

Mount Joy Borough Authority
Pre-Authority
March 16, 2021
Minutes

The Mount Joy Borough Authority held its Pre-Authority meeting on this date in Council Chambers of the Borough Offices Building and via online zoom. Present were Chairman Rebman, Mr. Derr, Mr. Metzler (zoom), Mr. Ruffini and Mr. Melhorn. Also, present were Angie Fenicle, Joe Ardini and Scott Kapcsos, and Mike Davis from Barley Snyder. Chairman Rebman called the meeting to order at 4 PM.

Public Input Period

No one from the public was present.

Consulting Engineer Report

Mr. Dennis was not present at the meeting, therefore, provided a written report.

Authority Manager Report

Mr. Ardini provided a written report and highlighted the following:

Mr. Ardini informed the Board that two employees of the Authority staff has tested positive for COVID-19. Both employees have completed the quarantine requirements and has returned to work.

Mr. Ardini provided an update on the Action Plan for Well #3: ARRO has submitted the plan to SRBC for review and anticipate hearing from the commission in the next 30 days to establish a meeting date to discuss the plan.

Mr. Ardini noted that the Liaison Committee met last Tuesday to review and discuss current, ongoing, and future projects.

Operations Manager Report

Mr. Kapcsos provided a written report and highlighted the following:

Mr. Kapcsos provided an update on the inflated water pumping: Mr. Kapcsos stated that Exeter Supply is lending the Authority the leak detection equipment until the Authority's equipment arrives. Staff has efficiently been logging areas and found a possible water leak on Union School Road this afternoon on a 6" water line.

Mr. Kapcsos provided an update on the EPA Risk and Resilience Assessment: Mr. Kapcsos stated that staff met with ARRO on March 4th to discuss the assessment. ARRO intends to provide a draft to Authority staff for review the week of March 22nd.

Mr. Kapcsos informed the Board that the water meter replacement letters have been sent and customers are responding to the letters and scheduling appointments.

Business Manager Report

Mrs. Fenicle had nothing to report.

Minutes of the Previous Meeting

A **MOTION** was made by Mr. Metzler and a second by Mr. Derr to approve the February 16, 2021 meeting minutes as presented; motion carried.

Unfinished Business

There was no unfinished business to discuss.

New Business

A **MOTION** was made by Mr. Derr and a second by Mr. Ruffini to approve Elm Tree Properties Phase 4C Water and Sanitary Sewer Plans as recommended by ARRO Consulting's letter dated January 15, 2020; motion carried.

A **MOTION** was made by Mr. Ruffini and a second by Mr. Melhorn to approve the Developer's Agreement between Alden Homes at Cornwall, Inc. and Mount Joy Borough Authority for Phase 4C of Elm Tree Properties Development; motion carried.

Authority Board and staff discussed the proposed 2021-2022 fiscal year budget. Discussions took place regarding water and sewer rate increases, employee salaries and new expenses due to mandated testing for both water and sewer systems. Mr. Metzler asked if the customers are aware of payment plans that families can establish if they are experiencing hardship during the pandemic and possibly publishing it in the annual report. Mrs. Fenicle noted that the customers are aware of the option and it is also printed on the invoices. A **MOTION** was made by Mr. Metzler and a second by Mr. Ruffini to accept the propose budget implementing a four percent increase for both water and sewer systems; motion carried.

Any Other Matter Proper to Come before the Authority

Mr. Ardini noted he notified Mr. Eichler from DFCA Trout Nursey that the Authority approved to move forward with his request and provided him with the documents to start the process.

Authorization to Pay Bills

A **MOTION** was made by Mr. Derr and a second by Mr. Ruffini to approve the attached Requisition No. 19 as follows: \$62,498.04 from the Water Operating Fund and \$79,712.18 from the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Derr and a second by Mr. Ruffini to approve the attached Requisition No. WBRI 21-5 from the Water Bond Redemption and Improvement Fund in the amount of \$10,963.50; motion carried.

Adjournment

There being no further business, a **MOTION** was made by Mr. Melhorn and seconded by Mr. Metzler to adjourn. Motion carried and the meeting adjourned at 4:51 PM.

Respectfully submitted,

J. Michael Melhorn
Secretary