

Mount Joy Borough Authority
Regular Monthly Meeting
February 5, 2019
Minutes

The Mount Joy Borough Authority held its regular meeting on this date in the Council Chambers of the Borough Office Building. Present were Chairman Rebman, Mr. Derr, Mr. Hamm and Mr. Metzler. Also present were Lindsey Edgell, Joseph Ardini, Scott Kapcsos, Adam Van Horn from ARRO Consulting and Mike Davis from Barley Snyder. Chairman Rebman called the meeting to order at 4:00 PM.

Public Input Period

Mr. Metzler introduced the students from Thaddeus Stevens College of Technology.

Consulting Engineer Report

Mr. Van Horn provided an update on the last three weeks progress at the South Jacob Street Water Treatment Plant. Mr. Derr questioned Mr. Van Horn if the contractor is installing the equipment and appurtenances that the contract states, and workmanship of installation. Mr. Van Horn stated that the contractor is installing as specified and that all equipment will be functional and operational prior to final closeout of the project.

Authority Manager Report

Mr. Ardini stated that CenturyLink completed the phone line work at the new water plant and wastewater plant. The computer is also now hooked up with Office 365.

Mr. Ardini informed the board that water plant staff completed the SRBC annual water loss paperwork. We are not required to submit since we have been below the 20% unaccounted for water loss. We are at 13.2% considering hydrant flushing, if we use our leaks as well, we would be down to 12.3%.

Mr. Ardini provided an update on the Mount Joy Township water and sewer agreements. He stated that Mike Davis provided them to him, and he sent them to Mount Joy Township. Mount Joy Township has it scheduled for approval at their next meeting later this month, after that it will come to us for approval.

Mr. Ardini noted that the Water Resource Plan for 2018 has been submitted to SRBC. He will provide an update to the board when we receive confirmation that it has been accepted which could be 30-60 days.

Mr. Ardini provided an update regarding the pension section of the employee handbook. He stated that the revised language is in the packet, this will be given to employees once approved.

Mr. Ardini stated that we made a job offer to Ryan Storm for the Construction Laborer position and he accepted, he starts February 11, 2019. The other position that is currently open, is on Indeed and is currently running in the Merchandiser.

Mr. Ardini informed the board that he had Vector Security out to look at security at the new water plant, he signed the paperwork to authorize the work. Neff's Lock and Safe was also out to look at getting our locks changed out to the Abloy key, it could take up to six weeks for the locks to come in.

Mr. Ardini stated that we received our 4th Quarter SREC credits, it was \$13,578.

Mr. Ardini provided an update on the Nitrate Project. We had Greiner out to look at the pin holes in the tank. They are going to fix it, but they can't have a welder there until February 18, 2019.

Operation Manager Report

Mr. Kapcsos informed and updated the Authority Board on issues and statuses for the construction department:

- Staff is working on finishing the water main installation on South Jacob Street. Staff also continues working on the Mixed-Use meter change out, they are on schedule and should be done by March.

Mr. Kapcsos informed and updated the Authority on issues and statuses for the water system:

- Staff replaced an actuator on the backwash supply valve for filter #2, they are working on updating ERP, they also installed new turbidity meter in well #2.

Mr. Kapcsos informed and updated the Authority Board on issues and statuses for the wastewater system:

- Garden Spot Electrical was in to work on and electrical issue on a final clarifier they were also able to show staff what they were looking for so they could use that knowledge for other issues. Staff videoed sewer mains for the Villa's 5c and a sink hole on Fieldstone Drive, staff submitted the Chapter 94 paperwork, staff also continues working on replacing sludge pump #1 with a new Gorman-Rupp Pump.

Mr. Kapcsos informed the board that the Mount Joy Borough is interested in applying for a grant that would allow a key card system to be in place for the compost site. This would require us to put a fence up around the new water plant to make sure it is secure, this would be built into the grant if the Authority agrees.

Business Manager Report

Mrs. Edgell had nothing to report.

Minutes of the Previous Meeting

A **MOTION** was made by Mr. Metzler and a second by Mr. Hamm to approve the January 2, 2019 meeting minutes as presented; motion carried.

Unfinished Business

A **MOTION** was made by Mr. Metzler and a second by Mr. Hamm to approve the addendum to the Employee Handbook section, to be consistent with the amended 457B Plan; motion carried.

New Business

There was no new business to discuss.

Any Other Matter Proper to Come Before the Authority

A **MOTION** was made by Mr. Metzler and a second by Mr. Derr to accept the resignation of Mr. John Hiestand; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Hamm to respectfully request that Borough Council consider appointing, Mr. Steve Weems to fill the unexpired term of Mr. Hiestand till January 1, 2023; motion carried.

Authorization to Pay Bills

A **MOTION** was made by Mr. Metzler and a second by Mr. Hamm to approve the attached Requisition No. 18 as follows: \$102,210.02 for the Water Operating Fund and \$88,102.85 for the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Hamm to approve the attached Requisition No. WBRI 19-3 in the amount of \$2,291.38 from the Water Bond Redemption and Improvement Fund; motion carried.

A **MOTION** was made by Mr. Hamm and a second by Mr. Metzler to approve the attached Requisition No. 40 in the amount of \$2,544.50 from the 2016 Construction Fund; motion carried.

Executive Session

An executive session was held to discuss a personnel matter, no decisions were made.

A **MOTION** was made by Mr. Metzler and a second by Mr. Derr to reconvene the public session at 5:13 PM; motion carried.

Adjournment

There being no further business, a **MOTION** was made by Mr. Derr and seconded by Mr. Metzler to adjourn; motion carried, and the meeting adjourned at 5:15 PM.

Respectfully submitted,

Christopher E. Metzler
Assistant Secretary