

Mount Joy Borough Authority
Regular Monthly Meeting
December 7, 2021
Minutes

The Mount Joy Borough Authority held its regular meeting on this date in the Council Chambers of the Borough Office Building. Present were Chairman Rebman, Mr. Derr, Mr. Metzler, Mr. Ruffini, and Mr. Melhorn. Also present were Angie Fenicle, Scott Kapcsos and Joe Ardini, and Mike Davis from Barley Snyder. Chairman Rebman called the meeting to order at 4 PM.

Public Input Period

No one from the public was present.

Authority Manager Report

Mr. Ardini provided a written report and highlighted the following:

Mr. Ardini informed the Board that staff is currently updating the Industrial pretreatment customers three-year permits and noted there are no changes.

Mr. Ardini informed the Board that Borough Council at its meeting December 6th, approved the re-appointment of Mr. Rebman.

Operation Manager Report

Mr. Kapcsos provided a written report and highlighted the following:

Mr. Kapcsos provided an update on the Clarifier & Thickener Rehab Project: Mr. Kapcsos stated that an inspection was completed December 6th and a punch list of small items was provided.

Business Manager Report

Mrs. Fenicle provided the Board a detailed summary for online payments and the cost the consumer is charged for using this service. Mrs. Fenicle noted that roughly 3,000 online payments were received in a 12-month period and \$12,000 to \$15,000 in fees were consumed by the customer. The Authority Board and staff will revisit this topic in February during budget preparation.

Mrs. Fenicle distributed and discussed the year-to-date budget reports.

Minutes of the Previous Meeting

A **MOTION** was made by Mr. Melhorn and a second by Mr. Derr to approve the November 3, 2021, meeting minutes as presented; motion carried.

Unfinished Business

There was no unfinished business to discuss.

New Business

A **MOTION** was made by Mr. Ruffini and a second by Mr. Metzler to approve Alden Homes Letter of Credit Reduction Request for Elm Tree Phase 4C in the amount of \$350,517.90 as recommended by ARRO Consulting's letter dated September 13, 2021; motion carried.

A **MOTION** was made by Mr. Melhorn and a second by Mr. Derr to approve Resolution No. 10-21 to enter into a Deed of Dedication for the Conveyance of Interest in Utility Facilities to serve Elm Tree Properties, LLC Phase 5B and to

maintain the letter of credit of 15% of construction cost for 18 months as recommended by ARRO Consulting's letter dated November 15, 2021; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Melhorn to approve Developer's Agreement with Rapho Associates, L.P. for extension of sanitary sewer utilities for Rapho Industrial Park as recommended by Barley Snyder, LLP; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Derr to approve Reimbursement Agreement with Rapho Associates, L.P. for Rapho Industrial Park as recommended by Barley Snyder, LLP; motion carried.

Any Other Matter Proper to Come Before the Authority

Mr. Derr proposed if the Authority should consider placing a security fence around the Carmany Road Water Treatment Plant. Mr. Ardini noted that the plant does meet the requirements of the 911 Security Act as it has a security system. Mr. Ardini also stated that the Wastewater Plant has a fence due to the open structures and tanks and the South Jacob Water Plant due to the Compost Site Facility. The Board has asked staff to research the possibility of a fence as well as security cameras.

Authorization to Pay Bills

A **MOTION** was made by Mr. Ruffini and a second by Mr. Metzler to approve the attached Requisition No. 15 as follows: \$72,373.20 for the Water Operating Fund and \$137,387.73 for the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Derr to approve the attached Requisition No. WBRI 21-21 in the amount of \$6,553.20 from the Water Bond Redemption and Improvement Fund; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Ruffini to approve the attached Requisition No. SBRI 21-10 in the amount of \$606.25 from the Sewer Bond Redemption and Improvement Fund; motion carried.

Adjournment

There being no further business, a **MOTION** was made by Mr. Metzler and seconded by Mr. Derr to adjourn; motion carried, and the meeting adjourned at 4:49 PM.

Respectfully submitted,

J. Michael Melhorn
Secretary