

Mount Joy Borough Authority Pre-Authority Meeting Agenda 4:00 PM, December 19, 2017

- Call to Order
- 2. Roll Call—Chairman Rebman, Mr. Derr, Mr. Hiestand, Mr. Hamm and Mr. Metzler
- 3. Public Input Period Hearing of any citizen within the service area.
- 4. Discussion with Mr. Dan Derr of Derr Benefits regarding Flexible Spending Accounts (FSA)
- 5. Reports:
 - A. Consulting Engineer
 - B. Authority Manager
 - C. Assistant Authority Manager
 - D. Business Manager
- 6. Approval of the Minutes: Approval of the minutes from November 21, 2017.
- 7. Unfinished Business:

A.

8. New Business:

- A. Consider approval of Payment Application No. 4 from PACT TWO, LLC in the amount of \$300,187.45 for the South Jacob Street Water Treatment Plant and Well 3 as recommended by ARRO Consulting's letter dated December 13, 2017.
- 9. Any other matter proper to come before the Authority:

A.

10. Authorization to pay bills:

- A. Consider approval of Requisition No. 16 for the Water Operating Fund in the amount of \$29,731.55 and Sewer Operating Fund in the amount of \$33,897.59.
- B. Consider approval of Requisition No. WBRI 17-22 from the Water Bond Redemption and Improvement Fund in the amount of \$2,284.47.
- C. Consider approval of Requisition No. 16 from the 2016 Construction Fund in the amount of \$300,187.45

11. Meetings and dates of importance:

A. Wednesday, December 20, 2017 Em

Employee Holiday Gathering - 6 PM

B. Tuesday, January 2, 2018

Regular Monthly Meeting - 4 PM

C. Tuesday, January 16, 2018

Pre-Authority Meeting - 4 PM

12. Executive Session

13. Adjournment

If you are a person that requires accommodations to participate, please contact Authority staff to discuss how we may best accommodate your needs.

21 East Main Street, Mount Joy, PA 17552 ● (717) 653-5938 ● Fax (717) 653-6680 ● authority@mountjoypa.org

Mount Joy Borough Authority Pre-Authority November 21, 2017 Minutes

The Mount Joy Borough Authority held its Pre-Authority meeting on this date in Council Chambers of the Borough Offices Building. Present were Chairman Rebman, Mr. Derr, Mr. Hiestand, Mr. Hamm and Mr. Metzler. Also present were Angie Fenicle, John Leaman and Joe Ardini, Dale Kopp from ARRO Consulting and Mike Davis from Barley Snyder. Chairman Rebman called the meeting to order at 4:00 P.M.

Public Input Period.

There was no one present from the public.

Consulting Engineer Report.

Mr. Dale Kopp provided updates on the following projects and developments:

South Jacob Street Water Treatment Plant and Well 3 Site — As of November 21st PACT TWO has completed the following concrete pours;

- Raw Water Tank slabs and walls competed with leak testing scheduled for next week
- Salt Tanks slabs and walls completed
- Neutralization Tank, Brine Pit slabs and rebar for walls with wall pour scheduled for next week
- Clearwell slab and rebar for the first of three wall pours, first wall pour is scheduled for this week and completed tank wall pours within the next two weeks

Mr. Kopp stated there was a diesel leak due to a hole in the hose. The leak was contained to the pavement and the leak was repaired. Mr. Kopp, Authority Board and staff discussed the letter that was received by PACT TWO in regards to the change order. Mr. Leaman stated that he is requesting a meeting to discuss the Authority's letter and their response letter and is requesting Ms. Lola Mowen to be present since she has written the specs. Mr. Kopp reported on Well 3 site stating the initial 6" bore under the creek has been completed and the 18" bore currently is underway and should be completed tomorrow. LN Zimmerman expects to have the raw water main pulled under the creek by Friday this week. Mr. Kopp stated the following for Well 3;

- Access drive rough grading back to well site is completed
- Clearing and grubbed the well house site is completed
- Rough grading of well house site nearly complete
- Well house has been staked

<u>Carmany Road Nitrate Resin Replacement</u> – ARRO forwarded the Public Water Supply Permit Amendment Application to DEP on October 26th. ARRO received a letter from DEP stating the application was administratively complete. Mr. Leaman commented that the Authority will have a reply within 60 business days confirming if the amendment is accepted.

<u>New Haven Street Water Main Replacement</u> – ARRO worked with Authority staff to create record plans of the work performed by Authority staff.

<u>Donegal Square</u> – Recorded documents were reviewed and found to meet the Authority's specifications. ARRO recommends the Authority proceed to enter into a maintenance agreement with the owner. ARRO also reviewed and provided a recommendation request for additional EDU's for 2101 Strickler Road of which Mrs. Fenicle stated the permit was already revised and approved.

<u>1335 Strickler Road</u> – ARRO is currently waiting for the contractor to provide a start date for lot one. An allocation letter was received and reviewed with a comment letter provided.

<u>Elm Tree Phase 4B</u> – The contractor has been installing water and sanitary sewer utilities of which ARRO has been onsite for inspections.

<u>950 Square Street</u> – A plan was submitted for changes to the water and sanitary sewer utilities due to new use. ARRO reviewed the plan and provided a comment letter on October 24th.

<u>Laurel Harvest Labs</u> – ARRO has been in meetings with the design firm concerning service to the proposed facility as well as discussions concerning the existing water and sewer utilities along with the water mains to be construction by the contractor of the new water treatment plant as it relates to the changes that will need to be made to South Jacob Street.

Authority Manager Report.

Mr. Leaman provided an update on the Verizon antenna upgrade: Mr. Doug DeClerck performed the final inspection for the work on ground level and top of the tank and approved the closeout of the project.

Mr. Leaman provide an update on the AT&T antenna upgrade: Mr. Leaman stated that he has been communication with AT&T to provide the necessary approvals prior to their equipment upgrade project starting. The documents should be submitted over the next few weeks and a pre-construction meeting will be scheduled. Mr. DeClerck will be performing the necessary inspections for the project.

Mr. Leaman noted to the Board that Mr. Davis was contacted asking for a status update on the Shelly Sewer Main in Rapho Park. A discussion was had noting that there is no development agreement for the line that was installed for this one property and the owner was intending to recoup the cost that he incurred when other properties tied into his line. The Authority Board mutually agreed that acceptance of this line is not feasible or reasonable for the Authority. Mr. Davis stated he will relay the decision to their attorney.

Mr. Leaman stated that he contacted Markley Actuarial Services to approve their services for a comparison to the pension plan. Markley is anticipating a timeframe of January to provide the comparison.

Mr. Leaman stated that Mr. Sam Sulkosky received the Municipay Agreement review from the Borough's solicitor. Staff had a conference call with Municipay today and it was discovered that the incorrect agreement was submitted. When Mr. Sulkosky receives the corrected agreement, it will again be sent to the Borough's solicitor.

Mr. Leaman informed the Board that the Authority received comments back from SRBC on the Engle Tract property. Mr. Leaman will be discussing this with the ARM Group.

Mr. Leaman informed the Board that he received information on a possible grant opportunity through PA DCED. The grant project amount must be between \$30,000 to \$500,000. Mr. Leaman stated that staff is looking at submitting this grant to upgrade Wells 1 and 2. The Authority Board authorized Mr. Leaman to move forward.

Mr. Leaman provided an update on the vision and dental insurance: Mr. Leaman stated that he received the quotes for consideration with effective date January 1, 2018. Mr. Leaman presented the quotes and recommended Highmark for vision insurance and remain with United Concordia for dental insurance. A MOTION was made by Mr. Metzler and a second by Mr. Hamm to approve providing The Fashion Advantage Plan V direct from Highmark as the Vision Plan and United Concordia Flex 10-50 with a Plan Level of 100/100/50; Basic/Restoration/Major/Ortho as the Dental Plan to the employees; motion carried.

Mr. Leaman provided an update on the accounting software: Mr. Leaman stated that staff is moving forward; however, Blackbaud noted that the Borough/Authority needs to pay for the second-year subscription as agreed upon on the order form. Mr. Leaman stated that even though the product isn't completely finished, Blackbaud will not honor to postpone the subscription as they have provided many discounts including a free database and the extraction tool. Mr. Leaman stated an invoice was also received for training and is highly recommended until the system is completed. Mr. Leaman stated that both invoices will be split 50% between the Authority and the Borough. The Authority Board authorized staff to pay the invoices and move forward.

Mr. Leaman informed the Board that staff became aware while attending an electrical course about the grounding / bonding source wiring for the water meters. Mr. Leaman stated the staff needs to be aware to look for the bonding strap when replacing a faulty meter. The Authority Board and staff had further discussion on this matter. Mr. Leaman stated that meters for the new homes are installed by contractors and should have them already in place. Mr. Leaman stated that if Authority staff would have to install a bonding strap, it could be approximately \$5 per home. The Authority Board authorized staff to move forward.

Assistant Authority Manager Report

Mr. Ardini provided an update on the Marietta Avenue Relocation: The new water main has been installed, bacteria test and hydro-test are completed. The water line was placed in-service on November 20th. The final restoration on the shoulder will be completed in the spring.

Mr. Ardini informed and updated the Authority Board on issues and statuses for the water system:

- There is a PA DEP filter evaluation scheduled for December 5th and 6th. The is conducted every three to four years with PA DEP staff present to run testing on the filters. When the evaluation is completed, PA DEP will provide the Authority with a report showing deficiencies or recommendations.
- Quarterly testing was completed last week which is required by PA DEP.
- Authority staff has stated using the new style MXU radio reading equipment. The units look similar to the existing MXU's but will have a better radio functionality.

Mr. Ardini informed the Board that the meter readings for the fourth quarter has started last week. Staff anticipates being completed this week.

Mr. Ardini informed and updated the Authority Board on issues and statuses for the wastewater system:

- Staff was working on some root intrusion into the sewer main on David Street and were able to clean out the line with our equipment.
- Staff was working in the drive unit for the televising equipment and noted that one of the drive chains needs repaired.
- Staff received the paddle screws for the lime mixer, however, they were damaged during shipment and therefore, staff refused the delivery and a replacement will be sent.
- Staff ordered all the necessary parts for the headworks unit.
- The Allen Bradley touch screen for the dystor building has ceased to function. Staff is speaking with Evoqua
 on getting a price for a new unit which may involved replacing the older PLC with a newer PLC due to the
 older touch screen being obsolete.

Business Manager Report.

Mrs. Fenicle supplied to the Board a budget report for review.

Minutes of the Previous Meeting.

A MOTION was made by Mr. Metzler and a second by Mr. Hiestand to approve the October 17, 2017 meeting minutes; motion carried.

Unfinished Business.

There was no unfinished business to discuss.

New Business.

A **MOTION** was made by Mr. Metzler and a second by Mr. Hiestand to approve Payment Application No. 3 from PACT TWO in the amount of \$353,537.63 for the South Jacob Water Treatment Plant and Well 3 as recommended by ARRO Consulting's letter dated November 14, 2017; motion carried

A **MOTION** was made by Mr. Derr and a second by Mr. Hiestand to approve Payment Application No. 1 from Garden Spot Mechanical in the amount of \$12,780 for the South Jacob Water Treatment Plant and Well 3 as recommended by ARRO Consulting's letter dated November 14, 2017; motion carried.

Any Other Matter Proper to Come before the Authority.

Mr. Leaman mentioned to the Board the Northwest Bank met with the employees regarding transferring their HSA balance to the new accounts. Mr. Leaman also noted that Northwest would like to meet with Administration staff to see if Northwest can provide any other services for the Authority.

Authorization to Pay Bills.

A MOTION was made by Mr. Derr and a second by Mr. Hiestand to approve the attached Requisition No. 14 as follows: \$66,590.88 from the Water Operating Fund and \$73,278.70 from the Sewer Operating Fund; motion carried.

A MOTION was made by Mr. Metzler and a second by Mr. Hamm to approve the attached Requisition No. WBRI 17-20 from the Water Bond Redemption and Improvement Fund in the amount of \$3,637.88; motion carried.

A MOTION was made by Mr. Hamm and a second by Mr. Metzler to approve the attached Requisition No. 14 from the 2016 Construction Fund in the amount of \$366,317.63; motion carried.

Adjournment.

There being no further business, a **MOTION** was made by Mr. Derr and seconded by Mr. Hiestand to adjourn. Motion carried and the meeting adjourned at 5:52 PM.

Respectfully submitted,

John A. Hiestand Secretary



MOUNT JOY BOROUGH AUTHORITY P.O. BOX 25 MOUNT JOY, PA 17552

INCORPORATED 1948

WATER OPERATING REQUISITION NO.:

16

		DATE:	Decemb	er 19, 2017	
Fulton Bank, Nation	al Association				
P.O. Box 4887					
Lancaster, PA 17604					
Gentlemen:					
	nereby requested to make a disbursement of fur between the Mount Joy Borough Authority and yo eeding page.				
nas been incurred fo	that the amounts listed on the succeeding page or the purpose set forth in Article VI, Section 6.0 mpliance with the provisions of said indenture.				
	МС	UNT JOY BOR	OUGH AUTHORI	TY	
	*	TRFAS	SURER		-
HEREBY APPROVE trequisitioned during	NSULTING, INC., Consulting Engineer, in accord his requisition, and CERTIFIES that the aggregate the current fiscal year, do not exceed the amount of the form in Section 9.07 of the Trust Indenture.	te of the amou	nts regisitioned	, plus thos	e previously
		ARRO CONS	ULTING, INC.		
		CONSULTIN	G ENGINEER		_
	AMOUNT OF PREVIOUS REQUISITIONS:	\$	806,958.86		
	TOTAL AMOUNT OF THIS REQUISITION:	\$	17,321.38	Pavroll	Acct. 965421
	, , , , , , , , , , , , , , , , , , , ,	\$		Expenses	Acct. 414220
		\$	29,731.55		
	TOTAL AMOUNT REQUISITIONED TO DATE:	\$	836,690.41	4 5-	
	TOTAL CURRENT FISCAL YEAR APPROVED BUDGET	: \$	2,464,625.00		

Payroll Journal Entry Payroll # 24

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	(Pay closest to 1st Tuesday)
7,091.04 Barry, Kling, Zach 3,643.99 Scott, Jim, Jason, Bret, Larry (Split) 1,590.40 John (Split) 1,467.21 Joe (Split)	Angle (Split) Lindsey (Split) Members paid per month (Split) Split
\$ 7,091.04 \$ 3,643.99 \$ 1,590.40 \$ 1,467.21	\$ 1,005.70 \$ 836.40 \$ 312.50 \$ 1,308.56 \$ 65.58
06.448.702 Water Wages 06.449.752 Construction Crew Wages 06.400.782 Authority Manager 06.400.783 Operations Manager	sistant
06.448.702 06.449.752 06.400.782 06.400.783	06.400.804
Debit	

Mount Joy Borough Authority Water Operating Fund Check Register

OCWATER.L36 Page 1

_	Check #	Check Date	Vendor	Amount	Inv/Stmt	Description	Check Amount
	27,689	12/19/2017	ADVANCE AUTO PARTS	22.00	7185733320	VEHICLE MAINT	22.00
	27,690	12/19/2017	ALS GROUP USA, CORP.	24.30	40-2213733	TESTING	24.30
	27,691	12/19/2017	AMS	63.25	64032	MONTHLY BILLING CONTRACT	
	27,692	12/19/2017	APPLIED INDUSTRIAL TECH-PA LLC	18.14	7012098618	PLANT MAINT	18.14
	27.693	12/19/2017	DRESSEL WELDING SUPPLY, INC.	37.32	03832647	CYLINDER RENTAL	37.32
	27,694	12/19/2017	EASTERN SALT COMPANY INC.	2.787.03	INV069046		2,787.03
	27,695	12/19/2017	GRAINGER	69.76	963191205	SAFETY GLASSES	69.76
	27,696	12/19/2017	GUTTMAN ENERGY, INC.	265.79	F52064728	FUEL	265.79
	27.697	12/19/2017	HIGHMARK, INC.	95.68		VISION INSURANCE JAN 2018	05 60
	27,698	12/19/2017	J.B. HOSTETTER & SONS, INC.	229.40		MATERIALS AND SUPPLIES	229.40
	27,099	15/19/501/	L/B WATER SERVICE, INC.	6,480.00	3131179	WATER METERS	6,480.00
	27,700	12/19/2017	MOUNT JOY AUTO PARTS	3.49		VEHICLE MAINT	3.49
	27,701	12/19/2017	PA ONE CALL SYSTEM, INC.	186.01	750410	ONE CALL FAXES	
	27,702	12/19/2017	SCHAEDLER YESCO DISTRIBUTION I			METER BONDING METERIAL	
				974.97	ZA17030099	YEARLY SUPPORT	974.97
			THE UPS STORE 3853	11.00		PLAN COPIES	11.00
		12/19/2017	TRACTOR SUPPLY CREDIT PLAN	86.49		TOOLS / RUBBER BOOTS	
		12/19/2017	UGI UTILITIES, INC.	181.45		GAS SERVICE	181.45
	27,707	12/19/2017	UNION COMMUNITY BANK	25.00		SAFE DEPOSIT BOX	25.00
	27,708	12/19/2017	WEX BANK	461.27	52261055	FUEL	461.27
	27,709	12/19/2017	WOLGGIE'S LAWN CARE, LLC.	70.00	2207	MOWING	70.00
	27,710		XO COMMUNICATIONS			LONG DISTANCE PHONE	36.39
			** Report Total **	12,410.17			12,410.17



MOUNT JOY BOROUGH AUTHORITY P.O. BOX 25 MOUNT JOY, PA 17552

INCORPORATED 1948

		SEWER OPERA	ATING REQUISITION NO	O.: 16
		DATE:	December 19, 2	017
Fulton Bank, Natio	nal Association			
P.O. Box 4887				
Lancaster, PA 1760	24			
Gentlemen:				
dated November 1	hereby requested to make a disbursement of fur 5, 1996 (the "Indenture"), between the Mount Jo amounts set forth on the attached Schedule "A".			
requisitioned durin		unt of the curre	ent fiscal year budget a	pproved by the
		AUTHORIZE	D OFFICER	- 18 - 18
	AMOUNT OF PREVIOUS PEOUSTIONS.	A	04049776	
	AMOUNT OF PREVIOUS REQUISITIONS:	<u>\$</u>	940,187.36	
	TOTAL AMOUNT OF THIS REQUISITION:	\$	19,833.19 Payroll	
		\$	14,064.40 Expens	Ses Acct. 414212
		\$	33,897.59 Total	
	TOTAL AMOUNT REQUISITIONED TO DATE:	\$	974,084.95	
	TOTAL CURRENT FISCAL YEAR APPROVED BUDGET	·	2,734,615.00	

Payroll Journal Entry Payroll # 24

							-			
	9,602.88 Dennis, Gary, Rex, David	3,643.99 Scott, Jim, Jason, Bret, Larry (Snlit)	1,590.39 John (Split)	Joe (Split)	Angie (Split)	Lindsey (Split)	Members paid per month (Split)	Split	Split	
	9,602.88	3,643,99	1,590.39	1,467.22	1,005.69	836.40	312.50	1,308.55	65.57	\$ 19,833.19
	69	69	49	69	63	₩	₩	H	69	49
Sewer Fund	08.429.730 Sewer Wages	08.428.710 Construction Crew Wages	08.400.782 Authority Manager	08.400.783 Operations Manager	08.400.784 Business Manager	08.400.785 Administrative Assistant	08.400.790 Board Members	08.400.804 Employer Taxes	08.400.804 ADP Invoice	TOTAL
Sew	Debit									- ;

(Pay closest to 1st Tuesday)

** Report Total **

Mount Joy Borough Authority Sewer Operating Fund Check Register

OCSEWER.L36 Page 1

14.064.40

Check #	Check Date	Vendor	Amount	Inv/Stmt	Description	Check Amount
26,321	12/19/2017	ADVANCE AUTO PARTS	21.99		VEHICLE MAINT	21.99
26,322	12/19/2017	ALS GROUP USA, CORP.	80.00	40-2211169	TESTING	80.00
26.323	12/19/2017	AMS	63.25	64032	MONTHLY BILLING CONTRACT	
26,324	12/19/2017	APPLIED INDUSTRIAL TECH-PA LLC	511.10	7012134450	PLANT MAINT	511.10
26,325	12/19/2017	COMMONWEALTH OF PENNSYLVANIA	1,250.00	1037469	ANNUAL NPDES PERMIT FEE	1 250 00
26,326	12/19/2017	DRESSEL WELDING SUPPLY, INC.	37.31	03832647	CYLINDER RENTAL	37 31
20,327	12/19/201/	GRAINGER	69.76	9631091205	SAFETY GLASSES	69.76
26,328	12/19/2017	GUITMAN ENERGY, INC.	134.78	F52064727	FUEL	134.78
26,329	12/19/2017	HIGHMARK, INC.	95.68		VISION INS JANUARY 2018	95.68
26,330	12/19/2017	J.B. HOSTETTER & SONS, INC.	181.29		MATERIALS AND SUPPLIES	181.29
26,331	12/19/2017	L/B WATER SERVICE, INC.	6,480.00	3131179	METERS	
26,332	12/19/2017	LEFFLER ENERGY	493.47	864918	HEATING OIL	493.47
26,333	12/19/2017	MCCRARY ENTERPRISES INC	683.55	3778	HOT LIME HAUL	683.55
26,334	12/19/2017	MOUNT JOY AUTO PARTS	3.49		VEHICLE MAINT	3.49
26,335	12/19/2017	PA ONE CALL SYSTEM, INC.	186.01	750410	ONE CALL FAXES	186.01
*	12/19/2017	- · · -			ELECTRIC	789.77
26,337	12/19/2017	SCHAEDLER YESCO DISTRIBUTION I	281.42	\$4905720.0	METER BONDING MATERIAL	281.42
26,338	12/19/2017	SCHWANGER BROS & CO INC	659.98	112703	PLANT MAINT	659.98
26,339	12/19/2017	SENSUS USA	974.97	ZA17030099	YEARLY SUPPORT	974.97
		SHARE CORPORATION	143.73	39265	CHEMICALS	143.73
		SUBURBAN TESTING LABS	142.23	7121282	TESTING	142.23
26,342	12/19/2017	TRACTOR SUPPLY CREDIT PLAN	86.49		TOOLS / RUBBER BOOTS	86.49
26,343	12/19/2017	UGI UTILITIES, INC.	248.23		GAS SERVICE	248.23
26,344	12/19/2017	UNION COMMUNITY BANK			SAFE DEPOSIT BOX	25.00
	12/19/2017		384.52	52261055	FUEL	384.52
26.346	12/19/2017	XO COMMUNICATIONS	36.38	0299372213	LONG DISTANCE PHONE	36.38

14.064.40

MOUNT JOY BOROUGH AUTHORITY WATER SYSTEM RESOLUTION AND REQUISITION

	WATER	SYSYTEM F	REQUISITION NO	D.: WBRI 17-22
		Date:	December 19	9, 2017
	RESOLUTION			
RESOLVED, in accordance with Arr Authority (the "Authority") to Fulton Bank, Community Bank (the "Prior Trustee"), as T Bonds, Series of 1993 (the "Trust Indentu following payments for authorized projects or replacements from the Bond Redemption and held by the Trustee for the following pure	National Association (the "Tr rustee, dated as of May 1, 199 re") the Trustee is hereby a i, including either capital addi in and Improvement Fund est	rustee"), as 3, securing authorized a tions or ext ablished ur	successor to Un Guaranteed Wa and requested traordinary repa nder the aforesa	nion National ater Revenue to make the irs, renewals aid Indenture
Payee	Purpose of Obligation			unt of this quisition
SEE ATTACHED EXHIBIT "A"			\$	2,284.47
	CERTIFICATE			
The undersigned Secretary hereby Board of Directors of Mount Joy Borough Aut remains in full force and effect on the date he	thority at a meeting duly called reof.	i and held o	on <u>December</u> 1	
THIS CERTIFICATE is exec	cuted the <u>19th</u> day of	<u>December</u>	_, 2017.	
	(Secretary)	(Assistant	Secretary)	_
AUTHORITY SEAL				

EXHIBIT "A"

WATER BOND REDEMPTION AND IMPROVEMENT FUND

Payee	Purpose of Obligation	Amount o	f this Requisition
Heisey Mechanical, Ltd. 615 Florence Street P.O. Box 621 Columbia, PA 17512	Charles Springs Monitoring per SRBC; invoice 20986	\$	2,172.26
Highway Materials, inc. P.O. Box 62879 Baltimore, MD 21264-2879	Marietta Avenue Water Main Relocation; Invoice 47662	\$	112.21

MOUNT JOY BOROUGH AUTHORITY LANCASTER COUNTY, PENNSYLVANIA WATER SYSTEM

2016 CONSTRUCTION FUND REQUISITION FORM

Requisition No.	16	1

Date: <u>December 19, 2017</u>

Fulton Bank, N.A., as Trustee under the Second Supplemental Trust Indenture to the Original Indenture from Mount Joy Borough Authority, Lancaster, Pennsylvania

Gentlemen:

Pursuant to Section 5.03 of a Trust Indenture dated as of November 3, 2010 and Section 5.01 of the Second Supplemental Trust Indenture, dated as of November 7, 2016, between Mount Joy Borough Authority (the "Authority") and Fulton Bank, N.A. (the "Trustee"), Lancaster, Pennsylvania, as Trustee, you are authorized and directed to make payment from the 2016 Construction Fund created under Section 5.03 of the Indenture and Section 5.01 of the Second Supplemental Trust Indenture as follows:

Payee	Purpose for Which Obligation was Incurred	Amount	Construction
(Name & Address)		To be Paid	Contract (Yes or No)
PACT TWO, LLC P.O. Box 74 Ringoes, NJ 08551	Pay App #4 for S. Jacob Street Water Plant	\$300,187.45	YES

Total to be paid on this Requisition \$300,187.45.