

Mount Joy Borough Authority  
Regular Monthly Meeting  
December 6, 2022  
Minutes

The Mount Joy Borough Authority held its regular meeting on this date in the Council Chambers of the Borough Offices Building. Present were Chairman Rebman, Mr. Metzler, Mr. Ruffini and Mr. Melhorn. Also present were Angie Fenicle, Joe Ardini and Scott Kapcsos, and Mike Davis from Barley Snyder. Mr. Derr was absent. Chairman Rebman called the meeting to order at 4:00 PM.

**Public Input Period**

No one from the public was present.

**Authority Manager Report**

Mr. Ardini provided a written report and highlighted the following:

Mr. Ardini provided an update on the T-Mobile antenna upgrade: Mr. Ardini noted that the general contractor has removed their equipment and is waiting on a quote from Minoan to repair the damaged paint.

Mr. Ardini provided an update on the vacant employment positions: Mr. Ardini stated that an employee within the company has decided to apply for the Wastewater Chief Plant Operator position and after conducting an interview, the position was offered and accepted by Mr. Gary Karichner. Mr. Ardini also stated that two candidates interviewed for the wastewater operator position and water operator position; both candidates interviewed well, and staff will move forward this week to offer them the positions.

Mr. Ardini provided an update on the Rapho Industrial Park Sewer line installation: Mr. Ardini stated that the blasting concluded on the initial section of sewer main on Shellyland; the contractor will begin removing the rock for installation of the proposed sewer main.

Mr. Ardini informed the Board that staff received the draft audits to review and prepare the MD&A.

**Operation Manager Report**

Mr. Kapcsos provided a written report and highlighted the following:

Mr. Kapcsos informed the Board that PA DEP completed the inspections of the entire water system except for South Jacob Street plant on November 22<sup>nd</sup>. Mr. Kapcsos stated that during the inspection it was noted to staff that it is a requirement to notify PA DEP and file for a permit for most upgrades to pumps and meters of which staff was not made aware of. Mr. Kapcsos stated that after reviewing and discussing this with PA DEP, the Authority will need to submit an application listing all pumps and meters that were changed and or upgraded within the water system for PA DEP for approval.

Mr. Kapcsos informed the Board that staff attended the Lead and Cooper Rule Revision training seminar at PA DEP. Mr. Kapcsos stated that the training described specific details to what is required to complete the Service Line Inventory which is due by September 2024.

Mr. Kapcsos informed the Board that nitrate unit #1 at Carmany water plant developed two small leaks in the same area of the tank that had issues during the rehabilitation project; Greiner Industries made the repairs to the tank.

Mr. Kapcsos provided an update on the ARPA H2O Water Supply and Sanitary Sewer Project Program Grant: Mr. Kapcsos stated that the process is moving forward and are working on finalizing the final documents needed for submission.

Mr. Kapcsos provided an update on the Kamstrup meter replacement: Mr. Kapcsos noted that 61 of 62 meters for round nine have scheduled or been completed. Mr. Kapcsos stated that staff sent out letters for the tenth round totaling 179 meters on Donegal Springs Road, East Donegal Street, Florin Avenue, Glenn Avenue, Martin Avenue, Musser Road, Sunset Avenue and West Donegal Street. Mr. Kapcsos also noted that the 40 meters at Mount Joy Country Homes have been completed.

## **Business Manager Report**

Mrs. Fenicle distributed the 2023 meeting dates that will be advertised for monthly Board meetings, Finance Committee meetings and Administration Committee meetings.

## **Minutes of the Previous Meeting**

A **MOTION** was made by Mr. Metzler and a second by Mr. Ruffini to approve the November 1, 2022, meeting minutes as presented; motion carried.

## **Unfinished Business**

There was no unfinished business to discuss.

## **New Business**

A **MOTION** was made by Mr. Melhorn and a second by Mr. Ruffini to approve Resolution No. 6-22 requesting an COVID-19 ARPA H2O PA Water Supply, Sanitary Sewer and Storm Water Project Program Grant of \$619,466.65 to be used for the project known as Mount Joy Borough Authority Fairview Street Water Main Replacement Project; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Melhorn to approve Resolution No. 7-22 requesting an COVID-19 ARPA H2O PA Water Supply, Sanitary Sewer and Storm Water Project Program Grant of \$516,578.88 to be used for the project known as Mount Joy Borough Authority Wastewater Treatment Plant Dystor Gas Holding System Rehab Project; motion carried.

## **Any Other Matter Proper to Come Before the Authority**

Mr. Ardini informed the Board that Borough Council, at its December 5<sup>th</sup> meeting, has approved the re-appointment of Mr. Melhorn for a five-year term.

## **Authorization to Pay Bills**

A **MOTION** was made by Mr. Metzler and a second by Mr. Ruffini to approve the attached Requisition No. 13 as follows: \$61,760.79 for the Water Operating Fund and \$95,574.91 for the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Melhorn to approve the attached Requisition No. WBRI 22-17 from the Water Bond Redemption and Improvement Fund in the amount of \$28,407.98; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Ruffini to approve the attached Requisition No. SBRI 22-12 from the Sewer Bond Redemption and Improvement Fund in the amount of \$24,234.00; motion carried.

## **Adjournment**

There being no further business, a **MOTION** was made by Mr. Metzler and seconded by Mr. Ruffini to adjourn; motion carried, and the meeting adjourned at 5:08 PM.

Respectfully submitted,

J. Michael Melhorn  
Secretary