

Mount Joy Borough Authority  
Regular Monthly Meeting  
June 7, 2022  
Minutes

The Mount Joy Borough Authority held its regular meeting on this date in the Council Chambers of the Borough Offices Building. Present were Chairman Rebman, Mr. Derr, Mr. Metzler and Mr. Ruffini. Also present were Angie Fenicle, Joe Ardini and Scott Kapcsos, and Mike Davis from Barley Snyder. Mr. Melhorn was absent. Chairman Rebman called the meeting to order at 4 PM.

**Public Input Period**

No one from the public was present.

**Authority Manager Report**

Mr. Ardini provided a written report and highlighted the following:

Mr. Ardini informed the Board that the Authority received a letter from AT&T regarding the current lease agreement and future extensions of the lease. Mr. Ardini noted that the lease agreement was established in May 2015 of which initial term expired May 2020 and are currently in the first extension of the lease agreement till May 2025. Mr. Ardini noted the current lease agreement will automatically renew for four additional five-year terms. Mr. Ardini stated that the letter received references proposed revisions to some areas within the lease agreement.

Mr. Ardini provided an update on the vacant Chief Operator position: Mr. Ardini noted that there were no applications received within the company and therefore, the posting is now listed on PRWA and the Borough website. Mr. Ardini noted that he received two applicants of which staff will review and conduct interviews.

**Operation Manager Report**

Mr. Kapcsos provided a written report and highlighted the following:

Mr. Kapcsos provided an update on the Wood Street Water Main Replacement Project: Mr. Kapcsos stated that phase one of the project is complete from South Market Avenue to South Plum Street; staff is preparing to start phase two.

Mr. Kapcsos informed the Board that pump no. two at pump station no. five appears to not be seating correctly. Staff is working on gathering parts to pump down the wet well and make the necessary repairs. A&H Equipment agreed to provide a truck once one becomes available.

Mr. Kapcsos provided an update on the Kamstrup meter replacement: Mr. Kapcsos noted that all the meters for rounds one through four have been installed or has scheduled their appointments expect for one of which staff is currently working on scheduling this week.

Mr. Kapcsos informed the Board that the Authority received a request from the American Legion to update the cost estimate to install the watermain to the new building.

**Business Manager Report**

Mrs. Fenicle stated that staff continues to make lead way on past due balances and sent 89 termination notices for the month of May. Mrs. Fenicle noted that of the 89 customers, one customer was terminated today, and the Authority collected \$28,200 of \$39,600 of which the remaining balances established payment agreements.

**Minutes of the Previous Meeting**

A **MOTION** was made by Mr. Metzler and a second by Mr. Ruffini to approve the May 3, 2022, meeting minutes as presented; motion carried.

### **Unfinished Business**

Mr. Ardini provided an update on the Building Ad-Hoc Committee for the proposed new / upgrade administration building: Mr. Ardini noted that Borough Council has approved to have an architect draft a drawing of the new building to be located at the known Grandview property. Mr. Ardini stated that the Ad-Hoc Committee meeting for June has been cancelled.

### **New Business**

A **MOTION** was made by Mr. Derr and a second by Mr. Ruffini to approve the Fixed Asset Capitalization Policy as recommended by Trout CPA; motion carried.

### **Any Other Matter Proper to Come Before the Authority**

There was no other matter proper to come before the Authority.

### **Authorization to Pay Bills**

A **MOTION** was made by Mr. Metzler and a second by Mr. Ruffini to approve the attached Requisition No. 3 as follows: \$83,631.63 for the Water Operating Fund and \$110,953.49 for the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Derr and a second by Mr. Metzler to approve the attached Requisition No. WBRI 22-8 from the Water Bond Redemption and Improvement Fund in the amount of \$37,405.34; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Ruffini to approve the attached Requisition No. SBRI 22-7 from the Sewer Bond Redemption and Improvement Fund in the amount of \$15,283.00; motion carried.

### **Adjournment**

There being no further business, a **MOTION** was made by Mr. Derr and seconded by Mr. Ruffini to adjourn; motion carried, and the meeting adjourned at 4:30 PM.

Respectfully submitted,

Paul F. Ruffini  
Assistant Secretary