

Mount Joy Borough Authority
Pre-Authority
February 19, 2019
Minutes

The Mount Joy Borough Authority held its Pre-Authority meeting on this date in Council Chambers of the Borough Offices Building. Present were Chairman Rebman, Mr. Hamm and Mr. Metzler. Also, present were Lindsey Edgell, Scott Kapcsos and Joe Ardini, Matt Warfel from ARRO Consulting and Mike Davis from Barley Snyder, Mr. Derr was absent. Chairman Rebman called the meeting to order at 4:00 PM.

Public Input Period

There was no one present from the public.

Consulting Engineer Report

Mr. Warfel from ARRO Consulting provided updates on the following projects and developments:

South Jacob Street Water Treatment Plant and Well 3 Site- ARRO had a conversation with PACT Two regarding the pace of work. PACT Two also had an added issue regarding the fiber line from the well house to the plant. When PACT Two's subcontractor went to install, they found they did not have the permit needed. PPL has a work order and could take 35-45 days to complete. ARRO received a change order for the sinkhole remediation, ARRO is working on a response letter to the change order. Mr. Metzler asked some questions regarding issues at the new plant, ARRO replied to the questions.

Carmany Road Nitrate Resin Replacement- During the refilling process the vessel was found to be leaking in several locations of the bottom section. Authority staff has a meeting scheduled for tomorrow with the contractor to discuss cutting more out. Due to the recent findings the contractor will need additional time to complete the project.

Chapter 94 Report- ARRO began to work on the Chapter 94 Report (Annual Waste Water Report). They anticipate having a list of questions for staff by February 22, 2019 and a final draft for staff by March 8, 2019.

Marietta Avenue Pedestrian Safety- ARRO has been working with the Borough's engineer to finalize the plans and bidding documents for the water and sewer system improvements scheduled to occur with the Borough's work on Marietta Avenue.

Holiday Inn- ARRO reviewed a plan for water and sanitary sewer improvements and provided a recommendation letter.

Rapho Triangle East Lot F7- ARRO attended the pre-construction meeting and performed shop drawing submittal reviews and provided comments.

Messicks Farm Equipment- ARRO attended a preliminary design meeting with Authority staff and the design firm on February 8, 2019.

Authority Manager Report

Mr. Ardini noted that he provided staff with the addendum to the handbook related to Pension. All employees signed paperwork acknowledging receipt.

Mr. Ardini stated that Mr. Davis has supplied him with updated Sewer Rules & Regulations, he has reviewed them and will be commenting back to Mr. Davis for revisions. Water Rules & Regulations are already done.

Mr. Ardini informed the board that staff will be meeting tomorrow to finalize their budgets for the 2019-2020 year. Finance committee is scheduled to meet with staff on March 6, 2019 at 5 PM.

Mr. Ardini stated that staff is conducting interviews for the Construction Laborer position that is currently open.

Operations Manager

Mr. Kapcsos provided an update on each of the departments.

- Construction Department- Staff is working on finishing water main installation on South Jacob Street, this has been pushed back because of the weather. Staff continues working on Mixed Use Meter replacement. Ryan Storm also started his employment with the Authority on February 11, 2019.
- Water Plant- Lead and Copper letters were mailed to residents on February 6, 2019, we seem to be getting a good response back so far.
- Waste Water Treatment Plant- Dennis Hardman has submitted the EPA 503 Annual Sludge Report as well as the DEP Annual Sludge Report.
- Additional Items: Staff will be terminating water service at the old Buffenmeyer building, currently owned by the American Legion. Marietta Avenue letters for future work have been sent to all residents that will be affected by the project, and Pinkerton Road letters will be sent this week to residents that will be affected by the water line replacement project. Meter reading started last week.

Business Manager Report

There was nothing to report.

Minutes of the Previous Meeting

A **MOTION** was made by Mr. Hamm and a second by Mr. Metzler to approve the January 15, 2019 meeting minutes; motion carried.

Unfinished Business

There was no unfinished business to discuss.

New Business

A **MOTION** was made by Mr. Metzler and a second by Mr. Hamm to approve Payment Application No. 18 from PACT TWO, LLC in the amount of \$30,495 for the South Jacob Street Water Treatment Plant and Well 3 as recommended by ARRO Consulting's letter dated February 14, 2019; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Hamm to approve Payment Application No. 3 from M2 Construction, LLC in the amount of \$12,600 for the Carmany Road Water Treatment Plant Nitrate Units Resin Replacement Project as recommended by ARRO Consulting's letter dated February 14, 2019; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Hamm to approve the Mount Joy Township's First Supplemental Agreement with respect to water and sewer service; motion carried.

A **MOTION** was made by Mr. Hamm and a second by Mr. Metzler to approve KRM Ventures, LP Lot 7 project and plans; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Hamm to approve KRM Ventures, LP Lot 7 Developers Agreement; conditional on the developer supplying the remaining escrow figures, motion carried.

A **MOTION** was made by Mr. Hamm and a second by Mr. Metzler to approve the Water and Sewer Easement Agreement between KRM Ventures, LP and Mount Joy Borough Authority; motion carried.

Any Other Matter Proper to Come before the Authority

There was no other matter.

Authorization to Pay Bills

A **MOTION** was made by Mr. Metzler and a second by Mr. Hamm to approve the attached Requisition No. 19 as follows: \$29,226.28 from the Water Operating Fund and \$42,038.46 from the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Hamm and a second by Mr. Metzler to approve the attached Requisition No. WBRI 19-4 from the Water Bond Redemption and Improvement Fund in the amount of \$14,854.09; motion carried.

A **MOTION** was made by Mr. Hamm and a second by Mr. Metzler to approve the attached Requisition No. 41 from the 2016 Construction Fund in the amount of \$56,997.87; motion carried.

Adjournment

There being no further business, a **MOTION** was made by Mr. Metzler and seconded by Mr. Hamm to adjourn. Motion carried and the meeting adjourned at 5:30 PM.

Respectfully submitted,

Christopher E. Metzler
Asst. Secretary