

Mount Joy Borough Authority
Pre-Authority
March 15, 2022
Minutes

The Mount Joy Borough Authority held its Pre-Authority meeting on this date in Council Chambers of the Borough Offices Building. Present were Chairman Rebman, Mr. Derr, Mr. Ruffini and Mr. Melhorn. Also, present were Angie Fenicle, Joe Ardini and Scott Kapcsos, and Mike Davis from Barley Snyder. Mr. Metzler was absent. Chairman Rebman called the meeting to order at 4 PM.

Public Input Period

No one from the public was present.

Consulting Engineer Report

Mr. Dennis was not present at the meeting, therefore, provided a written report.

Authority Manager Report

Mr. Ardini provided a written report and highlighted the following:

Mr. Ardini provided an update on the SRBC testing Plan for Well #3: Mr. Ardini informed the Board that Negley was onsite to re-install the pump, wiring and conduits for the well.

Mr. Ardini informed the Board that he was approached by the Borough Manager to discuss the current language in the handbook regarding the hours of operation for the Authority and the reasoning behind the different working hours of plant operators and administration employees. Mr. Ardini also noted that the Borough Manager discussed with him that Borough Council has directed him to develop a policy that would allow Borough employees to share sick leave. The Authority Board elected not to be included with the development of that policy and has authorized Mr. Ardini to start the process of developing a separate handbook for the Authority.

Operations Manager Report

Mr. Kapcsos provided a written report and highlighted the following:

Mr. Kapcsos informed the Board that the Flush/Vac truck demonstration is tentatively scheduled with A&H Equipment on March 22nd and will take place at Pump Station #1 on Joy Avenue.

Mr. Kapcsos provided an update on the Kamstrup meter replacement: Mr. Kapcsos noted that the first, second and third round of replacements has been moving along with 450 of 632 meters have been installed or has scheduled their appointments.

Business Manager Report

Mrs. Fenicle provided and discussed year to date budget reports.

Minutes of the Previous Meeting

A **MOTION** was made by Mr. Ruffini and a second by Mr. Melhorn to approve the February 15, 2022, meeting minutes as presented; motion carried.

Unfinished Business

There was no unfinished business to discuss.

New Business

A **MOTION** was made by Mr. Ruffini and a second by Mr. Derr to approve Cornerstone Drive Lot W-1 Water and Sanitary Sewer Improvement Plans as recommended by ARRO Consulting's letter dated March 9, 2022; motion carried.

Any Other Matter Proper to Come before the Authority

There was no other matter proper to come before the Authority.

Authorization to Pay Bills

A **MOTION** was made by Mr. Derr and a second by Mr. Ruffini to approve the attached Requisition No. 22 as follows: \$42,490.54 for the Water Operating Fund and \$44,496.83 for the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Ruffini and a second by Mr. Melhorn to approve the attached Requisition No. WBRI 22-4 from the Water Bond Redemption and Improvement Fund in the amount of \$15,807.50; motion carried.

A **MOTION** was made by Mr. Ruffini and a second by Mr. Melhorn to approve the attached Requisition No. SBRI 22-4 from the Sewer Bond Redemption and Improvement Fund in the amount of \$15,807.50; motion carried.

Executive Session

An executive session was held to discuss a personnel matter, no decisions were made.

A **MOTION** was made was made by Mr. Derr and a second by Mr. Ruffini to reconvene the public session at 4:52 PM; motion carried.

Adjournment

There being no further business, a **MOTION** was made by Mr. Derr and seconded by Mr. Melhorn to adjourn. Motion carried and the meeting adjourned at 4:53 PM.

Respectfully submitted,

J. Michael Melhorn
Secretary