

Mount Joy Borough Authority
Pre-Authority
February 6, 2024
Minutes

The Mount Joy Borough Authority held its Pre-Authority meeting on this date in Council Chambers of the Borough Offices Building. Present were Chairman Rebman, Mr. Derr, Mr. Metzler, and Mr. Ruffini. Also, present were Angie Fenicle, and Scott Kapcsos, and Mike Davis from Barley Snyder. Mr. Melhorn was absent. Chairman Rebman called the meeting to order at 4 PM.

Public Input Period

No one from the public was present.

Authority Manager Report

Mr. Kapcsos provided a written report and highlighted the following:

Mr. Kapcsos informed the Board that Authority staff repaired a six-inch watermain break in the 800 block of Terrace Avenue.

Mr. Kapcsos informed the Board that Authority staff is currently working on getting updated pricing for a Western Star dump truck which will be funded by the capital funds.

Mr. Kapcsos informed the Board that Mr. Burce Sherman has completed the PLC upgrades for Rapho and Lumber Street water storage tanks.

Mr. Kapcsos informed the Board that the one-year subscription quote for the software upgrade for the camera truck was signed and submitted; this upgrade will be funded by the Sewer BRI Fund.

Mr. Kapcsos informed the Board that he authorized ARRO Consulting to review the Authority's industrial waste surcharge rates; these rates have not been reviewed since 2009.

Mr. Kapcsos informed the Board that the Borough and Authority are finalizing the details of the split for the PA One Call Account.

Mr. Kapcsos informed the Board that Authority staff was made aware that SwiftReach, the Authorities emergency outreach program was bought by RAVE; therefore, the Authority staff have signed a one-year contract to proceed with having an emergency program for our customers as required by PA DEP.

Mr. Kapcsos provided an update on the current Charles Springs Monitoring Requirements: Mr. Kapcsos stated that a zoom meeting took place between Authority staff and SRBC staff to make the commission aware that the current monitoring plan for this spring is not providing accurate data to the commission, due to the deterioration of the concrete infrastructure where the monitoring is currently taking place. Mr. Kapcsos noted that the commission asked for an alternate plan to be submitted for review within 30 days. Mr. Kapcsos also noted that he engaged ARRO Consulting to complete the updated submission on behalf of the Authority.

Mr. Kapcsos provided an update on the Dystor Rehabilitation Project: Mr. Kapcsos stated that the Authority is expecting updated pricing early next week.

Mr. Kapcsos provided an update on the Fairview Street Water Main Replacement Project: Mr. Kapcsos stated that ARRO Consulting has started the surveying.

Mr. Kapcsos informed the Board that there were meetings regarding the Chiques Crossing Development and have discussed the conditional use plans and a legal representation conflict. Mr. Mike Davis explained to the Board the conflict scenario and has noted to the Board that he will not be able to represent the Authority through this process. Mr. Kapcsos noted that contact has been made to another legal firm and is currently waiting for a representation agreement.

Mr. Kapcsos informed the Board that Authority staff are in the process of preparing the 2024-2025 budget; the first staff meeting is scheduled for February 7th.

Mr. Kapcsos provided an update on the water meter replacement project: Mr. Kapcsos stated that of the 236 letters sent, 128 customers have scheduled appointments and 114 meters have been installed of the 128 customers. Mr. Kapcsos noted that second notice letters were sent last week.

Business Manager Report

Mrs. Fenicle had nothing to report.

Minutes of the Previous Meeting

A **MOTION** was made by Mr. Metzler and a second by Mr. Ruffini to approve the December 5, 2023, meeting minutes as presented; motion carried.

Unfinished Business

There was no unfinished business to discuss.

New Business

A **MOTION** was made by Mr. Derr and a second by Mr. Ruffini to approve Resolution No. 2-24 superseding Resolution 3-23 approving the COVID-19 ARPA H2O PA Water Supply, Sanitary Sewer and Storm Water Project Program Grant of \$1,238,933.31 to be used for the project known as Mount Joy Borough Authority Fairview Street Water Main Replacement Project; motion carried.

A **MOTION** was made by Mr. Derr and a second by Mr. Ruffini to approve Resolution No. 3-24 superseding Resolution 4-23 approving the COVID-19 ARPA H2O PA Water Supply, Sanitary Sewer and Storm Water Project Program Grant of \$1,033,157.76 to be used for the project known as Mount Joy Borough Authority Wastewater Treatment Plant Dystor Gas Holding System Rehab Project; motion carried.

Any Other Matter Proper to Come before the Authority

Mr. Kapcsos proposed options to hold a retirement gathering for an employee who is set to retire on March 31st. Mr. Kapcsos noted that a plaque was purchased for his forty-four years of service.

Authorization to Pay Bills

A **MOTION** was made by Mr. Metzler and a second by Mr. Derr to approve the attached Requisition No. 17 as follows: \$106,885.99 for the Water Operating Fund and \$102,166.26 for the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Ruffini to approve the attached Requisition No. WBRI 24-2 from the Water Bond Redemption and Improvement Fund in the amount of \$8,641.12; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Ruffini to approve the attached Requisition No. SBRI 24-2 from the Sewer Bond Redemption and Improvement Fund in the amount of \$2,820.67; motion carried.

Executive Session

A **MOTION** was made by Mr. Metzler and a second by Mr. Ruffini to enter executive session to discuss a real estate and personnel matter at 5:09 PM; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Derr to reconvene the public meeting at 6:20 PM; motion carried.

A **MOION** was made by Mr. Metzler and a second by Mr. Derr to authorize the Authority Manager and the Authority solicitor to engage the Mount Joy Borough solicitor in discussions and negotiations regarding the potential swap of property interests between the parties including the proper legal structure for and such transaction; motion carried.

Adjournment

There being no further business, a **MOTION** was made by Mr. Derr and seconded by Mr. Ruffini to adjourn. Motion carried and the meeting adjourned at 6:25 PM.

Respectfully submitted,

Paul F. Ruffini
Assistant Secretary