

Mount Joy Borough Authority
Regular Monthly Meeting
April 6, 2021
Minutes

The Mount Joy Borough Authority held its regular meeting on this date in the Council Chambers of the Borough Office Building and via online Zoom. Present were Chairman Rebman, Mr. Derr (zoom), Mr. Ruffini and Mr. Melhorn. Also present were Angie Fenicle, Joe Ardini and Scott Kapcsos and Mike Davis from Barley Snyder. Mr. Metzler was absent. Chairman Rebman called the meeting to order at 4 PM.

Public Input Period

No one from the public was present.

Authority Manager Report

Mr. Ardini provided a written report and highlighted the following:

Mr. Ardini informed the Board that the two employees of the Authority staff who tested positive for COVID-19 in the middle of March have completed the quarantine requirements and have returned to work.

Mr. Ardini provided an update on refinancing the two sewer notes and possible one water note: Mr. Ardini stated the proposal request was signed and distributed to the banking institutions. The proposals are requested back by April 26th. The Authority will present the refinancing at the Borough Administration and Finance Committee April 22nd and will attend the Borough Council meeting on May 3rd.

Mr. Ardini provided an update on the Chapter 94 Report: Mr. Ardini stated that the Authority receive confirmation from PA DEP that the report was acceptable and complete.

Mr. Ardini informed the Board that Verizon would like to update their antenna on the Lumber Street water tank. Mr. Ardini noted that Mr. Doug DeClerck and staff have reviewed the submitted plans and in return sent a letter making them aware of the stipulations regarding the paint warranty.

Mr. Ardini informed the Board that staff has began working on the annual Consumer Confidence Repot.

Mr. Ardini informed the Board that Council has approved Mrs. Jill Frey to the acting Borough Manager position effective immediately due to Mr. Kraus resigning from the position on April 5th.

Operation Manager Report

Mr. Kapcsos provided a written report and highlighted the following for the water, sewer, and construction departments.

Construction Department:

- Inflated water pumping update: Mr. Kapcsos stated that staff made the repair to the 6" water main on Union School Road as mentioned at the last meeting. The daily pumping is showing some improvements, however, no significant improvements. Mr. Kapcsos stated that staff continues the search for the leak.
- The Authority's leak detection equipment was delivered, and training was provided by Exeter Supply. Staff is using the equipment daily to perform leak surveys of the water system.
- Materials for the New Street and Walnut Street water main replacement project will be delivered this week. A start date will be determined when the leak survey is complete.
- Staff performed a water service termination at 53 East Main Street.

Water Plant:

- Kapstrup meter replacement project update: 50% have been scheduled or completed.
- Staff is also assisting with the leak detection survery.
- Little Chiques Creek gauge is now functioning properly, therefore, staff intends to start up South Jacob plant this week.

Waste Water Treatment Plant:

- Staff completed the telephonic Lab Assessment. There were no major deficiencies found or discussed. The Authority will receive a corrective action report within 45 days.
- Clarifier and Thickener Rehab Project Update: Heisey Mechanical is scheduled to be onsite March 25th to resume with the project. It was noted that Clarifier #1 will need the entire abutment rebuilt and are currently waiting on the change order to proceed.

Other Items:

- EPA Risk and Resilience Assessment Update: Staffed reviewed a rough draft of the assessment from ARRO. Staff is currently reviewing the document and planning to meet with ARRO to provide comments and changes.

Business Manager Report

Mrs. Fenicle reported that the Authority received the MRM Property Trust dividend distribution totaling \$10,580.04 of which \$7,406 is the Authority's portion.

Mrs. Fenicle reported that she authorized the trustee transfers for March for payments that are due on May 1st. Mrs. Fenicle provided updated balances for the WBRI Fund at \$3,813,692 and SBRI Fund at \$4,163,115. Mrs. Fenicle also noted that \$638,940 was transferred to WBRI and \$455,097 was transferred to SBRI for the fiscal year 2020-2021.

Minutes of the Previous Meeting

A **MOTION** was made by Mr. Melhorn and a second by Mr. Ruffini to approve the March 2, 2021 meeting minutes as presented; motion carried.

Unfinished Business

There was no unfinished business to discussed.

New Business

A **MOTION** was made by Mr. Ruffini and a second by Mr. Melhorn to approve Resolution No. 4-21 to amend the Water Rate Schedule effective May 1, 2021; motion carried.

A **MOTION** was made by Mr. Ruffini and a second by Mr. Melhorn to approve Resolution No. 5-21 to amend the Sewer Rate Schedule effective May 1, 2021; motion carried.

Any Other Matter Proper to Come Before the Authority

Mr. Derr asked if the Authority is still planning on having an open house for the new water plant. Mr. Ardini stated that the intention was to have an open house, however, due to COVID-19, the event was not planned. Mr. Ardini stated that staff will look to have one in 2022.

Mr. Derr noted that at last evenings Borough Council meeting, a resident made a comment in regard to planting in the Authority's easement area and asked if this was allowable. Mr. Ardini replied noting that there is no planting allowed within the easement area of which that wording is noted in the easement agreements.

Authorization to Pay Bills

A **MOTION** was made by Mr. Derr and a second by Mr. Ruffini to approve the attached Requisition No. 120as follows: \$63,812.96 for the Water Operating Fund and \$50,078.09 for the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Ruffini and a second by Mr. Melhorn to approve the attached Requisition No. WBRI 21-6 in the amount of \$30,678.24 from the Water Bond Redemption and Improvement Fund; motion carried.

Adjournment

There being no further business, a **MOTION** was made by Mr. Ruffini and seconded by Mr. Melhorn to adjourn; motion carried, and the meeting adjourned at 4:36 PM.

Respectfully submitted,

J. Michael Melhorn
Secretary