

Mount Joy Borough Authority
Pre-Authority
July 21, 2020
Minutes

The Mount Joy Borough Authority held its Pre-Authority meeting on this date in Council Chambers of the Borough Offices Building. Present were Vice-Chairman Derr, Mr. Weems, Mr. Metzler and Mr. Ruffini. Also, present were Angie Fenicle, Joe Ardini and Scott Kapcsos, Matt Warfel from ARRO Consulting and Mike Davis from Barley Snyder. Mr. Rebman was absent. Vice-Chairman Derr called the meeting to order at 4 PM.

Public Input Period

No one from the public was present.

Consulting Engineer Report

Mr. Warfel provided updates on the following projects and developments:

South Jacob Street Water Treatment Plant and Well 3 Site – ARRO continues to coordinate with the Authority and PACT TWO, LLC relative to warranty items as well as warranty issues with W.C. Eshenaur relating to the dehumidification/heating system. ARRO has reviewed the revised payment application #24 for PACT TWO, LLC and provided a recommendation letter to the Authority.

Lumber Street Elevated Tank Rehabilitation: Minaon, Inc. is proceeding and appears to be on schedule. The hydropillar tank is effectively complete and ARRO is working on processing of the operators permit with PA DEP.

Updates to Specifications and Standard Details – ARRO completed updates to the Authority's water and sewer specifications and standard details and submitted to Authority staff.

Marietta Avenue Pedestrian Safety – ARRO has been in communication with Authority staff and Borough's engineer concerning utility elevation conflicts. Borough is currently working with UGI to help resolve two of the three conflicts.

Laurel Harvest Labs – ARRO participated in a pre-construction meeting via zoom on July 14th with Authority staff, contractor, Laurel Harvest representative and the Borough. Work was initiated on July 16th. There is another meeting scheduled for tomorrow to discuss water/sewer capacity for the project.

Good Country Fruit – ARRO received record drawings for the project and is currently completing their review.

Messick's Farm Equipment – ARRO has communicated with Authority staff on responding to the developer's engineer on potential utility conflicts.

Holiday Inn – Testing has been completed and ARRO has provided testing reports for the work to the contractor.

KRM Ventures Lot F7 – ARRO completed its review of the request for release of financial security and recommended the same.

Rapho Industrial Park – ARRO provided comments on the sanitary sewer design plan, service application and construction cost opinion.

Authority Manager Report

Mr. Ardini provided a written report and highlighted the following:

Mr. Ardini provided an update on the Lumber Street Water Tank Rehabilitation Project: Mr. Ardini stated that the contractor is on schedule and have started to install the scaffolding around the standpipe. Authority staff has begun to fill the tank and bacteria and VOC samples were taken by an independent laboratory. Mr. Ardini discussed with the Board the quote from Minoan to replace the safety climb device on the standpipe to the same style on the hydropillar tank. A **MOTION** was made by Mr. Weems and a second by Mr. Metzler to approve change order #1 in the amount of \$1,800 to install the safety climb device on the Lumber Street Standpipe and to authorize Mr. Ardini to sign documents on behalf of the Authority; motion carried.

Mr. Ardini noted that he is in contact with Mount Joy Wire to discuss their previous water usage to determine if it was accurate.

Mr. Ardini informed the Board that the building committee will hold a meeting on July 23rd to continue to discuss the process and status of the administration building.

Operations Manager Report

Mr. Kapcsos provided a written report and highlighted the following:

Mr. Kapcsos informed and updated the Authority Board on issues and statuses for the Construction Department:

- Staff has completed black top restoration for the David Street Water Main Replacement Project.
- Staff has completed the design layout and cost estimate for the Springville Road Water Main Replacement Project; construction has started this week.
- The 2004 dump truck (Unit #8) is currently being serviced for necessary bed repairs. The cost estimate is approximately \$3,500.

Mr. Kapcsos informed and updated the Authority Board on issues and statuses for the Water System:

- Kamstrup meter replacement update: 79 of 99 have been installed; 7 currently scheduled.
- Water Service Professionals (WSP) are scheduled to be at Carmany WTP the week of July 23rd to perform filter media cleaning on filter 3.

Mr. Kapcsos informed and updated the Authority Board on issues and statuses for the Wastewater System:

- Staff received and passed the Proficiency Test for lab accreditation.
- Staff replaced the UPS for the PLC for Pump Station #2.

Mr. Kapcsos informed and updated the Board on other related topics:

- Marietta Avenue Project update: Authority staff met with Borough Staff and their engineer to discuss and possible resolve the elevations conflicts between the 12" water main and the proposed storm sewer.

Business Manager Report

Mrs. Fenicle informed the Board that she received an email noting that the annual audit passed the partner review and Authority staff will begin to prepare the management letter this coming week.

Minutes of the Previous Meeting

There are no meeting minutes to approve due to no Pre-Authority Meeting in June.

Unfinished Business

There was no unfinished business to discuss.

New Business

A **MOTION** was made by Mr. Metzler and a second by Mr. Ruffini to approve the revised Payment Application No. 24 from PACT TWO, LLC in the amount of \$350,000 for the South Jacob Street Water Treatment Plant and Well 3 as recommended by ARRO Consulting's letter dated July 15, 2020; motion carried.

Any Other Matter Proper to Come before the Authority

There was no other matter proper to come before the Authority.

Authorization to Pay Bills

A **MOTION** was made by Mr. Weems and a second by Mr. Metzler to approve the attached Requisition No. 4 as follows: \$76,941.52 from the Water Operating Fund and \$115,533.59 from the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Weems and a second by Mr. Metzler to approve the attached Requisition No. WBRI 20-11 from the Water Bond Redemption and Improvement Fund in the amount of \$365,107.44; motion carried.

Adjournment

There being no further business, a **MOTION** was made by Mr. Ruffini and seconded by Mr. Metzler to adjourn. Motion carried and the meeting adjourned at 4:52 PM.

Respectfully submitted,

Steven M. Weems
Secretary