

Mount Joy Borough Authority
Regular Monthly Meeting
December 1, 2020
Minutes

The Mount Joy Borough Authority held its regular meeting on this date in the Council Chambers of the Borough Office Building. Present were Chairman Rebman, Mr. Derr, Mr. Metzler, and Mr. Ruffini. Also present were Angie Fenicle, and Scott Kapcsos and Mike Davis from Barley Snyder. Vice-Chairman Derr called the meeting to order at 4 PM.

Public Input Period

No one from the public was present.

Authority Manager Report

Mr. Ardini provided a written report, was not in attendance. Mr. Kapcsos highlighted the following:

Mr. Kapcsos provided an update on Wells 1 and 2 PLC Upgrades: Mr. Kapcsos noted that the control cabinets have been completed by Garden Spot Electrical and Capital Area Communications has installed the new antenna at Carmany Road Water Plant. A tentative installation start date of December 15th is set to start Well #1.

Mr. Kapcsos provided an update on the Lumber Street Water Tank Rehabilitation Project: Mr. Kapcsos stated that the final pay application is on the agenda for approval. This will close out the project.

Mr. Kapcsos provided an update on the WWTP NPDES Permit: Mr. Kapcsos noted that ARRO sent a response to PA DEP on the draft permit. Mr. Bruce Sherman is working on a program change to the PLC to trend the minimum UV intensity for the operators as per request by PA DEP.

Operation Manager Report

Mr. Kapcsos provided a written report and highlighted the following:

Mr. Kapcsos informed and updated the Authority Board on issues and statuses for the Construction Department:

- Staff made a repair to a sinkhole in the access driveway for Pump Station #2.
- Staff has been performing hydrant marker maintenance.
- Staff is finishing with this quarters meter readings.

Mr. Kapcsos informed and updated the Authority Board on issues and statuses for the Water System:

- Heisey Mechanical was on site to perform the necessary repairs to the Adedge Skids.
- Water Service Professionals was at Carmany Road to perform the annual filter inspections. There are no concerns, and the samples show improvement.
- All water plant operators were part of pinning a broken fiber on a membrane filter module at South Jacob plant.
- Fire Department Mount Joy usage report has been completed and fully functional.
- 1.0-log Giardia Inactivation permits were received for both water treatment plants.
- Update on Well#3 PPL power supply: the data was downloaded and is currently being reviewed.

Mr. Kapcsos informed and updated the Authority Board on issues and statuses for the Wastewater System:

- Staff performed maintenance work on the three check valves at Pump Station #1.
- Staff performed yearly replacement of UV bulbs in the UV tank.
- Staff has detected a problem in the head of the sewer main camera. The camera head was sent out for repairs.
- Staff received training on the operation and maintenance of the new drive motor for clarifier #2.

Mr. Kapcsos informed and updated the Board on other related topics:

- Mr. Kapcsos informed that Board that the HOP application was submitted and received from PennDOT to install water and sewer laterals for a new home being built at 1078 Donegal Springs Road.

Business Manager Report

Mrs. Fenicle had nothing to report.

Minutes of the Previous Meeting

A **MOTION** was made by Mr. Rebman and a second by Mr. Metzler to approve the November 4, 2020 meeting minutes as presented; motion carried.

Unfinished Business

There was no other unfinished business to discuss.

New Business

A **MOTION** was made by Mr. Metzler and a second by Mr. Ruffini to approve Change Order No. 2 from Minoan, Inc. in the amount of \$3,750 as a deduct to the total contract amount for the Lumber Street Water Tank Rehab project as recommended by ARRO Consulting's letter dated November 17, 2020; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Rebman to approve Payment Application No. 6 from Minoan, Inc. in the amount of \$6,800 for the Lumber Street Water Tank Rehab project as recommended by ARRO Consulting's letter dated November 17, 2020; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Ruffini to authorize Mr. Ardini to execute Change Order No. 2 from Heisey Mechanical; motion carried.

Any Other Matter Proper to Come Before the Authority

A **MOTION** was made by Mr. Rebman and a second by Mr. Metzler to distribute \$50 pre-paid visa gift cards to employees in lieu of not have a Christmas gathering this past year; motion carried.

Authorization to Pay Bills

A **MOTION** was made by Mr. Metzler and a second by Mr. Ruffini to approve the attached Requisition No. 13 as follows: \$48,971.34 for the Water Operating Fund and \$53,834.75 for the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Rebman to approve the attached Requisition No. WBRI 20-20 from the Water Bond Redemption and Improvement Fund in the amount of \$18,099.00; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Rebman to approve the attached Requisition No. SBRI 20-11 from the Sewer Bond Redemption and Improvement Fund in the amount of \$208.50; motion carried.

Adjournment

There being no further business, a **MOTION** was made by Mr. Rebman and seconded by Mr. Metzler to adjourn; motion carried, and the meeting adjourned at 4:32 PM.

Respectfully submitted,

Paul F. Ruffini
Assistant Secretary