



**Mount Joy Borough Authority Meeting
Agenda
4:00 PM, December 4, 2018**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call - Mr. Rebman, Mr. Derr, Mr. Hiestand, Mr. Hamm and Mr. Metzler.
4. Public Input Period – Hearing of any citizen within the service area.
5. Reports
 - A. Authority Manager
 - B. Assistant Authority Manager
 - C. Business Manager
6. Approval of the Minutes – Approval of minutes from November 6, 2018.
7. Unfinished Business
8. New Business
 - A. Consider approval of the two-year renewal agreement between Mount Joy Borough Authority and Borough of Mount Joy for the Public Works Facility and Administrative Building.
 - B. Consider approval of change order #2 for Garden Spot Electrical (Contract No. 2) request to increase the contract amount by \$3,099.00 as recommended by ARRO Consulting's letter dated November 29, 2018.
 - C. Consider approval of Resolution No. 7-18 to amend the Mount Joy Borough Authority's Defined Benefit Plan.
9. Any other matter proper to come before the Authority
10. Authorization to pay bills
 - A. Consider approval of Requisition No. 14 for the Water Operating Fund in the amount of \$54,547.08 and Sewer Operating Fund in the amount of \$69,295.87.
 - B. Consider approval of Requisition No. WBRI 18-17 from the Water Bond Redemption and Improvement Fund in the amount of \$4,311.31.
 - C. Consider approval of Requisition No. 36 from the 2016 Construction Fund in the amount of \$18,810.25.
11. Meetings and dates of importance
 - A. Tuesday, December 11, 2018 Employee Holiday Gathering – 6 PM
 - B. Tuesday, December 18, 2018 Pre-Authority Meeting – 4 PM
 - C. Tuesday, January 2, 2019 Regular Monthly Meeting – 4 PM

12. Engineers Repot
13. Executive Session
14. Adjournment

Mount Joy Borough Authority
Regular Monthly Meeting
November 6, 2018
Minutes

The Mount Joy Borough Authority held its regular meeting on this date in the Conference Room of the Borough Offices Building. Present were Chairman Rebman, Mr. Derr, Mr. Hamm and Mr. Metzler. Also, present were Angie Fenicle, John Leaman and Joseph Ardini, Matt Warfel from ARRO Consulting and Mike Davis from Barley Snyder. Mr. Hiestand was absent. Chairman Rebman called the meeting to order at 4:00 PM.

Mr. Rebman noted that an Executive Session was held on October 30, 2018 to discuss a personnel matter with no decision made.

Public Input Period

There was no one present from the public.

Consulting Engineer Report

Mr. Warfel was present to provide an update on the following projects:

South Jacob Street Water Treatment Plant and Well 3 Site – Mr. Warfel provided an update to the Board on the construction of the new plant and Well 3. Mr. Warfel noted that some testing was completed on Well 3 and the water quality look good and flushed well; a good sample was obtained and sent to the lab. Mr. Warfel informed the Board of sink holes in the infiltration basin. ARRO has been coordinating with East Donegal Township to resolve the issues. Mr. Warfel, Authority staff and Board had a lengthy discussion on the progress of the plant compared to the contract. Mr. Warfel stated that Authority staff, ARRO and PACT TWO will be meeting October 17th to discuss and review potential items of concerned raised by PACT TWO that was provided in writing to ARRO. ARRO will respond to the list of items after the meeting. Mr. Warfel noted to the Board that ARRO did supply a letter to PACT TWO as requested by the Authority Board noting of its failure to meet the substantial completion date.

Authority Manager Report

Mr. Leaman updated the Board on the 457B Defined Contribution Pension Plan: Mr. Leaman stated that the staff meeting is complete. The paperwork to resolve the final issue with the previous plan has been submitted to Ascensus and should be finalized in the next couple days. The wording for the amendment to the employee handbook is being reviewed by Barley Snyder. Mr. Leaman stated that Mr. Stacy Heistand recommended that the Authority pass a resolution to establish the percentage contribution to the defined contribution plan in December that will affect new hires after 1/1/2019.

Mr. Leaman informed the Board that the vision insurance renewal premiums were received and have not changed. Staff expects to have the renewal premium figures for the dental insurance by the next meeting.

Mr. Leaman updated the Board on 15 East Main Street, Jury Property: Mr. Leaman stated that Mr. Sulkosky received a response letter from Mr. Scott Albert concerning the agreement Ms. Cleary created for the Borough and Mr. and Mrs. Jury. Mr. Sulkosky also provided a copy of the Assignment for First Right of Refusal between the Borough and Authority which was directed to Mr. Davis for review.

Mr. Leaman stated that he met with the representative who is conducting the ISO Fire insurance Classification update for Mount Joy. This reclassification work occurs approximately every three to four years. Mr. Leaman stated the representative will be present on Thursday to witness a flush test and stated that it will be a few months until a final report is provided to the Authority.

Mr. Leaman noted that the Authority received their annual invoice for EDC membership and as in previous years, staff recommend paying the current \$500.00 fee.

Mr. Leaman stated that he contacted Mr. Justin Evans, Mount Joy Township Manager, to see what thoughts the Township Board had on amending the water and sewer agreements between the Township and the Authority. Mr. Evans missed including it on the agenda last month; however, will include it for discussion in November.

A discussion took place with Authority staff and Board regarding the timing of the water tank painting project. It was noted that since the South Jacob Street Water Plant is behind schedule taking the tank out of service is risky. The Board agreed to table the project until 2020, but still have ARRO prepare the bid specs.

Mr. Leaman informed the Board of two meeting dates that will be changed for the 2019 calendar year. January 1st meeting will be held January 2nd and November 5th will be held November 6th.

Mr. Leaman presented a handout from PA DEP outlining the new fee schedule that will be effective January 1, 2019.

Assistant Authority Manager Report

Mr. Ardini informed and updated the Board on issues and statuses for the construction department:

- Staff reconnected the water service at Pump Station #1
- Staff is still assisting with hydrant flushing.
- Staff met with ARRO to update the distribution and collection systems.
- Staff installed a portion of the watermain on S. Jacob Street that conflicted with PACT TWO's contract, approximately 180 feet. Staff will finish the remainder as time allows.
- The snow plow for the skid loader was ordered.

Mr. Ardini informed and updated the Board on issues and statuses for the water system:

- The front salt tank was cleaned as part of the normal / annual maintenance. This is a budgeted item.
- The sample plan for the new DRR was hand delivered to PA DEP and received confirmation of their receipt.
- Staff has been coordinating sample testing for Well #3, this is needed for initial chemical dosages for when the new water plant goes in service.
- Staff is also working on pulling the chemicals needed for the new water plant.
- Staff is ordering some budgeted items that can be installed over the winter months.

Mr. Ardini informed and updated the Board on issues and statuses for the wastewater system:

- Staff installed the new parts for the single UV rack that was previously damaged.
- Staff replaced a water jacket heater on the generator at the Carmany Pump Station.
- Amerigreen removed 300 tons of bio-solids, staff is working with the local farmers to have more removed.
- Staff will be installing the new 2" conduit for the phone line within the next couple weeks.

Mr. Ardini informed and updated the Board on other related topics:

- Mr. Ardini signed the agreements for Total Nitrogen purchases and the payments are included in this meeting operating expenses.
- Mr. Ardini signed the proposal from CenturyLink for the new phone line at the Wastewater Treatment Plant.
- Staff received the quote from Material Matters for selling the Total Phosphorous Credit with a not to exceed of \$1,500. It was signed and returned.

Business Manager Report

Mrs. Fenicle stated that she attended the Annual SMT Meeting regarding worker's compensation. She also stated that staff will be meeting with Mr. Pete Whipple to discuss the loss/gain report this month.

Minutes of the Previous Meeting

There are no minutes to approve for October 2, 2018 as the meeting was canceled.

Unfinished Business

There was no unfinished business to discuss.

New Business

A **MOTION** was made by Mr. Metzler and a second by Mr. Derr to approve the Assignment of Assumption of Right of First Refusal Agreement between Mount Joy Borough Authority and Borough of Mount Joy for 15 East Main Street; motion carried.

A **MOTION** was made by Mr. Derr and a second by Mr. Metzler to accept the retirement letter for Mr. John Leaman effective December 28, 2018; motion carried.

A **MOTION** was made by Mr. Derr and a second by Mr. Hamm to appointment Mr. Joe Ardini to the Authority Manager position effective December 29, 2018; motion carried.

A **MOTION** was made by Mr. Derr and a second by Mr. Metzler to advertise within the company for one week to fill the Operations Manager / Superintendent position. If no applications are received, an advertisement will be sent to the newspaper; motion carried.

Any Other Matter Proper to Come Before the Authority

There was no other matter proper to come before the Authority.

Authorization to Pay Bills

A **MOTION** was made by Mr. Metzler and a second by Mr. Hamm to approve the attached Requisition No. 12 as follows: \$60,215.99 for the Water Operating Fund and \$84,303.11 for the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Hamm to approve the attached Requisition No. WBRI 18-16 from the Water Bond Redemption and Improvement Fund in the amount of \$1,585.98; motion carried.

A **MOTION** was made by Mr. Hamm and a second by Mr. Metzler to approve the attached Requisitions No. 34 from the 2016 Construction Fund in the amount of \$18,054.12; motion carried.

Adjournment

There being no further business, a **MOTION** was made by Mr. Derr and seconded by Mr. Metzler to adjourn; motion carried and the meeting adjourned at 5:52 PM.

Respectfully submitted,

Christopher E. Metzler
Assistant Secretary



MOUNT JOY BOROUGH AUTHORITY

P.O. BOX 25

MOUNT JOY, PA 17552

INCORPORATED 1948

TELEPHONE: (717) 653-5938

FAX: (717) 653-6680

WATER OPERATING REQUISITION NO.: 14

DATE: December 4, 2018

Fulton Bank, National Association

P.O. Box 4887

Lancaster, PA 17604

Gentlemen:

You are hereby requested to make a disbursement of funds from the Revenue Fund under the Trust Indenture dated May 1, 1993, between the Mount Joy Borough Authority and your bank as Trustee, for the purpose and in the amounts set forth on the succeeding page.

We certify that the amounts listed on the succeeding page are now due and unpaid and that such indebtedness has been incurred for the purpose set forth in Article VI, Section 6.01 and 6.02. We further certify that the monies to be withdrawn are in compliance with the provisions of said indenture.

MOUNT JOY BOROUGH AUTHORITY

TREASURER

ARRO CONSULTING, INC., Consulting Engineer, in accordance with Section 6.02 of the Trust Indenture, DOES HEREBY APPROVE this requisition, and CERTIFIES that the aggregate of the amounts requisitioned, plus those previously requisitioned during the current fiscal year, do not exceed the amount of the current fiscal year budget approved by the Authority as provided for in Section 9.07 of the Trust Indenture.

ARRO CONSULTING, INC.

CONSULTING ENGINEER

AMOUNT OF PREVIOUS REQUISITIONS:	\$	<u>663,894.09</u>		
TOTAL AMOUNT OF THIS REQUISITION:	\$	16,023.23	Payroll	Acct. 21544
	\$	<u>38,523.85</u>	Expenses	Acct. 21510
	\$	<u><u>54,547.08</u></u>	Total	
TOTAL AMOUNT REQUISITIONED TO DATE:	\$	<u>718,441.17</u>		
TOTAL CURRENT FISCAL YEAR APPROVED BUDGET:	\$	<u>2,469,940.00</u>		

Payroll Journal Entry
Payroll # 23

Water Fund

Debit	06.448.702	Water Wages	\$	6,168.38	Kling, Zach, Shawn	
	06.449.752	Construction Crew Wages	\$	3,519.65	Scott, Jim, Jason, Bret, Wayne (Split)	
	06.400.782	Authority Manager	\$	1,630.15	John (Split)	
	06.400.783	Operations Manager	\$	1,503.90	Joe (Split)	
	06.400.784	Business Manager	\$	1,030.84	Angie (Split)	
	06.400.785	Administrative Assistant	\$	857.20	Lindsey (Split)	
	06.400.790	Board Members	\$	-	Members paid per month (Split)	(Pay closest to 1st Tuesday)
	06.400.804	Employer Taxes	\$	1,249.30	Split	
	06.400.804	ADP Invoice	\$	63.81	Split	
			TOTAL	\$ 16,023.23		

Check Register - Water Operating Fund

Transaction Number	Source	Transaction Type	Transaction Date	Reference	Deposits	Payments	Running Total	Post Date	Status
1243	Accounts Payable	Computer Check	12/4/2018	ARRO CONSULTING, INC.	\$0.00	\$2,169.16	(\$2,169.16)	12/4/2018	Outstanding
1244	Accounts Payable	Computer Check	12/4/2018	BARLEY SNYDER LLP	\$0.00	\$1,819.13	(\$3,988.29)	12/4/2018	Outstanding
1245	Accounts Payable	Computer Check	12/4/2018	BATTERY WAREHOUSE	\$0.00	\$109.98	(\$4,098.27)	12/4/2018	Outstanding
1246	Accounts Payable	Computer Check	12/4/2018	BOROUGH OF MOUNT JOY	\$0.00	\$3,757.97	(\$7,856.24)	12/4/2018	Outstanding
1247	Accounts Payable	Computer Check	12/4/2018	BUCKMAN'S INC	\$0.00	\$500.00	(\$8,356.24)	12/4/2018	Outstanding
1248	Accounts Payable	Computer Check	12/4/2018	CENTURYLINK	\$0.00	\$187.22	(\$8,543.46)	12/4/2018	Outstanding
1249	Accounts Payable	Computer Check	12/4/2018	CORE & MAIN	\$0.00	\$2,605.72	(\$11,149.18)	12/4/2018	Outstanding
1250	Accounts Payable	Computer Check	12/4/2018	EASTERN SALT COMPANY INC.	\$0.00	\$4,244.08	(\$15,393.26)	12/4/2018	Outstanding
1251	Accounts Payable	Computer Check	12/4/2018	EHRLICH	\$0.00	\$116.00	(\$15,509.26)	12/4/2018	Outstanding
1252	Accounts Payable	Computer Check	12/4/2018	EUROFINS EATON ANALYTICAL I	\$0.00	\$982.50	(\$16,491.76)	12/4/2018	Outstanding
1253	Accounts Payable	Computer Check	12/4/2018	EXETER SUPPLY COMPANY, INC.	\$0.00	\$5,452.64	(\$21,944.40)	12/4/2018	Outstanding
1254	Accounts Payable	Computer Check	12/4/2018	FASTENAL COMPANY	\$0.00	\$59.79	(\$22,004.19)	12/4/2018	Outstanding
1255	Accounts Payable	Computer Check	12/4/2018	FLEET MASTERS INC	\$0.00	\$291.02	(\$22,295.21)	12/4/2018	Outstanding
1256	Accounts Payable	Computer Check	12/4/2018	GUTTMAN ENERGY INC.	\$0.00	\$205.73	(\$22,500.94)	12/4/2018	Outstanding
1257	Accounts Payable	Computer Check	12/4/2018	HACHI COMPANY	\$0.00	\$326.47	(\$22,827.41)	12/4/2018	Outstanding
1258	Accounts Payable	Computer Check	12/4/2018	HIGHMARK INC.	\$0.00	\$95.68	(\$22,923.09)	12/4/2018	Outstanding
1259	Accounts Payable	Computer Check	12/4/2018	MCCARTHY TIRE SERVICE	\$0.00	\$313.74	(\$23,236.83)	12/4/2018	Outstanding
1260	Accounts Payable	Computer Check	12/4/2018	NRPC AMTRAK	\$0.00	\$1,026.37	(\$24,263.20)	12/4/2018	Outstanding
1261	Accounts Payable	Computer Check	12/4/2018	PPL	\$0.00	\$473.31	(\$24,736.51)	12/4/2018	Outstanding
1262	Accounts Payable	Computer Check	12/4/2018	PRWA	\$0.00	\$230.00	(\$24,966.51)	12/4/2018	Outstanding
1263	Accounts Payable	Computer Check	12/4/2018	S&T BANK FOB MOUNT JOY BORG	\$0.00	\$11,641.06	(\$36,607.57)	12/4/2018	Outstanding
1264	Accounts Payable	Computer Check	12/4/2018	SHAWN YOUNGER	\$0.00	\$75.00	(\$36,682.57)	12/4/2018	Outstanding
1265	Accounts Payable	Computer Check	12/4/2018	STANDARD INSURANCE COMPAN	\$0.00	\$22.50	(\$36,705.07)	12/4/2018	Outstanding
1266	Accounts Payable	Computer Check	12/4/2018	SUBURBAN TESTING LABS	\$0.00	\$617.00	(\$37,322.07)	12/4/2018	Outstanding
1267	Accounts Payable	Computer Check	12/4/2018	THE RETIREMENT ADVANTAGE, I	\$0.00	\$250.00	(\$37,572.07)	12/4/2018	Outstanding
1268	Accounts Payable	Computer Check	12/4/2018	UNITED CONCORDIA	\$0.00	\$744.05	(\$38,316.12)	12/4/2018	Outstanding
1269	Accounts Payable	Computer Check	12/4/2018	VERIZON WIRELESS	\$0.00	\$82.73	(\$38,398.85)	12/4/2018	Outstanding
1270	Accounts Payable	Computer Check	12/4/2018	ZACHARY DENNIS	\$0.00	\$125.00	(\$38,523.85)	12/4/2018	Outstanding

Mount Joy Authority
Check Register - Water Operating Fund

Transaction Number	Source	Transaction Type	Transaction Date	Reference	Deposits	Payments	Running Total	Post Date	Status
Summary by Transaction Type									
	Total Deposits		\$0.00						
Less Payments by Transaction Type:									
	Computer Check		(S)38,523.85						
	Total Payments:		(S)38,523.85						
	Adjustments:								
	Payment Adjustments		\$0.00						
	Deposit Adjustments		\$0.00						
	Total Adjustments:		\$0.00						
	Total Change in Register Balance:		(S)38,523.85						



MOUNT JOY BOROUGH AUTHORITY

P.O. BOX 25

MOUNT JOY, PA 17552

INCORPORATED 1948

TELEPHONE: (717) 653-5938

FAX: (717) 653-6680

SEWER OPERATING REQUISITION NO.: 14

DATE: December 4, 2018

Fulton Bank, National Association
P.O. Box 4887
Lancaster, PA 17604

Gentlemen:

You are hereby requested to make a disbursement of funds from the Revenue Fund under the Trust Indenture dated November 15, 1996 (the "Indenture"), between the Mount Joy Borough Authority and your bank as Trustee, for the purpose and in the amounts set forth on the attached Schedule "A".

We certify that (i) the amounts listed on the succeeding page are now due and unpaid and that such indebtedness has been incurred for the purpose set forth in paragraphs (a) and (b) of Section 6.1 of the Indenture or paragraph (a) of Section 6.3 of the Indenture; (ii) the aggregate of the amounts requisitioned, plus those previously requisitioned during the current fiscal year, do not exceed the amount of the current fiscal year budget approved by the Authority as provided in Section 9.10 of the Indenture; and (iii) the monies to be withdrawn are in compliance with the provisions of said Indenture.

MOUNT JOY BOROUGH AUTHORITY

AUTHORIZED OFFICER

AMOUNT OF PREVIOUS REQUISITIONS:	\$	<u>889,651.93</u>		
TOTAL AMOUNT OF THIS REQUISITION:	\$	19,934.82	Payroll	Acct. 21544
	\$	49,361.05	Expenses	Acct. 21536
	\$	<u>69,295.87</u>	Total	
TOTAL AMOUNT REQUISITIONED TO DATE:	\$	<u>958,947.80</u>		
TOTAL CURRENT FISCAL YEAR APPROVED BUDGET:	\$	<u>2,733,300.00</u>		

Sewer Fund

Debit					
08.429.730	Sewer Wages			\$ 10,080.01	Dennis, Gary, Rex, David
08.428.710	Construction Crew Wages			\$ 3,519.64	Scott, Jim, Jason, Bret, Larry (Split)
08.400.782	Authority Manager			\$ 1,630.16	John (Split)
08.400.783	Operations Manager			\$ 1,503.89	Joe (Split)
08.400.784	Business Manager			\$ 1,030.83	Angie (Split)
08.400.785	Administrative Assistant			\$ 857.20	Lindsey (Split)
08.400.790	Board Members			\$ -	Members paid per month (Split)
08.400.804	Employer Taxes			\$ 1,249.29	Split
08.400.804	ADP Invoice			\$ 63.80	Split
				TOTAL \$ 19,934.82	(Pay closest to 1st Tuesday)

Mount Joy Authority

Check Register - Sewer Operating Fund

Transaction Number	Transaction Type	Transaction Date	Reference	Deposits	Payments	Running Total	Post Date	Status
1271	Accounts Payable	Computer Check	12/4/2018	ALS GROUP USA CORP.	\$0.00	\$80.00	12/4/2018	Outstanding
1272	Accounts Payable	Computer Check	12/4/2018	ARRO CONSULTING, INC.	\$0.00	\$1,783.75	12/4/2018	Outstanding
1273	Accounts Payable	Computer Check	12/4/2018	BARLEY SNYDER LLP	\$0.00	\$1,819.12	12/4/2018	Outstanding
1274	Accounts Payable	Computer Check	12/4/2018	BATTERY WAREHOUSE	\$0.00	\$25.98	12/4/2018	Outstanding
1275	Accounts Payable	Computer Check	12/4/2018	BOROUGH OF MOUNT JOY	\$0.00	\$3,757.96	12/4/2018	Outstanding
1276	Accounts Payable	Computer Check	12/4/2018	CARMEUSE LIME & STONE	\$0.00	\$7,240.44	12/4/2018	Outstanding
1277	Accounts Payable	Computer Check	12/4/2018	CENTURYLINK	\$0.00	\$668.01	12/4/2018	Outstanding
1278	Accounts Payable	Computer Check	12/4/2018	EXETER SUPPLY COMPANY, INC.	\$0.00	\$231.60	12/4/2018	Outstanding
1279	Accounts Payable	Computer Check	12/4/2018	FIVE STAR INTERNATIONAL	\$0.00	\$28.58	12/4/2018	Outstanding
1280	Accounts Payable	Computer Check	12/4/2018	FLEET MASTERS INC	\$0.00	\$291.02	12/4/2018	Outstanding
1281	Accounts Payable	Computer Check	12/4/2018	GRAINGER	\$0.00	\$41.40	12/4/2018	Outstanding
1282	Accounts Payable	Computer Check	12/4/2018	GUTTMAN ENERGY INC.	\$0.00	\$77.07	12/4/2018	Outstanding
1283	Accounts Payable	Computer Check	12/4/2018	HIGHMARK INC.	\$0.00	\$95.68	12/4/2018	Outstanding
1284	Accounts Payable	Computer Check	12/4/2018	HOME DEPOT	\$0.00	\$266.63	12/4/2018	Outstanding
1285	Accounts Payable	Computer Check	12/4/2018	INGERSOLL RAND COMPANY	\$0.00	\$727.64	12/4/2018	Outstanding
1286	Accounts Payable	Computer Check	12/4/2018	LEFFLER ENERGY	\$0.00	\$472.23	12/4/2018	Outstanding
1287	Accounts Payable	Computer Check	12/4/2018	MCCARTHY TIRE SERVICE	\$0.00	\$313.74	12/4/2018	Outstanding
1288	Accounts Payable	Computer Check	12/4/2018	MCCRARY ENTERPRISES INC	\$0.00	\$693.75	12/4/2018	Outstanding
1289	Accounts Payable	Computer Check	12/4/2018	MOUNT JOY SOLAR POWER LLC	\$0.00	\$6,402.42	12/4/2018	Outstanding
1290	Accounts Payable	Computer Check	12/4/2018	PATRIOT PROPANE	\$0.00	\$4,566.96	12/4/2018	Outstanding
1291	Accounts Payable	Computer Check	12/4/2018	PPL	\$0.00	\$5,878.71	12/4/2018	Outstanding
1292	Accounts Payable	Computer Check	12/4/2018	PRWA	\$0.00	\$230.00	12/4/2018	Outstanding
1293	Accounts Payable	Computer Check	12/4/2018	RUFUS BRUBAKER REFRIGERAT	\$0.00	\$188.04	12/4/2018	Outstanding
1294	Accounts Payable	Computer Check	12/4/2018	S&T BANK FOB MOUNT JOY BORG	\$0.00	\$11,641.06	12/4/2018	Outstanding
1295	Accounts Payable	Computer Check	12/4/2018	SHAWN YOUNGER	\$0.00	\$75.00	12/4/2018	Outstanding
1296	Accounts Payable	Computer Check	12/4/2018	STANDARD INSURANCE COMPAN	\$0.00	\$22.50	12/4/2018	Outstanding
1297	Accounts Payable	Computer Check	12/4/2018	SUBURBAN TESTING LABS	\$0.00	\$620.00	12/4/2018	Outstanding
1298	Accounts Payable	Computer Check	12/4/2018	THE RETIREMENT ADVANTAGE, I	\$0.00	\$250.00	12/4/2018	Outstanding
1299	Accounts Payable	Computer Check	12/4/2018	UNITED CONCORDIA	\$0.00	\$744.05	12/4/2018	Outstanding
1300	Accounts Payable	Computer Check	12/4/2018	VERIZON WIRELESS	\$0.00	\$82.72	12/4/2018	Outstanding
1301	Accounts Payable	Computer Check	12/4/2018	ZACHARY DENNIS	\$0.00	\$121.99	12/4/2018	Outstanding

Mount Joy Authority
Check Register - Sewer Operating Fund

Summary by Transaction Type

Total Deposits	\$0.00
Less Payments by Transaction Type:	
Computer Check	(\$49,361.05)
Total Payments:	(\$49,361.05)
Adjustments:	
Payment Adjustments	\$0.00
Deposit Adjustments	\$0.00
Total Adjustments:	\$0.00
Total Change in Register Balance:	(\$49,361.05)

MOUNT JOY BOROUGH AUTHORITY
WATER SYSTEM
RESOLUTION AND REQUISITION

WATER SYSTTEM REQUISITION NO.: WBRI 18-17

Date: December 4, 2018

RESOLUTION

RESOLVED, in accordance with Article VI, Section 6.06 of the Trust Indenture of the Mount Joy Borough Authority (the "Authority") to Fulton Bank, National Association (the "Trustee"), as successor to Union National Community Bank (the "Prior Trustee"), as Trustee, dated as of May 1, 1993, securing Guaranteed Water Revenue Bonds, Series of 1993 (the "Trust Indenture") the Trustee is hereby authorized and requested to make the following payments for authorized projects, including either capital additions or extraordinary repairs, renewals or replacements from the Bond Redemption and Improvement Fund established under the aforesaid Indenture and held by the Trustee for the following purposes and in the amounts and for the purposes set forth below:

<u>Payee</u>	<u>Purpose of Obligation</u>	<u>Amount of this Requisition</u>
SEE ATTACHED EXHIBIT "A"		\$ 4,311.31

CERTIFICATE

The undersigned Secretary hereby certifies that the Resolution set forth above was duly adopted by the Board of Directors of Mount Joy Borough Authority at a meeting duly called and held on December 4, 2018 and remains in full force and effect on the date hereof.

THIS CERTIFICATE is executed the 4th day of December, 2018.

(Secretary) (Assistant Secretary)

AUTHORITY SEAL

EXHIBIT "A"

WATER BOND REDEMPTION AND IMPROVEMENT FUND

<u>Payee</u>	<u>Purpose of Obligation</u>	<u>Amount of this Requisition</u>
Suburban Testing Labs 1037F MacArthur Road Reading, PA 19605	Testing for Well #3	\$ 877.56
ARRO Consulting, inc. 108 West Airport Road Lititz, PA 17543	Eng. Services for Lumber Street Water Tank Project; Invoice 0048529	\$ 3,433.75

MOUNT JOY BOROUGH AUTHORITY
LANCASTER COUNTY, PENNSYLVANIA
WATER SYSTEM

2016 CONSTRUCTION FUND REQUISITION FORM

Requisition No. 36

Date: December 4, 2018

Fulton Bank, N.A., as Trustee under the
Second Supplemental Trust Indenture to the Original
Indenture from Mount Joy Borough Authority,
Lancaster, Pennsylvania

Gentlemen:

Pursuant to Section 5.03 of a Trust Indenture dated as of November 3, 2010 and Section 5.01 of the Second Supplemental Trust Indenture, dated as of November 7, 2016, between Mount Joy Borough Authority (the "Authority") and Fulton Bank, N.A. (the "Trustee"), Lancaster, Pennsylvania, as Trustee, you are authorized and directed to make payment from the 2016 Construction Fund created under Section 5.03 of the Indenture and Section 5.01 of the Second Supplemental Trust Indenture as follows:

Payee (Name & Address)	Purpose for Which Obligation was Incurred	Amount To be Paid	Construction Contract (Yes or No)
ARRO Consulting, Inc. 108 West Airport Road Lititz, PA 17543	Engineering Service for S. Jacob St. Water Plant / Well #3; Invoice 0048531	\$8,487.75	NO
ARRO Consulting, Inc. 108 West Airport Road Lititz, PA 17543	Engineering Service for S. Jacob St. Water Plant / Well #3; Invoice 0048532	\$6,871.00	NO
Barley Snyder LLP 126 East King Street Lancaster, PA 17602	Legal Service for S. Jacob St. Water Plant / Well #3; Invoice 70134152	\$3,451.50	NO

Total to be paid on this Requisition \$18,810.25.