

Mount Joy Borough Authority
Pre-Authority
June 19, 2018
Minutes

The Mount Joy Borough Authority held its Pre-Authority meeting on this date in Council Chambers of the Borough Offices Building. Present were Chairman Rebman, Mr. Derr, Mr. Hiestand, Mr. Hamm and Mr. Metzler. Also present were Angie Fenicle, John Leaman and Joe Ardini, Lola Mowen from ARRO Consulting and Mike Davis from Barley Snyder. Chairman Rebman called the meeting to order at 4:00 PM.

Public Input Period.

There was no one present from the public.

Consulting Engineer Report.

Mr. Lola Mowen provided updates on the following projects and developments:

South Jacob Street Water Treatment Plant and Well 3 Site – Ms. Mowen provided an update to the Board on the construction of the new plant and well 3.

Carmany Road Nitrate Resin Replacement – There were two bids received of which were opened on May 23rd. ARRO was surprised to the cost of the bids compared to the cost opinion that was provided to the Authority. Ms. Mowen stated that upon reviewing the specs, it appears that the company quoted a different resin from the cost opinion which results in a significant price increase. ARRO has contacted PA DEP to discuss the previous submittal of the resin. PA DEP will accept another brand of resin provided that ARRO submits supporting information on the media. If this is acceptable, ARRO will recommend rebidding the project.

Marietta Avenue Pedestrian Safety Project with Mount Joy Borough – Drawings and PennDOT forms were revised and provided to the Borough's engineer for submittal.

Twisted Bine Beer Company – ARRO reviewed and provided a comment letter on the second plan review.

Flyway Properties – ARRO reviewed the construction schedule and recommended the construction escrow amount. ARRO also attended a preconstruction meeting on June 6th and the water and sewer improvements started on June 7th.

1335 Strickler Road – The contractor completed installation of the sewer system improvements on May 23rd. Testing of these facilities still needs to be performed. The water service lateral is installed and tested.

North Plum Street Sewer Extension – ARRO reviewed and provided comments on the first submittal of the plan.

Good Country Fruit, Strickler Road - ARRO reviewed and provided comments on the first submittal of the plan.

Scheler Property, Strickler Road - ARRO reviewed and provided comments on the first submittal of the plan.

Elm Tree Phase 4B – ARRO reviewed and provided comments on the request for letter of credit reduction.

Authority Manager Report.

Mr. Leaman updated the Board on the Laurel Harvest project: Mr. Leaman stated that he spoke with PACT TWO regarding the stormwater work in connection to the Laurel Harvest project and the Authority will have until the end of June to let PACT TWO know how to proceed.

Mr. Leaman provided an update on Well 3 testing: Mr. Leaman stated that Mr. Ardini and himself will be meeting with Mr. Seaton from The ARM Group to discuss the response from SRBC on Well 3 testing.

Mr. Leaman updated the Board on the Nitrate Resin / DCED Grant Project: Mr. Leaman informed the Board that after discussions with ARRO and the nature of the bids, staff contacted DCED and met with them. Mr. Leaman stated that DCED will work with the Authority knowing the circumstances of the project.

Mr. Leaman stated that the Authority received notification from SRBC that they have received and reviewed the annual System Water Loss Report from the Authority. It was noted that since the Authority has reported water losses of less than 20% for two consecutive years, the Authority is no longer required to submit an annual report to the commission as we met our conditions per the docket.

Mr. Leaman provided an update on the 457B Pension Plan: Mr. Leaman stated that both Asset Strategy and TRA agreements were returned and the Authority received an executed agreement back from Asset Strategy.

Mr. Leaman reported to the Board that the monthly LT2 testing performed is continuing as per the requirements of the PA DEP.

Mr. Leaman discussed with the Board on moving forward with the bidding process for the Lumber Street Water Tank. Authorization was given to Mr. Leaman to have ARRO move forward with preparing the bidding documents and Mr. Doug DeClerck will be providing the inspection services.

Mr. Leaman informed the Board that it was brought to his attention that the Authority is to be submitting continuing disclosure forms for the 2016 Water Bonds. Mr. Leaman stated that he was not aware of this needing to be done annually and has reached out to Trout, Ebersole & Groff to see if they can complete these on behalf of the Authority.

Assistant Authority Manager Report

Mr. Ardini provided an update on the Construction Department:

- Staff readjusted a curb box on Birchland Avenue that was inaccessible.
- Staff has been assisting with meter repairs.
- Staff will be working with water plant staff at the Carmany Road Water Plant to assist in operations during the staff changes.
- Received unit 2 back from being repaired. The repairs appear to be sufficient.

Mr. Ardini provided an update on the Water Plant:

- Staff has flushed 100 hydrants so far; section A is almost complete.
- Staff stated the new reporting for the disinfection rule.

Mr. Ardini provided an update on the Waste Water Treatment Plant:

- Staff was working on pump station #3 at the Joy Street location and seems to be functioning correctly now.
- Staff completed the performance testing for the laboratory and will be submitting the results.
- Staff submitted the corrective action report to PA DEP from the laboratory inspection.

Mr. Ardini informed and updated the Board on other related topics:

- Staff has been working on work order from the meter readings to repair meters.

Mr. Ardini stated that the Authority received a letter from Summer Hill Farms requesting waiver from extending the sewer main to the far edge of the property since there is another source of connection. A **MOTION** was made by Mr. Hiestand and a second by Mr. Hamm to approve the waiver request of Summer Hill Farms from extending the sewer main to the far edge of the property; motion carried.

Business Manager Report.

Mrs. Fenicle had nothing to report.

Minutes of the Previous Meeting.

A **MOTION** was made by Mr. Metzler and a second by Mr. Hiestand to approve the May 15, 2018 meeting minutes; motion carried.

Unfinished Business.

There was no unfinished business to discuss.

New Business.

A **MOTION** was made by Mr. Metzler and a second by Mr. Hamm to approve Payment Application No. 10 from PACT TWO in the amount of \$383,567.79 for the South Jacob Street Water Treatment Plant and Well 3 as recommended by ARRO Consulting's letter dated June 12, 2018; motion carried

A **MOTION** was made by Mr. Metzler and a second by Mr. Hamm to approve Payment Application No. 2 from W.C. Eshenaur & Son in the amount of \$54,329.04 for the South Jacob Street Water Treatment Plant and Well 3 as recommended by ARRO Consulting's letter dated June 5, 2018; motion carried.

Any Other Matter Proper to Come before the Authority.

Mr. Ardini discussed with the Board the quotes that were received for the new pickup truck. A **MOTION** was made by Mr. Derr and a second by Mr. Hamm to authorize Mr. Ardini to move forward with the purchase of a new pickup truck with Whitmoyer Auto; motion carried.

Authorization to Pay Bills.

A **MOTION** was made by Mr. Metzler and a second by Mr. Hamm to approve the attached Requisition No. 4 as follows: \$53,632.74 from the Water Operating Fund and \$68,153.62 from the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Hamm to approve the attached Requisition No. WBRI 18-9 from the Water Bond Redemption and Improvement Fund in the amount of \$2,571.85; motion carried.

A **MOTION** was made by Mr. Derr and a second by Mr. Hiestand to approve the attached Requisition No. 26 from the 2016 Construction Fund in the amount of \$456,055.32; motion carried.

Executive Session

An executive session was held to discuss a personnel issue with no decisions made. A **MOTION** was made by Mr. Hamm and a second by Mr. Derr to reconvene the public session at 5:08 PM; motion carried.

Mr. Leaman discussed with the Board that Mr. Barry Geltmacher, Chief Water Plant Operator, submitted his letter of resignation for employment with the Authority. Mr. Geltmacher's last day of employment with the Authority will be June, 27, 2018. Mr. Leaman stated that this position was posted internally.

Adjournment.

There being no further business, a **MOTION** was made by Mr. Hiestand and seconded by Mr. Metzler to adjourn. Motion carried and the meeting adjourned at 5:12 PM.

Respectfully submitted,

John A. Hiestand
Secretary