

Mount Joy Borough Authority
Regular Monthly Meeting
April 5, 2022
Minutes

The Mount Joy Borough Authority held its regular meeting on this date in the Council Chambers of the Borough Offices Building. Present were Vice-Chairman Derr, Mr. Metzler, Mr. Ruffini and Mr. Melhorn. Also present were Angie Fenicle, Joe Ardini and Scott Kapcsos, and Mike Davis from Barley Snyder. Mr. Rebman was absent. Vice-Chairman Derr called the meeting to order at 4 PM.

Public Input Period

No one from the public was present.

Authority Manager Report

Mr. Ardini provided a written report and highlighted the following:

Mr. Ardini provided an update on purchasing a combination truck: Mr. Ardini stated that A&H provided a demonstration and Authority staff met with a representative to review ordering options. A&H submitted a quote in the amount of \$542,408 minus a co-star's discount of \$27,120 bringing the total to \$515,288. Mr. Derr asked if staff will be looking into other companies. Mr. Ardini replied that there are no other local companies that could provide prompt service when needed to limit the length of time for repairs. Mr. Ardini also noted that he received great references for this company. Mr. Ardini made the Board aware that Authority staff will be traveling to Lower Paxton Township to view a demonstration of an identical truck that the Authority is looking to purchase.

Mr. Ardini informed the Board that the two-year warranty inspection for the hydropillar water tank is schedule for April 13th. Mr. Ardini noted that he would like to have the contractor inspect the Rapho Water Tank while they are present, as it will soon be time for the Authority to look at refabricating that tank as well and received a quote of \$2,200 to preform the work. The Authority Board agreed to the additional inspection.

Mr. Ardini informed the Board that the Authority staff and Board is required to take annual cyber trainings required by the Authority's IT Company. This training started this year and noted training links have been sent to the email addresses associated with the Authority.

Operation Manager Report

Mr. Kapcsos provided a written report and highlighted the following:

Mr. Kapcsos informed the Board that staff is preparing to move forward with the Wood Street Water Main Replacement Project and have sent letters to all customers who will be impacted during the three-to-four-month project. Authority staff has an on-site meeting scheduled with Cargill on April 21st to discuss the truck traffic and is waiting on a response from Wenger Feeds to also schedule a meeting.

Mr. Kapcsos provided an update on the Kamstrup meter replacement: Mr. Kapcsos noted that the first, second and third round of replacements has been moving along with 555 of 633 meters have been installed or has scheduled their appointments. Mr. Kapcsos informed the Board that the fourth round of meter replacements has been determined and will include 56 customers on Birchland Avenue, Fairview Road, and Fairview Street.

Business Manager Report

Mrs. Fenicle informed the Board that she authorized Fulton Bank to complete the bi-annual transfers per the Trust Indenture Agreements. Mrs. Fenicle noted that she authorized \$400,000 to be transferred to the WBRI Fund for a total of \$900,000 for the year and \$915,000 to the SBRI Fund. Mrs. Fenicle reminded the Board that the WBRI Fund transfers happen twice a year while the SBRI Fund happens once a year.

Minutes of the Previous Meeting

A **MOTION** was made by Mr. Melhorn and a second by Mr. Ruffini to approve the March 1, 2022, meeting minutes as presented; motion carried.

Unfinished Business

There was no unfinished business to discuss.

New Business

A **MOTION** was made by Mr. Metzler and a second by Mr. Ruffini to approve Covanta Environmental Solutions, Inc. Stormwater Management Plans in relation to the Authority's existing water main as recommended by ARRO's Consulting's letter dated December 21, 2021; motion carried.

Authority Board and staff discussed the proposed 2022-2023 fiscal year budget. Discussions took place regarding a three percent water and sewer rate increase, late fee penalty increase to ten percent, employee salaries and upcoming projects at the water and wastewater facilities. The final budget will be pending approval at the April 19th Pre-Authority Board meeting.

Any Other Matter Proper to Come Before the Authority

There was no other matter proper to come before the Authority.

Authorization to Pay Bills

A **MOTION** was made by Mr. Metzler and a second by Mr. Ruffini to approve the attached Requisition No. 23 as follows: \$82,730.11 for the Water Operating Fund and \$114,777.19 for the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Ruffini to approve the attached Requisition No. WBRI 22-5 from the Water Bond Redemption and Improvement Fund in the amount of \$91,846.58; motion carried.

A **MOTION** was made by Mr. Melhorn and a second by Mr. Metzler to approve the attached Requisition No. SBRI 22-5 from the Sewer Bond Redemption and Improvement Fund in the amount of \$37,370.91; motion carried.

Adjournment

There being no further business, a **MOTION** was made by Mr. Metzler and seconded by Mr. Ruffini to adjourn; motion carried, and the meeting adjourned at 4:48 PM.

Respectfully submitted,

J. Michael Melhorn
Secretary