

Mount Joy Borough Authority
Pre-Authority Meeting
August 20, 2024
Minutes

The Mount Joy Borough Authority held its Pre-Authority meeting on this date in Council Chambers of the Borough Offices Building. Present were Vice-President Derr, Mr. Ruffini, Mr. Metzler, and Mr. Melhorn. Also, present were Angie Fenicle, Scott Kapcsos(via teams), and Zach Dennis and Mike Davis from Barley Snyder. Mr. Rebman was absent. Vice-President Derr called the meeting to order at 4 PM.

Public Input Period

Mr. David Eichler was present on behalf of the Donegal Fish & Conservation Association (DFCA) to make the Authority aware that the commission is looking to move forward with a potential fish hatchery at the Charles Spring property that was presented to the Authority sometime last year. Mr. Eichler noted that the commission is applying for grants and would like to partner with the Authority. After further discussion, the Authority Board requested Mr. Eichler to provide a proposal in writing for the Authority to review.

Consulting Engineer Report

ARRO Consulting provided a written report.

Mr. Dennis highlighted that the Authority expects to receive the final renovation plans for the new shop within the next two weeks.

Authority Manager Report

Mr. Kapcsos provided a written report and Mr. Dennis highlighted the following:

Mr. Dennis informed the Board that Murry Insurance, a third-party company for Susquehanna Municipal Trust (SMT) conducted a Risk Control Survey at all the Authority facilities. Mr. Dennis stated that there were no deficiencies or issues noted and a final report will be provided in the weeks to come.

Mr. Dennis informed the Board that Authority staff met with Mr. Ed Dziejczic and Mr. Jim Caldwell of Rettew Associates to discuss future Geologist services for exploring future water sources along with any other services needed for our current sources. Mr. Dennis stated that a scope of work and rate sheet is to be provided for review and approval by Authority staff. Mr. Dennis also noted that Authority staff have authorized ARRO Consulting to release any related information that was previously completed by Mr. Dziejczic while at their firm.

Mr. Dennis provided an update on the vacant employment positions:

- Chief Water Operator: Mr. Dennis stated that the position remains advertised internally and externally. Mr. Dennis further stated that conversations continue with a potential internal employee and is looking to schedule an interview with a candidate whom submitted an application externally.
- Construction Supervisor: Mr. Dennis stated that this position remains advertised internally with no applications received to date.

Mr. Derr asked what type of response was provided to Rapho Township relating to their allocation increase letter. Mr. Dennis replied that more detailed information is needed and a timeline for which they proposed the EDU's will be depleted.

Assistant Authority Manager

Mr. Dennis Provided an update on the South Jacob Street Water Plant Start-Up: Mr. Dennis stated Authority staff are working to address mineral buildup in the piping leaving the plant, otherwise the plant continues to be operating well.

Mr. Dennis informed the Board that the finished water flow totals have decreased, however, are not at historical lows.

Mr. Dennis informed the Board that PA DEP visited the Carmany Road Water Plant to follow-up with the filter plant performance evaluation from 2023.

Mr. Dennis informed the Board that Authority staff repaired a leak to the surge relief valve at the Booster Station; options of possible replacement are being evaluated as the valve body is in poor condition.

Mr. Dennis informed the Board that Authority staff continues to work on the UV system at the Wastewater Treatment Plant and are waiting for a few more parts to complete the repair; it was noted that a lot of progress has been made and the system has always provided more than adequate treatment.

Mr. Dennis informed the Board that Authority staff has been working on the sludge furnace at the Wastewater Treatment Plant. Mr. Dennis stated that Authority staff have ordered several replacement parts with the guidance of Eastern Environmental to work towards restarting the unit, however, there are several issues that need to be investigated and addressed.

Mr. Dennis informed the Board that Authority staff addressed a water service leak at the 800 block of East Main Street; the service line was replaced between the water main and the curb stop.

Mr. Dennis informed the Board that Authority staff continues to perform in-house leak detection on Main Street.

Business Manager Report

Mrs. Fenicle provided and reviewed quarterly budget reports.

Minutes of the Previous Meeting

A **MOTION** was made by Mr. Metzler and a second by Mr. Melhorn to approve the July 16, 2024, meeting minutes as presented; motion carried.

Unfinished Business

There was no unfinished business to discuss.

New Business

There was no new business to discuss.

Any Other Matter Proper to Come before the Authority

There was no other matter proper to come before the Authority.

Authorization to Pay Bills

A **MOTION** was made by Mr. Metzler and second by Mr. Ruffini to approve Requisition No. 7 for the Water Operating Fund in the amount of \$73,637.83 and Sewer Operating Fund in the amount of \$71,824.51; motion carries.

Executive Session

A **MOTION** was made by Mr. Metzler and a second by Mr. Ruffini to enter executive session to discuss a real estate matter at 4:42 PM; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Melhorn to reconvene the public meeting at 5:03 PM; motion carried. There was no action taken during the executive session.

Adjournment

There being no further business, a **MOTION** was made by Mr. Ruffini and seconded by Mr. Melhorn to adjourn. Motion carried and the meeting adjourned at 5:03 PM.

Respectfully submitted,

J. Michael Melhorn
Secretary