



**Mount Joy Borough Authority Meeting  
Agenda  
4:00 PM, January 7, 2020**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call - Mr. Rebman, Mr. Derr, Mr. Weems and Mr. Metzler.
4. Reorganization of the Board and Appointment of Official Representatives.
5. Public Input Period – Hearing of any citizen within the service area.
6. Reports
  - A. Authority Engineer
  - B. Authority Manager
  - C. Operations Manager
  - D. Business Manager
7. Approval of the Minutes – Approval of the minutes from December 3, 2019.
8. Unfinished Business
  - A.
9. New Business
  - A. Consider approval of Resolution No. 1-20 approving a schedule of Fees and Charges for Water and Sewer Services.
10. Any other matter proper to come before the Authority
  - A.
11. Authorization to pay bills
  - A. Consider approval of Requisition No. 17 for the Water Operating Fund in the amount of \$90,218.76 and Sewer Operating Fund in the amount of \$89,524.46.
  - B. Consider approval of Requisition No. WBR! 20-1 from the Water Bond Redemption and Improvement Fund in the amount of \$15,448.16.
  - C. Consider approval of Requisition No. SBRI 20-1 from the Sewer Bond Redemption and Improvement Fund in the amount of \$2,963.12.
12. Meetings and dates of importance
  - A. Tuesday, January 21, 2020                      Pre-Authority Meeting – 4 PM
  - B. Tuesday, February 4, 2020                      Regular Monthly Meeting – 4 PM
  - C. Tuesday, February 18, 2020                      Pre-Authority Meeting – 4 PM
13. Adjournment

If you are a person that requires accommodations to participate, please contact Borough staff to discuss how we may best accommodate your needs.

**Mount Joy Borough Authority  
Regular Monthly Meeting  
December 3, 2019  
Minutes**

The Mount Joy Borough Authority held its regular meeting on this date in the Council Chambers of the Borough Office Building. Present were Chairman Rebman, Mr. Weems and Mr. Metzler. Also present were Angie Fenicle and Scott Kapcsos, Matt Warfel from ARRO Consulting and Mike Davis from Barley Snyder. Mr. Derr was absent. Chairman Rebman called the meeting to order at 4 PM.

**Public Input Period**

No one from the public was present.

**Consulting Engineer Report**

Mr. Warfel provided an update on the South Jacob Street Water Treatment Plant progress. Mr. Warfel noted that no work has been performed within the last two weeks. It was also noted that a meeting took place today with PACT TWO to discuss some ongoing issues that need to be addressed prior to final completion date; including, punch list items, supplier concerns, close-out documents and seeding and restoration that needs to be completed in the spring. Mr. Warfel stated that there were more discussions on the remedy to resurface the flooring and noted that PACT TWO is still reviewing this option.

Mr. Kapcsos brought to the Board's attention that Labor and Industry noted during the inspection that the compression membrane system does not meet standard requirements and will need to be brought up to code. It was noted that PACT TWO was notified via letter that was dated November 9<sup>th</sup> of which a response is needed within 30 days. PACT TWO has indicated that they will not perform the repairs, therefore, Authority staff has ordered the materials today and will be making the necessary changes to comply with the requirements and prevent any violations.

**Authority Manager Report**

Mr. Scott Kapcsos reviewed Mr. Ardini's report in his absence.

Mr. Kapcsos stated that the Authority received confirmation for selling the phosphorous credits and will be receiving payment from both recipients.

Mr. Kapcsos noted that the 2020 dental and vision insurance renewals were received. The dental premiums increased by 3%, while the vision insurance maintains the same premium as 2019.

Mr. Kapcsos noted the Trout, Ebersole & Groff contacted the Authority in regard to performing a forecasted projection for both the water and sewer system as done in the past. This was mentioned previously, however, was postponed due to the new water plant not yet being in operation. Staff is currently waiting on a quote to perform the study.

Mr. Kapcsos provided an update on AT&T Antenna Upgrade: It was noted that a comment letter was sent regarding the proposed project. The Authority is currently waiting on a response.

Mr. Kapcsos provided an update on the appointed members to the Authority Board: It was noted that Borough Council voted to re-appoint Mr. Chris Metzler to another 5-year term. Borough Council is currently reviewing the perspective candidate to fill Mr. Hamm's vacancy.

### **Operation Manager Report**

Mr. Kapcsos informed and updated the Authority Board on issues and statuses for the Construction Department:

- Staff completed this quarter's meter readings.
- Staff has saw cut Cedar Lane in preparation to start the water main replacement project on December 4<sup>th</sup>.

Mr. Kapcsos informed and updated the Authority Board on issues and statuses for the Water System:

- Staff completed and submitted October's monthly reports.
- Evoqua completed their three-month follow-up visit at the South Jacob Street Water Plant.
- Staff is currently working on meter work orders that were generated during this quarter's readings.
- Staff performed a quarterly alarm check at Carmany Road Water Plant which is now a PA DEP requirement.

Mr. Kapcsos informed and updated the Authority Board on issues and statues for the Wastewater System:

- Staff has completed and submitted October's monthly reports.
- Staff is currently working on importing yearly pump station information into the Chapter 94 report.
- One of the pick-up trucks (Unit 13) was in for electronic repairs.

Mr. Kapcsos informed and updated the Board on other related topics:

- East Henry Street Sewer Lining update:
  - The Authority received confirmation from the engineer that PennDOT is amendable to a 75%/25% cost share agreement. Authority staff will be meeting with the engineer to discuss and agreement on December 10<sup>th</sup>.

### **Business Manager Report**

Mrs. Fenicle had nothing to report.

### **Minutes of the Previous Meeting**

A **MOTION** was made by Mr. Metzler and a second by Mr. Weems to approve the November 6, 2019 meeting minutes as presented; motion carried.

### **Unfinished Business**

There was no unfinished business to discuss.

### **New Business**

A **MOTION** was made by Mr. Weems and a second by Mr. Metzler to approve Resolution No. 11-19 for reimbursement for authorized projects as per Resolution 7-19 in the amount of \$127,089.71; motion carried.

### **Any Other Matter Proper to Come Before the Authority**

Mr. Kapcsos mention that Mr. Chris Morton has started his employment with the Authority yesterday.

### **Authorization to Pay Bills**

A **MOTION** was made by Mr. Metzler and a second by Mr. Weems to approve the attached Requisition No. 15 as follows: \$32,396.69 for the Water Operating Fund and \$38,753.42 for the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Weems to approve the attached Requisition No. WBRI 19-20 in the amount of \$17,524.31 from the Water Bond Redemption and Improvement Fund; motion carried.

A **MOTION** was made by Mr. Weems and a second by Mr. Metzler to approve the attached Requisition No. SBRI 19-8 in the amount of \$1,851.50 from the Sewer Bond Redemption and Improvement Fund; motion carried.

### **Adjournment**

There being no further business, a **MOTION** was made by Mr. Weems and seconded by Mr. Metzler to adjourn; motion carried, and the meeting adjourned at 5:01 PM.

Respectfully submitted,

Steven M. Weems

Secretary

DRAFT

**MOUNT JOY BOROUGH AUTHORITY**

**RESOLUTION APPROVING A SCHEDULE OF FEES  
AND CHARGES FOR WATER AND SEWER SERVICES**

Resolution No. 1-20

RESOLVED, the Board of Mount Joy Borough Authority, pursuant to Section 27 of the Sewer System Rules and Regulations Effective as of May 1, 2012 and as amended from time to time and pursuant to Section 37 of the Water System Rules and Regulations Effective as of May 1, 2012 and as amended from time to time, hereby adopts and approves the 2020 Schedule of Fees and Charges attached hereto and made a part hereof.

RESOLVED FURTHER, the 2019 Schedule of Fees and Charges shall become effective immediately and all resolutions inconsistent herewith are hereby rescinded and repealed.

MOUNT JOY BOROUGH AUTHORITY

By: \_\_\_\_\_  
Chairman

Attest: \_\_\_\_\_  
Secretary

**CERTIFICATE OF SECRETARY**

I HEREBY CERTIFY that I am the (Assistant) Secretary of Mount Joy Borough Authority, and that the Resolution set forth above was duly adopted on January 7, 2020 at a public meeting duly called and held, and remains in full force and effect on the date hereof.

IN WITNESS WHEREOF, this Certificate is executed the 7th day of January, 2020.

\_\_\_\_\_  
(Assistant) Secretary

# MOUNT JOY BOROUGH AUTHORITY



## 2020 SCHEDULE OF FEES & CHARGES

### Inspections:

- Water Service Line & Sewer Service Line \$ no charge <sup>1</sup>
- Meter Inspection (New) \$ no charge <sup>1</sup>

<sup>1</sup> If the inspection fails a \$40.00 charge will be incurred for the rescheduled inspection.

### Miscellaneous:

- Water Meter Test Deposit \$ 100.00 <sup>2</sup>
- ¾ Inch Water Meter Rental \$ 50.00 <sup>3,4</sup>
- 1 Inch and Larger Water Meter Rental \$ 150.00 <sup>3,4</sup>
- Emergency Water Shut Off/Turn On No charge
- Water Turn Off \$ 40.00
- Water Turn On \$ 40.00
- Meter Replacement / Accessories Due To Failure No Charge
- Meter Replacement / Accessories Due To Damage Cost of materials & labor
- Replacement Of Seal & Tag \$ 25.00
- New Water Meter Current cost of meter plus 5%<sup>6</sup>
- Televising Of Sewer Lateral No Charge <sup>5</sup>
- Fire Hydrant Hookup For Water \$ 20.00 <sup>7</sup>
- Water / Sewer Final Reading \$ 25.00
- Check Return Fee \$ 35.00
- Copying Charges (per page) \$ 0.25

<sup>2</sup> This fee will be refunded if meter tests defective and water/sewer bill will be adjusted according to average of last 4 quarters; if meter does not test defective then customer will be billed for new replacement meter, accessories and any additional testing charges from the manufacturer for the meter.

<sup>3</sup> Rental fees are based per month and gallons used based on current rate structure.

<sup>4</sup> If meter and/or appurtenances are damaged during use, then customer will be billed for materials and labor for repair; if meter and/or appurtenances cannot be repaired, customer will be liable for replacement of the meter and appurtenances.

<sup>5</sup> First time event is free, if problem is found and owner does not correct problem upon second event, then labor & equipment fee will incur. (Must have access to lateral (example: cleanout on homeowner's property)).

<sup>6</sup> This fee is based on current pricing for meter and accessories plus administrative.

<sup>7</sup> If the hydrant and/or appurtenances are damaged during use, then customer will be billed for materials and labor for repair; if hydrant and/or appurtenances cannot be repaired, customer will be liable for replacement of the hydrant and appurtenances.

**Hourly Equipment Rates:**

• Backhoe	\$ 60.00 per hr.
• Vibratory Plate Compactor (Backhoe)	\$ 15.00 per hr.
• Ram Hammer For Backhoe	\$ 75.00 per hr.
• Mini Excavator	\$ 60.00 per hr.
• Skid Loader	\$ 30.00 per hr.
• Asphalt Roller	\$ 30.00 per hr.
• Dump Truck	\$ 40.00 per hr.
• Tapping Machine + Materials	\$ 15.00 per hr.
• Generator	\$ 10.00 per hr.
• Air Compressor	\$ 20.00 per hr.
• Air Boring Tool	\$ 15.00 per hr.
• Hand Jackhammer	\$ 5.00 per hr.
• Shoring Box	\$ 80.00 per day
• Vibratory Plate Compactor (hand held)	\$ 9.00 per hr.
• Cut saw	\$ 10.00 per hr.
• 3 Inch Trash Pump	\$ 15.00 per hr.
• 2 Inch Trash Pump	\$ 10.00 per hr.
• Camera Truck	\$ 125.00 per hr.
• Lateral Camera	\$ 75.00 per hr.
• Flush Truck	\$ 100.00 per hr.

**Materials:**

All materials will be billed according to quantities used, including but not limited to the following;

- Stone, Sand, Topsoil, Cold Patch, Macadam, Piping, Fittings, Drill bits, Saw Blades, etc.

**Labor Rates:**

• Administration	\$ 37.54 per hr.
• Management	\$ No Charge
• Equipment Operator	\$ 37.54 per hr.
• Construction Personnel	\$ 32.54 per hr.
• Plant Operator	\$ 37.54 per hr.
• Laborer	\$ 32.54 per hr.

**Escrows:**

- Escrow Establishment – prior to any plan or solicitor review, an escrow shall be established. The minimum amount of \$3,000.00 shall be paid to the Authority. The Authority reserves the right to determine if a greater amount is required above the minimum amount stated. Invoices associated with the project will be paid from the escrow. If funds are exhausted from the escrow, replenishment will be required in an amount specified by the Authority. Any funds remaining after invoicing for the project is complete will be returned to the depositor establishing the escrow account.



# MOUNT JOY BOROUGH AUTHORITY

P.O. BOX 25

MOUNT JOY, PA 17552

INCORPORATED 1948

TELEPHONE: (717) 653-5938

FAX: (717) 653-6680

WATER OPERATING REQUISITION NO.: 17

DATE: January 7, 2020

Fulton Bank, National Association

P.O. Box 4887

Lancaster, PA 17604

Gentlemen:

You are hereby requested to make a disbursement of funds from the Revenue Fund under the Trust Indenture dated May 1, 1993, between the Mount Joy Borough Authority and your bank as Trustee, for the purpose and in the amounts set forth on the succeeding page.

We certify that the amounts listed on the succeeding page are now due and unpaid and that such indebtedness has been incurred for the purpose set forth in Article VI, Section 6.01 and 6.02. We further certify that the monies to be withdrawn are in compliance with the provisions of said indenture.

MOUNT JOY BOROUGH AUTHORITY

\_\_\_\_\_  
TREASURER

ARRO CONSULTING, INC., Consulting Engineer, in accordance with Section 6.02 of the Trust Indenture, DOES HEREBY APPROVE this requisition, and CERTIFIES that the aggregate of the amounts requisitioned, plus those previously requisitioned during the current fiscal year, do not exceed the amount of the current fiscal year budget approved by the Authority as provided for in Section 9.07 of the Trust Indenture.

ARRO CONSULTING, INC.

\_\_\_\_\_  
CONSULTING ENGINEER

AMOUNT OF PREVIOUS REQUISITIONS:	\$	<u>816,596.04</u>		
TOTAL AMOUNT OF THIS REQUISITION:	\$	32,826.18	Payroll	Acct. 21544
	\$	57,392.58	Expenses	Acct. 21510
	\$	<u>90,218.76</u>	Total	
TOTAL AMOUNT REQUISITIONED TO DATE:	\$	<u>906,814.80</u>		
TOTAL CURRENT FISCAL YEAR APPROVED BUDGET:	\$	<u>2,627,620.00</u>		



## Water Fund

Debit					
06.448.702	Water Wages		\$	5,603.33	Kling, Zach, Shawn
06.449.752	Construction Crew Wages		\$	3,687.78	Jim, Jason, Wayne, Ryan (Split)
06.400.782	Authority Manager		\$	1,618.32	Joe (Split)
06.400.783	Operations Manager		\$	1,389.66	Kapcsos (Split)
06.400.784	Business Manager		\$	1,056.61	Angie (Split)
06.400.785	Administrative Assistant		\$	878.80	Lindsey (Split)
06.400.790	Board Members		\$	-	Members paid per month (Split)
06.400.804	Employer Taxes		\$	1,246.52	Split
06.400.804	ADP Invoice		\$	66.99	Split
			<b>TOTAL</b>	<b>\$ 15,548.01</b>	

Water Fund

Debit	06.448.702	Water Wages	\$	6,991.37	Kling, Zach, Shawn	
	06.449.752	Construction Crew Wages	\$	3,701.94	Jim, Jason, Wayne, Ryan (Split)	
	06.400.782	Authority Manager	\$	1,618.32	Joe (Split)	
	06.400.783	Operations Manager	\$	1,389.66	Kapcsos (Split)	
	06.400.784	Business Manager	\$	1,056.61	Angie (Split)	
	06.400.785	Administrative Assistant	\$	878.80	Lindsey (Split)	
	06.400.790	Board Members	\$	250.00	Members paid per month (Split)	(Pay closest to 1st Tuesday)
	06.400.804	Employer Taxes	\$	1,319.18	Split	
	06.400.804	ADP Invoice	\$	72.29	Split	
		TOTAL	\$	17,278.17		

# Mount Joy Authority

## Check Register - Water Operating Fund

Transaction Number	Source	Transaction Type	Transaction Date	Reference	Deposits	Payments	Running Total	Post Date	Status
1994	Accounts Payable	Computer Check	12/18/2019	DEPT OF ENVIRONMENTAL PROT	\$0.00	\$60.00	(\$60.00)	12/18/2019	Outstanding
1995	Accounts Payable	Computer Check	12/18/2019	UNITED CONCORDIA	\$0.00	\$734.41	(\$794.41)	12/18/2019	Outstanding
1996	Accounts Payable	Computer Check	12/18/2019	UPMC	\$0.00	\$12,418.31	(\$13,212.72)	12/18/2019	Outstanding
1997	Accounts Payable	Computer Check	1/2/2020	ALS GROUP USA CORP.	\$0.00	\$1,500.00	(\$14,712.72)	1/2/2020	Outstanding
1998	Accounts Payable	Computer Check	1/2/2020	AMS	\$0.00	\$1,892.37	(\$16,605.09)	1/2/2020	Outstanding
1999	Accounts Payable	Computer Check	1/2/2020	ARRO CONSULTING, INC.	\$0.00	\$38.75	(\$16,663.84)	1/2/2020	Outstanding
2000	Accounts Payable	Computer Check	1/2/2020	BUCKMAN S INC	\$0.00	\$384.75	(\$17,048.59)	1/2/2020	Outstanding
2001	Accounts Payable	Computer Check	1/2/2020	CENTURYLINK	\$0.00	\$201.71	(\$17,250.30)	1/2/2020	Outstanding
2002	Accounts Payable	Computer Check	1/2/2020	CHEMICAL EQUIPMENT LABS IN	\$0.00	\$6,231.58	(\$23,481.88)	1/2/2020	Outstanding
2003	Accounts Payable	Computer Check	1/2/2020	CHRISTOPHER MORTON	\$0.00	\$90.25	(\$23,572.13)	1/2/2020	Outstanding
2004	Accounts Payable	Computer Check	1/2/2020	CORE & MAIN	\$0.00	\$44.98	(\$23,617.11)	1/2/2020	Outstanding
2005	Accounts Payable	Computer Check	1/2/2020	DEER COUNTRY FARM & LAWN, I	\$0.00	\$32.13	(\$23,649.24)	1/2/2020	Outstanding
2006	Accounts Payable	Computer Check	1/2/2020	FASTENAL COMPANY	\$0.00	\$114.91	(\$23,764.15)	1/2/2020	Outstanding
2007	Accounts Payable	Computer Check	1/2/2020	FREIGHTLINER OF LANCASTER	\$0.00	\$23.10	(\$23,787.25)	1/2/2020	Outstanding
2008	Accounts Payable	Computer Check	1/2/2020	GRAINGER	\$0.00	\$298.30	(\$24,085.55)	1/2/2020	Outstanding
2009	Accounts Payable	Computer Check	1/2/2020	GUTTMAN ENERGY INC.	\$0.00	\$361.02	(\$24,446.57)	1/2/2020	Outstanding
2010	Accounts Payable	Computer Check	1/2/2020	HACH COMPANY	\$0.00	\$583.79	(\$25,030.36)	1/2/2020	Outstanding
2011	Accounts Payable	Computer Check	1/2/2020	HAVERSTICK BROS INC	\$0.00	\$234.94	(\$25,265.30)	1/2/2020	Outstanding
2012	Accounts Payable	Computer Check	1/2/2020	HAWTHORNE ELECTRIC, INC.	\$0.00	\$3.79	(\$25,269.09)	1/2/2020	Outstanding
2013	Accounts Payable	Computer Check	1/2/2020	HEISEY MECHANICAL, LTD.	\$0.00	\$2,163.00	(\$27,432.09)	1/2/2020	Outstanding
2014	Accounts Payable	Computer Check	1/2/2020	HIGHMARK INC.	\$0.00	\$89.01	(\$27,521.10)	1/2/2020	Outstanding
2015	Accounts Payable	Computer Check	1/2/2020	JOSEPH ARDINI	\$0.00	\$15.00	(\$27,536.10)	1/2/2020	Outstanding
2016	Accounts Payable	Computer Check	1/2/2020	LJB WATER SERVICE, INC.	\$0.00	\$375.00	(\$27,911.10)	1/2/2020	Outstanding
2017	Accounts Payable	Computer Check	1/2/2020	LANDSCAPE IMPRESSIONS	\$0.00	\$2,406.09	(\$30,317.19)	1/2/2020	Outstanding
2018	Accounts Payable	Computer Check	1/2/2020	LEO KOB CO. INC.	\$0.00	\$21.00	(\$30,338.19)	1/2/2020	Outstanding
2019	Accounts Payable	Computer Check	1/2/2020	MESSICK S FARM EQUIPMENT, I	\$0.00	\$2.09	(\$30,340.28)	1/2/2020	Outstanding
2020	Accounts Payable	Computer Check	1/2/2020	MOUNT JOY AUTO PARTS	\$0.00	\$123.93	(\$30,464.21)	1/2/2020	Outstanding
2021	Accounts Payable	Computer Check	1/2/2020	OFFICE BASICS INC.	\$0.00	\$16.46	(\$30,480.67)	1/2/2020	Outstanding
2022	Accounts Payable	Computer Check	1/2/2020	PA DEP	\$0.00	\$99.99	(\$30,580.66)	1/2/2020	Outstanding
2023	Accounts Payable	Computer Check	1/2/2020	PA DEPT OF LABOR & INDUSTRY	\$0.00	\$381.86	(\$30,962.52)	1/2/2020	Outstanding
2024	Accounts Payable	Computer Check	1/2/2020	PENNSYLVANIA MUNICIPAL AUT	\$0.00	\$1,200.00	(\$32,162.52)	1/2/2020	Outstanding
2025	Accounts Payable	Computer Check	1/2/2020	PETTY CASH	\$0.00	\$27.14	(\$32,189.66)	1/2/2020	Outstanding
2026	Accounts Payable	Computer Check	1/2/2020	PPL	\$0.00	\$11,789.94	(\$43,979.60)	1/2/2020	Outstanding
2027	Accounts Payable	Computer Check	1/2/2020	PRWA	\$0.00	\$237.50	(\$44,217.10)	1/2/2020	Outstanding
2028	Accounts Payable	Computer Check	1/2/2020	PYRZ WATER SUPPLY CO INC	\$0.00	\$8,083.00	(\$52,300.10)	1/2/2020	Outstanding
2029	Accounts Payable	Computer Check	1/2/2020	S&T BANK FOB MOUNT JOY BOR	\$0.00	\$42.00	(\$52,342.10)	1/2/2020	Outstanding
2030	Accounts Payable	Computer Check	1/2/2020	SM JOHNS & SONS CONSTRUCTIO	\$0.00	\$84.69	(\$52,426.79)	1/2/2020	Outstanding
2031	Accounts Payable	Computer Check	1/2/2020	STANDARD INSURANCE COMPAN	\$0.00	\$21.00	(\$52,447.79)	1/2/2020	Outstanding
2032	Accounts Payable	Computer Check	1/2/2020	SUBURBAN TESTING LABS	\$0.00	\$813.00	(\$53,260.79)	1/2/2020	Outstanding

# Mount Joy Authority

## Check Register - Water Operating Fund

Transaction Number	Source	Transaction Type	Transaction Date	Reference	Deposits	Payments	Running Total	Post Date	Status
2033	Accounts Payable	Computer Check	1/2/2020	SWIFTREACH NETWORKS INC	\$0.00	\$800.00	(\$54,060.79)	1/2/2020	Outstanding
2034	Accounts Payable	Computer Check	1/2/2020	THE GATHERING PLACE	\$0.00	\$292.50	(\$54,353.29)	1/2/2020	Outstanding
2035	Accounts Payable	Computer Check	1/2/2020	THE RETIREMENT ADVANTAGE, I	\$0.00	\$75.00	(\$54,428.29)	1/2/2020	Outstanding
2036	Accounts Payable	Computer Check	1/2/2020	USA BLUEBOOK	\$0.00	\$93.09	(\$54,521.38)	1/2/2020	Outstanding
2037	Accounts Payable	Computer Check	1/2/2020	VERIZON WIRELESS	\$0.00	\$543.59	(\$55,064.97)	1/2/2020	Outstanding
2038	Accounts Payable	Computer Check	1/2/2020	VISA	\$0.00	\$151.14	(\$55,216.11)	1/2/2020	Outstanding
2039	Accounts Payable	Computer Check	1/2/2020	WEX BANK	\$0.00	\$375.47	(\$55,591.58)	1/2/2020	Outstanding
2040	Accounts Payable	Computer Check	1/2/2020	BARLEY SNYDER LLP	\$0.00	\$1,801.00	(\$57,392.58)	1/2/2020	Outstanding

### Summary by Transaction Type

Total Deposits \$0.00

Less Payments by Transaction Type:

Computer Check (\$57,392.58)

Total Payments: (\$57,392.58)

Adjustments:

Payment Adjustments \$0.00

Deposit Adjustments \$0.00

Total Adjustments: \$0.00

Total Change in Register Balance: (\$57,392.58)



TELEPHONE: (717) 653-5938

FAX: (717) 653-6680

# MOUNT JOY BOROUGH AUTHORITY

P.O. BOX 25

MOUNT JOY, PA 17552

INCORPORATED 1948

SEWER OPERATING REQUISITION NO.: 17

DATE: January 7, 2020

Fulton Bank, National Association

P.O. Box 4887

Lancaster, PA 17604

Gentlemen:

You are hereby requested to make a disbursement of funds from the Revenue Fund under the Trust Indenture dated November 15, 1996 (the "Indenture"), between the Mount Joy Borough Authority and your bank as Trustee, for the purpose and in the amounts set forth on the attached Schedule "A".

We certify that (i) the amounts listed on the succeeding page are now due and unpaid and that such indebtedness has been incurred for the purpose set forth in paragraphs (a) and (b) of Section 6.1 of the Indenture or paragraph (a) of Section 6.3 of the Indenture; (ii) the aggregate of the amounts requisitioned, plus those previously requisitioned during the current fiscal year, do not exceed the amount of the current fiscal year budget approved by the Authority as provided in Section 9.10 of the Indenture; and (iii) the monies to be withdrawn are in compliance with the provisions of said Indenture.

MOUNT JOY BOROUGH AUTHORITY

\_\_\_\_\_  
AUTHORIZED OFFICER

AMOUNT OF PREVIOUS REQUISITIONS:	\$	<u>1,033,578.78</u>		
TOTAL AMOUNT OF THIS REQUISITION:	\$	40,710.67	Payroll	Acct. 21544
	\$	48,813.79	Expenses	Acct. 21536
	\$	<u>89,524.46</u>	Total	
TOTAL AMOUNT REQUISITIONED TO DATE:	\$	<u>1,123,103.24</u>		
TOTAL CURRENT FISCAL YEAR APPROVED BUDGET:	\$	<u>2,782,207.00</u>		

Sewer Fund

Debit	08.429.730	Sewer Wages	\$	10,248.04	Dennis, Gary, Rex, David	
	08.428.710	Construction Crew Wages	\$	3,687.78	Jim, Jason, Wayne, Ryan (Split)	
	08.400.782	Authority Manager	\$	1,618.32	Joe (Split)	
	08.400.783	Operations Manager	\$	1,389.67	Kapcsos (Split)	
	08.400.784	Business Manager	\$	1,056.60	Angie (Split)	
	08.400.785	Administrative Assistant	\$	878.80	Lindsey (Split)	
	08.400.790	Board Members	\$	-	Members paid per month (Split)	(Pay closest to 1st Tuesday)
	08.400.804	Employer Taxes	\$	1,246.51	Split	
	08.400.804	ADP Invoice	\$	66.99	Split	
		TOTAL	\$	20,192.71		

Sewer Fund

Debit	08.429.730	Sewer Wages	\$	10,231.18	Dennis, Gary, Rex, David	
	08.428.710	Construction Crew Wages	\$	3,701.93	Jim, Jason, Wayne, Ryan (Split)	
	08.400.782	Authority Manager	\$	1,618.32	Joe (Split)	
	08.400.783	Operations Manager	\$	1,389.67	Kapcsos (Split)	
	08.400.784	Business Manager	\$	1,056.60	Angie (Split)	
	08.400.785	Administrative Assistant	\$	878.80	Lindsey (Split)	
	08.400.790	Board Members	\$	250.00	Members paid per month (Split)	(Pay closest to 1st Tuesday)
	08.400.804	Employer Taxes	\$	1,319.17	Split	
	08.400.804	ADP Invoice	\$	72.29	Split	
		TOTAL	\$	20,517.96		

# Mount Joy Authority

## Check Register - Sewer Operating Fund

Transaction Number	Source	Transaction Type	Transaction Date	Reference	Deposits	Payments	Running Total	Post Date	Status
2071	Accounts Payable	Computer Check	12/18/2019	PPL	\$0.00	\$794.34	(\$794.34)	12/18/2019	Outstanding
2072	Accounts Payable	Computer Check	12/18/2019	UNITED CONCORDIA	\$0.00	\$734.41	(\$1,528.75)	12/18/2019	Outstanding
2073	Accounts Payable	Computer Check	12/18/2019	UPMC	\$0.00	\$12,418.30	(\$13,947.05)	12/18/2019	Outstanding
2110	Accounts Payable	Computer Check	1/2/2020	ALS GROUP USA CORP.	\$0.00	\$120.00	(\$14,067.05)	1/2/2020	Outstanding
2111	Accounts Payable	Computer Check	1/2/2020	AMS	\$0.00	\$1,892.36	(\$15,959.41)	1/2/2020	Outstanding
2112	Accounts Payable	Computer Check	1/2/2020	ARRO CONSULTING, INC.	\$0.00	\$157.75	(\$16,117.16)	1/2/2020	Outstanding
2113	Accounts Payable	Computer Check	1/2/2020	CARMEUSE LIME & STONE	\$0.00	\$7,562.57	(\$23,679.73)	1/2/2020	Outstanding
2114	Accounts Payable	Computer Check	1/2/2020	CENTURYLINK	\$0.00	\$718.23	(\$24,397.96)	1/2/2020	Outstanding
2115	Accounts Payable	Computer Check	1/2/2020	CHRISTOPHER MORTON	\$0.00	\$90.24	(\$24,488.20)	1/2/2020	Outstanding
2116	Accounts Payable	Computer Check	1/2/2020	CORE & MAIN	\$0.00	\$684.79	(\$25,172.99)	1/2/2020	Outstanding
2117	Accounts Payable	Computer Check	1/2/2020	DEER COUNTRY FARM & LAWN, I	\$0.00	\$32.12	(\$25,205.11)	1/2/2020	Outstanding
2118	Accounts Payable	Computer Check	1/2/2020	ENVIREP, INC.	\$0.00	\$700.95	(\$25,906.06)	1/2/2020	Outstanding
2119	Accounts Payable	Computer Check	1/2/2020	FREIGHTLINER OF LANCASTER	\$0.00	\$23.09	(\$25,929.15)	1/2/2020	Outstanding
2120	Accounts Payable	Computer Check	1/2/2020	GUTTMAN ENERGY INC.	\$0.00	\$85.92	(\$26,015.07)	1/2/2020	Outstanding
2121	Accounts Payable	Computer Check	1/2/2020	HAVERSTICK BROS INC	\$0.00	\$234.94	(\$26,250.01)	1/2/2020	Outstanding
2122	Accounts Payable	Computer Check	1/2/2020	HAWTHORNE ELECTRIC, INC.	\$0.00	\$3.79	(\$26,253.80)	1/2/2020	Outstanding
2123	Accounts Payable	Computer Check	1/2/2020	HIGHMARK INC.	\$0.00	\$89.01	(\$26,342.81)	1/2/2020	Outstanding
2124	Accounts Payable	Computer Check	1/2/2020	HVAC DISTRIBUTORS INC.	\$0.00	\$102.35	(\$26,445.16)	1/2/2020	Outstanding
2125	Accounts Payable	Computer Check	1/2/2020	JOSEPH ARDINI	\$0.00	\$15.00	(\$26,460.16)	1/2/2020	Outstanding
2126	Accounts Payable	Computer Check	1/2/2020	LEFFLER ENERGY	\$0.00	\$1,085.17	(\$27,545.33)	1/2/2020	Outstanding
2127	Accounts Payable	Computer Check	1/2/2020	MCCRARY ENTERPRISES INC	\$0.00	\$710.10	(\$28,255.43)	1/2/2020	Outstanding
2128	Accounts Payable	Computer Check	1/2/2020	MOUNT JOY AUTO PARTS	\$0.00	\$123.93	(\$28,379.36)	1/2/2020	Outstanding
2129	Accounts Payable	Computer Check	1/2/2020	PA DEPT OF LABOR & INDUSTRY	\$0.00	\$659.61	(\$29,038.97)	1/2/2020	Outstanding
2130	Accounts Payable	Computer Check	1/2/2020	PENNSYLVANIA MUNICIPAL AUT	\$0.00	\$1,200.00	(\$30,238.97)	1/2/2020	Outstanding
2131	Accounts Payable	Computer Check	1/2/2020	PETTY CASH	\$0.00	\$27.13	(\$30,266.10)	1/2/2020	Outstanding
2132	Accounts Payable	Computer Check	1/2/2020	PLASTERER EQUIPMENT CO., IN	\$0.00	\$2,075.94	(\$32,342.04)	1/2/2020	Outstanding
2133	Accounts Payable	Computer Check	1/2/2020	PPL	\$0.00	\$7,636.85	(\$39,998.89)	1/2/2020	Outstanding
2134	Accounts Payable	Computer Check	1/2/2020	PRWA	\$0.00	\$237.50	(\$40,236.39)	1/2/2020	Outstanding
2135	Accounts Payable	Computer Check	1/2/2020	R/W CONNECTION, INC.	\$0.00	\$24.97	(\$40,261.36)	1/2/2020	Outstanding
2136	Accounts Payable	Computer Check	1/2/2020	S&T BANK FOB MOUNT JOY BOR	\$0.00	\$42.00	(\$40,303.36)	1/2/2020	Outstanding
2137	Accounts Payable	Computer Check	1/2/2020	STANDARD INSURANCE COMPAN	\$0.00	\$21.00	(\$40,324.36)	1/2/2020	Outstanding
2138	Accounts Payable	Computer Check	1/2/2020	SUBURBAN TESTING LABS	\$0.00	\$920.00	(\$41,244.36)	1/2/2020	Outstanding
2139	Accounts Payable	Computer Check	1/2/2020	SWIFTEACH NETWORKS INC	\$0.00	\$800.00	(\$42,044.36)	1/2/2020	Outstanding
2140	Accounts Payable	Computer Check	1/2/2020	THE GATHERING PLACE	\$0.00	\$292.50	(\$42,336.86)	1/2/2020	Outstanding
2141	Accounts Payable	Computer Check	1/2/2020	THE RETIREMENT ADVANTAGE, I	\$0.00	\$75.00	(\$42,411.86)	1/2/2020	Outstanding
2142	Accounts Payable	Computer Check	1/2/2020	USALCO	\$0.00	\$4,151.97	(\$46,563.83)	1/2/2020	Outstanding
2143	Accounts Payable	Computer Check	1/2/2020	VERIZON WIRELESS	\$0.00	\$543.59	(\$47,107.42)	1/2/2020	Outstanding
2144	Accounts Payable	Computer Check	1/2/2020	VISA	\$0.00	\$51.13	(\$47,158.55)	1/2/2020	Outstanding
2145	Accounts Payable	Computer Check	1/2/2020	WEX BANK	\$0.00	\$260.99	(\$47,419.54)	1/2/2020	Outstanding



Mount Joy Authority  
Check Register - Sewer Operating Fund

2146	Accounts Payable	Computer Check	1/2/2020	BARLEY SNYDER LLP	\$0.00	\$1,394.25	1/2/2020	Outstanding
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Summary by Transaction Type

Total Deposits	\$0.00
Less Payments by Transaction Type:	
Computer Check	(\$48,813.79)
Total Payments:	(\$48,813.79)
Adjustments:	
Payment Adjustments	\$0.00
Deposit Adjustments	\$0.00
Total Adjustments:	\$0.00
Total Change in Register Balance:	(\$48,813.79)



## EXHIBIT "A"

## WATER BOND REDEMPTION AND IMPROVEMENT FUND

<u>Payee</u>	<u>Purpose of Obligation</u>	<u>Amount of this Requisition</u>
Arro Consulting, Inc. 108 West Airport Road Lititz, PA 17543	Engineering Services for S. Jacob St. Water Plant / Well#3; Invoice: 0055942 (Litigation Support)	\$ 337.50
Arro Consulting, Inc. 108 West Airport Road Lititz, PA 17543	Engineering Services for S. Jacob St. Water Plant / Well#3; Invoice: 0055941 (Additional Construction Engineering)	\$ 4,130.80
Arro Consulting, Inc. 108 West Airport Road Lititz, PA 17543	Engineering Services for Lumber Street Tank Rehab; Invoice: 0055935	\$ 702.65
Rohrer's Incorporated P.O. Box 365 Lititz, PA 17543-0365	Cedar Lane Water Main Replacement; Invoice Q214034	\$ 678.64
Rohrer's Incorporated P.O. Box 365 Lititz, PA 17543-0365	Cedar Lane Water Main Replacement; Invoice Q213467	\$ 1,100.45
Rohrer's Incorporated P.O. Box 365 Lititz, PA 17543-0365	Cedar Lane Water Main Replacement; Invoice Q213700	\$ 1,558.50
Rohrer's Incorporated P.O. Box 365 Lititz, PA 17543-0365	Cedar Lane Water Main Replacement; Invoice Q213929	\$ 1,097.22

## EXHIBIT "A"

## WATER BOND REDEMPTION AND IMPROVEMENT FUND

<u>Payee</u>	<u>Purpose of Obligation</u>	<u>Amount of this Requisition</u>
Exeter Supply Co., Inc. 117 Prospect Street Reading, PA 19606	Cedar Lane Water Main Replacement; Invoice 322558	\$ 54.60
Exeter Supply Co., Inc. 117 Prospect Street Reading, PA 19606	Cedar Lane Water Main Replacement; Invoice 322202	\$ 27.30
Stewart & Tate, Inc. P.O. Box 2587 York, PA 17405	Cedar Lane Water Main Replacement; Invoice 78135	\$ 1,013.00
Parmer Metered Concrete 2981 Elizabethtown Road Suite 100 Hershey, PA 17033	Cedar Lane Water Main Replacement; Invoice 37714	\$ 1,174.50
Barley Snyder, LLP 126 East King Street Lancaster, PA 17602	Legal Services for S. Jacob St. Water Plant / Well#3; Invoice: 70203637 (Litigation)	\$ 3,573.00

MOUNT JOY BOROUGH AUTHORITY  
LANCASTER COUNTY, PENNSYLVANIA  
SEWER SYSTEM BOND REDEMPTION AND IMPROVEMENT FUND  
REQUISITION FORM

SEWER SYSYTEM REQUISITION NO.: SBRI 20-1

Date: January 7, 2020

Fulton Bank, National Association  
Trustee under Trust Indenture  
dated November 15, 1996  
of Mount Joy Borough Authority  
Mount Joy, Pennsylvania

Dear Sirs:

You are hereby requested to make a disbursements of funds from the Bond Redemption and Improvement Fund of the above Bond Indenture of the Mount Joy Borough Authority for the following purposes and in the amounts set forth below:

Payee: \_\_\_\_\_ Construction Contract  
Address: \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_

Purpose of Obligation	Total Obligation	Amount Paid to Date	Amount this Requisition	Current Balance
SEE ATTACHED EXHIBIT "A"			\$ 2,963.12	

In connection therewith, I certify that the above amounts are now due and unpaid, and that such indebtedness is a proper charge against, and has not been made the basis of any previous withdrawal from, the Bond Redemption and Improvement Fund, pursuant to the provisions of the Trust Indenture dated November 15, 1996, from this Authority to your Bank, as Trustee and successor to Union National Community Bank, prior Trustee. I further certify that with respect to the items covered in this Requisition, there are no vendors', mechanics' or other liens (or security interest) upon or affecting any property with respect to which payments are requisitioned and which will not be discharged by such payment.

Further:

## EXHIBIT "A"

## SEWER BOND REDEMPTION AND IMPROVEMENT FUND

<u>Payee</u>	<u>Purpose of Obligation</u>	<u>Amount of this Requisition</u>
ARRO Consulting, Inc. 108 West Airport Road Lititz, PA 17543	Engineering Services for WWTP Clarifier & Thickener Rehab Design and Construction- Inv 0055937	\$ 1,986.00
LNP Media Group, Inc. P.O. Box 829731 Philadelphia, PA 19182-9731	Bidding Advertisement for WWTP Clarifier & Thickener Rehab Design and Construction- Ad Number: 4175737	\$ 977.12