

Mount Joy Borough Authority
Pre-Authority
July 20, 2021
Minutes

The Mount Joy Borough Authority held its Pre-Authority meeting on this date in Council Chambers of the Borough Offices Building. Present were Chairman Rebman, Mr. Derr, Mr. Metzler, Mr. Ruffini and Mr. Melhorn. Also, present were Angie Fenicle, Joe Ardini and Scott Kapcsos, and Mike Davis from Barley Snyder. Chairman Rebman called the meeting to order at 4 PM.

Public Input Period

No one from the public was present.

Presentation from Trout CPA

Ms. Nicole Cradic and Ms. Amanda Kilroy from Trout CPA were present to present the 2021 annual audit highlighting the financial analysis, capital assets, SAS 114 and SAS 115 letters and the GASB pension standards. It was noted that there were no significant findings during the audit. A **MOTION** was made by Mr. Melhorn and a second by Mr. Ruffini to accept the 2021 annual audit as presented; motion carried. A copy of the annual audit is on file for the public to view upon completion of the right-to-know request form.

Consulting Engineer Report

Mr. Dennis was not present at the meeting, therefore, provided a written report.

Mr. Kapcsos added that the Authority received notification from LCCTC inquiring a two-lot subdivision on Fairview Street. ARRO and Authority staff are currently reviewing the plans.

Authority Manager Report

Mr. Ardini provided a written report and highlighted the following:

Mr. Ardini provided an update on the Water Resource Plan for Well #3: Earth Data was onsite last week to televise the well. A report will be generated and submitted to ARRO and Authority within the next few weeks.

Mr. Ardini informed the Board that the EPA compliance inspection was completed last week with representatives from EPA, EPA contractors, PA DEP and Authority staff. Authority staff feels the inspection went well and noted a report will be submitted to the Authority within six to eight weeks.

Mr. Ardini informed the Board that the new part-time receptionist for the Borough has started this week.

Operations Manager Report

Mr. Kapcsos provided a written report and highlighted the following:

Mr. Kapcsos informed the Board that the Authority received a phone call regarding sewer back-up at a property on Pine Street. After investigation, it was discovered that the properties have attached laterals for the two lots. Mr. Kapcsos stated that the Authority will be performing the work to separate the laterals.

Mr. Kapcsos noted that the WWTP has started the second round of WET testing today.

Mr. Kapcsos informed the Board that one of the Authority's hydrants was damaged last evening on Chestnut Street and East Main Street. Authority staff will be making the repairs and invoice the responsible party.

Business Manager Report

Mrs. Fenicle had nothing to report.

Minutes of the Previous Meeting

A **MOTION** was made by Mr. Metzler and a second by Mr. Ruffini to approve the June 15, 2021, meeting minutes as presented; motion carried.

Unfinished Business

There was no unfinished business to discuss.

New Business

There was no new business to discuss.

Any Other Matter Proper to Come before the Authority

There was no other matter proper to come before the Authority.

Authorization to Pay Bills

A **MOTION** was made by Mr. Metzler and a second by Mr. Melhorn to approve the attached Requisition No. 6 as follows: \$82,378.83 from the Water Operating Fund and \$103,524.42 from the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Melhorn and a second by Mr. Metzler to approve the attached Requisition No. WBRI 21-13 from the Water Bond Redemption and Improvement Fund in the amount of \$3,598.01; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Derr to approve the attached Requisition No. SBRI 21-5 from the Sewer Bond Redemption and Improvement Fund in the amount of \$436.50; motion carried.

Adjournment

There being no further business, a **MOTION** was made by Mr. Derr and seconded by Mr. Ruffini to adjourn. Motion carried and the meeting adjourned at 4:54 PM.

Respectfully submitted,

J. Michael Melhorn
Secretary