

Mount Joy Borough Authority  
Regular Monthly Meeting  
December 3, 2019  
Minutes

The Mount Joy Borough Authority held its regular meeting on this date in the Council Chambers of the Borough Office Building. Present were Chairman Rebman, Mr. Weems and Mr. Metzler. Also present were Angie Fenicle and Scott Kapcsos, Matt Warfel from ARRO Consulting and Mike Davis from Barley Snyder. Mr. Derr was absent. Chairman Rebman called the meeting to order at 4 PM.

**Public Input Period**

No one from the public was present.

**Consulting Engineer Report**

Mr. Warfel provided an update on the South Jacob Street Water Treatment Plant progress. Mr. Warfel noted that no work has been performed within the last two weeks. It was also noted that a meeting took place today with PACT TWO to discuss some ongoing issues that need to be addressed prior to final completion date; including, punch list items, supplier concerns, close-out documents and seeding and restoration that needs to be completed in the spring. Mr. Warfel stated that there were more discussions on the remedy to resurface the flooring and noted that PACT TWO is still reviewing this option.

Mr. Kapcsos brought to the Board's attention that Labor and Industry noted during the inspection that the compression membrane system does not meet standard requirements and will need to be brought up to code. It was noted that PACT TWO was notified via letter that was dated November 9<sup>th</sup> of which a response is needed within 30 days. PACT TWO has indicated that they will not perform the repairs, therefore, Authority staff has ordered the materials today and will be making the necessary changes to comply with the requirements and prevent any violations.

**Authority Manager Report**

Mr. Scott Kapcsos reviewed Mr. Ardini's report in his absence.

Mr. Kapcsos stated that the Authority received confirmation for selling the phosphorous credits and will be receiving payment from both recipients.

Mr. Kapcsos noted that the 2020 dental and vision insurance renewals were received. The dental premiums increased by 3%, while the vision insurance maintains the same premium as 2019.

Mr. Kapcsos noted the Trout, Ebersole & Groff contacted the Authority in regard to performing a forecasted projection for both the water and sewer system as done in the past. This was mentioned previously, however, was postponed due to the new water plant not yet being in operation. Staff is currently waiting on a quote to perform the study.

Mr. Kapcsos provided an update on AT&T Antenna Upgrade: It was noted that a comment letter was sent regarding the proposed project. The Authority is currently waiting on a response.

Mr. Kapcsos provided an update on the appointed members to the Authority Board: It was noted that Borough Council voted to re-appoint Mr. Chris Metzler to another 5-year term. Borough Council is currently reviewing the perspective candidate to fill Mr. Hamm's vacancy.

## **Operation Manager Report**

Mr. Kapcsos informed and updated the Authority Board on issues and statuses for the Construction Department:

- Staff completed this quarter's meter readings.
- Staff has saw cut Cedar Lane in preparation to start the water main replacement project on December 4<sup>th</sup>.

Mr. Kapcsos informed and updated the Authority Board on issues and statuses for the Water System:

- Staff completed and submitted October's monthly reports.
- Evoqua completed their three-month follow-up visit at the South Jacob Street Water Plant.
- Staff is currently working on meter work orders that were generated during this quarter's readings.
- Staff performed a quarterly alarm check at Carmany Road Water Plant which is now a PA DEP requirement.

Mr. Kapcsos informed and updated the Authority Board on issues and statues for the Wastewater System:

- Staff has completed and submitted October's monthly reports.
- Staff is currently working on importing yearly pump station information into the Chapter 94 report.
- One of the pick-up trucks (Unit 13) was in for electronic repairs.

Mr. Kapcsos informed and updated the Board on other related topics:

- East Henry Street Sewer Lining update:
  - The Authority received confirmation from the engineer that PennDOT is amendable to a 75%/25% cost share agreement. Authority staff will be meeting with the engineer to discuss and agreement on December 10<sup>th</sup>.

## **Business Manager Report**

Mrs. Fenicle had nothing to report.

## **Minutes of the Previous Meeting**

A **MOTION** was made by Mr. Metzler and a second by Mr. Weems to approve the November 6, 2019 meeting minutes as presented; motion carried.

## **Unfinished Business**

There was no unfinished business to discuss.

## **New Business**

A **MOTION** was made by Mr. Weems and a second by Mr. Metzler to approve Resolution No. 11-19 for reimbursement for authorized projects as per Resolution 7-19 in the amount of \$127,089.71; motion carried.

## **Any Other Matter Proper to Come Before the Authority**

Mr. Kapcsos mention that Mr. Chris Morton has started his employment with the Authority yesterday.

## **Authorization to Pay Bills**

A **MOTION** was made by Mr. Metzler and a second by Mr. Weems to approve the attached Requisition No. 15 as follows: \$32,396.69 for the Water Operating Fund and \$38,753.42 for the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Weems to approve the attached Requisition No. WBRI 19-20 in the amount of \$17,524.31 from the Water Bond Redemption and Improvement Fund; motion carried.

A **MOTION** was made by Mr. Weems and a second by Mr. Metzler to approve the attached Requisition No. SBRI 19-8 in the amount of \$1,851.50 from the Sewer Bond Redemption and Improvement Fund; motion carried.

### **Adjournment**

There being no further business, a **MOTION** was made by Mr. Weems and seconded by Mr. Metzler to adjourn; motion carried, and the meeting adjourned at 5:01 PM.

Respectfully submitted,

Steven M. Weems

Secretary