

Mount Joy Borough Authority
Regular Monthly Meeting
April 2, 2019
Minutes

The Mount Joy Borough Authority held its regular meeting on this date in the Council Chambers of the Borough Office Building. Present were Chairman Rebman, Mr. Metzler, Mr. Hamm and Mr. Weems. Also present were Lindsey Edgell, Joseph Ardini, Scott Kapcsos, Matt Warfel from ARRO Consulting and Mike Davis from Barley Snyder; Mr. Derr was absent. Chairman Rebman called the meeting to order at 4 PM.

Public Input Period

No one from the public was present.

Consulting Engineer Report

Mr. Warfel provided an update on the South Jacob Street Water Treatment Plant work. He stated that the fiber line issue has been resolved and it is connected. They are also continuing to work on the minor punch list items, site work and they have been working on the road. Mr. Warfel presented an updated schedule for start-up of the new water plant. He also discussed correspondence letters from PACT Two to ARRO Consulting.

Authority Manager Report

Mr. Ardini informed the board that he and Mike Davis are working to create a draft liability agreement for a property owned by the Authority.

Mr. Ardini provided an update on the TRA Pension Analysis. This year we will increase this by 12% instead of the normal 10%.

Mr. Ardini stated that he and Mrs. Fenicle met with representatives of Northwest Bank; they will no longer be accepting water/sewer payments after the end of this year.

Mr. Ardini stated that staff met with ARRO Consulting at the wastewater treatment plant on March 27, 2019 to discuss the equipment upgrades at the facility, which are on the capital improvements plan. ARRO will be generating a cost opinion to present to the Authority.

Mr. Ardini informed the board that we received our first installment on the Nitrate Grant Project.

Mr. Ardini stated that we received an approval letter from SRBC for the Water Resource Plan ending 2018.

Operation Manager Report

Mr. Kapcsos provided an update to the board on each of the water, sewer and construction departments.

Construction Department:

- Staff completed the 4" water main disconnection on Marietta Avenue, 12 residents were issued a boil water notice to complete the project. Rescind notices were posted and all paper work was submitted to DEP.
- Staff is working on prepping paving patches.
- The 2" meters to finish up the mixed-use meter change out have arrived. Staff is currently scheduling times with customers to get them installed.

Water Plant:

- Staff performed monthly NPDES reporting.
- Staff worked on setting up lab equipment at the new plant.
- Bruce Sherman installed the new Panel View on the softener control screen.
- Operating permit for Nitrate Unit #1 was received. Staff placed the unit in service and continues to monitor the performance of the unit.

Waste Water Treatment Plant:

- Staff started up primary sludge pump #1.

- Staff worked on a clog in the Muffin Monster (Grinder) at Rapho Pump Station. Further work is needed to the lifting components of the unit.
- 150 ton of Bio Solids was hauled by farmers.

Other Items:

- Mr. Kapcsos stated that Shawn Younger and Jason Bowers are both scheduled to take the DEP certification exams on 4/18/19.
- One of the main operating computers at Carmany went out, it is unrepairable. They have another operating computer out there, and Bruce from SGS felt the best fix was to buy a used computer for now.

Business Manager Report

Mrs. Edgell provided the board with some options of license plates to be made for Authority vehicles.

Minutes of the Previous Meeting

A **MOTION** was made by Mr. Metzler and a second by Mr. Hamm to approve the March 5, 2019 meeting minutes as presented; motion carried.

Unfinished Business

There was no unfinished business.

New Business

A **MOTION** was made by Mr. Metzler and a second by Mr. Hamm to approve Resolution No. 4-19 amending the Sewer Rate Schedule and Resolution 5-19 amending the Water Rate Schedule, both effective May 1, 2019; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Hamm to approve the 2019-2020 Water and Sewer System Fiscal Year Budget; motion carried.

Any Other Matter Proper to Come Before the Authority

There was no other matter.

Authorization to Pay Bills

A **MOTION** was made by Mr. Metzler and a second by Mr. Hamm to approve the attached Requisition No. 22 as follows: \$69,845.70 for the Water Operating Fund and \$91,892.83 for the Sewer Operating Fund; motion carried.

Executive Session

Executive session was held to discuss a personnel issue. A **MOTION** was made by Mr. Metzler and a second by Mr. Hamm to reconvene the Public Session at 5:40 PM; motion carried.

Adjournment

There being no further business, a **MOTION** was made by Mr. Metzler and seconded by Mr. Hamm to adjourn; motion carried, and the meeting adjourned at 5:42 PM.

Respectfully submitted,

Steven M. Weems
Secretary