

Mount Joy Borough Authority  
Regular Monthly Meeting  
August 7, 2018  
Minutes

The Mount Joy Borough Authority held its regular meeting on this date in the Council Chambers of the Borough Offices Building. Present were Chairman Rebman, Mr. Derr, Mr. Hiestand, Mr. Hamm and Mr. Metzler. Also present were Angie Fenicle, John Leaman and Joseph Ardini, Adam VanHorn from ARRO Consulting and Mike Davis from Barley Snyder. Chairman Rebman called the meeting to order at 4:00 PM.

**Public Input Period**

There was no one present from the public.

**Consulting Engineer Report**

Mr. VanHorn was present to provide an update on the following projects:

South Jacob Street Water Treatment Plant and Well 3 Site – Mr. VanHorn highlighted the areas of progress the last two weeks. Mr. VanHorn, Authority Board and staff again discussed the rust concerns on the building. Mr. Leaman stated that it was discussed in the progress meeting. Mr. Leaman noted that the floor drain is now installed correctly and there were no conduits to replace. Mr. Leaman informed the Board that ARRO provided the Authority the Truss repair letter.

Carmany Road Nitrate Resin Replacement – Mr. VanHorn reminded the Board that the bid opening is this Thursday, August 9<sup>th</sup>.

**Authority Manager Report**

Mr. Leaman updated the Board on the 457B Defined Contribution Pension Plan: Mr. Leaman stated that the Authority received the Recordkeeping Agreement from Ascensus which will be signed and returned after discussion with Mr. Stacy Heistand. The fee for the recordkeeping services is \$2,950 annually. Mr. Leaman stated that an employee meeting will be held on September 20<sup>th</sup> to go over the changes and investment options.

Mr. Leaman provided an update on the water tank on David Street: Mr. Leaman stated that Mr. Doug DeClerck supplied the Authority with a draft set of specifications and bid sheet for the water tanks. The specifications have been forwarded over to ARRO and a PSA for the bidding services has been requested. The Authority Board asked staff to research a possibility of placing a logo on the tank as well to represent Mount Joy.

Mr. Leaman updated the Board on Well 3 Water Source Project: Mr. Leaman stated that staff had the opportunity to discuss packer testing with ARRO. ARRO suggested to bore hole geographic study prior to doing the packer testing to see if there are voids in the rock foundation. Mr. Leaman stated he would like to discuss this suggestion with The ARM Group.

Mr. Leaman informed the Board that the generator at the administration office needs replaced. Dyna-Tech recommended replacing the generator due to age and condition of existing unit. The Authority will be responsible for 33% of the cost.

Mr. Leaman informed the Board that the Borough will be moving forward to create a non-profit Community Foundation Committee for the benefit of the Lions Club swimming pool.

Mr. Leaman informed the Board that the Borough is submitting a multi-modal grant to DCED for a section of Main Street to complete street lighting, cross walk signal and bus stop improvements.

Mr. Leaman, the Board and staff had a discussion for the right of first refusal for the jury property.

Mr. Leaman made the Board aware of a customer complaint about the water / sewer bills. Mr. Leaman stated the complaint was placed in the mail box out front of the office with no name or contact information.

### **Assistant Authority Manager Report**

Mr. Ardini informed and updated the Board on issues and statuses for the construction department:

- Staff inspected the grease separator and tie-in at Fire Department Mount Joy (FDMJ) there were no deficiencies found with the installation.
- Staff is still assisting with hydrant flushing, they are working on section b.
- Staff is working with a plumber at 1155 East Main Street to install their sewer lateral. The first boring was not successful; therefore, the owner will be scheduling a bore and jack which will be inspected by staff.
- Staff is working with the Borough staff on valve boxes on North Plum Street where the paving is taking place.
- Staff is working with PennDOT on a water valve box at the railroad crossing.
- Staff completed a quote to remove an existing valve on the old 12-inch watermain on Appletree Alley and Chestnut Street, the cost is expected not to exceed \$9,000.

Mr. Ardini informed and updated the Board on issues and statuses for the water system:

- Carmany Road Water Plant fared out well during the rain event and none of the water facilities sustained any damage.
- Staff received another result for LT2 testing with zero oocysts. The Authority will soon be through their first of the two-year testing.
- The Authority received a draft copy of the Source Water Protection Plan from SSM Group. Staff is currently reviewing the document.

Mr. Ardini informed and updated the Board on issues and statuses for the wastewater system:

- Staff televised a depression reported by a property owner as it was close to the sewer main, there were no issues found and the property owner was notified.
- The two air conditioning units for the sampler and VFD for the aeration tank needed repaired. The VFD units is repaired and staff is waiting on the parts for the other.
- The Wastewater Treatment Plant fared out well during the rain event, there was no damage to any of the wastewater facilities.

Mr. Ardini informed and updated the Board on other related topics:

- The Authority received an intent to serve request for a developer looking to purchase the Gerberich Payne Building, a letter was drafted by staff and reviewed by Mr. Davis prior to being sent.
- The Authority received a set of drawings for a Taco Bell and another commercial building location on the North side of Sheetz on Strickler Road. The drawings are currently being reviewed by ARRO.
- Verizon will start the antenna upgrade next Monday, August 13<sup>th</sup>.

### **Business Manager Report**

Mrs. Fenicle noted that she continues to work on the new accounting software, establishing reports and finalizing entries.

### **Minutes of the Previous Meeting**

A **MOTION** was made by Mr. Metzler and a second by Mr. Hamm to approve the July 3, 2018 meeting minutes as presented; motion carried.

### **Unfinished Business**

There was no unfinished business to discuss.

### **New Business**

A **MOTION** was made by Mr. Derr and a second by Mr. Hiestand to approve ARRO Consulting's Professional Services Agreement (PSA) for the anion resin replacement and interior repair of three nitrate reduction pressure vessels for the Carmany Road Water Treatment Plant; motion carried.

#### **Any Other Matter Proper to Come Before the Authority**

There was no other matter proper to come before the Authority.

#### **Authorization to Pay Bills**

A **MOTION** was made by Mr. Hamm and a second by Mr. Metzler to approve the attached Requisition No. 7 as follows: \$63,225.89 for the Water Operating Fund and \$84,734.78 for the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Hiestand and a second by Mr. Hamm to approve the attached Requisition No. WBRI 18-12 from the Water Bond Redemption and Improvement Fund in the amount of \$1,464.11; motion carried.

A **MOTION** was made by Mr. Derr and a second by Mr. Hiestand to approve the attached Requisitions No. 29 from the 2016 Construction Fund in the amount of \$1,740.50; motion carried.

#### **Executive Session**

An executive session was held to discuss a personnel matter with no decisions made. A **MOTION** was made by Mr. Metzler and a second by Mr. Hamm to reconvene the public session at 5:39 PM; motion carried.

#### **Adjournment**

There being no further business, a **MOTION** was made by Mr. Metzler and seconded by Mr. Hamm to adjourn; motion carried and the meeting adjourned at 5:40 PM.

Respectfully submitted,

John A. Hiestand  
Secretary