

Mount Joy Borough Authority  
Regular Monthly Meeting  
January 4, 2022  
Minutes

The Mount Joy Borough Authority held its regular meeting on this date in the Council Chambers of the Borough Offices Building. Present were Chairman Rebman, Mr. Derr, Mr. Metzler, and Mr. Ruffini. Also present were Angie Fenicle, Joe Ardini and Scott Kapcsos, and Mike Davis from Barley Snyder. Mr. Melhorn was absent. Chairman Rebman called the meeting to order at 4 PM.

**Public Input Period**

Mr. David Eichler from 159 Longenecker Road; Mount Joy and on behalf of the Donegal Experiential Educational Program, was present to inform the Authority Board and staff of the locations of the wood duck nesting boxes on the Authority's properties.

**Reorganization of the Board and Appointment**

The meeting was turned over to Mr. Ardini for the purpose of election of officers. A nomination was made by Mr. Ruffini and a second by Mr. Derr to nominate the current slate of Officers as follows: Mr. Rebman for Chariman, Mr. Derr for Vice-Chairman, Mr. Metzler for Treasurer, Mr. Melhorn for Secretary and Mr. Ruffini for Assistant Secretary / Treasurer. A **MOTION** was made by Mr. Rebman and a second by Mr. Derr that the nominations be closed; motion carried. A **MOTION** was made by Mr. Rebman and a second by Mr. Ruffini to approve the above stated slate of officers as presented; motion carried. Mr. Ardini then turned the meeting over to Chairman Rebman.

**Appointment of Official Representatives.**

Chairman Rebman noted the current slate of representatives:

Solicitor: Barley Snyder, LLC.  
Engineer: ARRO Consulting, Inc.  
Auditor: Trout, Ebersole & Groff  
Trustee: Fulton Financial Advisors  
Depository: Northwest Bank

A **MOTION** was made by Mr. Derr and a second by Mr. Metzler to reappoint the representatives as noted above for the 2022 calendar year; motion carried.

**Authority Manager Report**

Mr. Ardini provided a written report and highlighted the following:

Mr. Ardini informed the Board that there are two Borough employee's and one Authority employee who tested positive for Covid-19 within the last two weeks and the one Borough Employee is still in quarantine.

Mr. Ardini provided an update on the SRBC testing Plan for Well #3: Mr. Ardini noted that the public notices were sent to the appropriate entities and published in the newspaper as required.

Mr. Ardini noted that he is working on completing the PA DEP ACT 110 reporting for water consumption / loss for 2021 and is currently showing 16.6% loss.

**Operation Manager Report**

Mr. Kapcsos provided a written report and highlighted the following:

Mr. Kapcsos provided an update on the security measures at Carmany Road Water Plant: Mr. Kapcsos stated that 3T Security was back on site to go over the project with their electrician. Mr. Kapcsos stated that after investigating the current system, the security systems will need to be upgraded and cameras will be located around the premises. Mr. Kapcsos stated he hopes to have a quote by mid-January. After further discussion, it was asked by the Board to get quotes to add cameras to all other properties that do not currently have security functions.

Mr. Kapcsos provided an update on the Kamstrup meter replacement: Mr. Kapcsos stated that the letters will be sent this week for the 130 meters purchase for customers located on North Market Avenue, Midland Circle and Manheim / Mount Joy Road. Mr. Kapcsos also noted that he is in the process of developing locations and a schedule for the 1,000 meters that will be purchased in 2022.

### **Business Manager Report**

Mrs. Fenicle informed the Board that the Authority's UC rate for calendar year 2022 will remain at 2.5% as the Authority has qualified for a .2% discount for excellent claim history.

### **Minutes of the Previous Meeting**

A **MOTION** was made by Mr. Derr and a second by Mr. Ruffini to approve the December 7, 2021, meeting minutes as presented; motion carried.

### **Unfinished Business**

Mr. Ardini informed the Board that he spoke with the Borough Manager regarding the proposed administration building to inform him that the Authority elected to supply a verbal commitment, noting the Authority has no intentions of relocating from this premise or in a separate location from the Borough. Mr. Ardini also noted that the Authority feels a commitment letter is not needed, however, if Borough Council feels the need for one, they will need to supply for consideration.

### **New Business**

A **MOTION** was made by Mr. Derr and a second by Mr. Ruffini to approve Resolution No. 1-22 establishing the 2022 schedule of fees and charges for water and sewer services; motion carried.

A **MOTION** was made by Mr. Derr and a second by Mr. Ruffini to approve ELA Group, Inc. Letter of Credit Reduction Request for Holiday Inn Express & Suites in the amount of \$29,181.35 as recommended by ARRO Consulting's letter dated December 23, 2021; motion carried.

### **Any Other Matter Proper to Come Before the Authority**

Mr. Ardini informed the Board that Mr. Bruce Haigh will be serving on Borough Council.

### **Authorization to Pay Bills**

A **MOTION** was made by Mr. Derr and a second by Mr. Ruffini to approve the attached Requisition No. 17 as follows: \$81,203.24 for the Water Operating Fund and \$120,243.35 for the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Ruffini to approve the attached Requisition No. WBRI 22-1 in the amount of \$6,488.61 from the Water Bond Redemption and Improvement Fund; motion carried.

A **MOTION** was made by Mr. Derr and a second by Mr. Metzler to approve the attached Requisition No. SBRI 22-1 in the amount of \$1,164.00 from the Sewer Bond Redemption and Improvement Fund; motion carried.

**Adjournment**

There being no further business, a **MOTION** was made by Mr. Derr and seconded by Mr. Ruffini to adjourn; motion carried, and the meeting adjourned at 4:41 PM.

Respectfully submitted,

Paul F. Ruffini  
Assistant Secretary