



**Mount Joy Borough Authority Meeting
Agenda
4:00 PM, April 2, 2024**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call - Mr. Rebman, Mr. Derr, Mr. Metzler, Mr. Ruffini and Mr. Melhorn
4. Public Input Period – Hearing of any citizen within the service area.
5. Reports
 - A. Authority Manager
 - B. Business Manager
6. Approval of the Minutes – Approval of the minutes from March 5, 2024.
7. Unfinished Business
8. New Business
 - A. Consider approval of Resolution No. 5-24 to amend the Water Rate Schedule effective May 1, 2024.
 - B. Consider approval of Resolution No. 6-24 to amend the Sewer Rate Schedule effective May 1, 2024.
 - C. Consider approval of the Water System 2024-2025 Fiscal Year Budget.
 - D. Consider approval of the Sewer System 2024-2025 Fiscal Year Budget.
 - E. Consider approval of Final Subdivision and Land Development Plan / Water and Sanitary Sewer Improvement Plans for Core5 at I-283, as per ARRO Consulting's letter dated January 31, 2024.
 - F. Consider approval of Final Subdivision and Land Development Plan / Water and Sanitary Sewer Improvement Plans for Jura, Inc, as per ARRO Consulting's letter dated March 28, 2024.
 - G. Consider approval of the Rapho Triangle East EDU Buyback Agreement.
9. Any other matter proper to come before the Authority
10. Authorization to pay bills
 - A. Consider approval of Requisition No. 21 for the Water Operating Fund in the amount of \$95,032.71 and Sewer Operating Fund in the amount of \$124,249.75.
 - B. Consider approval of Requisition No. WBRI 24-4 from the Water Bond Redemption and Improvement Fund in the amount of \$216,920.75.
 - C. Consider approval of Requisition No. SBRI 24-4 from the Sewer Bond Redemption and Improvement Fund in the amount of \$665,916.25.

11. Meetings and dates of importance

A. Tuesday, April 16, 2024

Pre-Authority Meeting – 4 PM

B. Tuesday, May 7, 2024

Regular Monthly Meeting – 4 PM

C. Tuesday, May 21, 2024

Pre-Authority Meeting – 4 PM

12. Executive Session

13. Adjournment

Mount Joy Borough Authority
Pre-Authority
March 5, 2024
Minutes

The Mount Joy Borough Authority held its Pre-Authority meeting on this date in Council Chambers of the Borough Offices Building. Present were Chairman Rebman, Mr. Derr, Mr. Metzler, Mr. Ruffini and Mr. Melhorn. Also, present were Angie Fenicle, and Scott Kapcsos, and Mike Davis from Barley Snyder. Chairman Rebman called the meeting to order at 4 PM.

Public Input Period

No one from the public was present.

Authority Manager Report

Mr. Kapcsos provided a written report and highlighted the following:

Mr. Kapcsos informed the Board that Authority staff repaired a six-inch watermain break in the 400 block of Mount Joy Street.

Mr. Kapcsos informed the Board that Authority staff provided oversight on two water service line breaks at the Donegal Junior High School.

Mr. Kapcsos provided an update on the Western Star Dump Truck: Mr. Kapcsos noted that the quotes have been signed and submitted; delivery is expected to arrive late in the fourth quarter of 2024.

Mr. Kapcsos informed that Board that CH&N will be on site next week to excavate the sewer lateral in front of 323 Marietta Avenue.

Mr. Kapcsos informed the Board that the first quarters meters readings are complete, and staff is working on downloading the files and establishing work orders.

Mr. Kapcsos informed the Board that Authority staff continues to work with ARRO Consulting to complete the annual Chapter 94 report.

Mr. Kapcsos informed the Board that Authority staff performed the first quarter biosolids testing.

Mr. Kapcsos informed the Board that the motor for the headworks at the wastewater treatment plant malfunctioned and needs to be replaced; a new motor was ordered.

Mr. Kapcsos informed the Board that he authorized ARRO Consulting to review the Authority's industrial waste surcharge rates; these rates have not been reviewed since 2009.

Mr. Kapcsos informed the Board that two customers who have exceeded their allocation permits were given a onetime forgiveness and voided their invoices as evidenced was provided as there were leaks and plumbing issues within their facilities.

Mr. Kapcsos informed the Board that Authority staff has provided final revisions to ARRO Consulting for the wall maps; final prints will be available soon.

Mr. Kapcsos provided an update on the current Charles Springs Monitoring Requirements: Mr. Kapcsos stated that ARRO Consulting submitted a new plan to SRBC for new monitoring equipment; the Authority is currently awaiting their review and approval.

Mr. Kapcsos provided updates on various reporting requirements: Mr. Kapcsos stated that the water resource plan is completed and was submitted to SRBC today. Mr. Kapcsos stated that the Act 110 report is complete, however; waiting on the finalization of the wall map that needs to be sent with report. Mr. Kapcsos stated that Authority staff has started the CCR report.

Mr. Kapcsos provided an update on the Construction Department Shop Building: Mr. Kapcsos informed the Board that a structural engineer from ARRO Consulting, and Electrical Engineer from Keystone Engineering, and Authority

staff met on site to review the current condition of the building and the proposed changes within the building. Mr. Kapcsos also noted that the Authority's and Borough's solicitor has had conversations in regards to the agreement for the building.

Mr. Kapcsos provided an update on the COVID-19 ARPA H2o PA Grants:

- Dystor Rehabilitation Project: Mr. Kapcsos stated that the Authority received front end documents from ARRO Consulting, and we will be utilizing Costars for the bidding process.

Mr. Kapcsos provided an update on the Chiques Crossing Development: Mr. Kapcsos stated that the developer submitted and amendment to the conditional use application.

Mr. Kapcsos provided an update of the RTE Buyback Agreement: Mr. Kapcsos stated that the Authority's Solicitor drafted the EDU Buyback Agreement and has submitted it to RTE's counsel for review.

Mr. Kapcsos provided an update on the water meter replacement project: Mr. Kapcsos stated that of the 236 letters sent, 233 customers have scheduled appointments and 204 meters have been installed of the 233 customers.

Business Manager Report

Mrs. Fenicle informed the Board that the March 20th meeting date was submitted to LNP and will be published on March 6th.

Mrs. Fenicle disbursed and discussed year-to-date budget sheets.

Minutes of the Previous Meeting

A **MOTION** was made by Mr. Metzler and a second by Mr. Ruffini to approve the February 6, 2024, meeting minutes as presented; motion carried.

Unfinished Business

Mr. Kapcsos provided an update of the Building Ad-Hoc Committee meeting for the proposed administration building: Mr. Kapcsos noted that the building committee decided on the security company. Mr. Kapcsos also noted that within the next week, a meeting will be held to discuss interior details.

New Business

A **MOTION** was made by Mr. Metzler and a second by Mr. Melhorn to approve the Employee Handbook Addendum pertaining to Medicare Eligible Employees / Spouses and Medical/Dental/Vision/Hearing/Prescription Insurance; motion carried.

Any Other Matter Proper to Come before the Authority

Mr. Rebman asked Mr. Kapcsos what Mr. Mark Pugliese was referring to regarding the expansion of the compost site. Mr. Kapcsos replied noting that there are dirt piles on the site that the Borough would like to have removed to expand the site area, and they are looking to see if grant funding is available to do so.

Mr. Kapcsos asked the Board if there was interest from any Board member to attend the PMAA Board member training seminar; Mr. Rebman and Scott Kapcsos will be attending.

Authorization to Pay Bills

A **MOTION** was made by Mr. Metzler and a second by Mr. Ruffini to approve the attached Requisition No. 19 as follows: \$83,311.07 for the Water Operating Fund and \$120,318.06 for the Sewer Operating Fund; motion carried.

Executive Session

A **MOTION** was made by Mr. Metzler and a second by Mr. Melhorn to enter executive session to discuss a personnel matter at 4:56 PM; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Ruffini to reconvene the public meeting at 5:53 PM; motion carried.

Adjournment

There being no further business, a **MOTION** was made by Mr. Melhorn and seconded by Mr. Derr to adjourn. Motion carried and the meeting adjourned at 5:54 PM.

Respectfully submitted,

J. Michael Melhorn
Secretary

MOUNT JOY BOROUGH AUTHORITY
AMENDMENT TO WATER RATE RESOLUTION

Resolution No. 5-24

RESOLVED, that the Rate Schedule for water service referred to in Section 36 of the Authority's Amended and Restated Rules and Regulations Concerning Connections to, Extensions of, and Use of the Water System of Mount Joy Borough Authority effective as of May 1, 2012, as subsequently amended from time to time, is hereby amended and restated in its entirety in the accordance with the Rate Schedule presented to this meeting, a copy of which is attached to this Resolution.

RESOLVED FURTHER, that the revised Rate Schedule for 2024-2025 shall be effective as of May 1, 2024 and such revised Rate Schedule shall be reflected on all bills prepared on or after May 1, 2024.

MOUNT JOY BOROUGH AUTHORITY

By: _____

Attest: _____

CERTIFICATE OF SECRETARY

I HEREBY CERTIFY that I am the (Assistant) Secretary of Mount Joy Borough Authority, and that the Resolution set forth above was duly adopted on April 2, 2024 at a public meeting duly called and held, and remains in full force and effect on the date hereof.

IN WITNESS WHEREOF, this Certificate is executed the 2nd day of April, 2024.

(Assistant) Secretary

REVISED WATER RATE SCHEDULE
Effective May 1, 2024

A. Water Rates:

First 8,000 gallons or less per quarter	\$76.64 per quarter
Next 22,000 gallons per quarter	\$ 9.58 per thousand gals. per qtr.
Next 270,000 gallons per quarter	\$ 8.43 per thousand gals. per qtr.
Over 300,000 gallons per quarter	\$ 7.93 per thousand gals. per qtr.

B. Private Fire Protection Charges for Sprinkler Connections:

All private fire protection charges shown on the Water Rate Schedule which was in effect on July 1, 2005, remain in full force and effect. Those charges are:

<u>Connection Size</u>	<u>Fire Protection Charge</u>
Each 2" Connection	\$ 75.67 annually
Each 3" Connection	\$ 169.39 annually
Each 4" Connection	\$ 299.69 annually
Each 6" Connection	\$ 677.52 annually
Each 8" Connection	\$1,205.22 annually
Each 10" Connection	\$1,882.69 annually
Each 12" Connection	\$2,711.00 annually

C. Total Water Charges:

Total water charges for each Authority customer are equal to the sum of the charges calculated under Part A plus Part B where applicable.

D. Late Payment Penalty

The late payment penalty is 10%.

MOUNT JOY BOROUGH AUTHORITY
AMENDMENT TO SEWER RATE RESOLUTION

Resolution No. 6-24

RESOLVED, that the Rate Schedule for sewer service referred to in Section 28 of the Authority's Amended and Restated Rules and Regulations Concerning Connections to, Extensions of, and Use of the Sewer System of Mount Joy Borough Authority effective as of May 1, 2012, as subsequently amended from time to time, is hereby amended and restated in its entirety in the accordance with the Rate Schedule presented to this meeting, a copy of which is attached to this Resolution.

RESOLVED FURTHER, that the revised Rate Schedule for 2024-2025 shall be effective as of May 1, 2024 and such revised Rate Schedule shall be reflected on all bills prepared on or after May 1, 2024.

MOUNT JOY BOROUGH AUTHORITY

By: _____

Attest: _____

CERTIFICATE OF SECRETARY

I HEREBY CERTIFY that I am the (Assistant) Secretary of Mount Joy Borough Authority, and that the Resolution set forth above was duly adopted on April 2, 2024 at a public meeting duly called and held, and remains in full force and effect on the date hereof.

IN WITNESS WHEREOF, this Certificate is executed the 2nd day of April, 2024.

(Assistant) Secretary

REVISED SEWER RATE SCHEDULE
Effective May 1, 2024

A. Sewer Rates:

First 8,000 gallons or less per quarter	\$ 88.56 per quarter
Next 22,000 gallons per quarter	\$ 11.07 per thousand gals. per qtr.
Next 270,000 gallons per quarter	\$ 9.05 per thousand gals. per qtr.
Over 300,000 gallons per quarter	\$ 8.59 per thousand gals. per qtr.

B. Late Payment Penalty

The late payment penalty is 10%.

2024 - 2025
Mount Joy Borough Authority
Water System Budget

REVENUES		
<u>Account Number</u>	<u>Description</u>	
06.378.601	Residential Water Service	\$ 2,463,397.04
06.378.602	Commercial Water Service	\$ 331,766.03
06.378.603	Industrial Water Service	\$ 345,066.45
06.378.604	Public / Other Water Service	\$ 141,456.64
06.378.605	Water Tapping /Connection Fees	\$ -
06.378.606	Water Meter Sales	\$ 5,000.00
06.378.607	Lease / Rent Agreements	\$ 85,000.00
06.378.608	Misc Revenue / Reimbursements	\$ 3,000.00
06.378.609	Final Reading Fees	\$ 2,700.00
06.378.610	Interest Income	\$ 250.00
06.378.611	Lien Payoffs	\$ 300.00
06.378.612	Insurance Rebates	\$ 7,000.00
TOTAL REVENUES		\$ 3,384,936.16

EXPENSES		
ADMINISTRATIVE		
<u>Account Number</u>	<u>Description</u>	
06.400.782	Authority Manager Wages	\$ 47,250.02
06.400.783	Operations Manager Wages	\$ 42,499.99
06.400.784	Business Manager Wages	\$ 33,068.75
06.400.785	Administrative Assistant	\$ 29,484.00
06.400.790	Authority Board Members	\$ 3,750.00
06.400.782	Administrative Expense	\$ 15,000.00
06.400.791	Pension	\$ 50,740.82
06.400.792	Water/Sewer Billing	\$ 15,000.00
06.400.793	Office Supplies	\$ 3,500.00
06.400.794	Communication Expense	\$ 5,000.00
06.400.795	Engineering	\$ 30,000.00
06.400.796	Trustee	\$ 3,000.00
06.400.797	Legal Expense	\$ 30,000.00
06.400.798	Liability / Worker's Comp Ins.	\$ 50,000.00
06.400.799	Health Insurance	\$ 309,376.01
06.400.800	Building Rental / Reimbursement	\$ 12,000.00
06.400.801	Auditor Expense	\$ 19,000.00
06.400.802	Uniforms	\$ 4,500.00
06.400.803	Contracted Services	\$ 22,000.00
06.400.804	Payroll Taxes / Fees	\$ 40,000.00
06.400.806	General Expense	\$ 5,000.00
06.400.807	Dues / Memberships	\$ 28,500.00
06.400.808	Training	\$ 5,500.00
06.400.809	Bank Charges	\$ 100.00
06.400.810	Advertising / Printing	\$ 5,200.00
SUBTOTAL		\$ 809,469.59

TREATMENT EXPENSES		
<u>Account Number</u>	<u>Description</u>	
06.448.702	Wages	\$ 266,511.50
06.448.703	Plant Supplies	\$ 4,500.00
06.448.704	Testing	\$ 43,000.00
06.448.705	Repairs / Maintenance	\$ 95,000.00
06.448.706	Chemicals	\$ 180,000.00
06.448.707	General Expense	\$ 500.00
06.448.708	Vehicle Expense	\$ 9,000.00
06.448.709	Utilities	\$ 100,000.00
06.448.710	Equipment Purchases / Tools	\$ 4,000.00
06.448.711	Equipment Maintenance	\$ 2,500.00
06.448.712	Lab Supplies	\$ 15,500.00
06.448.713	Wells Maintenance / Repairs	\$ 17,000.00
SUBTOTAL		\$ 737,511.50

TRANSMISSION / DISTRIBUTION EXPENSES		
<u>Account Number</u>	<u>Description</u>	
06.449.752	Wages	\$ 118,190.52
06.449.753	Supplies	\$ 4,500.00
06.449.754	Meters	\$ 35,000.00
06.449.755	Fire Hydrant Expenses	\$ 12,000.00
06.449.756	Repairs / Maintenance	\$ 85,000.00
06.449.757	Equipment Maintenance	\$ 6,000.00
06.449.758	Equipment Purchases / Tools	\$ 10,500.00
06.449.760	Vehicle Expense	\$ 16,000.00
06.449.761	General Expense	\$ 500.00
06.449.762	Utilities	\$ 30,000.00
06.449.763	Booster Station / Water Tank Maint	\$ 17,500.00
06.449.764	Maintenance Facility	\$ 11,500.00
SUBTOTAL		\$ 346,690.52

TOTAL EXPENSES		\$ 1,893,671.61
DEBT SERVICE		\$ 909,010.30
FUND BALANCE FOR BRIF		\$ 582,254.26
TOTAL BUDGET		\$ 3,384,936.16

2024 - 2025
Mount Joy Borough Authority
Wastewater System Budget

REVENUES		
<u>Account Number</u>	<u>Description</u>	
08.364.601	Residential Sewer Service	\$ 2,824,276.00
08.364.602	Commercial Sewer Service	\$ 360,504.90
08.364.603	Industrial Sewer Service	\$ 125,038.49
08.364.604	Public / Other Sewer Service	\$ 152,499.36
08.364.605	Sewer Tapping /Connection Fees	\$ -
08.364.606	Water Meter Sales	\$ 5,000.00
08.364.607	Quarterly Surcharge Fees	\$ 17,000.00
08.364.608	Misc Revenue / Reimbursements	\$ 1,000.00
08.364.609	Final Reading Fees	\$ 2,700.00
08.364.610	Interest Income	\$ 250.00
08.364.611	Lien Payoffs	\$ 300.00
08.364.612	Insurance Rebate	\$ 7,000.00
08.364.613	Energy Reimbursements	\$ 15,000.00
TOTAL REVENUES		\$ 3,510,568.75

EXPENSES		
ADMINISTRATIVE		
<u>Account Number</u>	<u>Description</u>	
08.400.782	Authority Manager Wages	\$ 47,250.02
08.400.783	Operations Manager Wages	\$ 42,499.99
08.400.784	Business Manager Wages	\$ 33,068.75
08.400.785	Administrative Assistant	\$ 29,484.00
08.400.790	Authority Board Members	\$ 3,750.00
08.400.782	Administrative Expense	\$ 15,000.00
08.400.791	Pension	\$ 50,740.82
08.400.792	Water/Sewer Billing	\$ 15,000.00
08.400.793	Office Supplies	\$ 3,500.00
08.400.794	Communication Expense	\$ 5,000.00
08.400.795	Engineering	\$ 25,000.00
08.400.796	Trustee	\$ 1,500.00
08.400.797	Legal Expense	\$ 30,000.00
08.400.798	Liability / Worker's Comp Ins.	\$ 50,000.00
08.400.799	Health Insurance	\$ 309,376.01
08.400.800	Building Rental / Reimbursement	\$ 12,000.00
08.400.801	Auditor Expense	\$ 19,000.00
08.400.802	Uniforms	\$ 4,500.00
08.400.803	Contracted Services	\$ 22,000.00
08.400.804	Payroll Taxes / Fees	\$ 40,000.00
08.400.806	General Expense	\$ 5,000.00
08.400.807	Dues / Memberships	\$ 8,000.00
08.400.808	Training	\$ 5,500.00
08.400.809	Bank Charges	\$ 100.00
08.400.810	Advertising / Printing	\$ 5,200.00
SUBTOTAL		\$ 782,469.59

COLLECTION EXPENSES		
<u>Account Number</u>	<u>Description</u>	
08.428.710	Wages	\$ 118,190.52
08.428.712	Supplies	\$ 4,500.00
08.428.714	Utilities	\$ 38,000.00
08.428.715	Equipment Maintenance	\$ 6,000.00
08.428.716	Repairs / Maintenance	\$ 60,000.00
08.428.717	Vehicle Expense	\$ 16,000.00
08.428.718	General Expense	\$ 500.00
08.428.719	Equipment Purchase / Tools	\$ 10,500.00
08.428.721	Pump Stations Maintenance	\$ 20,000.00
08.428.722	Maintenance Facility	\$ 11,500.00
08.428.754	Meters	\$ 35,000.00
SUBTOTAL		\$ 320,190.52

TREATMENT & DISPOSAL EXPENSES		
<u>Account Number</u>	<u>Description</u>	
08.429.730	Wages	\$ 372,263.33
08.429.732	Bio-solids Hauling	\$ 55,000.00
08.429.733	Testing	\$ 60,000.00
08.429.734	Chemicals	\$ 200,000.00
08.429.735	Plant Supplies	\$ 9,500.00
08.429.736	Utilities	\$ 190,000.00
08.429.737	Equipment Purchase / Tools	\$ 20,500.00
08.429.738	Plant Repairs / Maintenance	\$ 154,000.00
08.429.739	Equipment Maintenance	\$ 31,000.00
08.429.740	General Expense	\$ 7,000.00
08.429.741	Lab Supplies	\$ 15,000.00
08.429.742	Vehicle Expense	\$ 11,000.00
SUBTOTAL		\$ 1,125,263.33

TOTAL EXPENSES		\$ 2,227,923.43
DEBT SERVICE	\$	953,257.68
FUND BALANCE FOR BRIF	\$	329,387.63
TOTAL BUDGET	\$	3,510,568.75



MOUNT JOY BOROUGH AUTHORITY

P.O. BOX 25

MOUNT JOY, PA 17552

INCORPORATED 1948

TELEPHONE: (717) 653-5938

FAX: (717) 653-6680

WATER OPERATING REQUISITION NO.: 21

DATE: April 2, 2024

Fulton Bank, National Association
P.O. Box 4887
Lancaster, PA 17604

Gentlemen:

You are hereby requested to make a disbursement of funds from the Revenue Fund under the Trust Indenture dated May 1, 1993, between the Mount Joy Borough Authority and your bank as Trustee, for the purpose and in the amounts set forth on the succeeding page.

We certify that the amounts listed on the succeeding page are now due and unpaid and that such indebtedness has been incurred for the purpose set forth in Article VI, Section 6.01 and 6.02. We further certify that the monies to be withdrawn are in compliance with the provisions of said indenture.

MOUNT JOY BOROUGH AUTHORITY

TREASURER

ARRO CONSULTING, INC., Consulting Engineer, in accordance with Section 6.02 of the Trust Indenture, DOES HEREBY APPROVE this requisition, and CERTIFIES that the aggregate of the amounts requisitioned, plus those previously requisitioned during the current fiscal year, do not exceed the amount of the current fiscal year budget approved by the Authority as provided for in Section 9.07 of the Trust Indenture.

ARRO CONSULTING, INC.

CONSULTING ENGINEER

AMOUNT OF PREVIOUS REQUISITIONS:	\$	<u>1,419,366.36</u>		
TOTAL AMOUNT OF THIS REQUISITION:	\$	20,095.33	Payroll	Acct. 21544
	\$	74,937.38	Expenses	Acct. 21510
	\$	<u>95,032.71</u>	Total	
TOTAL AMOUNT REQUISITIONED TO DATE:	\$	<u>1,514,399.07</u>		
TOTAL CURRENT FISCAL YEAR APPROVED BUDGET:	\$	<u>3,124,435.20</u>		

Payroll Journal Entry
Payroll # 6

Water Fund

Debit	06.448.702	Water Wages	\$	10,106.16	Kling, Shawn, Dave, Jason
	06.449.752	Construction Crew Wages	\$	4,314.14	Jim, Chris, Ryan, Leon, Rory, Caleb (Split)
	06.400.782	Authority Manager	\$	1,730.77	Kapcsos (Split)
	06.400.783	Operations Manager	\$	-	Vacant
	06.400.784	Business Manager	\$	1,250.00	Angie (Split)
	06.400.785	Administrative Assistant	\$	1,080.00	Lindsey (Split)
	06.400.790	Board Members	\$	-	Members paid per month (Split) (Pay closest to 1st Tuesday)
	06.400.804	Employer Taxes	\$	1,368.78	Split
	06.400.804	ADP Invoice	\$	83.26	Split
	06.400.791	Employer 457B Contribution	\$	162.22	Ryan, Chris, Rory
		TOTAL	\$	20,095.33	

Mount Joy Authority

Check Register - Water Operating Fund

Transaction		Transaction			Payments
Number	Source	Transaction Type	Date	Reference	
4902	Accounts Payable	Computer Check	03/26/2024	JAMES ZINK	\$250.00
4903	Accounts Payable	Computer Check	04/02/2024	1234 MICROTECHNOLOGIES, INC.	\$117.50
4904	Accounts Payable	Computer Check	04/02/2024	AMERICAN WATER WORKS ASSOCIATION	\$263.00
4905	Accounts Payable	Computer Check	04/02/2024	ARRO CONSULTING, INC.	\$9,646.66
4906	Accounts Payable	Computer Check	04/02/2024	BARLEY SNYDER LLP	\$4,152.75
4907	Accounts Payable	Computer Check	04/02/2024	BATTERY WAREHOUSE	\$59.98
4908	Accounts Payable	Computer Check	04/02/2024	BRIGHTSPEED	\$218.55
4909	Accounts Payable	Computer Check	04/02/2024	BUCKMAN S INC	\$1,232.00
4910	Accounts Payable	Computer Check	04/02/2024	CAPITAL BLUE CROSS	\$18,545.02
4911	Accounts Payable	Computer Check	04/02/2024	CAPITAL ONE TRADE CREDIT	\$421.66
4912	Accounts Payable	Computer Check	04/02/2024	CHEMICAL EQUIPMENT LABS INC.	\$6,464.88
4913	Accounts Payable	Computer Check	04/02/2024	CRYSTAL SPRINGS	\$26.98
4914	Accounts Payable	Computer Check	04/02/2024	DEER COUNTRY FARM & LAWN, INC.	\$39.33
4915	Accounts Payable	Computer Check	04/02/2024	GRAINGER	\$34.24
4916	Accounts Payable	Computer Check	04/02/2024	GUTTMAN ENERGY INC.	\$208.50
4917	Accounts Payable	Computer Check	04/02/2024	HACH COMPANY	\$680.90
4918	Accounts Payable	Computer Check	04/02/2024	HARBOR FREIGHT TOOLS USA, INC.	\$981.41
4919	Accounts Payable	Computer Check	04/02/2024	HIGHMARK BLUE SHIELD	\$100.42
4920	Accounts Payable	Computer Check	04/02/2024	JAMES ZINK	\$102.35
4921	Accounts Payable	Computer Check	04/02/2024	LRM, INC.	\$9,264.00
4922	Accounts Payable	Computer Check	04/02/2024	MESSICK'S	\$53.56
4923	Accounts Payable	Computer Check	04/02/2024	NORTHWEST BANK	\$551.52
4924	Accounts Payable	Computer Check	04/02/2024	PA ONE CALL SYSTEM, INC.	\$130.21
4925	Accounts Payable	Computer Check	04/02/2024	PPL	\$14,957.25
4926	Accounts Payable	Computer Check	04/02/2024	SCHAEDLER YESCO DISTRIBUTION, INC.	\$3,398.09
4927	Accounts Payable	Computer Check	04/02/2024	SCOTT KLING	\$129.25
4928	Accounts Payable	Computer Check	04/02/2024	STANDARD INSURANCE COMPANY	\$23.48
4929	Accounts Payable	Computer Check	04/02/2024	SUBURBAN TESTING LABS, INC	\$503.00
4930	Accounts Payable	Computer Check	04/02/2024	TRIANGLE FIRE PROTECTION, INC.	\$1,180.00
4931	Accounts Payable	Computer Check	04/02/2024	UNITED CONCORDIA INSURANCE COMPANY	\$739.44
4932	Accounts Payable	Computer Check	04/02/2024	USA BLUEBOOK	\$179.00
4933	Accounts Payable	Computer Check	04/02/2024	VERIZON WIRELESS	\$282.45

Summary by Transaction Type

Computer Check (\$74,937.38)
Total Change in Register Balance: (\$74,937.38)



MOUNT JOY BOROUGH AUTHORITY

P.O. BOX 25

MOUNT JOY, PA 17552

INCORPORATED 1948

TELEPHONE: (717) 653-5938

FAX: (717) 653-6680

SEWER OPERATING REQUISITION NO.: 21

DATE: April 2, 2024

Fulton Bank, National Association
P.O. Box 4887
Lancaster, PA 17604

Gentlemen:

You are hereby requested to make a disbursement of funds from the Revenue Fund under the Trust Indenture dated November 15, 1996 (the "Indenture"), between the Mount Joy Borough Authority and your bank as Trustee, for the purpose and in the amounts set forth on the attached Schedule "A".

We certify that (i) the amounts listed on the succeeding page are now due and unpaid and that such indebtedness has been incurred for the purpose set forth in paragraphs (a) and (b) of Section 6.1 of the Indenture or paragraph (a) of Section 6.3 of the Indenture; (ii) the aggregate of the amounts requisitioned, plus those previously requisitioned during the current fiscal year, do not exceed the amount of the current fiscal year budget approved by the Authority as provided in Section 9.10 of the Indenture; and (iii) the monies to be withdrawn are in compliance with the provisions of said Indenture.

MOUNT JOY BOROUGH AUTHORITY

AUTHORIZED OFFICER

AMOUNT OF PREVIOUS REQUISITIONS:	\$	<u>1,668,692.78</u>		
TOTAL AMOUNT OF THIS REQUISITION:	\$	20,636.24	Payroll	Acct. 21544
	\$	103,613.51	Expenses	Acct. 21536
	\$	<u>124,249.75</u>	Total	
TOTAL AMOUNT REQUISITIONED TO DATE:	\$	<u>1,792,942.53</u>		
TOTAL CURRENT FISCAL YEAR APPROVED BUDGET:	\$	<u>3,228,704.00</u>		

Payroll Journal Entry
Payroll # 6

Sewer Fund

Debit	08.429.730	Sewer Wages			
	08.428.710	Construction Crew Wages	\$ 10,647.10	Gary, Rex, Paisun, Susan, James	
	08.400.782	Authority Manager	\$ 4,314.13	Jim, Chris, Ryan, Randal, Rory, Caleb (Split)	
	08.400.783	Operations Manager	\$ 1,730.77	Kapcsos (Split)	
	08.400.784	Business Manager	\$ -	Vacant	
	08.400.785	Administrative Assistant	\$ 1,250.00	Angie (Split)	
	08.400.790	Board Members	\$ 1,080.00	Lindsey (Split)	
	08.400.804	Employer Taxes	\$ -	Members paid per month (Split)	(Pay closest to 1st Tuesday)
	08.400.804	ADP Invoice	\$ 1,368.78	Split	
	08.400.791	Employer 457B Contribution	\$ 83.25	Split	
			\$ 162.21	Ryan, Chris, Rory	
		TOTAL	\$ 20,636.24		

Mount Joy Authority

Check Register - Sewer Operating Fund

Transaction		Transaction		Transaction		Payments
Number	Source	Type	Date	Reference		
5177	Accounts Payable	Computer Check	03/26/2024	JAMES ZINK		\$250.00
5178	Accounts Payable	Computer Check	04/02/2024	1234 MICROTECHNOLOGIES, INC.		\$117.49
5179	Accounts Payable	Computer Check	04/02/2024	ADVANCE AUTO PARTS		\$123.92
5180	Accounts Payable	Computer Check	04/02/2024	ARRO CONSULTING, INC.		\$8,134.25
5181	Accounts Payable	Computer Check	04/02/2024	BARLEY SNYDER LLP		\$4,152.75
5182	Accounts Payable	Computer Check	04/02/2024	BRIGHTSPEED		\$758.60
5183	Accounts Payable	Computer Check	04/02/2024	CAPITAL BLUE CROSS		\$18,545.02
5184	Accounts Payable	Computer Check	04/02/2024	CAPITAL ONE TRADE CREDIT		\$148.92
5185	Accounts Payable	Computer Check	04/02/2024	CRYSTAL SPRINGS		\$38.96
5186	Accounts Payable	Computer Check	04/02/2024	DEER COUNTRY FARM & LAWN, INC.		\$291.08
5187	Accounts Payable	Computer Check	04/02/2024	ENVIREP, INC.		\$42.00
5188	Accounts Payable	Computer Check	04/02/2024	E-TOWN AUTO PARTS		\$269.84
5189	Accounts Payable	Computer Check	04/02/2024	EXCELSIOR BLOWER SYSTEMS, INC.		\$11,308.80
5190	Accounts Payable	Computer Check	04/02/2024	EXETER SUPPLY COMPANY, INC.		\$208.98
5191	Accounts Payable	Computer Check	04/02/2024	FORD HALL COMPANY INC		\$18,840.00
5192	Accounts Payable	Computer Check	04/02/2024	GRAINGER		\$34.24
5193	Accounts Payable	Computer Check	04/02/2024	GUTTMAN ENERGY INC.		\$185.54
5194	Accounts Payable	Computer Check	04/02/2024	HACH COMPANY		\$1,046.57
5195	Accounts Payable	Computer Check	04/02/2024	HIGHMARK BLUE SHIELD		\$100.42
5196	Accounts Payable	Computer Check	04/02/2024	JAMES ZINK		\$102.35
5197	Accounts Payable	Computer Check	04/02/2024	MESSICK'S		\$53.56
5198	Accounts Payable	Computer Check	04/02/2024	MOUNT JOY SOLAR POWER LLC		\$6,402.42
5199	Accounts Payable	Computer Check	04/02/2024	NORTHWEST BANK		\$371.52
5200	Accounts Payable	Computer Check	04/02/2024	OVERHEAD DOOR CO.		\$6,254.00
5201	Accounts Payable	Computer Check	04/02/2024	PA ONE CALL SYSTEM, INC.		\$130.21
5202	Accounts Payable	Computer Check	04/02/2024	PPL		\$10,823.47
5203	Accounts Payable	Computer Check	04/02/2024	QUALITY METAL WORKS, INC.		\$2,628.19
5204	Accounts Payable	Computer Check	04/02/2024	RESSLER PROPANE		\$1,304.90
5205	Accounts Payable	Computer Check	04/02/2024	SCOTT KLING		\$129.25
5206	Accounts Payable	Computer Check	04/02/2024	SECURITY FENCE CO		\$6,990.46
5207	Accounts Payable	Computer Check	04/02/2024	STANDARD INSURANCE COMPANY		\$23.47
5208	Accounts Payable	Computer Check	04/02/2024	SUBURBAN TESTING LABS, INC		\$2,175.00
5209	Accounts Payable	Computer Check	04/02/2024	SUMMIT SMALL ENGINES, INC.		\$30.00
5210	Accounts Payable	Computer Check	04/02/2024	UNITED CONCORDIA INSURANCE COMPANY		\$739.44
5211	Accounts Payable	Computer Check	04/02/2024	VECTOR SECURITY		\$348.00
5212	Accounts Payable	Computer Check	04/02/2024	VERIZON WIRELESS		\$202.65
5213	Accounts Payable	Computer Check	04/02/2024	WEX BANK		\$307.24

Summary by Transaction Type

Computer Check	(\$103,613.51)
Total Change in Register Balance:	(\$103,613.51)

MOUNT JOY BOROUGH AUTHORITY
WATER SYSTEM
RESOLUTION AND REQUISITION

WATER SYSTEM REQUISITION NO.: WBRI 24-4

Date: April 2, 2024

RESOLUTION

RESOLVED, in accordance with Article VI, Section 6.06 of the Trust Indenture of the Mount Joy Borough Authority (the "Authority") to Fulton Bank, National Association (the "Trustee"), as successor to Union National Community Bank (the "Prior Trustee"), as Trustee, dated as of May 1, 1993, securing Guaranteed Water Revenue Bonds, Series of 1993 (the "Trust Indenture") the Trustee is hereby authorized and requested to make the following payments for authorized projects, including either capital additions or extraordinary repairs, renewals or replacements from the Bond Redemption and Improvement Fund established under the aforesaid Indenture and held by the Trustee for the following purposes and in the amounts and for the purposes set forth below:

<u>Payee</u>	<u>Purpose of Obligation</u>	<u>Amount of this Requisition</u>
SEE ATTACHED EXHIBIT "A"		\$ 216,920.75

CERTIFICATE

The undersigned Secretary hereby certifies that the Resolution set forth above was duly adopted by the Board of Directors of Mount Joy Borough Authority at a meeting duly called and held on April 2, 2024 and remains in full force and effect on the date hereof.

THIS CERTIFICATE is executed the 2nd day of April, 2024.

(Secretary) (Assistant Secretary)

AUTHORITY SEAL

EXHIBIT "A"

WATER BOND REDEMPTION AND IMPROVEMENT FUND

<u>Payee</u>	<u>Purpose of Obligation</u>	<u>Amount of this Requisition</u>
ARRO Consulting, Inc. 108 West Airport Road Lititz, PA 17543	Eng Services for Fairview Street Water Main Replacement Project; Invoice 0092728	\$ 605.75
Rapho Triangle, LLC PO Box 277 Landisville, PA 17538	EDU Buyback Agreement of 345 EDU's at \$1,254/EDU	\$ 216,315.00

MOUNT JOY BOROUGH AUTHORITY
LANCASTER COUNTY, PENNSYLVANIA
SEWER SYSTEM BOND REDEMPTION AND IMPROVEMENT FUND
REQUISITION FORM

SEWER SYSYTEM REQUISITION NO.: SBRI 24-4

Date: April 2, 2024

Fulton Bank, National Association
Trustee under Trust Indenture
dated November 15, 1996
of Mount Joy Borough Authority
Mount Joy, Pennsylvania

Dear Sirs:

You are hereby requested to make a disbursements of funds from the Bond Redemption and Improvement Fund of the above Bond Indenture of the Mount Joy Borough Authority for the following purposes and in the amounts set forth below:

Payee: _____ Construction Contract
Address: _____ Yes _____ No _____

Purpose of Obligation	Total Obligation	Amount Paid to Date	Amount this Requisition	Current Balance
SEE ATTACHED EXHIBIT "A"			\$ 665,916.25	

In connection therewith, I certify that the above amounts are now due and unpaid, and that such indebtedness is a proper charge against, and has not been made the basis of any previous withdrawal from, the Bond Redemption and Improvement Fund, pursuant to the provisions of the Trust Indenture dated November 15, 1996, from this Authority to your Bank, as Trustee and successor to Union National Community Bank, prior Trustee. I further certify that with respect to the items covered in this Requisition, there are no vendors', mechanics' or other liens (or security interest) upon or affecting any property with respect to which payments are requisitioned and which will not be discharged by such payment.

Further:

EXHIBIT "A"

SEWER BOND REDEMPTION AND IMPROVEMENT FUND

<u>Payee</u>	<u>Purpose of Obligation</u>	<u>Amount of this Requisition</u>
Sherman-Gibson Systems Company 2893 Buckwalter Road Manheim, PA 17545	Admin Buidling Remote I/O Rack Upgrade; Invoice 2024- 0105	\$ 6,740.00
Sherman-Gibson Systems Company 2893 Buckwalter Road Manheim, PA 17545	Aeration Tank Blower and UV Blower VFD Upgrades; Invoice 2024-0106	\$ 4,650.00
Sherman-Gibson Systems Company 2893 Buckwalter Road Manheim, PA 17545	Aeration Tank Blower VFD Updrade; Invoice 2024-0107	\$ 220.00
ARRO Consulting, Inc. 108 West Airport Road Lititz, PA 17543	Eng Services for Dystor Project; Invoice 0092733	\$ 1,766.25
Rapho Triangle, LLC PO Box 277 Landisville, PA 17538	EDU Buyback Agreement of 413 EDU's at \$3,160/EDU	\$ 652,540.00