

Mount Joy Borough Authority  
Pre-Authority  
July 18, 2023  
Minutes

The Mount Joy Borough Authority held its Pre-Authority meeting on this date in Council Chambers of the Borough Offices Building. Present were Chairman Rebman, Mr. Derr, Mr. Metzler, Mr. Ruffini and Mr. Melhorn. Also, present were Angie Fenicle and Scott Kapcsos, and Mike Davis from Barley Snyder. Chairman Rebman called the meeting to order at 4 PM.

**Public Input Period**

No one from the public was present.

**Consulting Engineer Report**

ARRO Consulting provided a written report and Mr. Kapcsos highlighted the following:

Mr. Kapcsos informed the Board that inquiries were received for a potential development at 600 East Main Street.

Mr. Kapcsos informed the Board that Rapho Industrial Park has submitted the EDU permit applications to install the sewer laterals. Mr. Kapcsos noted that ARRO is moving forward to establish the reimbursement component agreement before the remaining permits can be applied for. Mr. Metzler asked if these sewer lines will be dedicated to the Authority, Mr. Kapcsos replied, yes.

Mr. Ed Dzedzic from ARRO was present to discuss with the Board and Authority staff the options proposed by SRBC for Well 3 docket renewal. After a lengthy discussion, it was noted that a response letter needs to be presented no later than July 26<sup>th</sup>.

**Interim Manager Report**

Mr. Kapcsos provided a written report and highlighted the following:

Mr. Kapcsos provided an update on the American Legion / Orange Street water main project: Mr. Kapcsos stated that staff completed the installation of the water main, and all bacteria samples were retrieved and sent to the lab for testing; when results are received, staff will complete the hydrostatic testing and then move forward to connect the existing services to the new main.

Mr. Kapcsos informed the Board that PA DEP will be present tomorrow to perform the FPPE exit meeting for the Carmany Road Water Plant.

Mr. Kapcsos informed the Board that 19 letters were sent to commercial and industrial customers who have water and / or sewer connection permits that are currently exceeding their permit allocation for the year.

Mr. Kapcsos Informed the Board that staff completed the 2022 CCR certification and the Authority has received confirmation of acceptance.

Mr. Kapcsos informed the Board that the Chevy Traverse was received and the lettering is completed.

Mr. Kapcsos informed the Board that the Authority received notice that the Borough has entered into an agreement with Rapho Township in relation to the explosion and fire at the Rapho Township Building to use the compost site facility.

Mr. Kapcsos informed the Board that a gentleman will be doing hydrant painting to fulfill his community service for the next couple of weeks.

Mr. Kapcsos informed the Board that staff will be participating in a Lunch Bunch Event held at the Milanof-Schock Library on August 1<sup>st</sup> providing a demonstration of the new combination truck.

### **Business Manager Report**

Mrs. Fenicle provided an update on the 2022 Annual Audit: Mrs. Fenicle stated that the audit is in the final review stage and received a request for some close out documents; drafts of the audits should be sent to the Authority the first week of August.

### **Minutes of the Previous Meeting**

A **MOTION** was made by Mr. Metzler and a second by Mr. Ruffini to approve the June 20, 2023, meeting minutes as presented; motion carried.

### **Unfinished Business**

There was no unfinished business to discuss.

### **New Business**

A **MOTION** was made by Mr. Derr and a second by Mr. Metzler to approve the two-year renewal agreement between Mount Joy Borough Authority and Borough of Mount Joy for the Public Work's Facility and Administrative Building; motion carried.

A **MOTION** was made by Mr. Melhorn and a second by Mr. Metzler to approve the truck and equipment Lease Agreement between Mount Joy Borough Authority and Rapho Township; motion carried.

### **Any Other Matter Proper to Come before the Authority**

Mr. Kapcsos discussed with the Board to hold an Employee Appreciation Day for Mount Joy Borough Authority / Borough of Mount Joy. Mr. Kapcsos noted that the Borough Manager will present to the Administration and Finance Committee and if approved will present at the next Borough Council meeting. The Authority Board has authorized Authority Staff to move forward with the event.

### **Authorization to Pay Bills**

A **MOTION** was made by Mr. Melhorn and a second by Mr. Ruffini to approve the attached Requisition No. 5 as follows: \$153,093.44 for the Water Operating Fund and \$174,649.98 for the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Derr to approve Requisition No. WBRI 23-8 from the Water Bond Redemption and Improvement Fund in the amount of \$19,904.90; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Ruffini to approve Requisition No. SBRI 23-8 from the Sewer Bond Redemption and Improvement Fund in the amount of \$31,345.63; motion carried.

### **Executive Session**

The Authority Board entered an executive session to discuss a personnel matter at 5:21 PM. A **MOTION** was made by Mr. Metzler and a second by Mr. Derr to reconvene the public meeting at 5:36 PM; motion carried.

### **Adjournment**

There being no further business, a **MOTION** was made by Mr. Derr and seconded by Mr. Ruffini to adjourn. Motion carried and the meeting adjourned at 5:36 PM.

Respectfully submitted,

J. Michael Melhorn  
Secretary