Hearing of any citizen within the service area.
4. Reports:
  - A. Consulting Engineer
  - B. Authority Manager
  - C. Operations Manager
  - D. Business Manager
5. Approval of the Minutes: Approval of the minutes from March 15, 2022.
6. Unfinished Business:
  - A.
7. New Business:
  - A. Consider approval of Resolution No. 3-22 to amend the Water Rate Schedule effective May 1, 2022.
  - B. Consider approval of Resolution No. 4-22 to amend the Sewer Rate Schedule effective May 1, 2022.
  - C. Consider approval of the Water System 2022-2023 Fiscal Year Budget.
  - D. Consider approval of the Sewer System 2022-2023 Fiscal Year Budget.
8. Any other matter proper to come before the Authority:
9. Authorization to pay bills:
  - A. Consider approval of Requisition No. 24 for the Water Operating Fund in the amount of \$36,302.08 and Sewer Operating Fund in the amount of \$49,130.59.
10. Meetings and dates of importance

A. Tuesday, May 3, 2022	Regular Monthly Meeting – 4 PM
B. Wednesday, May 18, 2022	Pre-Authority Meeting – 4 PM
C. Tuesday, June 7, 2022	Regular Monthly Meeting – 4 PM
D. Tuesday, June 21, 2022	Pre-Authority Meeting – 4 PM
E. Tuesday, June 28, 2022	Administration Committee Meeting – 4 PM
11. Adjournment

If you are a person that requires accommodations to participate, please contact Authority staff to discuss how we may best accommodate your needs.

Mount Joy Borough Authority  
Pre-Authority  
March 15, 2022  
Minutes

The Mount Joy Borough Authority held its Pre-Authority meeting on this date in Council Chambers of the Borough Offices Building. Present were Chairman Rebman, Mr. Derr, Mr. Ruffini and Mr. Melhorn. Also, present were Angie Fenicle, Joe Ardini and Scott Kapcsos, and Mike Davis from Barley Snyder. Mr. Metzler was absent. Chairman Rebman called the meeting to order at 4 PM.

**Public Input Period**

No one from the public was present.

**Consulting Engineer Report**

Mr. Dennis was not present at the meeting, therefore, provided a written report.

**Authority Manager Report**

Mr. Ardini provided a written report and highlighted the following:

Mr. Ardini provided an update on the SRBC testing Plan for Well #3: Mr. Ardini informed the Board that Negley was onsite to re-install the pump, wiring and conduits for the well.

Mr. Ardini informed the Board that he was approached by the Borough Manager to discuss the current language in the handbook regarding the hours of operation for the Authority and the reasoning behind the different working hours of plant operators and administration employees. Mr. Ardini also noted that the Borough Manager discussed with him that Borough Council has directed him to develop a policy that would allow Borough employees to share sick leave. The Authority Board elected not to be included with the development of that policy and has authorized Mr. Ardini to start the process of developing a separate handbook for the Authority.

**Operations Manager Report**

Mr. Kapcsos provided a written report and highlighted the following:

Mr. Kapcsos informed the Board that the Flush/Vac truck demonstration is tentatively scheduled with A&H Equipment on March 22<sup>nd</sup> and will take place at Pump Station #1 on Joy Avenue.

Mr. Kapcsos provided an update on the Kamstrup meter replacement: Mr. Kapcsos noted that the first, second and third round of replacements has been moving along with 450 of 632 meters have been installed or has scheduled their appointments.

**Business Manager Report**

Mrs. Fenicle provided and discussed year to date budget reports.

**Minutes of the Previous Meeting**

A **MOTION** was made by Mr. Ruffini and a second by Mr. Melhorn to approve the February 15, 2022, meeting minutes as presented; motion carried.

**Unfinished Business**

There was no unfinished business to discuss.

### **New Business**

A **MOTION** was made by Mr. Ruffini and a second by Mr. Derr to approve Cornerstone Drive Lot W-1 Water and Sanitary Sewer Improvement Plans as recommended by ARRO Consulting's letter dated March 9, 2022; motion carried.

### **Any Other Matter Proper to Come before the Authority**

There was no other matter proper to come before the Authority.

### **Authorization to Pay Bills**

A **MOTION** was made by Mr. Derr and a second by Mr. Ruffini to approve the attached Requisition No. 22 as follows: \$42,490.54 for the Water Operating Fund and \$44,496.83 for the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Ruffini and a second by Mr. Melhorn to approve the attached Requisition No. WBRI 22-4 from the Water Bond Redemption and Improvement Fund in the amount of \$15,807.50; motion carried.

A **MOTION** was made by Mr. Ruffini and a second by Mr. Melhorn to approve the attached Requisition No. SBRI 22-4 from the Sewer Bond Redemption and Improvement Fund in the amount of \$15,807.50; motion carried.

### **Executive Session**

An executive session was held to discuss a personnel matter, no decisions were made.

A **MOTION** was made was made by Mr. Derr and a second by Mr. Ruffini to reconvene the public session at 4:52 PM; motion carried.

### **Adjournment**

There being no further business, a **MOTION** was made by Mr. Derr and seconded by Mr. Melhorn to adjourn. Motion carried and the meeting adjourned at 4:53 PM.

Respectfully submitted,

J. Michael Melhorn  
Secretary

**MOUNT JOY BOROUGH AUTHORITY**  
**AMENDMENT TO WATER RATE RESOLUTION**

**Resolution No. 3-22**

RESOLVED, that the Rate Schedule for water service referred to in Section 36 of the Authority's Amended and Restated Rules and Regulations Concerning Connections to, Extensions of, and Use of the Water System of Mount Joy Borough Authority effective as of May 1, 2012, as subsequently amended from time to time, is hereby amended and restated in its entirety in the accordance with the Rate Schedule presented to this meeting, a copy of which is attached to this Resolution.

RESOLVED FURTHER, that the revised Rate Schedule for 2022-2023 and the late payment penalty increase to 10% shall be effective as of May 1, 2022 and such revised Rate Schedule and late payment penalty percentage shall be reflected on all bills prepared on or after May 1, 2022.

MOUNT JOY BOROUGH AUTHORITY

By: \_\_\_\_\_

Attest: \_\_\_\_\_

**CERTIFICATE OF SECRETARY**

I HEREBY CERTIFY that I am the (Assistant) Secretary of Mount Joy Borough Authority, and that the Resolution set forth above was duly adopted on April 19, 2022 at a public meeting duly called and held, and remains in full force and effect on the date hereof.

IN WITNESS WHEREOF, this Certificate is executed the 19th day of April, 2022.

\_\_\_\_\_  
(Assistant) Secretary

REVISED WATER RATE SCHEDULE  
Effective May 1, 2022

A. Water Rates:

First 8,000 gallons or less per quarter	\$70.80 per quarter
Next 22,000 gallons per quarter	\$ 8.85 per thousand gals. per qtr.
Next 270,000 gallons per quarter	\$ 7.70 per thousand gals. per qtr.
Over 300,000 gallons per quarter	\$ 7.20 per thousand gals. per qtr.

B. Private Fire Protection Charges for Sprinkler Connections:

All private fire protection charges shown on the Water Rate Schedule which was in effect on July 1, 2005, remain in full force and effect. Those charges are:

<u>Connection Size</u>	<u>Fire Protection Charge</u>
Each 2" Connection	\$ 75.67 annually
Each 3" Connection	\$ 169.39 annually
Each 4" Connection	\$ 299.69 annually
Each 6" Connection	\$ 677.52 annually
Each 8" Connection	\$1,205.22 annually
Each 10" Connection	\$1,882.69 annually
Each 12" Connection	\$2,711.00 annually

C. Total Water Charges:

Total water charges for each Authority customer are equal to the sum of the charges calculated under Part A plus Part B where applicable.

D. Late Payment Penalty

The late payment penalty is 10%.

**MOUNT JOY BOROUGH AUTHORITY**  
**AMENDMENT TO SEWER RATE RESOLUTION**

**Resolution No. 4-22**

RESOLVED, that the Rate Schedule for sewer service referred to in Section 28 of the Authority's Amended and Restated Rules and Regulations Concerning Connections to, Extensions of, and Use of the Sewer System of Mount Joy Borough Authority effective as of May 1, 2012, as subsequently amended from time to time, is hereby amended and restated in its entirety in the accordance with the Rate Schedule presented to this meeting, a copy of which is attached to this Resolution.

RESOLVED FURTHER, that the revised Rate Schedule for 2022-2023 and the late payment penalty increase to 10% shall be effective as of May 1, 2022 and such revised Rate Schedule and late payment penalty percentage shall be reflected on all bills prepared on or after May 1, 2022.

MOUNT JOY BOROUGH AUTHORITY

By: \_\_\_\_\_

Attest: \_\_\_\_\_

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IN WITNESS WHEREOF, this Certificate is executed the 19th day of April, 2022.

\_\_\_\_\_  
(Assistant) Secretary

REVISED SEWER RATE SCHEDULE  
Effective May 1, 2022

A. Sewer Rates:

First 8,000 gallons or less per quarter	\$ 81.84 per quarter
Next 22,000 gallons per quarter	\$ 10.23 per thousand gals. per qtr.
Next 270,000 gallons per quarter	\$ 8.21 per thousand gals. per qtr.
Over 300,000 gallons per quarter	\$ 7.75 per thousand gals. per qtr.

B. Late Payment Penalty

The late payment penalty is 10%.

**2022 - 2023**  
**Mount Joy Borough Authority**  
**Water System Budget**

<b>REVENUES</b>			
<u>Account Number</u>	<u>Description</u>		
06.378.601	Residential Water Service	\$	2,196,590.03
06.378.602	Commercial Water Service	\$	280,800.76
06.378.603	Industrial Water Service	\$	322,384.88
06.378.604	Public / Other Water Service	\$	117,410.28
06.378.605	Water Tapping / Connection Fees	\$	-
06.378.606	Water Meter Sales	\$	8,000.00
06.378.607	Lease / Rent Agreements	\$	85,000.00
06.378.608	Misc Revenue / Reimbursements	\$	3,000.00
06.378.609	Final Reading Fees	\$	3,000.00
06.378.610	Interest Income	\$	400.00
06.378.611	Lien Payoffs	\$	300.00
06.378.612	Insurance Rebates	\$	7,000.00
<b>TOTAL REVENUES</b>		<b>\$</b>	<b>3,023,885.95</b>

<b>EXPENSES</b>			
<b>ADMINISTRATIVE</b>			
<u>Account Number</u>	<u>Description</u>		
06.400.782	Authority Manager Wages	\$	45,532.70
06.400.783	Operations Manager Wages	\$	39,480.82
06.400.784	Business Manager Wages	\$	29,728.34
06.400.785	Administrative Assistant	\$	24,723.30
06.400.790	Authority Board Members	\$	3,750.00
06.400.791	Pension	\$	52,709.86
06.400.792	Water/Sewer Billing	\$	15,000.00
06.400.793	Office Supplies	\$	4,500.00
06.400.794	Communication Expense	\$	5,000.00
06.400.795	Engineering	\$	25,000.00
06.400.796	Trustee	\$	3,000.00
06.400.797	Legal Expense	\$	20,000.00
06.400.798	Liability / Worker's Comp Ins.	\$	43,000.00
06.400.799	Health Insurance	\$	219,880.73
06.400.800	Building Rental / Reimbursement	\$	10,000.00
06.400.801	Auditor Expense	\$	19,000.00
06.400.802	Uniforms	\$	3,000.00
06.400.803	Contracted Services	\$	15,000.00
06.400.804	Payroll Taxes / Fees	\$	40,000.00
06.400.806	General Expense	\$	2,500.00
06.400.807	Dues / Memberships	\$	26,500.00
06.400.808	Training	\$	3,500.00
06.400.809	Bank Charges	\$	100.00
06.400.810	Advertising / Printing	\$	5,000.00
<b>SUBTOTAL</b>		<b>\$</b>	<b>655,905.74</b>

<b>TREATMENT EXPENSES</b>			
<u>Account Number</u>	<u>Description</u>		
06.448.702	Wages	\$	189,783.90
06.448.703	Plant Supplies	\$	4,000.00
06.448.704	Testing	\$	20,000.00
06.448.705	Repairs / Maintenance	\$	151,000.00
06.448.706	Chemicals	\$	130,000.00
06.448.707	General Expense	\$	500.00
06.448.708	Vehicle Expense	\$	7,500.00
06.448.709	Utilities	\$	90,000.00
06.448.710	Equipment Purchases / Tools	\$	36,000.00
06.448.711	Equipment Maintenance	\$	1,500.00
06.448.712	Lab Supplies	\$	11,500.00
06.448.713	Wells Maintenance / Repairs	\$	16,000.00
<b>SUBTOTAL</b>		<b>\$</b>	<b>657,783.90</b>

<b>TRANSMISSION / DISTRIBUTION EXPENSES</b>			
<u>Account Number</u>	<u>Description</u>		
06.449.752	Wages	\$	140,929.79
06.449.753	Supplies	\$	2,500.00
06.449.754	Meters	\$	35,000.00
06.449.755	Fire Hydrant Expenses	\$	10,000.00
06.449.756	Repairs / Maintenance	\$	83,000.00
06.449.757	Equipment Maintenance	\$	5,500.00
06.449.758	Equipment Purchases / Tools	\$	5,000.00
06.449.760	Vehicle Expense	\$	14,000.00
06.449.761	General Expense	\$	500.00
06.449.762	Utilities	\$	25,000.00
06.449.763	Booster Station Maintenance	\$	15,000.00
<b>SUBTOTAL</b>		<b>\$</b>	<b>336,429.79</b>

<b>TOTAL EXPENSES</b>		<b>\$</b>	<b>1,650,119.43</b>
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DEBT SERVICE	\$	903,827.70
FUND BALANCE FOR BRIF	\$	469,938.82
<b>TOTAL BUDGET</b>	<b>\$</b>	<b>3,023,885.95</b>



**2022 -2023**  
**Mount Joy Borough Authority**  
**Wastewater System Budget**

<b>REVENUES</b>		
<u>Account Number</u>	<u>Description</u>	
08.364.601	Residential Sewer Service	\$ 2,530,419.75
08.364.602	Commercial Sewer Service	\$ 297,723.78
08.364.603	Industrial Sewer Service	\$ 91,206.50
08.364.604	Public / Other Sewer Service	\$ 127,052.19
08.364.605	Sewer Tapping /Connection Fees	\$ -
08.364.606	Water Meter Sales	\$ 8,000.00
08.364.607	Quarterly Surcharge Fees	\$ 17,000.00
08.364.608	Misc Revenue / Reimbursements	\$ 3,000.00
08.364.609	Final Reading Fees	\$ 3,000.00
08.364.610	Interest Income	\$ 400.00
08.364.611	Lien Payoffs	\$ 300.00
08.364.612	Insurance Rebate	\$ 7,000.00
08.364.613	Energy Reimbursements	\$ 12,000.00
<b>TOTAL REVENUES</b>		<b>\$ 3,097,102.22</b>

<b>EXPENSES</b>		
<b>ADMINISTRATIVE</b>		
<u>Account Number</u>	<u>Description</u>	
08.400.782	Authority Manager Wages	\$ 45,532.70
08.400.783	Operations Manager Wages	\$ 39,480.82
08.400.784	Business Manager Wages	\$ 29,728.34
08.400.785	Administrative Assistant	\$ 24,723.30
08.400.790	Authority Board Members	\$ 3,750.00
08.400.791	Pension	\$ 52,709.86
08.400.792	Water/Sewer Billing	\$ 15,000.00
08.400.793	Office Supplies	\$ 4,500.00
08.400.794	Communication Expense	\$ 5,000.00
08.400.795	Engineering	\$ 15,000.00
08.400.796	Trustee	\$ 1,500.00
08.400.797	Legal Expense	\$ 20,000.00
08.400.798	Liability / Worker's Comp Ins.	\$ 43,000.00
08.400.799	Health Insurance	\$ 219,880.73
08.400.800	Building Rental / Reimbursement	\$ 10,000.00
08.400.801	Auditor Expense	\$ 19,000.00
08.400.802	Uniforms	\$ 3,000.00
08.400.803	Contracted Services	\$ 15,000.00
08.400.804	Payroll Taxes / Fees	\$ 40,000.00
08.400.806	General Expense	\$ 2,500.00
08.400.807	Dues / Memberships	\$ 8,000.00
08.400.808	Training	\$ 3,500.00
08.400.809	Bank Charges	\$ 100.00
08.400.810	Advertising / Printing	\$ 5,000.00
<b>SUBTOTAL</b>		<b>\$ 625,905.74</b>

<b>COLLECTION EXPENSES</b>		
<u>Account Number</u>	<u>Description</u>	
08.428.710	Wages	\$ 140,929.79
08.428.712	Supplies	\$ 2,500.00
08.428.714	Utilities	\$ 35,000.00
08.428.715	Equipment Maintenance	\$ 4,500.00
08.428.716	Repairs / Maintenance	\$ 60,000.00
08.428.717	Vehicle Expense	\$ 11,000.00
08.428.718	General Expense	\$ 500.00
08.428.719	Equipment Purchase / Tools	\$ 4,700.00
08.428.721	Pump Stations Maintenance	\$ 66,000.00
08.428.754	Meters	\$ 35,000.00
<b>SUBTOTAL</b>		<b>\$ 360,129.79</b>

<b>TREATMENT &amp; DISPOSAL EXPENSES</b>		
<u>Account Number</u>	<u>Description</u>	
08.429.730	Wages	\$ 273,678.47
08.429.732	Bio-solids Hauling	\$ 50,000.00
08.429.733	Testing	\$ 25,000.00
08.429.734	Chemicals	\$ 230,000.00
08.429.735	Plant Supplies	\$ 2,500.00
08.429.736	Utilities	\$ 185,000.00
08.429.737	Equipment Purchase / Tools	\$ 4,000.00
08.429.738	Plant Repairs / Maintenance	\$ 150,500.00
08.429.739	Equipment Maintenance	\$ 9,000.00
08.429.740	General Expense	\$ 7,000.00
08.429.741	Lab Supplies	\$ 15,000.00
08.429.742	Vehicle Expense	\$ 6,000.00
<b>SUBTOTAL</b>		<b>\$ 957,678.47</b>

<b>TOTAL EXPENSES</b>	<b>\$ 1,943,714.00</b>
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DEBT SERVICE	\$ 955,514.40
FUND BALANCE FOR BRIF	\$ 197,873.82
<b>TOTAL BUDGET</b>	<b>\$ 3,097,102.22</b>



MOUNT JOY BOROUGH AUTHORITY

P.O. BOX 25

MOUNT JOY, PA 17552

INCORPORATED 1948

TELEPHONE: (717) 653-5938

FAX: (717) 653-6680

WATER OPERATING REQUISITION NO.: 24

DATE: April 19, 2022

Fulton Bank, National Association  
P.O. Box 4887  
Lancaster, PA 17604

Gentlemen:

You are hereby requested to make a disbursement of funds from the Revenue Fund under the Trust Indenture dated May 1, 1993, between the Mount Joy Borough Authority and your bank as Trustee, for the purpose and in the amounts set forth on the succeeding page.

We certify that the amounts listed on the succeeding page are now due and unpaid and that such indebtedness has been incurred for the purpose set forth in Article VI, Section 6.01 and 6.02. We further certify that the monies to be withdrawn are in compliance with the provisions of said indenture.

MOUNT JOY BOROUGH AUTHORITY

\_\_\_\_\_  
TREASURER

ARRO CONSULTING, INC., Consulting Engineer, in accordance with Section 6.02 of the Trust Indenture, DOES HEREBY APPROVE this requisition, and CERTIFIES that the aggregate of the amounts requisitioned, plus those previously requisitioned during the current fiscal year, do not exceed the amount of the current fiscal year budget approved by the Authority as provided for in Section 9.07 of the Trust Indenture.

ARRO CONSULTING, INC.

\_\_\_\_\_  
CONSULTING ENGINEER

AMOUNT OF PREVIOUS REQUISITIONS:	\$	<u>1,316,976.86</u>		
TOTAL AMOUNT OF THIS REQUISITION:	\$	18,434.51	Payroll	Acct. 21544
	\$	<u>17,867.57</u>	Expenses	Acct. 21510
	\$	<u><u>36,302.08</u></u>	Total	
TOTAL AMOUNT REQUISITIONED TO DATE:	\$	<u>1,353,278.94</u>		
TOTAL CURRENT FISCAL YEAR APPROVED BUDGET:	\$	<u>2,779,006.90</u>		

Payroll Journal Entry  
Payroll # 7

Water Fund

Debit	06.448.702	Water Wages	\$	6,142.06	Kling, Zach, Shawn
	06.449.752	Construction Crew Wages	\$	5,205.32	Jim, Jason, Chris, Ryan, Leon, Rory (Split)
	06.400.782	Authority Manager	\$	1,700.25	Joe (Split)
	06.400.783	Operations Manager	\$	1,474.26	Kapcsos (Split)
	06.400.784	Business Manager	\$	1,110.10	Angie (Split)
	06.400.785	Administrative Assistant	\$	923.20	Lindsey (Split)
	06.400.790	Board Members	\$	312.50	Members paid per month (Split) (Pay closest to 1st Tuesday)
	06.400.804	Employer Taxes	\$	1,347.04	Split
	06.400.804	ADP Invoice	\$	82.30	Split
	06.400.791	Employer 457B Contribution	\$	137.48	Ryan, Chris, Rory
		<b>TOTAL</b>	<b>\$</b>	<b>18,434.51</b>	

# Mount Joy Authority Check Register - Water Operating Fund

Transaction Number	Source	Transaction Type	Transaction Date	Reference	Deposits	Payments	Running		Status
							Total	Post Date	
3602	Accounts Payable	Computer Check	4/6/2022	AMS	\$0.00	\$70.35	(\$70.35)	4/6/2022	Outstanding
3603	Accounts Payable	Computer Check	4/6/2022	HY VIZ INCORPORATED	\$0.00	\$811.78	(\$882.13)	4/6/2022	Outstanding
3604	Accounts Payable	Computer Check	4/6/2022	PPL	\$0.00	\$175.74	(\$1,057.87)	4/6/2022	Outstanding
3605	Accounts Payable	Computer Check	4/19/2022	ADVANCE AUTO PARTS	\$0.00	\$16.00	(\$1,073.87)	4/19/2022	Outstanding
3606	Accounts Payable	Computer Check	4/19/2022	AIRGAS USA LLC	\$0.00	\$23.96	(\$1,097.83)	4/19/2022	Outstanding
3607	Accounts Payable	Computer Check	4/19/2022	AMS	\$0.00	\$1,918.81	(\$3,016.64)	4/19/2022	Outstanding
3608	Accounts Payable	Computer Check	4/19/2022	CAPITAL AREA COMMUNICATION	\$0.00	\$3,433.50	(\$6,450.14)	4/19/2022	Outstanding
3609	Accounts Payable	Computer Check	4/19/2022	CHEMICAL EQUIPMENT LABS IN	\$0.00	\$4,946.62	(\$11,396.76)	4/19/2022	Outstanding
3610	Accounts Payable	Computer Check	4/19/2022	CORE & MAIN	\$0.00	\$365.00	(\$11,761.76)	4/19/2022	Outstanding
3611	Accounts Payable	Computer Check	4/19/2022	EXETER SUPPLY COMPANY, INC.	\$0.00	\$32.00	(\$11,793.76)	4/19/2022	Outstanding
3612	Accounts Payable	Computer Check	4/19/2022	GARY KARICHNER JR	\$0.00	\$175.00	(\$11,968.76)	4/19/2022	Outstanding
3613	Accounts Payable	Computer Check	4/19/2022	GUTTMAN ENERGY INC.	\$0.00	\$334.42	(\$12,303.18)	4/19/2022	Outstanding
3614	Accounts Payable	Computer Check	4/19/2022	HACH COMPANY	\$0.00	\$322.20	(\$12,825.38)	4/19/2022	Outstanding
3615	Accounts Payable	Computer Check	4/19/2022	HVAC DISTRIBUTORS INC.	\$0.00	\$283.68	(\$13,109.06)	4/19/2022	Outstanding
3616	Accounts Payable	Computer Check	4/19/2022	ID ANSWERS	\$0.00	\$17.43	(\$13,126.49)	4/19/2022	Outstanding
3617	Accounts Payable	Computer Check	4/19/2022	INDUSTRIAL PIPING SYSTEMS IN	\$0.00	\$42.84	(\$13,169.33)	4/19/2022	Outstanding
3618	Accounts Payable	Computer Check	4/19/2022	J.B. HOSTETTER & SONS, INC.	\$0.00	\$160.75	(\$13,330.08)	4/19/2022	Outstanding
3619	Accounts Payable	Computer Check	4/19/2022	PMAA U. C. FUND	\$0.00	\$2,000.00	(\$15,330.08)	4/19/2022	Outstanding
3620	Accounts Payable	Computer Check	4/19/2022	PRWA	\$0.00	\$267.50	(\$15,597.58)	4/19/2022	Outstanding
3621	Accounts Payable	Computer Check	4/19/2022	SCHAEDLER YESCO DISTRIBUT	\$0.00	\$1,752.81	(\$17,350.39)	4/19/2022	Outstanding
3622	Accounts Payable	Computer Check	4/19/2022	SCHWANGER BROS & CO INC	\$0.00	\$64.50	(\$17,414.89)	4/19/2022	Outstanding
3623	Accounts Payable	Computer Check	4/19/2022	SCOTT KAPCSOS	\$0.00	\$36.00	(\$17,450.89)	4/19/2022	Outstanding
3624	Accounts Payable	Computer Check	4/19/2022	SERVICE SUPPLY CORP	\$0.00	\$34.69	(\$17,485.58)	4/19/2022	Outstanding
3625	Accounts Payable	Computer Check	4/19/2022	SUBURBAN TESTING LABS	\$0.00	\$158.00	(\$17,643.58)	4/19/2022	Outstanding
3626	Accounts Payable	Computer Check	4/19/2022	UGI UTILITIES, INC.	\$0.00	\$223.99	(\$17,867.57)	4/19/2022	Outstanding

### Summary by Transaction Type

Total Deposits	\$0.00
Less Payments by Transaction Type:	
Computer Check	(\$17,867.57)
<b>Total Payments:</b>	<b>(\$17,867.57)</b>
Adjustments:	
Payment Adjustments	\$0.00
Deposit Adjustments	\$0.00
<b>Total Adjustments:</b>	<b>\$0.00</b>
<b>Total Change in Register Balance:</b>	<b>(\$17,867.57)</b>



MOUNT JOY BOROUGH AUTHORITY

P.O. BOX 25

MOUNT JOY, PA 17552

INCORPORATED 1948

TELEPHONE: (717) 653-5938

FAX: (717) 653-6680

SEWER OPERATING REQUISITION NO.: 24

DATE: April 19, 2022

Fulton Bank, National Association  
P.O. Box 4887  
Lancaster, PA 17604

Gentlemen:

You are hereby requested to make a disbursement of funds from the Revenue Fund under the Trust Indenture dated November 15, 1996 (the "Indenture"), between the Mount Joy Borough Authority and your bank as Trustee, for the purpose and in the amounts set forth on the attached Schedule "A".

We certify that (i) the amounts listed on the succeeding page are now due and unpaid and that such indebtedness has been incurred for the purpose set forth in paragraphs (a) and (b) of Section 6.1 of the Indenture or paragraph (a) of Section 6.3 of the Indenture; (ii) the aggregate of the amounts requisitioned, plus those previously requisitioned during the current fiscal year, do not exceed the amount of the current fiscal year budget approved by the Authority as provided in Section 9.10 of the Indenture; and (iii) the monies to be withdrawn are in compliance with the provisions of said Indenture.

MOUNT JOY BOROUGH AUTHORITY

\_\_\_\_\_  
AUTHORIZED OFFICER

AMOUNT OF PREVIOUS REQUISITIONS:	\$	<u>1,662,852.30</u>		
TOTAL AMOUNT OF THIS REQUISITION:	\$	21,927.47	Payroll	Acct. 21544
	\$	<u>27,203.12</u>	Expenses	Acct. 21536
	\$	<u><u>49,130.59</u></u>	Total	
TOTAL AMOUNT REQUISITIONED TO DATE:	\$	<u>1,711,982.89</u>		
TOTAL CURRENT FISCAL YEAR APPROVED BUDGET:	\$	<u>2,976,116.68</u>		

Payroll Journal Entry  
Payroll # 7

Sewer Fund

Debit	08.429.730	Sewer Wages			
	08.428.710	Construction Crew Wages	\$	9,635.06	Dennis, Gary, Rex, David
	08.400.782	Authority Manager	\$	5,205.31	Jim, Jason, Chris, Ryan, Leon, Rory (Split)
	08.400.783	Operations Manager	\$	1,700.25	Joe (Split)
	08.400.784	Business Manager	\$	1,474.27	Kapcsos (Split)
	08.400.785	Administrative Assistant	\$	1,110.09	Angie (Split)
	08.400.790	Board Members	\$	923.20	Lindsey (Split)
	08.400.804	Employer Taxes	\$	312.50	Members paid per month (Split) (Pay closest to 1st Tuesday)
	08.400.804	ADP Invoice	\$	1,347.03	Split
	08.400.791	Employer 457B Contribution	\$	82.29	Split
			\$	137.47	Ryan, Chris, Rory
		<b>TOTAL</b>	<b>\$</b>	<b>21,927.47</b>	

# Mount Joy Authority Check Register - Sewer Operating Fund

Transaction Number	Source	Transaction Type	Transaction Date	Reference	Deposits	Payments	Running Total	Post Date	Status
3766	Accounts Payable	Computer Check	4/6/2022	AMS	\$0.00	\$70.35	(\$70.35)	4/6/2022	Outstanding
3767	Accounts Payable	Computer Check	4/19/2022	ADVANCE AUTO PARTS	\$0.00	\$15.99	(\$86.34)	4/19/2022	Outstanding
3768	Accounts Payable	Computer Check	4/19/2022	AIRGAS USA LLC	\$0.00	\$71.86	(\$158.20)	4/19/2022	Outstanding
3769	Accounts Payable	Computer Check	4/19/2022	ALS GROUP USA CORP.	\$0.00	\$348.00	(\$506.20)	4/19/2022	Outstanding
3770	Accounts Payable	Computer Check	4/19/2022	AMS	\$0.00	\$1,918.81	(\$2,425.01)	4/19/2022	Outstanding
3771	Accounts Payable	Computer Check	4/19/2022	CORE & MAIN	\$0.00	\$365.00	(\$2,790.01)	4/19/2022	Outstanding
3772	Accounts Payable	Computer Check	4/19/2022	EXCELSIOR BLOWER SYSTEMS, I	\$0.00	\$10,335.00	(\$13,125.01)	4/19/2022	Outstanding
3773	Accounts Payable	Computer Check	4/19/2022	EXETER SUPPLY COMPANY, INC.	\$0.00	\$32.00	(\$13,157.01)	4/19/2022	Outstanding
3774	Accounts Payable	Computer Check	4/19/2022	GARY KARICHNER JR	\$0.00	\$175.00	(\$13,332.01)	4/19/2022	Outstanding
3775	Accounts Payable	Computer Check	4/19/2022	GUTTMAN ENERGY INC.	\$0.00	\$139.36	(\$13,471.37)	4/19/2022	Outstanding
3776	Accounts Payable	Computer Check	4/19/2022	HACH COMPANY	\$0.00	\$185.44	(\$13,656.81)	4/19/2022	Outstanding
3777	Accounts Payable	Computer Check	4/19/2022	ID ANSWERS	\$0.00	\$17.42	(\$13,674.23)	4/19/2022	Outstanding
3778	Accounts Payable	Computer Check	4/19/2022	J.B. HOSTETTER & SONS, INC.	\$0.00	\$206.96	(\$13,881.19)	4/19/2022	Outstanding
3779	Accounts Payable	Computer Check	4/19/2022	LAWSON PRODUCTS, INC.	\$0.00	\$425.79	(\$14,306.98)	4/19/2022	Outstanding
3780	Accounts Payable	Computer Check	4/19/2022	LEFFLER ENERGY	\$0.00	\$1,643.44	(\$15,950.42)	4/19/2022	Outstanding
3781	Accounts Payable	Computer Check	4/19/2022	NORTHWEST BANK	\$0.00	\$85.98	(\$16,036.40)	4/19/2022	Outstanding
3782	Accounts Payable	Computer Check	4/19/2022	PMAA U. C. FUND	\$0.00	\$2,000.00	(\$18,036.40)	4/19/2022	Outstanding
3783	Accounts Payable	Computer Check	4/19/2022	POLLU TECH, INC.	\$0.00	\$5,170.00	(\$23,206.40)	4/19/2022	Outstanding
3784	Accounts Payable	Computer Check	4/19/2022	PRWA	\$0.00	\$267.50	(\$23,473.90)	4/19/2022	Outstanding
3785	Accounts Payable	Computer Check	4/19/2022	SCOTT KAPCSOS	\$0.00	\$36.00	(\$23,509.90)	4/19/2022	Outstanding
3786	Accounts Payable	Computer Check	4/19/2022	SERVICE SUPPLY CORP	\$0.00	\$34.68	(\$23,544.58)	4/19/2022	Outstanding
3787	Accounts Payable	Computer Check	4/19/2022	SHARE CORPORATION	\$0.00	\$2,370.80	(\$25,915.38)	4/19/2022	Outstanding
3788	Accounts Payable	Computer Check	4/19/2022	SHERMAN-GIBSON SYSTEMS CO	\$0.00	\$782.00	(\$26,697.38)	4/19/2022	Outstanding
3789	Accounts Payable	Computer Check	4/19/2022	SUBURBAN TESTING LABS	\$0.00	\$332.00	(\$27,029.38)	4/19/2022	Outstanding
3790	Accounts Payable	Computer Check	4/19/2022	UGI UTILITIES, INC.	\$0.00	\$173.74	(\$27,203.12)	4/19/2022	Outstanding

### Summary by Transaction Type

Total Deposits	\$0.00
Less Payments by Transaction Type:	
Computer Check	(\$27,203.12)
<b>Total Payments:</b>	<b>(\$27,203.12)</b>
Adjustments:	
Payment Adjustments	\$0.00
Deposit Adjustments	\$0.00
<b>Total Adjustments:</b>	<b>\$0.00</b>
<b>Total Change in Register Balance:</b>	<b>(\$27,203.12)</b>