

Mount Joy Borough Authority
Pre-Authority
January 15, 2019
Minutes

The Mount Joy Borough Authority held its Pre-Authority meeting on this date in Council Chambers of the Borough Offices Building. Present were Chairman Rebman, Mr. Derr, Mr. Hamm and Mr. Metzler. Also, present were Lindsey Edgell, Scott Kapcsos and Joe Ardini, Matt Warfel from ARRO Consulting and Mike Davis from Barley Snyder. Chairman Rebman called the meeting to order at 4:00 PM.

Public Input Period.

There was no one present from the public.

Consulting Engineer Report.

Mr. Matt Warfel provided updates on the following projects and developments:

South Jacob Street Water Treatment Plant and Well 3 Site – Mr. Warfel provided an update to the Board on the construction of the new plant and well 3. Work that is scheduled for this week is continue to assemble process piping, continue cleaning the clearwell tanks, continue cleaning the WTP interior, continue installing the raw water monorail, continue site work, tie-in the new 6" water main at the WTP, complete the fiber optic installation, Evoqua and AdEdge to continue startup, programing and training.

Carmany road Nitrate Resin Replacement - The contractor has completed Unit #1 repairs and interior painting is completed. They are currently installing the interior piping, gravel and sand will be installed and chlorination will occur over the next few days. The plan is to install the resin on January 22, 2019 and planning to have DEP inspection on the unit the first week of February. He also stated that now that they have a better idea of the amount of work per unit, the contractor has been directed to provide a construction schedule. ARRO will then review the schedule with Authority staff and make a recommendation on the schedule.

Lumber Street Elevated Tank Rehab - Mr. Warfel stated that ARRO spoke with PA DEP relative to review of the Public Water Supply Permit for the Lumber Street Elevated Tank Rehab. Final design and preparation of the bid documents for this project was put on hold until such time the Authority directs ARRO to resume.

Holiday Inn - ARRO reviewed a plan for water and sanitary sewer improvements and provided a recommendation letter.

The Meadows – ARRO has performed the final review of "as-constructed" documents and made recommendations for approval.

Elm Tree The Villa's Phase 5C - The Villa's @ Elm Tree Phase 5C- ARRO has reviewed the "as-constructed" documents and will be providing a recommendation to accept them and release the maintenance financial security.

Reist Popcorn - ARRO attended a meeting with the Owner, Designer and Authority Staff concerning relocation of the water main on S. Plumb Street for changes at their facility.

Authority Manager Report

Mr. Ardini stated that Authority staff met with CenturyLink for the phone service at the new water plant. CenturyLink is still waiting on the easement from Donsco prior to starting any work. He received an email this morning so hopefully its squared away.

Mr. Ardini informed the Board that the PA DEP ACT 110 report for 2018 has been submitted. We are at 14.6% unaccounted for water.

Mr. Ardini stated that the letters were sent to permitted users that have exceeded their allocations for 2018.

Mr. Ardini told the Board that ARRO is in the process of completing the Annual Water Resource Plan for 2018, he has reviewed the draft, and once complete, he will sign and ARRO will submit to SRBC.

Mr. Ardini spoke regarding the interview for a new Construction Laborer. The interview went very well. The employee doesn't have a water license currently but does have a CDL.

A **MOTION** was made by Mr. Metzler and a second by Mr. Derr, approval was given to make a job offer to the employee that was interviewed for the Construction Labor Position last week, salary will be consistent with the current pay scale; motion carried.

Operations Manager

Mr. Kapcsos provided an updated on each department.

Construction Department- Staff is working on finishing water main installation on South Jacob Street. They are also working on the Mixed-Use meter change out. Lastly Unit #22 is back from the body shop.

Water Plant- Staff made a repair to a leak on the brine system. Staff is working on producing Lead and Copper sampling letters to send to customers. Staff also has started putting things together for unaccounted for water reporting to SRBC. Lastly plant operators are spending time at the new plant receiving training relative to plant start up.

Waste Water Treatment Plant- CenturyLink installed new conduit and phone line from the existing pole to the building. Staff started preparing the 503 report. Staff is also working on a welded repair needed to a recirculation line from the primary digester. Staff has continued working on the Chapter 94 paperwork. Staff is also working on replacing sludge pump #1 with new Gorman-Rupp pump, this is a budget item.

Mr. Kapcsos informed the Board that all departments have started preparing their budgets for next year.

Business Manager Report.

There was nothing to report.

Minutes of the Previous Meeting.

A **MOTION** was made by Mr. Metzler and a second by Mr. Hamm to approve the December 18, 2018 meeting minutes; motion carried.

Unfinished Business.

There was no unfinished business to discuss.

New Business.

A **MOTION** was made by Mr. Hamm and a second by Mr. Metzler to approve Payment Application No. 17 from PACT TWO, LLC in the amount of \$113,471.47 for the South Jacob Street Water Treatment Plant and Well 3 as recommended by ARRO Consulting's letter dated January 10, 2019; Mr. Metzler opposed, motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Derr to approve Payment Application No. 8 from W.C. Eshenaur & Son in the amount of \$7,957.20 for the South Jacob Street Water Treatment Plant and Well 3 as recommended by ARRO consulting's letter dated January 10, 2019; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Hamm to approve Payment Application No. 10 from Garden Spot Mechanical, Inc. in the amount of \$18,905.00 for the South Jacob Street Water Treatment Plant and Well 3 as recommended by ARO Consulting's letter dated January 10, 2019; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Hamm to approve Payment Application No. 4 from Garden Spot Electrical, Inc. in the amount of \$133,646.00 for the South Jacob Street Water Treatment Plant and Well 3 as recommended by ARO Consulting's letter dated January 10, 2019; motion carried.

A **MOTION** was made by Mr. Hamm and a second by Mr. Metzler to approve Payment Application No. 2 from M2 Construction, LLC. in the amount of \$239,287.50 for the Carmany Road Water Treatment Plant Nitrate Units Resin Replacement Project as recommended by ARRO Consulting's letter dated January 8, 2019; motion carried.

Any Other Matter Proper to Come before the Authority.

Mr. Metzler stated that one of the freshman classes at Thaddeus Stevens College will be attending one of the February meetings.

Authorization to Pay Bills.

A **MOTION** was made by Mr. Metzler and a second by Mr. Derr to approve the attached Requisition No. 17 as follows: \$35,486.57 from the Water Operating Fund and \$63,189.28 from the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Hamm to approve the attached Requisition No. WBRI 19-2 from the Water Bond Redemption and Improvement Fund in the amount of \$241,247.50; motion carried.

A **MOTION** was made by Mr. Derr and a second by Mr. Hamm to approve the attached Requisition No. 39 from the 2016 Construction Fund in the amount of \$273,979.67; motion carried.

Adjournment.

There being no further business, a **MOTION** was made by Mr. Metzler and seconded by Mr. Derr to adjourn. Motion carried and the meeting adjourned at 5:22 PM.

Respectfully submitted,

Christopher E. Metzler
Asst. Secretary