

Mount Joy Borough Authority  
Regular Monthly Meeting  
April 7, 2020  
Minutes

The Mount Joy Borough Authority held its regular meeting on this date in the Council Chambers of the Borough Office Building and via online Zoom due to the COVID-19. Present were Chairman Rebman, Vice-Chairman Derr (Zoom), Mr. Weems (Zoom), Mr. Metzler (Zoom) and Mr. Ruffini. Also present were Angie Fenicle, Joe Ardini and Scott Kapcsos. Chairman Rebman called the meeting to order at 4 PM.

**Public Input Period**

No one from the public was present.

**Authority Manager Report**

Due to the COVID-19 Virus, a written report was provided for review.

Mr. Ardini highlighted one item on his report. Mr. Ardini informed the Board that the Authority was contacted by PA DEP regarding the NPDES permit renewal application noting that there is a technical deficiency on two chemical analysis. The Authority is taking proper measures and are retesting the two analytes and will submit the results to PA DEP.

**Operation Manager Report**

Due to the COVID-19 Virus, a written report was provided for review.

Mr. Kapcsos highlighted one item on his report. Mr. Kapcsos informed the Board that the Authority received the filter inspection report from Water Service Professional noting the alum-sulfate is higher than the limit on the three filters. Mr. Kapcsos noted that these filters have never been inspected; however, are in good condition. It was recommended that these filters are cleaned started with the two filters that tested the highest and when completed the media will be retested. Mr. Kapcsos stated that the cost will be approximately \$9,600 per filter. The Authority Board authorized Mr. Kapcsos to move forward with two of the three filters.

**Business Manager Report**

Mrs. Fenicle had nothing to report.

**Minutes of the Previous Meeting**

A **MOTION** was made by Mr. Metzler and a second by Mr. Ruffini to approve the March 3, 2020 meeting minutes as presented; motion carried.

**Unfinished Business**

There was no unfinished business to discuss.

**New Business**

A discussion took place on the proposed 2020-2021 fiscal year budget and the Water and Sewer Rate Schedule and the impact of the COVID-19 Virus. Originally in the budget presented, the increases represent four quarters worth of revenue. The Authority Board has elected to reduce to three quarters due to the COVID-19 Virus. Therefore, the effective date will change to August 1<sup>st</sup> rather than May 1<sup>st</sup>.

A **MOTION** was made by Mr. Ruffini and a second by Mr. Metzler to approve Resolution No. 2-20 to amend the attached Water Rate Schedule effective August 1, 2020. Vote: 4 in favor, 1 **opposed**. Resolved: Motion carried.

A **MOTION** was made by Mr. Ruffini and a second by Mr. Metzler to approve Resolution No. 3-30 to amend the attached Sewer Rate Schedule effective August 1, 2020. Vote: 4 in favor, 1 **opposed**. Resolved: Motion carried.

A **MOTION** was made by Mr. Ruffini and a second by Mr. Derr to approve the Water and Sewer Systems 2020-2021 Fiscal Year Budgets with the revisions of the Water and Sewer Rate Schedule; motion carried.

**Any Other Matter Proper to Come Before the Authority**

The Authority Board has elected to meet once a month due to the COVID-19 Virus until further notice. The meetings will be held on the first Tuesday of each month.

**Authorization to Pay Bills**

A **MOTION** was made by Mr. Metzler and a second by Mr. Ruffini to approve the attached Requisition No. 23 as follows: \$69,142.38 for the Water Operating Fund and \$92,921.48 for the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Weems to approve the attached Requisition No. WBRI 20-7 from the Water Bond Redemption and Improvement Fund in the amount of \$31,422.67; motion carried.

A **MOTION** was made by Mr. Derr and a second by Mr. Metzler to approve the attached Requisition No. SBRI 20-4 from the Sewer Bond Redemption and Improvement Fund in the amount of \$61,098.68; motion carried.

**Adjournment**

There being no further business, a **MOTION** was made by Mr. Derr and seconded by Mr. Weems to adjourn; motion carried, and the meeting adjourned at 4:40 PM.

Respectfully submitted,

Steven M. Weems  
Secretary