

Mount Joy Borough Authority  
Regular Monthly Meeting  
July 3, 2018  
Minutes

The Mount Joy Borough Authority held its regular meeting on this date in the Council Chambers of the Borough Offices Building. Present were Vice-Chairman Derr, Mr. Hiestand, Mr. Hamm and Mr. Metzler. Also present were Angie Fenicle, John Leaman and Joseph Ardini, Lola Mowen from ARRO Consulting and Mike Davis from Barley Snyder. Mr. Rebman was absent. Vice-Chairman Derr called the meeting to order at 4:00 PM.

**Public Input Period**

There was no one present from the public.

**Consulting Engineer Report**

Ms. Lola Mowen was present to provide an update on the following projects:

South Jacob Street Water Treatment Plant and Well 3 Site – Ms. Mowen highlighted the areas of progress the last two weeks. Ms. Mowen, Authority Board and staff discussed the rust concerns on the building. Mr. Leaman stated that there is documentation in writing that the rust will be properly removed. Mr. Leaman stated that he will make note to discuss this again in the progress meeting. Mr. Derr asked if the Authority received all the certifications that was asked for in regard to the trusses. Ms. Mowen stated yes and Mr. Davis confirmed that the certifications are sufficient.

Carmany Road Nitrate Resin Replacement – PA DEP has accepted the A-32N resin by Thermax as a replacement for the existing resin. The written verification of their acceptance has been received by ARRO. ARRO will make the necessary revision to the project manual to introduce the Thermax product as the base bid and the purelite product as an alternate equal. Mr. Leaman stated that the difference in price equates to approximately \$90,000 in the two resins. Ms. Mowen stated that the revised bids will go for advertisement on Friday or the following Monday.

**Authority Manager Report**

Mr. Leaman updated the Board on Well 3 Water Source Project: Mr. Leaman stated that Authority staff met with The ARM Group to discuss the meeting with SRBC regarding Well 3 and another water source. Mr. Leaman explained the process to complete a sample test on our current Well #3 to determine if this is worth to pursue. If the testing would pass all requirements, the Authority will then move forward to complete an application with SRBC. Mr. Leaman stated that this will be a six months process.

Mr. Leaman updated the Board on the 457B Defined Contribution Pension Plan: Mr. Leaman stated that he and Mr. Stacy Heistand had a conference call with TRA to start the process of creating the summary plan description.

Mr. Leaman stated that he met with Trout, Ebersole and Groff to provide the continuing disclosure documents for submission. Mr. Leaman also stated that he expects to have the Management's Discussion and Analysis completed for the 2018 Audit by the first week of July.

Mr. Leaman provided an update on the water tank on David Street: Mr. Leaman stated that Mr. Doug DeClerck is scheduled to complete a visual inspection of inside both water tanks to assess their condition on July 12<sup>th</sup> or 19<sup>th</sup>.

Mr. Leaman informed the Board that he received an email from Mr. Bill Hall that the Borough's Public Safety Committee is discussing Borough's staff's level of training with National Incident Management System (NIMS) and Incident Command Systems (ICS). Mr. Hall submitted a survey to both the Borough and Authority inquiring the current level of certification of all employees.

Mr. Leaman mentioned to the Board that Verizon Wireless will again be completing another upgrade to their antenna's.

Mr. Leaman informed the Board that the Authority received one application for the Chief Operator position from Zach Dennis. An interview was conducted, and management would like to move forward and offer Mr. Dennis the position at a rate of \$25.00. The Authority Board had no objections.

### **Assistant Authority Manager Report**

Mr. Ardini informed and updated the Board on issues and statuses for the construction department:

- Staff located and repaired curb box at 39 Springville Road. The water service was terminated as requested by Ms. Stacie Gibbs, Borough's Code Official.
- Staff repaired a water service leak on Martin Avenue, the line was replaced from the main to the curb stop.
- Staff has submitted three HOP's to PennDOT for review; Marietta Avenue and two for East Main Street.
- Staff is working on some paving patches and assisting with flushing hydrants.

Mr. Ardini informed and updated the Board on issues and statuses for the water system:

- Staff has submitted all the reporting for May.
- The dehumidifier in the softener room at Carmany Road was serviced and appears to be working correctly.

Mr. Ardini informed and updated the Board on issues and statuses for the wastewater system:

- Staff repaired the camera on the camera truck as televised the Elmcrest Blvd for a sinkhole that appeared on the road.
- Staff had submitted and passed the proficiency testing for the lab. Staff is currently awaiting the formal paperwork.
- Staff installed a new dissolved oxygen sensor on the aeration tank.
- Staff is experiencing issues with the Dy-Stor system. Mr. Ardini stated he would like to schedule training for staff on this system to help prevent the system errors. Mr. Ardini stated that the training would be \$1,200 / day plus travel expenses. The Authority Board approved the request.

Mr. Ardini informed and updated the Board on other related topics:

- Rapho Pump Station is currently being used as a public trash collection where the public drives back the driveway and leaves trash. Mr. Ardini would like to block off this section with concrete blocks and place no trespassing signs. Mr. Ardini was asked to contact the property owner adjacent to the station regarding right-of-way. The Authority Board authorized Mr. Ardini to move forward.

### **Business Manager Report**

Mrs. Fenicle informed the Board that Financial Edge went live on July 1 and she will work with the consultant over the next three months to make any changes if needed.

### **Minutes of the Previous Meeting**

A **MOTION** was made by Mr. Metzler and a second by Mr. Hamm to approve the June 5, 2018 meeting minutes as presented; motion carried.

### **Unfinished Business**

There was no unfinished business to discuss.

### **New Business**

A **MOTION** was made by Mr. Metzler and a second by Mr. Hamm to approve the Resolution No. 5-18 rejecting bids for Carmany Road Water Treatment Plant Nitrate Units Resin Replacement Project; motion carried.

### **Any Other Matter Proper to Come Before the Authority**

Mr. Leaman informed the Board that Borough Council approved the 90-day extension for Laurel Harvest.

### **Authorization to Pay Bills**

A **MOTION** was made by Mr. Metzler and a second by Mr. Hamm to approve the attached Requisition No. 5 as follows: \$40,059.23 for the Water Operating Fund and \$48,616.12 for the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Hamm to approve the attached Requisition No. WBRI 18-10 from the Water Bond Redemption and Improvement Fund in the amount of \$20,412.26; motion carried.

A **MOTION** was made by Mr. Hiestand and a second by Mr. Hamm to approve the attached Requisitions No. 27 from the 2016 Construction Fund in the amount of \$3,035.00; motion carried.

### **Adjournment**

There being no further business, a **MOTION** was made by Mr. Hiestand and seconded by Mr. Hamm to adjourn; motion carried and the meeting adjourned at 5:06 PM.

Respectfully submitted,

John A. Hiestand  
Secretary