

Mount Joy Borough Authority
Pre-Authority
January 21, 2020
Minutes

The Mount Joy Borough Authority held its Pre-Authority meeting on this date in Council Chambers of the Borough Offices Building. Present were Chairman Rebman, Mr. Derr, Mr. Weems and Mr. Ruffini. Also, present were Angie Fenicle, Joe Ardini and Scott Kapcsos, Matt Warfel from ARRO Consulting and Daniel Desmond from Barley Snyder. Mr. Metzler was absent. Chairman Rebman called the meeting to order at 4 PM.

Public Input Period

There was no one present from the public.

Consulting Engineer Report

Mr. Warfel provided updates on the following projects and developments:

South Jacob Street Water Treatment Plant and Well 3 Site – Mr. Warfel provided updates from discussions and ongoing issues remaining to close-out the project. Mr. Warfel noted PACT TWO was on site two times in the last two weeks to complete some of the punch list items. Mr. Warfel noted that a meeting was held yesterday on site with PACT TWO to discuss the continuation of the punch list items and when final close-out documents will be received. PACT TWO asked ARRO to identify warranty issues and contract work items yet outstanding. Mr. Warfel asked PACT TWO on their decision regarding the remedy to fixing the floor, it was noted that they do not have an update yet. A conversation took place on the close-out documents that haven't been submitted. It was directed that ARRO send another letter reiterating the materials needed for project close-out.

WWTP Clarifier and Thickener Rehabilitation: The bids were opened on January 10th with Heisey Mechanical being the low bidder. ARRO has provided a recommendation letter for approval for the Board's consideration.

Lumber Street Elevated Tank Rehabilitation: ARRO provided a recommendation letter to the Board for award based on the various bidding options or packages.

Rapho Triangle East Lot F7 (KRM Ventures) – Installation of improvements was completed in December. A final walkthrough and inspection need to be scheduled.

Holiday Inn – The sanitary sewer installation is continuing. The design firm submitted a revised water service plan that ARRO has reviewed and provided a comment letter.

Florin Hill Phase 1&2 – ARRO had a meeting with Borough and Authority staff along with the design firm to discuss the proposed changes. The design firm is to provide as-constructed documents for ARRO to review.

Authority Manager Report

Mr. Ardini stated that the PA DEP Act 110 report was submitted for 2019 and confirmation was received.

Mr. Ardini provided an update on the AT&T antenna upgrade: Mr. Ardini stated that AT&T responded to the comment letter proposing 12 antennas and has now reduced to 9 antennas. The reduction will not require the contract to be revised. Authority staff and Mr. Doug DeClerck will review the submission.

Mr. Ardini noted that the employees met with Mr. Stacy Heistand from Asset Strategy to discuss their 457B Pension Plan.

Operations Manager Report

Mr. Kapcsos informed and updated the Authority Board on issues and statuses for the Construction Department:

- Mr. Kapcsos noted updates of the Cedar Lane Water Main Upgrades:
 - Staff completed all the necessary testing to the new water main and reconnected all the existing services to the new main.
 - Termination of the old main and removal of the existing fire hydrant will take place this week.

- Staff has completed PM services on all vehicles and equipment.
- Staff has recycled all scrap materials that were stored at the maintenance facility.

Mr. Kapcsos informed and updated the Authority Board on issues and statuses for the Water System:

- Staff has completed both monthly PA DEP reporting and 4th quarter 2019 SRBC reporting.
- Staff has completed calibrations of the following equipment; UV System, turbidimeter and PH meters.

Mr. Kapcsos informed and updated the Authority Board on issues and statuses for the Wastewater System:

- Staff currently working on EPA 503 and the annual sludge reports.
- Staff is currently working on replacing three plug valves for digester #2.
- Staff has completed updates to their ERP and PPC Plan.

Mr. Kapcsos informed and updated the Board on other related topics:

- The Water and Sewer Connection Permits review have been completed and nine accounts will be receiving a letter and an invoice to purchase additional capacity.
- Staff had a discussion with Mr. Dennis Nissley regarding the Borough's preliminary street paving plan.
- Staff did receive a copy of the Borough's Compost Site Grant and noted that the Authority is listed as the owner on the grant.

Mr. Kapcsos presented to the Board potential residential meter replacement for 99 customers with a new style meter called Kamstrup. Mr. Kapcsos provided comparisons with the current meters and potential benefits with the new meters. Mr. Kapcsos stated he had chosen a small range of homes to install these meters for the testing phase. A **MOTION** was made by Mr. Derr and a second by Mr. Ruffini to authorize staff to purchase the Kamstrup meters and equipment needed to install in the 99 residential homes as presented; motion carried.

Business Manager Report

Mrs. Fenicle informed the Board that Kinect Energy has reviewed the electricity invoices as they do twice a year and took notice that the new water plant and well #3 were not on the contract with WGL. Kinect Energy was able to refresh the contract and add the two accounts for the remainder of the contract through June 2021.

Minutes of the Previous Meeting

A **MOTION** was made by Mr. Derr and a second by Mr. Weems to approve the December 17, 2019 meeting minutes as presented; motion carried.

Unfinished Business

There was no unfinished business to discuss.

New Business

The Authority Board, ARRO and staff had a discussion on the options on the bid submittals for the Lumber Street Tank Rehab Project. A **MOTION** was made by Mr. Ruffini and a second by Mr. Weems to award the contract to Minoan, Inc. for the Lumber Street Tank Rehab Project with a selection of Option B, as recommended by ARRO Consulting's letter dated January 13, 2020; motion carried.

A **MOTION** was made by Mr. Derr and a second by Mr. Weems to award the contract to Heisey Mechanical, LTD for the Wastewater Treatment Plant Primary Clarifiers and Thickener Rehabilitation Project as recommended by ARRO Consulting's letter dated January 15, 2020; motion carried.

Any Other Matter Proper to Come before the Authority

Mr. Ardini discussed the position still open in the construction department. The Board authorized Mr. Ardini to post the position in house for one week.

Mr. Ardini discussed the transition of having Mr. Jimmy Dennis from ARRO, return to attend the Pre-Authority Meetings in place of Mr. Warfel. It was noted that Mr. Warfel will attend meetings when there is an update on the South Jacob Street Water Plant. The Board agrees.

Authorization to Pay Bills

A **MOTION** was made by Mr. Weems and a second by Mr. Ruffini to approve the attached Requisition No. 18 as follows: \$52,472.98 from the Water Operating Fund and \$54,273.10 from the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Derr and a second by Mr. Weems to approve the attached Requisition No. WBRI 20-02 from the Water Bond Redemption and Improvement Fund in the amount of \$3,755.82; motion carried.

Adjournment

There being no further business, a **MOTION** was made by Mr. Derr and seconded by Mr. Weems to adjourn. Motion carried and the meeting adjourned at 5:27 PM.

Respectfully submitted,

Steven M. Weems
Secretary