Mount Joy Borough Authority
Pre-Authority Meeting Agenda
4:00 PM, August 17, 2021

1. Call to Order
2. Roll Call—Chairman Rebman, Mr. Derr, Mr. Metzler, Mr. Ruffini and Mr. Melhorn
3. Public Input Period – Hearing of any citizen within the service area.
4. Reports:
   A. Consulting Engineer
   B. Authority Manager
   C. Operations Manager
   D. Business Manager
5. Approval of the Minutes: Approval of the minutes from July 20, 2021.
6. Unfinished Business:
7. New Business:
   A.
8. Any other matter proper to come before the Authority:
9. Authorization to pay bills:
   A. Consider approval of Requisition No. 8 for the Water Operating Fund in the amount of $40,420.49 and Sewer Operating Fund in the amount of $44,737.86.
10. Meetings and dates of importance
    A. Tuesday, September, 7, 2021 — Regular Monthly Meeting – 4 PM
    B. Tuesday, September 21, 2021 — Pre-Authority Meeting – 4 PM
    C. Tuesday, October 5, 2021 — Regular Monthly Meeting – 4 PM
    D. Tuesday, October 19, 2021 — Pre-Authority Meeting – 4 PM
11. Adjournment

If you are a person that requires accommodations to participate, please contact Authority staff to discuss how we may best accommodate your needs.

21 East Main Street, Mount Joy, PA 17552 ● (717) 653-5938 ● Fax (717) 653-6680
authority@mountjoypa.org ● www.mountjoyborough.com

Mount Joy Authority
Water System Budget Report

		MTD Actual	YTD Actual	Budget	Remaining Budget	% Used
Revenues						
06.378.601	Residential Water Service	$75,372.51	$550,644.07	$2,101,279.94	$1,550,635.87	26 %
06.378.602	Commercial Water Service	$5,954.68	$70,053.69	$231,303.07	$161,249.38	30 %
06.378.603	Industrial Water Service	$378.62	$77,292.28	$244,971.21	$167,678.93	32 %
06.378.604	Public / Other Water Service	$2,196.76	$30,001.63	$97,152.68	$67,151.05	31 %
06.378.605	Water Tapping / Connection Fee	$1,898.00	$56,362.00	$0.00	($56,362.00)	0 %
06.378.606	Water Meter Sales	$242.50	$5,103.11	$8,000.00	$2,896.89	64 %
06.378.607	Lease / Rent Agreements	$4,968.88	$25,524.63	$82,000.00	$56,475.37	31 %
06.378.608	Misc Revenue / Reimbursements	$876.47	$3,467.89	$3,000.00	($467.89)	116 %
06.378.609	Final Reading Fees	$187.50	$1,275.00	$3,000.00	$1,725.00	43 %
06.378.610	Interest Income	$0.00	$9,628.87	$1,000.00	($8,628.87)	963 %
06.378.611	Lien Payoffs	$0.00	$218.30	$300.00	$81.70	73 %
06.378.612	Insurance Rebates	$0.00	$0.00	$7,000.00	$7,000.00	0 %
Total Revenues		**$92,075.92**	**$829,571.47**	**$2,779,006.90**	**$1,949,435.43**	**30 %**
Expenses						
06.400.782	Authority Manager Wages	$1,700.25	$11,901.75	$44,206.49	$32,304.74	27 %
06.400.783	Assistant Authority Manager Wages	$1,474.26	$10,319.82	$38,330.83	$28,011.01	27 %
06.400.784	Business Manager Wages	$1,110.10	$7,770.70	$28,862.48	$21,091.78	27 %
06.400.785	Admin Assistant Wages	$923.20	$6,462.40	$24,006.32	$17,543.92	27 %
06.400.790	Authority Board Members Wages	$312.50	$937.50	$3,750.00	$2,812.50	25 %
06.400.791	Pension	$97.73	$11,468.73	$50,870.64	$39,401.91	23 %
06.400.792	Water / Sewer Billing	$67.00	$3,080.82	$13,000.00	$9,919.18	24 %
06.400.793	Office Supplies	$203.50	$5,762.52	$7,500.00	$1,737.48	77 %
06.400.794	Communication Expense	$254.87	$1,057.82	$5,500.00	$4,442.18	19 %
06.400.795	Engineering	$844.50	$9,239.36	$30,000.00	$20,760.64	31 %
06.400.796	Trustee	$0.00	$0.00	$3,000.00	$3,000.00	0 %
06.400.797	Legal Expense	$1,642.63	$5,350.38	$20,000.00	$14,649.62	27 %
06.400.798	Liability / Worker s Comp Ins	$2,714.25	$5,428.50	$47,000.00	$41,571.50	12 %
06.400.799	Health Insurance	$1,175.78	$60,195.78	$196,209.46	$136,013.68	31 %

Mount Joy Authority
Water System Budget Report

		MTD Actual	YTD Actual	Budget	Remaining Budget	% Used
06.400.800	Building Rental / Reimbursement	$971.60	$11,180.50	$30,000.00	$18,819.50	37 %
06.400.801	Auditor Expense	$12,000.00	$12,000.00	$26,700.00	$14,700.00	45 %
06.400.802	Uniforms	$0.00	$530.96	$5,000.00	$4,469.04	11 %
06.400.804	Payroll Taxes / Fees	$1,472.35	$9,984.19	$45,000.00	$35,015.81	22 %
06.400.806	General Expense	$31.07	$192.32	$2,500.00	$2,307.68	8 %
06.400.807	Dues / Memberships	$150.00	$1,325.50	$26,500.00	$25,174.50	5 %
06.400.808	Training	$175.00	$310.00	$3,500.00	$3,190.00	9 %
06.400.809	Bank Charges	$13.00	$33.50	$100.00	$66.50	34 %
06.400.810	Advertising / Printing	$0.00	$3,141.06	$5,000.00	$1,858.94	63 %
06.448.702	Treatment Water Wages	$6,653.16	$46,250.47	$176,901.93	$130,651.46	26 %
06.448.703	Treatment Supplies / Lab Supplies	$174.79	$3,039.89	$14,000.00	$10,960.11	22 %
06.448.704	Treatment Testing	$669.50	$4,109.00	$32,000.00	$27,891.00	13 %
06.448.705	Treatment Plant Repairs / Maintenance	$8,264.50	$26,300.19	$113,000.00	$86,699.81	23 %
06.448.706	Treatment Chemicals	$10,722.49	$37,784.85	$130,000.00	$92,215.15	29 %
06.448.707	Treatment General Expense	$0.00	$0.00	$500.00	$500.00	0 %
06.448.708	Treatment Vehicle Expense	$506.15	$2,019.75	$6,000.00	$3,980.25	34 %
06.448.709	Treatment Utilities	$4,853.34	$18,724.71	$100,000.00	$81,275.29	19 %
06.448.710	Treatment Equipment Purchase/Tools	$17.99	$425.69	$1,500.00	$1,074.31	28 %
06.448.711	Treatment Equipment Maintenance	$0.00	$113.86	$3,000.00	$2,886.14	4 %
06.449.752	Distribution Construction Department Wages	$5,454.68	$35,150.96	$141,393.75	$106,242.79	25 %
06.449.753	Distribution Supplies	$124.86	$241.74	$2,500.00	$2,258.26	10 %
06.449.754	Distribution Meters	$2,847.00	$7,946.00	$25,000.00	$17,054.00	32 %
06.449.755	Distribution Fire Hydrant Expenses	$228.65	$584.44	$10,000.00	$9,415.56	6 %
06.449.756	Distribution Repairs/Maintenance	$2,625.97	$12,054.15	$65,000.00	$52,945.85	19 %
06.449.757	Distribution Equipment Maintenance	$23.90	$418.58	$7,500.00	$7,081.42	6 %
06.449.758	Distribution Equipment Purchases / Tools	$95.34	$4,193.32	$4,700.00	$506.68	89 %
06.449.759	Distribution Expenses-	$0.00	$0.00	$1,500.00	$1,500.00	0 %
06.449.760	Distribution Vehicle Expense	$2,577.86	$4,703.26	$11,000.00	$6,296.74	43 %
06.449.761	Distribution General Expense	$21.53	$88.06	$600.00	$511.94	15 %
06.449.762	Distribution Utilities	$1,669.34	$5,576.31	$27,000.00	$21,423.69	21 %
Total Expenses		**$74,864.64**	**$387,399.34**	**$1,529,631.90**	**$1,142,232.56**	**25 %**

Mount Joy Authority
Sewer System Budget Report

		MTD Actual	YTD Actual	Budget	Remaining Budget	% Used
Revenues						
08.364.601	Residential Sewer Service	$86,076.21	$636,732.24	$2,484,234.81	$1,847,502.57	26 %
08.364.602	Commercial Sewer Service	$5,693.00	$74,371.89	$242,127.95	$167,756.06	31 %
08.364.603	Industrial Sewer Service	$89.37	$25,823.72	$80,185.99	$54,362.27	32 %
08.364.604	Public / Other Sewer Service	$2,489.56	$32,445.66	$105,267.93	$72,822.27	31 %
08.364.605	Sewer Tapping / Connection Fee	$4,834.14	$89,397.12	$0.00	($89,397.12)	0 %
08.364.606	Water Meter Sales	$242.50	$4,953.09	$8,000.00	$3,046.91	62 %
08.364.607	Quarterly Surcharge Fees	$0.00	$6,975.04	$30,000.00	$23,024.96	23 %
08.364.608	Misc Revenue / Reimbursements	$876.43	$2,146.40	$3,000.00	$853.60	72 %
08.364.609	Final Reading Fees	$187.50	$1,275.00	$3,000.00	$1,725.00	43 %
08.364.610	Interest Income	$0.00	$16,505.13	$1,000.00	($15,505.13)	1,651 %
08.364.611	Lien Payoffs	$0.00	$218.30	$300.00	$81.70	73 %
08.364.612	Insurance Rebates	$0.00	$0.00	$7,000.00	$7,000.00	0 %
08.364.613	Energy Reimbursements	$0.00	$4,736.00	$12,000.00	$7,264.00	39 %
Total Revenues		**$100,488.71**	**$895,579.59**	**$2,976,116.68**	**$2,080,537.09**	**30 %**
Expenses						
08.400.782	Authority Manager Wages	$1,700.25	$11,901.75	$44,206.49	$32,304.74	27 %
08.400.783	Assistant Authority Manager Wages	$1,474.27	$10,319.89	$38,330.83	$28,010.94	27 %
08.400.784	Business Manager Wages	$1,110.09	$7,770.63	$28,862.48	$21,091.85	27 %
08.400.785	Admin Assistant Wages	$923.20	$6,462.40	$24,006.32	$17,543.92	27 %
08.400.790	Authority Board Member Wages	$312.50	$937.50	$3,750.00	$2,812.50	25 %
08.400.791	Pension	$97.73	$11,468.74	$50,870.64	$39,401.90	23 %
08.400.792	Water / Sewer Billing	$67.00	$3,147.80	$13,000.00	$9,852.20	24 %
08.400.793	Office Supplies	$203.48	$5,762.47	$7,500.00	$1,737.53	77 %
08.400.794	Communication Expense	$254.87	$1,057.80	$5,500.00	$4,442.20	19 %
08.400.795	Engineering	$263.00	$4,568.12	$15,000.00	$10,431.88	30 %
08.400.796	Trustee	$0.00	$0.00	$3,000.00	$3,000.00	0 %
08.400.797	Legal Expenses	$1,642.62	$5,283.37	$20,000.00	$14,716.63	26 %
08.400.798	Liability / Worker's Compensation Insurance	$2,714.25	$5,428.50	$47,000.00	$41,571.50	12 %

Mount Joy Authority
Sewer System Budget Report

		MTD Actual	YTD Actual	Budget	Remaining Budget	% Used
08.400.799	Health Insurance	$1,175.78	$60,195.74	$196,209.46	$136,013.72	31 %
08.400.800	Building Rental / Reimbursement	$971.59	$11,180.48	$30,000.00	$18,819.52	37 %
08.400.801	Auditor Expense	$15,000.00	$15,000.00	$25,700.00	$10,700.00	58 %
08.400.802	Uniforms	$0.00	$530.96	$5,000.00	$4,469.04	11 %
08.400.804	Payroll Taxes / Fees	$1,472.35	$9,984.08	$45,000.00	$35,015.92	22 %
08.400.806	General Expense	$31.06	$192.29	$2,500.00	$2,307.71	8 %
08.400.807	Dues / Memberships	$150.00	$810.50	$5,000.00	$4,189.50	16 %
08.400.808	Training	$87.50	$222.50	$3,500.00	$3,277.50	6 %
08.400.809	Bank Charges	$13.00	$33.50	$100.00	$66.50	34 %
08.400.810	Advertising / Printing	$0.00	$3,141.05	$5,000.00	$1,858.95	63 %
08.428.710	Collection Construction Department Wages	$5,454.67	$35,150.91	$141,393.75	$106,242.84	25 %
08.428.712	Collection Supplies	$124.86	$221.70	$2,500.00	$2,278.30	9 %
08.428.714	Collection Utilities	$2,369.16	$9,063.17	$35,000.00	$25,936.83	26 %
08.428.715	Collection Equipment Maintenance	$23.90	$361.77	$4,500.00	$4,138.23	8 %
08.428.716	Collection Repairs / Maintenance	$16,918.82	$33,686.77	$95,000.00	$61,313.23	35 %
08.428.717	Collection Vehicle Expense	$2,101.46	$4,054.36	$8,000.00	$3,945.64	51 %
08.428.718	Collection General Expense	$21.53	$85.05	$600.00	$514.95	14 %
08.428.719	Collection Equipment Purchase / Tools	$95.33	$4,173.28	$4,700.00	$526.72	89 %
08.428.720	Collection Expenses-	$0.00	$0.00	$1,500.00	$1,500.00	0 %
08.428.754	Collection Meters	$2,847.00	$7,945.99	$25,000.00	$17,054.01	32 %
08.429.730	Treatment Sewer Wages	$9,700.66	$69,165.23	$265,713.31	$196,548.08	26 %
08.429.732	Treatment Bio Solids Hauling	$0.00	$4,628.50	$35,000.00	$30,371.50	13 %
08.429.733	Treatment Testing	$2,931.00	$13,880.00	$29,000.00	$15,120.00	48 %
08.429.734	Treatment Chemicals	$5,047.44	$27,207.82	$230,000.00	$202,792.18	12 %
08.429.735	Treatment Supplies / Lab Supplies	$1,747.72	$6,458.06	$21,500.00	$15,041.94	30 %
08.429.736	Treatment Utilities	$10,222.11	$53,281.62	$185,000.00	$131,718.38	29 %
08.429.737	Treatment Equipment Purchase / Tools	$22.11	$52.10	$8,000.00	$7,947.90	1 %
08.429.738	Treatment Plant Repairs / Maintenance	$84.36	$7,126.62	$95,000.00	$87,873.38	8 %
08.429.739	Treatment Equipment Maintenance	$452.73	$3,260.00	$9,000.00	$5,740.00	36 %
08.429.740	Treatment General Expense	$909.93	$2,425.61	$7,000.00	$4,574.39	35 %
08.429.742	Treatment Vehicle Expense	$227.35	$1,452.30	$6,000.00	$4,547.70	24 %
Total Expenses		**$90,966.68**	**$459,080.93**	**$1,828,443.28**	**$1,369,362.35**	**25 %**

Mount Joy Borough Authority
Pre-Authority
July 20, 2021
Minutes

The Mount Joy Borough Authority held its Pre-Authority meeting on this date in Council Chambers of the Borough Offices Building. Present were Chairman Rebman, Mr. Derr, Mr. Metzler, Mr. Ruffini and Mr. Melhorn. Also, present were Angie Fenicle, Joe Ardini and Scott Kapcsos, and Mike Davis from Barley Snyder. Chairman Rebman called the meeting to order at 4 PM.

Public Input Period

No one from the public was present.

Presentation from Trout CPA

Ms. Nicole Cradic and Ms. Amanda Kilroy from Trout CPA were present to present the 2021 annual audit highlighting the financial analysis, capital assets, SAS 114 and SAS 115 letters and the GASB pension standards. It was noted that there were no significant findings during the audit. A **MOTION** was made by Mr. Melhorn and a second by Mr. Ruffini to accept the 2021 annual audit as presented; motion carried. A copy of the annual audit is on file for the public to view upon completion of the right-to-know request form.

Consulting Engineer Report

Mr. Dennis was not present at the meeting, therefore, provided a written report.

Mr. Kapcsos added that the Authority received notification from LCCTC inquiring a two-lot subdivision on Fairview Street. ARRO and Authority staff are currently reviewing the plans.

Authority Manager Report

Mr. Ardini provided a written report and highlighted the following:

Mr. Ardini provided an update on the Water Resource Plan for Well #3: Earth Data was onsite last week to televise the well. A report will be generated and submitted to ARRO and Authority within the next few weeks.

Mr. Ardini informed the Board that the EPA compliance inspection was completed last week with representatives from EPA, EPA contractors, PA DEP and Authority staff. Authority staff feels the inspection went well and noted a report will be submitted to the Authority within six to eight weeks.

Mr. Ardini informed the Board that the new part-time receptionist for the Borough has started this week.

Operations Manager Report

Mr. Kapcsos provided a written report and highlighted the following:

Mr. Kapcsos informed the Board that the Authority received a phone call regarding sewer back-up at a property on Pine Street. After investigation, it was discovered that the properties have attached laterals for the two lots. Mr. Kapcsos stated that the Authority will be performing the work to separate the laterals.

Mr. Kapcsos noted that the WWTP has started the second round of WET testing today.

Mr. Kapcsos informed the Board that one of the Authority's hydrants was damaged last evening on Chestnut Street and East Main Street. Authority staff will be making the repairs and invoice the responsible party.

Business Manager Report

Mrs. Fenicle had nothing to report.

Minutes of the Previous Meeting

A **MOTION** was made by Mr. Metzler and a second by Mr. Ruffini to approve the June 15, 2021, meeting minutes as presented; motion carried.

Unfinished Business

There was no unfinished business to discuss.

New Business

There was no new business to discuss.

Any Other Matter Proper to Come before the Authority

There was no other matter proper to come before the Authority.

Authorization to Pay Bills

A **MOTION** was made by Mr. Metzler and a second by Mr. Melhorn to approve the attached Requisition No. 6 as follows: $82,378.83 from the Water Operating Fund and $103,524.42 from the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Melhorn and a second by Mr. Metzler to approve the attached Requisition No. WBRI 21-13 from the Water Bond Redemption and Improvement Fund in the amount of $3,598.01; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Derr to approve the attached Requisition No. SBRI 21-5 from the Sewer Bond Redemption and Improvement Fund in the amount of $436.50; motion carried.

Adjournment

There being no further business, a **MOTION** was made by Mr. Derr and seconded by Mr. Ruffini to adjourn. Motion carried and the meeting adjourned at 4:54 PM.

Respectfully submitted,

J. Michael Melhorn
Secretary

DRAFT

MOUNT JOY BOROUGH AUTHORITY
P.O. BOX 25
MOUNT JOY, PA 17552
INCORPORATED 1948

TELEPHONE: (717) 653-5938
FAX: (717) 653-6680

WATER OPERATING REQUISITION NO.: 8

DATE: August 17, 2021

Fulton Bank, National Association
P.O. Box 4887
Lancaster, PA 17604

Gentlemen:

You are hereby requested to make a disbursement of funds from the Revenue Fund under the Trust Indenture dated May 1, 1993, between the Mount Joy Borough Authority and your bank as Trustee, for the purpose and in the amounts set forth on the succeeding page.

We certify that the amounts listed on the succeeding page are now due and unpaid and that such indebtedness has been incurred for the purpose set forth in Article VI, Section 6.01 and 6.02. We further certify that the monies to be withdrawn are in compliance with the provisions of said indenture.

MOUNT JOY BOROUGH AUTHORITY

TREASURER

ARRO CONSULTING, INC., Consulting Engineer, in accordance with Section 6.02 of the Trust Indenture, DOES HEREBY APPROVE this requisition, and CERTIFIES that the aggregate of the amounts reqisitioned, plus those previously requisitioned during the current fiscal year, do not exceed the amount of the current fiscal year budget approved by the Authority as provided for in Section 9.07 of the Trust Indenture.

ARRO CONSULTING, INC.

CONSULTING ENGINEER

AMOUNT OF PREVIOUS REQUISITIONS:	$	389,341.72		
TOTAL AMOUNT OF THIS REQUISITION:	$	19,198.23	Payroll	Acct. 21544
	$	21,222.26	Expenses	Acct. 21510
	$	40,420.49	Total	
TOTAL AMOUNT REQUISITIONED TO DATE:	$	429,762.21		
TOTAL CURRENT FISCAL YEAR APPROVED BUDGET:	$	2,779,006.90		

Payroll Journal Entry
Payroll # 16

Water Fund

Debit	06.448.702	Water Wages	$ 6,653.16	Kling, Zach, Shawn	
	06.449.752	Construction Crew Wages	$ 5,454.68	Jim, Jason, Chris, Ryan, Leon, Rory (Split)	
	06.400.782	Authority Manager	$ 1,700.25	Joe (Split)	
	06.400.783	Operations Manager	$ 1,474.26	Kapcsos (Split)	
	06.400.784	Business Manager	$ 1,110.10	Angie (Split)	
	06.400.785	Administrative Assistant	$ 923.20	Lindsey (Split)	
	06.400.790	Board Members	$ 312.50	Members paid per month (Split)	(Pay closest to 1st Tuesday)
	06.400.804	Employer Taxes	$ 1,388.60	Split	
	06.400.804	ADP Invoice	$ 83.75	Split	
	06.400.791	Employer 457B Contribution	$ 97.73	Ryan, Chris	
		TOTAL	**$ 19,198.23**		

Mount Joy Authority
Check Register - Water Operating Fund

Transaction Number	Source	Transaction Type	Transaction Date	Reference	Deposits	Payments	Running Total	Post Date	Status
3136	Accounts Payable	Computer Check	8/4/2021	PPL	$0.00	$110.20	($110.20)	8/4/2021	Outstanding
3137	Accounts Payable	Computer Check	8/4/2021	WEX BANK	$0.00	$321.13	($431.33)	8/4/2021	Outstanding
3138	Accounts Payable	Computer Check	8/17/2021	ADVANCE AUTO PARTS	$0.00	$11.99	($443.32)	8/17/2021	Outstanding
3139	Accounts Payable	Computer Check	8/17/2021	AIRGAS USA LLC	$0.00	$21.53	($464.85)	8/17/2021	Outstanding
3140	Accounts Payable	Computer Check	8/17/2021	AMS	$0.00	$67.00	($531.85)	8/17/2021	Outstanding
3141	Accounts Payable	Computer Check	8/17/2021	BUCKMAN S INC	$0.00	$679.25	($1,211.10)	8/17/2021	Outstanding
3142	Accounts Payable	Computer Check	8/17/2021	CENTURYLINK	$0.00	$242.87	($1,453.97)	8/17/2021	Outstanding
3143	Accounts Payable	Computer Check	8/17/2021	CHEMICAL EQUIPMENT LABS IN	$0.00	$6,680.35	($8,134.32)	8/17/2021	Outstanding
3144	Accounts Payable	Computer Check	8/17/2021	CLEVELAND BROTHERS EQUIP C	$0.00	$769.92	($8,904.24)	8/17/2021	Outstanding
3145	Accounts Payable	Computer Check	8/17/2021	CORE & MAIN	$0.00	$2,800.00	($11,704.24)	8/17/2021	Outstanding
3146	Accounts Payable	Computer Check	8/17/2021	EASTERN MOBILE WASH, LLC.	$0.00	$2,600.00	($14,304.24)	8/17/2021	Outstanding
3147	Accounts Payable	Computer Check	8/17/2021	FLEET MASTERS INC	$0.00	$1,834.70	($16,138.94)	8/17/2021	Outstanding
3148	Accounts Payable	Computer Check	8/17/2021	GRAINGER	$0.00	$13.04	($16,151.98)	8/17/2021	Outstanding
3149	Accounts Payable	Computer Check	8/17/2021	GUTTMAN ENERGY INC.	$0.00	$404.40	($16,556.38)	8/17/2021	Outstanding
3150	Accounts Payable	Computer Check	8/17/2021	J.B. HOSTETTER & SONS, INC.	$0.00	$333.78	($16,890.16)	8/17/2021	Outstanding
3151	Accounts Payable	Computer Check	8/17/2021	KAPPE ASSOCIATES INC	$0.00	$821.00	($17,711.16)	8/17/2021	Outstanding
3152	Accounts Payable	Computer Check	8/17/2021	LEFFLER ENERGY	$0.00	$449.95	($18,161.11)	8/17/2021	Outstanding
3153	Accounts Payable	Computer Check	8/17/2021	PA ONE CALL SYSTEM, INC.	$0.00	$158.08	($18,319.19)	8/17/2021	Outstanding
3154	Accounts Payable	Computer Check	8/17/2021	PRWA	$0.00	$87.50	($18,406.69)	8/17/2021	Outstanding
3155	Accounts Payable	Computer Check	8/17/2021	R/W CONNECTION, INC.	$0.00	$17.55	($18,424.24)	8/17/2021	Outstanding
3156	Accounts Payable	Computer Check	8/17/2021	ROHRER S INCORPORATED	$0.00	$370.86	($18,795.10)	8/17/2021	Outstanding
3157	Accounts Payable	Computer Check	8/17/2021	RYAN STORM	$0.00	$66.50	($18,861.60)	8/17/2021	Outstanding
3158	Accounts Payable	Computer Check	8/17/2021	SCOTT KLING	$0.00	$175.00	($19,036.60)	8/17/2021	Outstanding
3159	Accounts Payable	Computer Check	8/17/2021	SENSENIG CO.	$0.00	$378.65	($19,415.25)	8/17/2021	Outstanding
3160	Accounts Payable	Computer Check	8/17/2021	SHERMAN-GIBSON SYSTEMS CO	$0.00	$700.00	($20,115.25)	8/17/2021	Outstanding
3161	Accounts Payable	Computer Check	8/17/2021	SUBURBAN TESTING LABS	$0.00	$176.50	($20,291.75)	8/17/2021	Outstanding
3162	Accounts Payable	Computer Check	8/17/2021	TRACTOR SUPPLY CREDIT PLAN	$0.00	$185.92	($20,477.67)	8/17/2021	Outstanding
3163	Accounts Payable	Computer Check	8/17/2021	TRIANGLE FIRE PROTECTION, IN	$0.00	$440.00	($20,917.67)	8/17/2021	Outstanding
3164	Accounts Payable	Computer Check	8/17/2021	UGI UTILITIES, INC.	$0.00	$26.21	($20,943.88)	8/17/2021	Outstanding
3165	Accounts Payable	Computer Check	8/17/2021	USA BLUEBOOK	$0.00	$118.38	($21,062.26)	8/17/2021	Outstanding
3166	Accounts Payable	Computer Check	8/17/2021	WOLGGIE S LAWN CARE LLC.	$0.00	$160.00	($21,222.26)	8/17/2021	Outstanding

Less Payments by Transaction Type:	
Computer Check	($21,222.26)
Total Payments:	**($21,222.26)**
Adjustments:	
Payment Adjustments	$0.00
Deposit Adjustments	$0.00
Total Adjustments:	**$0.00**
Total Change in Register Balance:	**($21,222.26)**

TELEPHONE: (717) 653-5938
FAX: (717) 653-6680

MOUNT JOY BOROUGH AUTHORITY
P.O. BOX 25
MOUNT JOY, PA 17552
INCORPORATED 1948

SEWER OPERATING REQUISITION NO.: 8

DATE: August 17, 2021

Fulton Bank, National Association
P.O. Box 4887
Lancaster, PA 17604

Gentlemen:

You are hereby requested to make a disbursement of funds from the Revenue Fund under the Trust Indenture dated November 15, 1996 (the "Indenture"), between the Mount Joy Borough Authority and your bank as Trustee, for the purpose and in the amounts set forth on the attached Schedule "A".

We certify that (i) the amounts listed on the succeeding page are now due and unpaid and that such indebtedness has been incurred for the purpose set forth in paragraphs (a) and (b) of Section 6.1 of the Indenture or paragraph (a) of Section 6.3 of the Indenture; (ii) the aggregate of the amounts requisitioned, plus those previously requisitioned during the current fiscal year, do not exceed the amount of the current fiscal year budget approved by the Authority as provided in Section 9.10 of the Indenture; and (iii) the monies to be withdrawn are in compliance with the provisions of said Indenture.

MOUNT JOY BOROUGH AUTHORITY

AUTHORIZED OFFICER

AMOUNT OF PREVIOUS REQUISITIONS:	$	463,311.95		
TOTAL AMOUNT OF THIS REQUISITION:	$	22,245.72	Payroll	Acct. 21544
	$	22,492.14	Expenses	Acct. 21536
	$	44,737.86	Total	
TOTAL AMOUNT REQUISITIONED TO DATE:	$	508,049.81		
TOTAL CURRENT FISCAL YEAR APPROVED BUDGET:	$	2,976,116.68		

Payroll Journal Entry
Payroll # 16

Sewer Fund

Debit	08.429.730	Sewer Wages	$ 9,700.66	Dennis, Gary, Rex, David	
	08.428.710	Construction Crew Wages	$ 5,454.67	Jim, Jason, Chris, Ryan, Leon, Rory (Split)	
	08.400.782	Authority Manager	$ 1,700.25	Joe (Split)	
	08.400.783	Operations Manager	$ 1,474.27	Kapcsos (Split)	
	08.400.784	Business Manager	$ 1,110.09	Angie (Split)	
	08.400.785	Administrative Assistant	$ 923.20	Lindsey (Split)	
	08.400.790	Board Members	$ 312.50	Members paid per month (Split)	(Pay closest to 1st Tuesday)
	08.400.804	Employer Taxes	$ 1,388.60	Split	
	08.400.804	ADP Invoice	$ 83.75	Split	
	08.400.791	Employer 457B Contribution	$ 97.73	Ryan, Chris	
		TOTAL	**$ 22,245.72**		

Mount Joy Authority
Check Register - Sewer Operating Fund

Transaction Number	Source	Transaction Type	Transaction Date	Reference	Deposits	Payments	Running Total	Post Date	Status
3272	Accounts Payable	Computer Check	8/4/2021	PPL	$0.00	$156.11	($156.11)	8/4/2021	Outstanding
3273	Accounts Payable	Computer Check	8/17/2021	ADVANCE AUTO PARTS	$0.00	$3.99	($160.10)	8/17/2021	Outstanding
3274	Accounts Payable	Computer Check	8/17/2021	AIRGAS USA LLC	$0.00	$64.58	($224.68)	8/17/2021	Outstanding
3275	Accounts Payable	Computer Check	8/17/2021	ALS GROUP USA CORP.	$0.00	$139.00	($363.68)	8/17/2021	Outstanding
3276	Accounts Payable	Computer Check	8/17/2021	AMS	$0.00	$67.00	($430.68)	8/17/2021	Outstanding
3277	Accounts Payable	Computer Check	8/17/2021	C & W AUTOMOTIVE	$0.00	$62.95	($493.63)	8/17/2021	Outstanding
3278	Accounts Payable	Computer Check	8/17/2021	CORE & MAIN	$0.00	$2,800.00	($3,293.63)	8/17/2021	Outstanding
3279	Accounts Payable	Computer Check	8/17/2021	EXETER SUPPLY COMPANY, INC.	$0.00	$1,801.48	($5,095.11)	8/17/2021	Outstanding
3280	Accounts Payable	Computer Check	8/17/2021	FLEET MASTERS INC	$0.00	$1,834.70	($6,929.81)	8/17/2021	Outstanding
3281	Accounts Payable	Computer Check	8/17/2021	GUTTMAN ENERGY INC.	$0.00	$155.11	($7,084.92)	8/17/2021	Outstanding
3282	Accounts Payable	Computer Check	8/17/2021	HACH COMPANY	$0.00	$119.31	($7,204.23)	8/17/2021	Outstanding
3283	Accounts Payable	Computer Check	8/17/2021	J.B. HOSTETTER & SONS, INC.	$0.00	$281.09	($7,485.32)	8/17/2021	Outstanding
3284	Accounts Payable	Computer Check	8/17/2021	KINSLEY CONSTRUCTION INC.	$0.00	$9,908.52	($17,393.84)	8/17/2021	Outstanding
3285	Accounts Payable	Computer Check	8/17/2021	LEFFLER ENERGY	$0.00	$194.39	($17,588.23)	8/17/2021	Outstanding
3286	Accounts Payable	Computer Check	8/17/2021	MCCRARY ENTERPRISES INC	$0.00	$848.16	($18,436.39)	8/17/2021	Outstanding
3287	Accounts Payable	Computer Check	8/17/2021	OFFICE BASICS INC.	$0.00	$70.46	($18,506.85)	8/17/2021	Outstanding
3288	Accounts Payable	Computer Check	8/17/2021	PA ONE CALL SYSTEM, INC.	$0.00	$158.08	($18,664.93)	8/17/2021	Outstanding
3289	Accounts Payable	Computer Check	8/17/2021	PRWA	$0.00	$87.50	($18,752.43)	8/17/2021	Outstanding
3290	Accounts Payable	Computer Check	8/17/2021	R/W CONNECTION, INC.	$0.00	$17.55	($18,769.98)	8/17/2021	Outstanding
3291	Accounts Payable	Computer Check	8/17/2021	ROHRER S INCORPORATED	$0.00	$709.46	($19,479.44)	8/17/2021	Outstanding
3292	Accounts Payable	Computer Check	8/17/2021	RYAN STORM	$0.00	$66.50	($19,545.94)	8/17/2021	Outstanding
3293	Accounts Payable	Computer Check	8/17/2021	SCOTT KLING	$0.00	$175.00	($19,720.94)	8/17/2021	Outstanding
3294	Accounts Payable	Computer Check	8/17/2021	SENSENIG CO.	$0.00	$290.29	($20,011.23)	8/17/2021	Outstanding
3295	Accounts Payable	Computer Check	8/17/2021	SUBURBAN TESTING LABS	$0.00	$2,375.00	($22,386.23)	8/17/2021	Outstanding
3296	Accounts Payable	Computer Check	8/17/2021	THE UPS STORE 3853	$0.00	$18.72	($22,404.95)	8/17/2021	Outstanding
3297	Accounts Payable	Computer Check	8/17/2021	TRACTOR SUPPLY CREDIT PLAN	$0.00	$25.99	($22,430.94)	8/17/2021	Outstanding
3298	Accounts Payable	Computer Check	8/17/2021	UGI UTILITIES, INC.	$0.00	$61.20	($22,492.14)	8/17/2021	Outstanding

Less Payments by Transaction Type:	
Computer Check	($22,492.14)
Total Payments:	**($22,492.14)**
Adjustments:	
Payment Adjustments	$0.00
Deposit Adjustments	$0.00
Total Adjustments:	**$0.00**
Total Change in Register Balance:	**($22,492.14)**