

Mount Joy Borough Authority
Regular Monthly Meeting
February 4, 2020
Minutes

The Mount Joy Borough Authority held its regular meeting on this date in the Council Chambers of the Borough Office Building. Present were Chairman Rebman, Mr. Derr and Mr. Ruffini. Also present were Angie Fenicle, Joe Ardini and Scott Kapcsos and Mike Davis from Barley Snyder. Mr. Weems and Mr. Metzler were absent. Chairman Rebman called the meeting to order at 4 PM.

Public Input Period

No one from the public was present.

Authority Manager Report

Mr. Ardini stated that staff filed the Act 220 report to PA DCED as required and shows as a pending status in their system.

Mr. Ardini stated that ARRO presented a draft Water Resource Plan to Authority staff. Staff has reviewed the plan and approved. It was noted in the document that a fourth well is no longer needed in addition to the three wells already established; however, the Board and staff would like to pursue moving forward with obtaining another well as an additional resource.

Mr. Ardini stated that staff have received the year-end reports from the permitted users under the Industrial Pretreatment Program and will review their submissions. Mr. Ardini noted that the end of May will mark the fifth year of the program.

Mr. Ardini stated that staff placed an order for two thickener pumps for the Wastewater Treatment Plant. The purchase of these pumps is in the Capital improvement Plan and will cost approximately \$46,675.00. Mr. Ardini mentioned that the company, Envirep, is a Costars member.

Mr. Ardini provided an update on the Construction Laborer position; Mr. Ardini stated that no applications were received within the company and therefore, will now be advertised.

Mr. Ardini informed the Board that staff will be meeting on February 10th to start planning for the 2020-2021 fiscal year budget.

Operation Manager Report

Mr. Kapcsos informed and updated the Authority Board on issues and statuses for the Construction Department:

- Staff completed the installation of the water main on Cedar Lane
 - Staff has terminated the existing water main and removed the existing fire hydrant and installed a new hydrant across the street.
 - Paving restoration will take place in the spring.
 - An invoice from UGI was received and payment was processed.
 - Staff has spent a few days hauling fill from the project to the landfill.

Mr. Kapcsos informed and updated the Authority Board on issues and statuses for the Water System:

- Staff has completed updates to their ERP Plan.
- Staff completed PA DEP Discharge Monitoring Reports.
- Chris Morton has begun his training at both water plants and looking to be place on the on-call rotation at the end of February.

Mr. Kapcsos informed and updated the Authority Board on issues and statues for the Wastewater System:

- Staff has replaced three plug valves for digester #1.
- Amerigreen and a few local farmers have been in to haul out bio-solids.
- Staff has submitted the EPA 503 report.

Mr. Kapcsos informed and updated the Board on other related topics:

- Staff has created an account with Kamstrup and are currently in the process of building the ready manager software. Staff will be meeting to discuss and finalize the replacement process.
- Fluid Pinpointing Services has started the leak survey and have noted two leaks so far.

Business Manager Report

Mrs. Fenicle had nothing to report.

Minutes of the Previous Meeting

A **MOTION** was made by Mr. Derr and a second by Mr. Ruffini to approve the January 7, 2020 meeting minutes as presented; motion carried.

Unfinished Business

Mr. Derr asked if there is any movement on the property that the Legion purchased. Mr. Ardini replied that he has been speaking with Mr. Josh Deering regarding the agreement between the Authority and the Legion. The Authority would like to terminate the agreement and will enter into a new agreement when they are ready to move ahead with the project.

New Business

There was no new business to discuss.

Any Other Matter Proper to Come Before the Authority

There was no other matter proper to come before the Authority.

Authorization to Pay Bills

A **MOTION** was made by Mr. Ruffini and a second by Mr. Derr to approve the attached Requisition No. 19 as follows: \$39,602.24 for the Water Operating Fund and \$51,554.03 for the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Derr and a second by Mr. Ruffini to approve the attached Requisition No. WBRI 20-3 in the amount of \$18,301.59 from the Water Bond Redemption and Improvement Fund; motion carried.

A **MOTION** was made by Mr. Derr and a second by Mr. Ruffini to approve the attached Requisition No. SBRI 20-2 in the amount of \$8,702.25 from the Sewer Bond Redemption and Improvement Fund; motion carried.

Adjournment

There being no further business, a **MOTION** was made by Mr. Derr and seconded by Mr. Ruffini to adjourn; motion carried, and the meeting adjourned at 4:56 PM.

Respectfully submitted,

Paul F. Ruffini
Assistant Secretary