



**Mount Joy Borough Authority
Pre-Authority Meeting Agenda
4:00 PM, August 20, 2019**

1. Call to Order
2. Roll Call—Chairman Rebman, Mr. Derr, Mr. Weems, Mr. Hamm and Mr. Metzler
3. Public Input Period – Hearing of any citizen within the service area.
4. Reports:
 - A. Consulting Engineer
 - i. Executive Session
 - B. Authority Manager
 - C. Operations Manager
 - D. Business Manager
5. Approval of the Minutes: Approval of the minutes from July 16, 2019.
6. Unfinished Business:
7. New Business:
 - A. Consider approval of Payment Application No. 8 from M2 Construction, LLC in the amount of \$81,199.36 for the Carmany Road WTP Nitrate Units Resin Replacement Project as recommended by ARRO Consulting's letter dated August 15, 2019.
8. Any other matter proper to come before the Authority:
9. Authorization to pay bills:
 - A. Consider approval of Requisition No. 8 for the Water Operating Fund in the amount of \$38,082.31 and Sewer Operating Fund in the amount of \$37,611.87.
 - B. Consider approval of Requisition No. WBRI 19-14 from the Water Bond Redemption and Improvement Fund in the amount of \$118,530.17.
 - C. Consider approval of Requisition No. SBRI 19-4 from the Sewer Bond Redemption and Improvement Fund in the amount of \$26,800.
10. Meetings and dates of importance:

| | |
|--------------------------------|----------------------------------|
| A. Tuesday, September 3, 2019 | Regular Monthly Meeting – 4 PM |
| B. Tuesday, September 10, 2019 | Liaison Committee Meeting – 5 PM |
| C. Tuesday, September 17, 2019 | Pre – Authority Meeting– 4 PM |
| D. Tuesday, October 1, 2019 | Regular Monthly Meeting – 4 PM |
11. Adjournment

If you are a person that requires accommodations to participate, please contact Authority staff to discuss how we may best accommodate your needs.

Mount Joy Borough Authority
Pre-Authority
July 16, 2019
Minutes

The Mount Joy Borough Authority held its Pre-Authority meeting on this date in Council Chambers of the Borough Offices Building. Present were Chairman Rebman, Mr. Derr, Mr. Hamm and Mr. Metzler. Also, present were Angie Fenicle and Scott Kapcsos, Matt Warfel from ARRO Consulting and Mike Davis from Barley Snyder. Mr. Weems was absent. Chairman Rebman called the meeting to order at 4 PM.

Public Input Period

No one from the public was present.

Presentation from Trout, Ebersole & Groff.

Ms. Carol Roland and Ms. Amanda Kilroy from Trout, Ebersole & Groff were present to present the 2019 annual audit highlighting the financial analysis, capital assets, SAS 114 and SAS 115 letters and the GASB pension standards. It was noted that there were no significant findings during the audit. A **MOTION** was made by Mr. Metzler and a second by Mr. Derr to accept the 2019 annual audit as presented; motion carried. A copy of the annual audit is on file for the public to view upon completion of the right-to-know request form.

Consulting Engineer Report

Mr. Warfel provided updates on the following projects and developments:

South Jacob Street Water Treatment Plant and Well 3 Site – Mr. Warfel noted that the 21-day testing period is still in progress. Mr. Warfel noted that there has been some daily reporting issues and stated that all elements of a successful operation, including all reporting must be met. Mr. Warfel also informed the Board and staff of a second sink hole.

Carmany Road Nitrate Resin Replacement – The repairs and testing are completed on Unit 3, the resin was installed on July 9th and 10th. ARRO submitted the application for an operating permit for Unit 3 on July 9th. ARRO anticipates receiving the operating permit by July 29th.

Marietta Avenue Pedestrian Safety – ARRO participated in a conference call with Authority staff and PennDOT. The Authority was informed that PennDOT is proceeding with awarding the contract.

Carmany Road WTP NPDES Permit Renewal – ARRO sent the NPDES renewal application to Authority staff to review of which Authority staff has reviewed and provided comments and questions. ARRO is reviewing those comments and preparing the application for submittal.

WWTP Clarifier & Thickener Rehab – ARRO had a brief discussion with Authority staff concerning the cost opinion. Authority staff will be reviewing the cost opinion and providing feedback.

Elm Tree Development – Elm Tree Phase 5: ARRO attended a preconstruction meeting on July 2nd. The contractor is still submitting shop drawings for review. The contractor plans to start water and sewer improvements within the next two weeks.

Rapho Triangle East Lot F7 (KRM Ventures) – ARRO has reviewed and provided comments on a revised plan that addresses improvements for lots 2 and 3 on July 5th.

Good Country Properties – The contractor is continuing with shop drawing submittals. There has not been a change in the schedule, therefore ARRO is still anticipating water and sewer improvements to begin around the end of July.

Scheler Property – The contractor is continuing with shop drawing submittals. There has not been a change in the schedule, therefore ARRO is still anticipating water and sewer improvements to begin around the end of July.

Authority Manager Report

Mr. Scott Kapcsos and Mrs. Angie Fenicle presented Mr. Ardini's report in his absence.

Mr. Kapcsos noted that Mr. Don Mann contacted the Authority regarding the possibility of using plant effluent at the Wastewater Treatment Plant to irrigate the field that they own on Jacob Street. Mr. Ardini contacted PA DEP to inquire about the requirements and limitations and is currently waiting on a response.

Mrs. Fenicle noted that she and Mr. Ardini met with Stacy Hiestand to discuss the Defined Benefit Pension Plan and the Defined Contribution 457B Plan. The Defined Benefit Plan; Mr. Hiestand is working on scheduling a conference call to review the 2019 actuary report with TRA and Authority staff. Mrs. Fenicle noted the year-to-date performance is positive, over 13%. Mrs. Fenicle informed the Board that Mr. Hiestand will be present at the September 17th meeting to review the plan with the Board.

Mr. Kapcsos noted to the Board that all customers that received an invoice for the 2018 permitted allocation overage have settled all outstanding balances. Staff will be compiling a list of high permitted user to send those customers a letter showing their potential exceedance.

Mr. Kapcsos noted that the Lumber Street Tank rehabilitation meeting was rescheduled for August 23rd.

Operations Manager Report

Mr. Kapcsos informed and updated the Authority Board on issues and statuses for the Construction Department:

- Staff started installing the water main on Pinkerton Road tie in and 840 feet have been installed to date.

Mr. Kapcsos informed and updated the Authority Board on issues and statuses for the Water System:

- Staff has been operating South Jacob Street Water Plant as part of the 21-day start up process.
- Staff received confirmation from the salt supplier that they will be sending a check for the repairs needed on the salt tank hatch doors at Carmany Road Water Treatment Plant. M2 Construction is in the process of ordering the materials and scheduling the work for repairs.

Mr. Kapcsos informed and updated the Authority Board on issues and statuses for the Wastewater System:

- Staff has made the necessary repairs to the camera system and is now fully operational.
- Amerigreen hauled out approximately 400 tons of bio-solids last week.
- Staff successfully completed the yearly PT (proficiency testing) for lab accreditation.

Mr. Kapcsos informed and updated the Board on other related topics:

- Fluid Pin Pointing Services finished the leak survey on Main Street. One service line leak was identified at the Borough's water fountain at High Street intersection.

Mr. Kapcsos discussed with the Board about moving ahead with the purchase of the John Deere 50G mini excavator in the amount of \$66,040.88. Mr. Kapcsos stated that in previous discussions, a back hoe is currently on the capital improvement plan schedule however, staff noted that this piece of equipment is still in great shape and suggested holding off on the back hoe replacement and purchase the mini excavator. The Authority Board authorized staff to move forward with the purchase of the mini excavator.

Business Manager Report

Mrs. Fenicle noted that the final payment was received from DCED for the Carmany Road Nitrate Grant. It was noted that all closeout documents were sent to the point of contact and is currently waiting on a response of acceptance.

Mrs. Fenicle discussed with the Board the possibility of opening a bank card with Northwest Bank to help relieve the employees paying upfront cost for training, etc. and submitting for reimbursement. Mrs. Fenicle also discussed the possibility of opening an amazon account to purchase some supplies that staff has found to be more feasible than the current supply carrier. The Authority Board authorized Mrs. Fenicle to move forward.

Minutes of the Previous Meeting

A MOTION was made by Mr. Metzler and a second by Mr. Hamm to approve the June 18, 2019 meeting minutes as presented; motion carried.

Unfinished Business

There was no unfinished business to discuss.

New Business

A **MOTION** was made by Mr. Metzler and a second by Mr. Hamm to approve Payment Application No. 7 from M2 Construction, LLC in the amount of \$43,937.50 for the Carmany Road Water Treatment Plant Nitrate Units Resin Replacement Project as recommended by ARRO Consulting's letter dated July 5, 2019; motion carried.

Any Other Matter Proper to Come before the Authority

Mr. Rebman stated that Mr. Weems asked about looking into organizing a first aid class for Authority staff and Board Members. Staff noted the suggestion will be relayed to Mr. Ardini.

Mr. Rebman stated that Mr. Weems was concerned about the security breach at Lancaster Labs and would the Authority be at risk. Mr. Kapcsos stated that the Authority has not used Lancaster Labs for many years now and show no concern. Mr. Hamm asked if any of the security for plant operations could be at risk. Mr. Kapcsos stated that the computer systems are only available remotely, staff must physically connect the secure companies remotely when an issue needs to be addressed. Mrs. Fenicle noted that the Authority has good IT measures in place which are noted during the audit every year and are satisfactory.

Authorization to Pay Bills

A **MOTION** was made by Mr. Metzler and a second by Mr. Hamm to approve the attached Requisition No. 6 as follows: \$43,448.12 from the Water Operating Fund and \$49,445.40 from the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Hamm to approve the attached Requisition No. WBRI 19-12 from the Water Bond Redemption and Improvement Fund in the amount of \$45,871.71; motion carried.

A **MOTION** was made by Mr. Mr. Hamm and a second by Mr. Metzler to approve the attached Requisition No. SBRI 19-3 from the Sewer Bond Redemption and Improvement Fund in the amount \$289.75; motion carried.

A **MOTION** was made by Mr. Derr and a second by Mr. Metzler to approve the attached Requisition No. 50 from the 2016 Construction Fund in the amount of \$30,476.95; motion carried.

Adjournment

There being no further business, a **MOTION** was made by Mr. Metzler and seconded by Mr. Hamm to adjourn. Motion carried and the meeting adjourned at 5:45 PM.

Respectfully submitted,

Christopher E. Metzler
Assistant Secretary



MOUNT JOY BOROUGH AUTHORITY

P.O. BOX 25

MOUNT JOY, PA 17552

INCORPORATED 1948

TELEPHONE: (717) 653-5938

FAX: (717) 653-6680

WATER OPERATING REQUISITION NO.: 8

DATE: August 20, 2019

Fulton Bank, National Association
P.O. Box 4887
Lancaster, PA 17604

Gentlemen:

You are hereby requested to make a disbursement of funds from the Revenue Fund under the Trust Indenture dated May 1, 1993, between the Mount Joy Borough Authority and your bank as Trustee, for the purpose and in the amounts set forth on the succeeding page.

We certify that the amounts listed on the succeeding page are now due and unpaid and that such indebtedness has been incurred for the purpose set forth in Article VI, Section 6.01 and 6.02. We further certify that the monies to be withdrawn are in compliance with the provisions of said indenture.

MOUNT JOY BOROUGH AUTHORITY

TREASURER

ARRO CONSULTING, INC., Consulting Engineer, in accordance with Section 6.02 of the Trust Indenture, DOES HEREBY APPROVE this requisition, and CERTIFIES that the aggregate of the amounts requisitioned, plus those previously requisitioned during the current fiscal year, do not exceed the amount of the current fiscal year budget approved by the Authority as provided for in Section 9.07 of the Trust Indenture.

ARRO CONSULTING, INC.

CONSULTING ENGINEER

| | | | | |
|--|----|---------------------|----------|-------------|
| AMOUNT OF PREVIOUS REQUISITIONS: | \$ | <u>392,077.86</u> | | |
| TOTAL AMOUNT OF THIS REQUISITION: | \$ | 17,464.08 | Payroll | Acct. 21544 |
| | \$ | 20,618.23 | Expenses | Acct. 21510 |
| | \$ | <u>38,082.31</u> | Total | |
| TOTAL AMOUNT REQUISITIONED TO DATE: | \$ | <u>430,160.17</u> | | |
| TOTAL CURRENT FISCAL YEAR APPROVED BUDGET: | \$ | <u>2,627,620.00</u> | | |

Payroll Journal Entry
Payroll # 16

Water Fund

| | | | | | | |
|-------|------------|--------------------------|-----------|------------------|---|------------------------------|
| Debit | 06.448.702 | Water Wages | \$ | 6,727.02 | Kling, Zach, Shawn | |
| | 06.449.752 | Construction Crew Wages | \$ | 4,066.24 | Jim, Jason, Mike, Wayne, Ryan, Blaine (Split) | |
| | 06.400.782 | Authority Manager | \$ | 1,618.32 | Joe | |
| | 06.400.783 | Operations Manager | \$ | 1,389.66 | Kapcsos | |
| | 06.400.784 | Business Manager | \$ | 1,056.61 | Angie (Split) | |
| | 06.400.785 | Administrative Assistant | \$ | 878.80 | Lindsey (Split) | |
| | 06.400.790 | Board Members | \$ | 312.50 | Members paid per month (Split) | (Pay closest to 1st Tuesday) |
| | 06.400.804 | Employer Taxes | \$ | 1,339.99 | Split | |
| | 06.400.804 | ADP Invoice | \$ | 74.94 | Split | |
| | | TOTAL | \$ | 17,464.08 | | |

Mount Joy Authority

Check Register - Water Operating Fund

| Transaction Number | Source | Transaction Type | Transaction Date | Reference | Deposits | Payments | Running Total | Post Date | Status |
|--------------------|------------------|------------------|------------------|-------------------------------|----------|-------------|---------------|-----------|-------------|
| 1751 | Accounts Payable | Computer Check | 8/20/2019 | AMS | \$0.00 | \$63.25 | (\$63.25) | 8/20/2019 | Outstanding |
| 1752 | Accounts Payable | Computer Check | 8/20/2019 | BOROUGH OF MOUNT JOY | \$0.00 | \$881.13 | (\$944.38) | 8/20/2019 | Outstanding |
| 1753 | Accounts Payable | Computer Check | 8/20/2019 | C & W AUTOMOTIVE | \$0.00 | \$31.48 | (\$975.86) | 8/20/2019 | Outstanding |
| 1754 | Accounts Payable | Computer Check | 8/20/2019 | CENTURYLINK | \$0.00 | \$246.44 | (\$1,222.30) | 8/20/2019 | Outstanding |
| 1755 | Accounts Payable | Computer Check | 8/20/2019 | CHEMICAL EQUIPMENT LABS IN | \$0.00 | \$1,504.95 | (\$2,727.25) | 8/20/2019 | Outstanding |
| 1756 | Accounts Payable | Computer Check | 8/20/2019 | DEAN P. ZIMMERMAN | \$0.00 | \$147.00 | (\$2,874.25) | 8/20/2019 | Outstanding |
| 1757 | Accounts Payable | Computer Check | 8/20/2019 | DEPT OF ENVIRONMENTAL PROT | \$0.00 | \$60.00 | (\$2,934.25) | 8/20/2019 | Outstanding |
| 1758 | Accounts Payable | Computer Check | 8/20/2019 | DRESSSEL WELDING SUPPLY, INC. | \$0.00 | \$41.35 | (\$2,975.60) | 8/20/2019 | Outstanding |
| 1759 | Accounts Payable | Computer Check | 8/20/2019 | EUROFINS EATON ANALYTICAL I | \$0.00 | \$982.50 | (\$3,958.10) | 8/20/2019 | Outstanding |
| 1760 | Accounts Payable | Computer Check | 8/20/2019 | GAYLE CORPORATION | \$0.00 | \$364.76 | (\$4,322.86) | 8/20/2019 | Outstanding |
| 1761 | Accounts Payable | Computer Check | 8/20/2019 | GUTTMAN ENERGY INC. | \$0.00 | \$250.02 | (\$4,572.88) | 8/20/2019 | Outstanding |
| 1762 | Accounts Payable | Computer Check | 8/20/2019 | HATT S AUTO REPAIR | \$0.00 | \$24.83 | (\$4,597.71) | 8/20/2019 | Outstanding |
| 1763 | Accounts Payable | Computer Check | 8/20/2019 | HAWTHORNE ELECTRIC, INC. | \$0.00 | \$5.31 | (\$4,603.02) | 8/20/2019 | Outstanding |
| 1764 | Accounts Payable | Computer Check | 8/20/2019 | J.B. HOSTETTER & SONS, INC. | \$0.00 | \$349.91 | (\$4,952.93) | 8/20/2019 | Outstanding |
| 1765 | Accounts Payable | Computer Check | 8/20/2019 | JAMES ZINK | \$0.00 | \$26.99 | (\$4,979.92) | 8/20/2019 | Outstanding |
| 1766 | Accounts Payable | Computer Check | 8/20/2019 | L/B WATER SERVICE, INC. | \$0.00 | \$395.80 | (\$5,375.72) | 8/20/2019 | Outstanding |
| 1767 | Accounts Payable | Computer Check | 8/20/2019 | MCCLURE COMPANY | \$0.00 | \$1,896.52 | (\$7,272.24) | 8/20/2019 | Outstanding |
| 1768 | Accounts Payable | Computer Check | 8/20/2019 | PA ONE CALL SYSTEM, INC. | \$0.00 | \$128.85 | (\$7,401.09) | 8/20/2019 | Outstanding |
| 1769 | Accounts Payable | Computer Check | 8/20/2019 | PPL | \$0.00 | \$30.36 | (\$7,431.45) | 8/20/2019 | Outstanding |
| 1770 | Accounts Payable | Computer Check | 8/20/2019 | S&T BANK FOB MOUNT JOY BOR | \$0.00 | \$10,664.59 | (\$18,096.04) | 8/20/2019 | Outstanding |
| 1771 | Accounts Payable | Computer Check | 8/20/2019 | SUBURBAN TESTING LABS | \$0.00 | \$328.50 | (\$18,424.54) | 8/20/2019 | Outstanding |
| 1772 | Accounts Payable | Computer Check | 8/20/2019 | TROUT, EBERSOLE & GROFF, LL | \$0.00 | \$2,000.00 | (\$20,424.54) | 8/20/2019 | Outstanding |
| 1773 | Accounts Payable | Computer Check | 8/20/2019 | UGI UTILITIES, INC. | \$0.00 | \$18.69 | (\$20,443.23) | 8/20/2019 | Outstanding |
| 1774 | Accounts Payable | Computer Check | 8/20/2019 | WOLFGIE S LAWN CARE LLC | \$0.00 | \$175.00 | (\$20,618.23) | 8/20/2019 | Outstanding |

Summary by Transaction Type

Total Deposits \$0.00

Less Payments by Transaction Type:

Computer Check (\$20,618.23)

Total Payments: (\$20,618.23)

Adjustments:

Payment Adjustments \$0.00

Deposit Adjustments \$0.00

Total Adjustments: \$0.00

Total Change in Register Balance: (\$20,618.23)



MOUNT JOY BOROUGH AUTHORITY

P.O. BOX 25

MOUNT JOY, PA 17552

INCORPORATED 1948

TELEPHONE: (717) 653-5938

FAX: (717) 653-6680

SEWER OPERATING REQUISITION NO.: 8

DATE: August 20, 2019

Fulton Bank, National Association
P.O. Box 4887
Lancaster, PA 17604

Gentlemen:

You are hereby requested to make a disbursement of funds from the Revenue Fund under the Trust Indenture dated November 15, 1996 (the "Indenture"), between the Mount Joy Borough Authority and your bank as Trustee, for the purpose and in the amounts set forth on the attached Schedule "A".

We certify that (i) the amounts listed on the succeeding page are now due and unpaid and that such indebtedness has been incurred for the purpose set forth in paragraphs (a) and (b) of Section 6.1 of the Indenture or paragraph (a) of Section 6.3 of the Indenture; (ii) the aggregate of the amounts requisitioned, plus those previously requisitioned during the current fiscal year, do not exceed the amount of the current fiscal year budget approved by the Authority as provided in Section 9.10 of the Indenture; and (iii) the monies to be withdrawn are in compliance with the provisions of said Indenture.

MOUNT JOY BOROUGH AUTHORITY

AUTHORIZED OFFICER

| | | | | |
|--|----|---------------------|----------|-------------|
| AMOUNT OF PREVIOUS REQUISITIONS: | \$ | <u>525,559.14</u> | | |
| TOTAL AMOUNT OF THIS REQUISITION: | \$ | 20,923.35 | Payroll | Acct. 21544 |
| | \$ | 16,688.52 | Expenses | Acct. 21536 |
| | \$ | <u>37,611.87</u> | Total | |
| TOTAL AMOUNT REQUISITIONED TO DATE: | \$ | <u>563,171.01</u> | | |
| TOTAL CURRENT FISCAL YEAR APPROVED BUDGET: | \$ | <u>2,782,207.00</u> | | |

| Debit | | | | | |
|------------|--------------------------|--|--|---------------------------|---|
| 08.429.730 | Sewer Wages | | | | Dennis, Gary, Rex, David |
| 08.428.710 | Construction Crew Wages | | | \$ 10,186.30 | Jim, Jason, Mike, Wayne, Ryan, Blaine (Split) |
| 08.400.782 | Authority Manager | | | \$ 4,066.23 | Joe |
| 08.400.783 | Operations Manager | | | \$ 1,618.32 | Kapcos |
| 08.400.784 | Business Manager | | | \$ 1,389.67 | Angie (Split) |
| 08.400.785 | Administrative Assistant | | | \$ 1,056.60 | Lindsey (Split) |
| 08.400.790 | Board Members | | | \$ 878.81 | Members paid per month (Split) |
| 08.400.804 | Employer Taxes | | | \$ 312.50 | Split |
| 08.400.804 | ADP Invoice | | | \$ 1,339.99 | Split |
| | | | | \$ 74.93 | |
| | | | | TOTAL \$ 20,923.35 | (Pay closest to 1st Tuesday) |

Mount Joy Authority

Check Register - Sewer Operating Fund

| Transaction Number | Source | Transaction Type | Transaction Date | Reference | Deposits | Payments | Running Total | Post Date | Status |
|--------------------|------------------|------------------|------------------|------------------------------|----------|-------------|---------------|-----------|-------------|
| 1809 | Accounts Payable | Computer Check | 8/20/2019 | ALS GROUP USA CORP. | \$0.00 | \$40.00 | (\$40.00) | 8/20/2019 | Outstanding |
| 1810 | Accounts Payable | Computer Check | 8/20/2019 | AMS | \$0.00 | \$63.25 | (\$103.25) | 8/20/2019 | Outstanding |
| 1811 | Accounts Payable | Computer Check | 8/20/2019 | BOROUGH OF MOUNT JOY | \$0.00 | \$881.12 | (\$984.37) | 8/20/2019 | Outstanding |
| 1812 | Accounts Payable | Computer Check | 8/20/2019 | C & W AUTOMOTIVE | \$0.00 | \$31.47 | (\$1,015.84) | 8/20/2019 | Outstanding |
| 1813 | Accounts Payable | Computer Check | 8/20/2019 | DRESSEL WELDING SUPPLY, INC. | \$0.00 | \$41.34 | (\$1,057.18) | 8/20/2019 | Outstanding |
| 1814 | Accounts Payable | Computer Check | 8/20/2019 | GOLDEN EQUIPMENT CO INC | \$0.00 | \$513.40 | (\$1,570.58) | 8/20/2019 | Outstanding |
| 1815 | Accounts Payable | Computer Check | 8/20/2019 | GUTTMAN ENERGY INC. | \$0.00 | \$17.70 | (\$1,588.28) | 8/20/2019 | Outstanding |
| 1816 | Accounts Payable | Computer Check | 8/20/2019 | HATT S AUTO REPAIR | \$0.00 | \$24.82 | (\$1,613.10) | 8/20/2019 | Outstanding |
| 1817 | Accounts Payable | Computer Check | 8/20/2019 | HAWTHORNE ELECTRIC, INC. | \$0.00 | \$5.31 | (\$1,618.41) | 8/20/2019 | Outstanding |
| 1818 | Accounts Payable | Computer Check | 8/20/2019 | IIVAC DISTRIBUTORS INC. | \$0.00 | \$17.75 | (\$1,636.16) | 8/20/2019 | Outstanding |
| 1819 | Accounts Payable | Computer Check | 8/20/2019 | J.B. HOSTETTER & SONS, INC. | \$0.00 | \$327.24 | (\$1,963.40) | 8/20/2019 | Outstanding |
| 1820 | Accounts Payable | Computer Check | 8/20/2019 | JAMES ZINK | \$0.00 | \$26.99 | (\$1,990.39) | 8/20/2019 | Outstanding |
| 1821 | Accounts Payable | Computer Check | 8/20/2019 | LEFFLER ENERGY | \$0.00 | \$1,371.64 | (\$3,362.03) | 8/20/2019 | Outstanding |
| 1822 | Accounts Payable | Computer Check | 8/20/2019 | OFFICE BASICS INC. | \$0.00 | \$44.36 | (\$3,406.39) | 8/20/2019 | Outstanding |
| 1823 | Accounts Payable | Computer Check | 8/20/2019 | PA ONE CALL SYSTEM, INC. | \$0.00 | \$128.85 | (\$3,535.24) | 8/20/2019 | Outstanding |
| 1824 | Accounts Payable | Computer Check | 8/20/2019 | PPL | \$0.00 | \$143.19 | (\$3,678.43) | 8/20/2019 | Outstanding |
| 1825 | Accounts Payable | Computer Check | 8/20/2019 | S&T BANK FOB MOUNT JOY BOR | \$0.00 | \$10,664.58 | (\$14,343.01) | 8/20/2019 | Outstanding |
| 1826 | Accounts Payable | Computer Check | 8/20/2019 | SUBURBAN TESTING LABS | \$0.00 | \$320.00 | (\$14,663.01) | 8/20/2019 | Outstanding |
| 1827 | Accounts Payable | Computer Check | 8/20/2019 | TROUT, EBERSOLE & GROFF, LL | \$0.00 | \$2,000.00 | (\$16,663.01) | 8/20/2019 | Outstanding |
| 1828 | Accounts Payable | Computer Check | 8/20/2019 | UGI UTILITIES, INC. | \$0.00 | \$25.51 | (\$16,688.52) | 8/20/2019 | Outstanding |

Summary by Transaction Type

| | |
|------------------------------------|---------------|
| Total Deposits | \$0.00 |
| Less Payments by Transaction Type: | |
| Computer Check | (\$16,688.52) |
| Total Payments: | (\$16,688.52) |
| Adjustments: | |
| Payment Adjustments | \$0.00 |
| Deposit Adjustments | \$0.00 |
| Total Adjustments: | \$0.00 |
| Total Change in Register Balance: | (\$16,688.52) |

MOUNT JOY BOROUGH AUTHORITY
WATER SYSTEM
RESOLUTION AND REQUISITION

WATER SYSTYEM REQUISITION NO.: WBRI 19-14

Date: August 20, 2019

RESOLUTION

RESOLVED, in accordance with Article VI, Section 6.06 of the Trust Indenture of the Mount Joy Borough Authority (the "Authority") to Fulton Bank, National Association (the "Trustee"), as successor to Union National Community Bank (the "Prior Trustee"), as Trustee, dated as of May 1, 1993, securing Guaranteed Water Revenue Bonds, Series of 1993 (the "Trust Indenture") the Trustee is hereby authorized and requested to make the following payments for authorized projects, including either capital additions or extraordinary repairs, renewals or replacements from the Bond Redemption and Improvement Fund established under the aforesaid Indenture and held by the Trustee for the following purposes and in the amounts and for the purposes set forth below:

| <u>Payee</u> | <u>Purpose of Obligation</u> | <u>Amount of this Requisition</u> |
|-----------------------------|----------------------------------|---------------------------------------|
| SEE ATTACHED EXHIBIT "A" | | \$ 118,530.17 |

CERTIFICATE

The undersigned Secretary hereby certifies that the Resolution set forth above was duly adopted by the Board of Directors of Mount Joy Borough Authority at a meeting duly called and held on August 20, 2019 and remains in full force and effect on the date hereof.

THIS CERTIFICATE is executed the 20th day of August, 2019.

(Secretary) (Assistant Secretary)

AUTHORITY SEAL

EXHIBIT "A"

WATER BOND REDEMPTION AND IMPROVEMENT FUND

| <u>Payee</u> | <u>Purpose of Obligation</u> | <u>Amount of this Requisition</u> |
|---|---|-----------------------------------|
| Highway Materials, Inc. P.O. Box 62879 Baltimore, MD 21264-2879 | Pinkerton Road Waterline Project; Invoice 131848 | \$ 264.28 |
| Highway Materials, Inc. P.O. Box 62879 Baltimore, MD 21264-2879 | Pinkerton Road Waterline Project; Invoice 132215 | \$ 308.48 |
| Highway Materials, Inc. P.O. Box 62879 Baltimore, MD 21264-2879 | Pinkerton Road Waterline Project; Invoice 132871 | \$ 715.57 |
| Highway Materials, Inc. P.O. Box 62879 Baltimore, MD 21264-2879 | Pinkerton Road Waterline Project; Invoice 128965 | \$ 480.50 |
| Drohan Brick & Supply, Inc. P.O. Box 277 Mount Joy, PA 17552 | Pinkerton Road Waterline Project; Invoice 0019852-00 | \$ 45.55 |
| Drohan Brick & Supply, Inc. P.O. Box 277 Mount Joy, PA 17552 | Pinkerton Road Waterline Project; Invoice 0019760-00 | \$ 54.66 |
| Rohrer's Incorporated P.O. Box 365 Lititz, PA 17543-0365 | Pinkerton Road Waterline Project; Invoice Q208467 | \$ 1,669.84 |

EXHIBIT "A"

WATER BOND REDEMPTION AND IMPROVEMENT FUND

| <u>Payee</u> | <u>Purpose of Obligation</u> | <u>Amount of this Requisition</u> |
|--|---|-----------------------------------|
| Rohrer's Incorporated P.O. Box 365 Lititz, PA 17543-0365 | Pinkerton Road Waterline Project; Invoice Q208776 | \$ 1,859.21 |
| Rohrer's Incorporated P.O. Box 365 Lititz, PA 17543-0365 | Pinkerton Road Waterline Project; Invoice Q208046 | \$ 2,519.56 |
| L/B Water Service, Inc. P.O. Box 60 Selinsgrove, PA 17870 | Pinkerton Road Waterline Project; Invoice 3307370 | \$ 765.00 |
| L/B Water Service, Inc. P.O. Box 60 Selinsgrove, PA 17870 | Pinkerton Road Waterline Project; Invoice 3305029 | \$ 1,848.16 |
| Hondru Ford 300 South Main Street P.O. Box 68 Manheim, PA 17545 | New Truck Purchase: Vehicle Buyer's Order: 113067 | \$ 13,400.00 |
| Hondru Ford 300 South Main Street P.O. Box 68 Manheim, PA 17545 | New Truck Purchase: Vehicle Buyer's Order: 113225 | \$ 13,400.00 |
| M2 Construction, LLC 3401 Marietta Avenue Lancaster, PA 17601 | Payment App. No. 8 for the final payment of the Nitrate Resin Replacement Project | \$ 81,199.36 |

MOUNT JOY BOROUGH AUTHORITY
LANCASTER COUNTY, PENNSYLVANIA
SEWER SYSTEM BOND REDEMPTION AND IMPROVEMENT FUND
REQUISITION FORM

SEWER SYSTEM REQUISITION NO.: SBR1 19-4

Date: August 20, 2019

Fulton Bank, National Association
Trustee under Trust Indenture
dated November 15, 1996
of Mount Joy Borough Authority
Mount Joy, Pennsylvania

Dear Sirs:

You are hereby requested to make a disbursements of funds from the Bond Redemption and Improvement Fund of the above Bond Indenture of the Mount Joy Borough Authority for the following purposes and in the amounts set forth below:

Payee: _____ Construction Contract
Address: _____ Yes _____ No _____

| Purpose of Obligation | Total Obligation | Amount Paid to Date | Amount this Requisition | Current Balance |
|-----------------------------|---------------------|------------------------|----------------------------|--------------------|
| SEE ATTACHED EXHIBIT "A" | | | \$ 26,800.00 | |

In connection therewith, I certify that the above amounts are now due and unpaid, and that such indebtedness is a proper charge against, and has not been made the basis of any previous withdrawal from, the Bond Redemption and Improvement Fund, pursuant to the provisions of the Trust Indenture dated November 15, 1996, from this Authority to your Bank, as Trustee and successor to Union National Community Bank, prior Trustee. I further certify that with respect to the items covered in this Requisition, there are no vendors', mechanics' or other liens (or security interest) upon or affecting any property with respect to which payments are requisitioned and which will not be discharged by such payment.

Further:

EXHIBIT "A"

SEWER BOND REDEMPTION AND IMPROVEMENT FUND

| <u>Payee</u> | <u>Purpose of Obligation</u> | <u>Amount of this Requisition</u> |
|--|--|-----------------------------------|
| Hondru Ford 300 South Main Street P.O. Box 68 Manheim, PA 17545 | New Truck Purchase: Vehicle Buyer's Order: 113067 | \$ 13,400.00 |
| Hondru Ford 300 South Main Street P.O. Box 68 Manheim, PA 17545 | New Truck Purchase: Vehicle Buyer's Order: 113225 | \$ 13,400.00 |