

Mount Joy Borough Authority
Regular Monthly Meeting
August 6, 2024
Minutes

The Mount Joy Borough Authority held its Pre-Authority meeting on this date in Council Chambers of the Borough Offices Building. Present were Chairman Rebman, Mr. Derr, Mr. Metzler, and Mr. Ruffini. Also, present were Angie Fenicle, Scott Kapcsos, and Zach Dennis and Mike Davis from Barley Snyder. Mr. Melhorn was absent. Chairman Rebman called the meeting to order at 4 PM.

Public Input Period

No one was present from the public.

Authority Manager Report

Mr. Kapcsos provided a written report and highlighted the following:

Mr. Kapcsos provided an update on the South Jacob Street Water Plant: Mr. Kapcsos stated that PA DEP has issued a final operations permit for the South Jacob Street Water Plant.

Mr. Kapcsos informed the Board that Authority staff and Mount Joy Police Department participated in a mock emergency event with PA DEP emergency response staff at the Carmany Road Water Plant facility.

Mr. Kapcsos informed the Board that Authority staff participated in pre-construction meeting for the Core-5@1283 Project.

Mr. Kapcsos informed the Board that Authority staff participated in a meeting held between Vista Block, a developer for the property located along 772, and Borough staff regarding the installation of proposed sewer force main across Borough owned property. Mr. Kapcsos noted that a meeting took place today between Borough and Authority staff to determine if there were other possible ways to run water and sewer services.

Mr. Kapcsos Informed the Board that Authority staff met with a potential buyer for the track of land off Pinkerton Road within the Authority's service area. There is a potential development of 200 homes that will be located in Mount Joy Borough and East Donegal Township.

Mr. Kapcsos informed the Board that Authority staff met with Kinsley Properties, their engineer, and Borough staff regarding a conceptual plan for Lot 6A in the Cornerstone development.

Mr. Kapcsos informed the Board that he met with Stacy Heistand from Asset Strategy to discuss a plan moving forward for Authority staff to meet regularly to discuss the current position of the pension plan and 457 plan, along with providing the Board an annual update.

Mr. Kapcsos informed the Board that Fluid Pinpointing Services has completed the leak detection survey of the distribution system other than Main Street of which will be completed during nighttime hours when there will be less traffic.

Mr. Kapcsos Informed the Board that both the Chief Water Plant Operator and Construction Supervisor positions have been posted in house and the Chief Water Plant Operator has been posted on several on-line platforms including Indeed.

Mr. Kapcsos informed the Board that an allocation request was received from Rettew Engineering on behalf of Rapho Township to revise the current EDU allocation agreement to increase the EDU allocation for the proposed developments within Rapho Township. Mr. Kapcsos noted that this request is currently being reviewed and a comment letter will be provided.

Mr. Kapcsos provided an update on the South Market Avenue construction shop project: Mr. Kapcsos stated that the renovation plan shows existing and proposed architectural features including a demo plan was provided by ARRO Consulting; Authority staff is currently reviewing. Mr. Kapcsos stated when that review is completed, the plan will then go to a mechanical, electrical, and plumbing engineer for design.

Mr. Kapcsos informed the Board that Ms. Susan Parker is attending a Gorman-Rupp Operating Training class held in Mansfield, OH from August 6th through 8th.

Mr. Kapcsos provided an update on the Little Chiques Streambank Restoration Project: Mr. Kapcsos stated that Authority staff received revised documents for review; documents will be reviewed by the Authority's Solicitor, Mr. Davis.

Mr. Kapcsos noted that the confined space training that was to take place tomorrow will be rescheduled due to the incoming storms.

Assistant Manager Report

Mr. Dennis provided a written report and highlighted the following:

Mr. Dennis provided an update on the South Jacob Street Water Plant Start-Up: Mr. Dennis stated that the plant resumed operation on July 24th and while staff worked through several minor issues, the plant has been operating every day since July 29th.

Mr. Dennis informed the Board that Authority staff have been doing many repairs to equipment at the wastewater treatment plant which includes the following:

- UV System Wipers
- Manual air scour of the denitrification filters
- New motor was installed for aeration blower
- Recirculation pumps
- Sludge furnace

Mr. Dennis informed the Board that Authority staff has repaired three water main breaks on Donegal Spring Road and Harold Avenue of which did not require a boil water advisory and the third repair on Henry Street which required a boil water advisory due to the water main shut down; the advisory has since been rescinded.

Business Manager Report

Mrs. Fenicle had nothing to report.

Minutes of the Previous Meeting

A **MOTION** was made by Mr. Metzler and a second by Mr. Ruffini to approve the June 4, 2024, meeting minutes as presented; motion carried.

Unfinished Business

There was no unfinished business to discuss.

New Business

There was no new business to discuss.

Any Other Matter Proper to Come before the Authority

Mr. Kapcsos informed the Board that the previous announcement of Ms. Frey's notice of resignation has been rescinded and will remain as an employee of the Borough.

Mr. Kapcsos informed the Board that one of the employees will be on short-term disability from early September thru late October following a medical procedure.

Mr. Rebman informed the Authority Board that Borough Council approved the rejection of all bids in relation to the administrative facility with the intent to evaluate potential cost savings; the Ad-hoc Committee will revisit the potential changes at their meeting on August 19th.

Authorization to Pay Bills

A **MOTION** was made by Mr. Metzler and a second by Mr. Ruffini to approve the attached Requisition No. 6 as follows: \$86,380.07 for the Water Operating Fund and \$101,357.09 for the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Derr to approve the attached Requisition WBRI 24-8 from the Water Bond Redemption and Improvement Fund in the amount of \$859.50; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Derr to approve the attached Requisition SBRI 24-8 from the Sewer Bond Redemption and Improvement Fund in the amount of \$1,466.00; motion carried.

Adjournment

There being no further business, a **MOTION** was made by Mr. Metzler and seconded by Mr. Derr to adjourn. Motion carried and the meeting adjourned at 5:21 PM.

Respectfully submitted,

Paul F. Ruffini
Assistant Secretary