



**Mount Joy Borough Authority
Pre-Authority Meeting Agenda
4:00 PM, March 16, 2021**

1. Call to Order
2. Roll Call—Chairman Rebman, Mr. Derr, Mr. Metzler, Mr. Ruffini and Mr. Melhorn
3. Public Input Period – Hearing of any citizen within the service area.
4. Reports:
 - A. Consulting Engineer
 - B. Authority Manager
 - C. Operations Manager
 - D. Business Manager
5. Approval of the Minutes: Approval of the minutes from February 16, 2021.
6. Unfinished Business:
7. New Business:
 - A. Consider approval of Charter Homes revised Water and Sanitary Sewer Plans for Phase 1 and Phase 2B Blocks F and M as recommended by ARRO Consulting's letter dated November 11, 2020.
 - B. Consider approval of Elm Tree Properties Phase 4C Water and Sanitary Sewer Plans as recommended by ARRO Consulting's letter dated January 15, 2020.
 - C. Consider approval of Developer's Agreement between Alden Homes at Cornwall, Inc., and Mount Joy Borough Authority for 4C of Elm Tree Properties.
 - D. Discussion of the 2021-2022 Fiscal Year Budget.
8. Any other matter proper to come before the Authority:
9. Authorization to pay bills:
 - A. Consider approval of Requisition No. 19 for the Water Operating Fund in the amount of \$62,498.04 and Sewer Operating Fund in the amount of \$79,712.18.
 - B. Consider approval of Requisition No. WBRI 21-5 from the Water Bond Redemption and Improvement Fund in the amount of \$10,963.50.
10. Meetings and dates of importance:

A. Wednesday, March 24, 2021	Finance Committee Meeting – 5 PM
B. Tuesday, April 6, 2021	Regular Monthly Meeting – 4 PM
C. Tuesday, April 20, 2021	Pre-Authority Meeting – 4 PM
D. Tuesday, May 4, 2021	Regular Monthly Meeting – 4 PM
11. Adjournment

If you are a person that requires accommodations to participate, please contact Authority staff to discuss how we may best accommodate your needs.

**Mount Joy Borough Authority
Pre-Authority
February 16, 2021
Minutes**

The Mount Joy Borough Authority held its Pre-Authority meeting on this date in Council Chambers of the Borough Offices Building and via online zoom. Present were Chairman Rebman, Mr. Derr (zoom), Mr. Metzler (zoom) and Mr. Ruffini. Also, present were Angie Fenicle, Joe Ardini and Scott Kapcsos, and Mike Davis from Barley Snyder. Chairman Rebman called the meeting to order at 4 PM.

Public Input Period

Mr. Dave Eichler was present on behalf of DFCA Trout Nursery asking if the Authority would be open to allow the nursery to relocate to the Charles Springs property. Mr. Eichler provided a brief history of the nursery and all that it entails to run the nursery. Mr. Rebman stated that the Board will discuss the request and will have a decision at the next Board meeting.

Consulting Engineer Report

Mr. Dennis was not present at the meeting, therefore, provided a written report.

Authority Manager Report

Mr. Ardini provided a written report and highlighted the following:

Mr. Ardini informed the Board that staff had a conference call with Mr. Stephen Flaherty from RBC Capital and Mr. Sean Frederick from Barley Snyder to discuss refinancing of the 2010 and 2015 sewer notes. Mr. Flaherty will provide the Authority three scenarios to consolidate the two notes.

Mr. Ardini informed the Board that staff met with ARRO to discuss the Action Plan for Well #3. ARRO will revise the timeline schedule and will be doing some research on other questions that were raised. The Authority Board is in agreement to pursue the first portion of testing which will cost approximately \$50,000.

Mr. Ardini noted that staff met with a customer that questioned their water usage and after investigation; there was a leaking underground pipe. The customer was grateful for our assistance.

Operations Manager Report

Mr. Kapcsos provided a written report and highlighted the following:

Mr. Kapcsos updated the Board on the inflated water pumping: Mr. Kapcsos stated that staff completed reading approximately 290 commercial accounts. After evaluating these accounts against their previous quarter reading, it appears the usage increased approximately 30,000 GPD. Mr. Kapcsos stated that this finding still does not resolve the significant increase. Staff will start their quarterly readings on February 23rd and will again evaluate the usage.

Mr. Kapcsos stated that the heating boiler at the Wastewater Treatment Plant failed and rather than repairing it for \$3,600, a decision was made to purchase a new boiler for \$4,600.

Business Manager Report

Mrs. Fenicle distributed and discussed quarterly year to date budget reports.

Minutes of the Previous Meeting

A MOTION was made by Mr. Metzler and a second by Mr. Ruffini to approve the January 19, 2021 meeting minutes as presented; motion carried.

Unfinished Business

Mr. Ardini informed the Board that the vacancy of the Board was posted on the web site and facebook page as requested by Borough Council and received no feedback. It was also confirmed by the solicitor that there is no conflict of interest for an individual to serve on the Borough's Zoning Hearing Board and Mount Joy Borough Authority Board. Mr. Ardini stated that he will revise the letter to Borough Council requesting to appoint J. Michael Melhorn to fulfill Mr. Weems term on the Authority Board.

New Business

A **MOTION** was made by Mr. Ruffini and a second by Mr. Derr to approve Resolution No. 2-21 to authorize a vehicle purchase from Whitmoyer Ford, Inc. and to authorize Mr. Joe Ardini to sign all documents on behalf of the Authority; motion carried.

Any Other Matter Proper to Come before the Authority

There was no other matter proper to come before the Authority.

Authorization to Pay Bills

A **MOTION** was made by Mr. Derr and a second by Mr. Metzler to approve the attached Requisition No. 17 as follows: \$67,446.00 from the Water Operating Fund and \$68,114.78 from the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Derr to approve the attached Requisition No. WBRI 21-3 from the Water Bond Redemption and Improvement Fund in the amount of \$4,815.00; motion carried.

A **MOTION** was made by Mr. Derr and a second by Mr. Metzler to approve the attached Requisition No. SBRI 21-2 from the Sewer Bond Redemption and Improvement Fund in the amount of \$706.50; motion carried.

Adjournment

There being no further business, a **MOTION** was made by Mr. Derr and seconded by Mr. Metzler to adjourn. Motion carried and the meeting adjourned at 4:43 PM.

Respectfully submitted,

Paul F. Ruffini
Assistant Secretary

2021 - 2022 Water Proposed Budget

3/8/2021

REVENUES

Account

Number	Description	20-21 Budget	20-21 YTD	Proposed 21-22	
06.378.601	Residential Water Service	\$ 1,937,500.00	\$ 1,597,502.61	\$ 2,020,461.48	
06.378.602	Commercial Water Service	\$ 248,600.00	\$ 179,815.63	\$ 221,131.04	
06.378.603	Industrial Water Service	\$ 278,800.00	\$ 204,643.39	\$ 233,528.32	
06.378.604	Public / Other Water Service	\$ 109,800.00	\$ 76,155.11	\$ 93,416.04	
06.378.605	Water Tapping /Connection Fees	\$ -	\$ 186,267.05	\$ -	
06.378.606	Water Meter Sales	\$ 10,000.00	\$ 7,010.53	\$ 8,000.00	
06.378.607	Lease / Rent Agreements	\$ 81,000.00	\$ 67,775.66	\$ 82,000.00	Verizon / Shentel & AT&T Tower Rental
06.378.608	Misc Revenue / Reimbursements	\$ 5,000.00	\$ 2,036.59	\$ 3,000.00	
06.378.609	Final Reading Fees	\$ 3,000.00	\$ 2,937.50	\$ 3,000.00	
06.378.610	Interest Income	\$ 5,000.00	\$ 631.35	\$ 1,000.00	
06.378.611	Lien Payoffs	\$ 300.00	\$ 958.82	\$ 300.00	
06.378.612	Insurance Rebates	\$ 8,000.00	\$ 2,324.70	\$ 7,000.00	MRM Property Trust / SMT
TOTAL REVENUES		\$ 2,687,000.00	\$ 2,328,058.94	\$ 2,672,836.88	

ADMIN EXPENSES

Account

Number	Description	20-21 Budget	20-21 YTD	Proposed 21-22	
06.400.782	Authority Manager Wages	\$ 43,128.23	\$ 34,834.38	\$ 44,206.49	26 Pays
06.400.783	Operations Manager Wages	\$ 37,395.89	\$ 30,204.51	\$ 38,330.83	26 Pays
06.400.784	Business Manager Wages	\$ 28,158.52	\$ 22,743.42	\$ 28,862.48	26 Pays
06.400.785	Administrative Assistant	\$ 23,420.02	\$ 18,916.80	\$ 24,006.32	26 Pays
06.400.790	Authority Board Members	\$ 3,750.00	\$ 2,500.00	\$ 3,750.00	
06.400.791	Pension	\$ 47,807.66	\$ 48,375.58	\$ 50,870.64	Based on base *12% of base wages and 6% of base wages for 3 employee; Ascensus/TRA Fees
06.400.792	Water/Sewer Billing	\$ 13,000.00	\$ 7,330.54	\$ 13,000.00	Monhtly Billing Contract; Invoice Mailings, Qtrly Services
06.400.793	Office Supplies	\$ 2,000.00	\$ 1,108.79	\$ 7,500.00	General Office Supplies / Plan Scanner
06.400.794	Communication Expense	\$ 3,500.00	\$ 2,602.13	\$ 5,500.00	PA One Call Faxes, Verizon (New Tablets and Monthly Fees
06.400.795	Engineering	\$ 20,000.00	\$ 25,441.08	\$ 30,000.00	
06.400.796	Trustee	\$ 3,000.00	\$ 2,500.00	\$ 3,000.00	Two Bonds
06.400.797	Legal Expense	\$ 25,000.00	\$ 7,853.36	\$ 20,000.00	
06.400.798	Liability / Worker's Comp Ins.	\$ 45,000.00	\$ 39,036.14	\$ 47,000.00	General Liability Ins, Worker's Comp Insurance, Treasurer's Bond
06.400.799	Health Insurance	\$ 176,576.99	\$ 136,107.06	\$ 196,209.46	Including Medical, Vision, Dental, Life, Vision/Dental Reim To Mount Joy Borough including Monthly Reimbursement, Blackbaud Reimbursement/upgrades; PW and Admin Facility
06.400.800	Building Rental / Reimbursement	\$ 30,000.00	\$ 15,091.00	\$ 30,000.00	Operatiions / Maintenance
06.400.801	Auditor Expense	\$ 26,000.00	\$ 17,200.00	\$ 26,700.00	Annual Audit (\$17,700) & 5yr Forecast (\$8,000)
06.400.802	Uniforms	\$ 3,000.00	\$ 1,904.93	\$ 5,000.00	Annual Clothing Allowance Including New Carhart + Embroidery
06.400.804	Payroll Taxes / Fees	\$ 45,000.00	\$ 29,663.99	\$ 45,000.00	Including ADP Invoices, PMAA UC Fund (2.5 % /10,000)
06.400.806	General Expense	\$ 2,500.00	\$ 1,098.00	\$ 2,500.00	Drug Testing, Misc.
06.400.807	Dues / Memberships	\$ 26,500.00	\$ 25,050.45	\$ 26,500.00	
06.400.808	Training	\$ 3,500.00	\$ 953.75	\$ 3,500.00	
06.400.809	Bank Charges	\$ 100.00	\$ 55.00	\$ 100.00	Northwest Bank
06.400.810	Advertising / Printing	\$ 5,000.00	\$ 2,734.89	\$ 5,000.00	Annual Report Printing & Postage, Lancaster News

NA	Debt Service	\$	871,874.50		\$	924,086.50
TOTAL EXPENSES		\$	1,485,211.81	\$	473,305.80	\$ 1,580,622.73

WATER TREATMENT PLANT EXPENSES

Account						
Number	Description	20-21 Budget	20-21 YTD	Proposed 21-22		
06.448.702	Wages	\$ 172,576.94	\$ 138,309.85	\$ 176,901.93	26 Pays	
06.448.703	Supplies & Lab Supplies	\$ 22,000.00	\$ 7,360.72	\$ 14,000.00	Lab Testing Supplies, , PH Probes, Safety Supplies	
06.448.704	Testing	\$ 38,000.00	\$ 35,417.60	\$ 32,000.00	Required Testing Requirements, Lead/Copper	
					Plant Maint. - H.S. Pump #2 Repair, UV Sensor Calabrations, Filter Media Cleaning and Inspections,	
06.448.705	Repairs / Maintenance	\$ 96,500.00	\$ 65,459.29	\$ 113,000.00	Brine Tank Lid, Peristaltic Pump Upgrade, Scada Systems, Generator Contracts, Etc.	
06.448.706	Chemicals	\$ 130,000.00	\$ 99,050.63	\$ 130,000.00	Salt, Chemicals	
06.448.707	General Expense	\$ 500.00	\$ 11.00	\$ 500.00	Misc.	
06.448.708	Vehicle Expense	\$ 8,000.00	\$ 2,959.45	\$ 6,000.00	Fuel, Maintenance & Repairs	
06.448.709	Utilities	\$ 130,000.00	\$ 68,230.72	\$ 100,000.00	Electric, Phone	
06.448.710	Equipment Purchases / Tools	\$ 1,500.00	\$ 975.79	\$ 1,500.00	Tools	
06.448.711	Equipment Maintenance	\$ 5,000.00	\$ 96.15	\$ 3,000.00	Mower	
TOTAL EXPENSES		\$ 604,076.94	\$ 417,871.20	\$ 576,901.93		

CONST DEPT DIST EXPENSES

Account						
Number	Description	20-21 Budget	20-21 YTD	Proposed 21-22		
06.449.752	Wages	\$ 116,587.13	\$ 97,072.49	\$ 141,393.75	26 Pays	
06.449.753	Supplies	\$ 2,500.00	\$ 1,096.47	\$ 2,500.00	Traffic Control, Saftey Supplies, Declorination Tablets, Eye Wash Supplies, Misc Supplies	
06.449.754	Meters	\$ 25,000.00	\$ 9,161.96	\$ 25,000.00	New Connection Meters and Replacement Meters	
06.449.755	Fire Hydrant Expenses	\$ 10,000.00	\$ 3,166.10	\$ 10,000.00	Hydrants, Supplies, Painting Routine, Hydrant Markers	
					Water Breaks & Repairs, Clamps, Well Maint, Stock Supplies, Stone, Asphalt, Mowing at Tank, Leak	
06.449.756	Repairs / Maintenance	\$ 65,000.00	\$ 50,096.00	\$ 65,000.00	Detection, Dyed Diesel for Generators, Blacktop Release, Valve Box Replacement	
06.449.757	Equipment Maintenance	\$ 5,000.00	\$ 1,477.64	\$ 7,500.00	Backhoe, Loader, Motor Oil, Blacktop Sealer, Valve Box Vac Rental	
06.449.758	Equipment Purchases / Tools	\$ 1,500.00	\$ 1,310.31	\$ 4,700.00	Hand Tools, Pressure Washer, New Street Saw	
06.449.759	Service Connections	\$ 1,500.00	\$ -	\$ 1,500.00	New Connections	
06.449.760	Vehicle Expense	\$ 12,000.00	\$ 7,411.38	\$ 11,000.00	Fuel, Maintenance/Repairs	
06.449.761	General Expense	\$ 600.00	\$ 214.08	\$ 600.00	Misc Items	
06.449.762	Utilities	\$ 30,000.00	\$ 16,630.41	\$ 27,000.00	Electric, Century Link - Wells, Booster Station Etc.	
TOTAL EXPENSES		\$ 269,687.13	\$ 187,636.84	\$ 296,193.75		

\$ 2,687,000.00	\$ 2,328,058.94	\$ 2,672,836.88	Total Revenues
\$ 2,358,975.88	\$ 1,078,813.84	\$ 2,453,718.41	Total Expenses
\$ 328,024.12	\$ 1,249,245.10	\$ 219,118.47	Surplus / Deficit

2021 - 2022 Sewer Proposed Budget

3/8/2021

REVENUES

Account					
Number	Description	20-21 Budget	20-21 YTD	Proposed 21-22	
08.364.601	Residential Sewer Service	\$ 2,269,100.00	\$ 1,884,493.74	\$ 2,388,687.32	
08.364.602	Commercial Sewer Service	\$ 254,500.00	\$ 187,006.28	\$ 230,378.64	
08.364.603	Industrial Sewer Service	\$ 65,000.00	\$ 54,226.67	\$ 76,005.68	
08.364.604	Public / Other Sewer Service	\$ 118,400.00	\$ 82,599.76	\$ 101,219.16	
08.364.605	Sewer Tapping /Connection Fees	\$ -	\$ 229,521.53	\$ -	
08.364.606	Water Meter Sales	\$ 10,000.00	\$ 6,831.75	\$ 8,000.00	
08.364.607	Quarterly Surcharge Fees	\$ 30,000.00	\$ 19,015.09	\$ 30,000.00	Cargill, SR Holdings, Tyco
08.364.608	Misc Revenue / Reimbursements	\$ 5,000.00	\$ 1,495.65	\$ 3,000.00	
08.364.609	Final Reading Fees	\$ 3,000.00	\$ 2,937.50	\$ 3,000.00	
08.364.610	Interest Income	\$ 5,000.00	\$ 681.34	\$ 1,000.00	
08.364.611	Lien Payoffs	\$ 300.00	\$ 958.81	\$ 300.00	
08.364.612	Insurance Rebate	\$ 8,000.00	\$ 2,324.70	\$ 7,000.00	MRM Property Trust / SMT
08.364.613	Energy Reimbursements	\$ 65,000.00	\$ 23,340.00	\$ 12,000.00	Solar Energy Agreement (\$25/SREC)
TOTAL REVENUES		\$ 2,833,300.00	\$ 2,495,432.82	\$ 2,860,590.80	

EXPENSES

Account					
Number	Description	20-21 Budget	20-21 YTD	Proposed 21-22	
08.400.782	Authority Manager Wages	\$ 43,128.23	\$ 34,834.38	\$ 44,206.49	26 Pays
08.400.783	Operations Manager Wages	\$ 37,395.89	\$ 30,204.30	\$ 38,330.83	26 Pays
08.400.784	Business Manager Wages	\$ 28,158.52	\$ 22,743.42	\$ 28,862.48	26 Pays
08.400.785	Administrative Assistant	\$ 23,420.02	\$ 18,916.80	\$ 24,006.32	26 Pays
08.400.790	Authority Board Members	\$ 3,750.00	\$ 2,500.00	\$ 3,750.00	
08.400.791	Pension	\$ 47,807.66	\$ 48,375.57	\$ 50,870.64	Based on base *12% of base wages and 6% of base wages for 3 employee; Ascensus/TRA Fees
08.400.792	Water/Sewer Billing	\$ 13,000.00	\$ 7,330.52	\$ 13,000.00	Monthly Billing Contract; Invoice Mailings, Qtrly Services
08.400.793	Office Supplies	\$ 2,000.00	\$ 1,108.73	\$ 7,500.00	General Office Supplies / Plan Scanner
08.400.794	Communication Expense	\$ 3,500.00	\$ 2,602.01	\$ 5,500.00	PA One Call Faxes, Verizon (New Tablets and Monthly Fees
08.400.795	Engineering	\$ 15,000.00	\$ 12,583.97	\$ 15,000.00	
08.400.796	Trustee	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	Two Bonds
08.400.797	Legal Expense	\$ 25,000.00	\$ 7,853.34	\$ 20,000.00	
08.400.798	Liability / Worker's Comp Ins.	\$ 45,000.00	\$ 39,036.11	\$ 47,000.00	General Liability Ins, Worker's Comp Insurance, Treasurer's Bond
08.400.799	Health Insurance	\$ 176,576.99	\$ 124,837.27	\$ 196,209.46	Including Medical, Vision, Dental, Life, Vision/Dental Reim To Mount Joy Borough including Monthly Reimbursement, Blackbaud Reimbursement/upgrades; PW and Admin Facility
08.400.800	Building Rental / Reimbursement	\$ 30,000.00	\$ 15,090.99	\$ 30,000.00	Operatiions / Maintenance
08.400.801	Auditor Expense	\$ 25,000.00	\$ 17,200.00	\$ 25,700.00	Annual Audit (\$17,700) & 5yr Forecast (\$8,000)
08.400.802	Uniforms	\$ 3,000.00	\$ 1,904.89	\$ 5,000.00	Annual Clothing Allowance Including New Carhart + Embroidery
08.400.804	Payroll Taxes / Fees	\$ 45,000.00	\$ 29,663.68	\$ 45,000.00	Including ADP Invoices, PMAA UC Fund (2.5 % /10,000)
08.400.806	General Expense	\$ 2,500.00	\$ 1,044.99	\$ 2,500.00	Drug Testing, Misc.
08.400.807	Dues / Memberships	\$ 5,000.00	\$ 3,866.00	\$ 5,000.00	
08.400.808	Training	\$ 3,500.00	\$ 953.75	\$ 3,500.00	
08.400.809	Bank Charges	\$ 100.00	\$ 55.00	\$ 100.00	Northwest Bank

08.400.810	Advertising / Printing	\$	5,000.00	\$	2,734.89	\$	5,000.00	Annual Report Printing & Postage, Lancaster News
NA	Debt Service	\$	986,577.76			\$	992,997.00	
TOTAL EXPENSES		\$	1,572,415.07	\$	428,440.61	\$	1,612,033.23	

CONST DEPT COLLECTION EXPENSES

Account								
Number	Description	20-21 Budget		20-21 YTD	Proposed 21-22			
08.428.710	Wages	\$	116,587.13	\$	97,072.38	\$	141,393.75	26 Pays
08.428.712	Supplies	\$	2,500.00	\$	1,555.82	\$	2,500.00	Traffic Control, Saftey Supplies, Declorination Tablets, Eye Wash Supplies, Misc Supplies
08.428.714	Utilities	\$	37,000.00	\$	23,731.97	\$	35,000.00	Pump Stations, Gas Services, Century Link, Electric
08.428.715	Equipment Maintenance	\$	5,000.00	\$	1,408.03	\$	4,500.00	Backhoe, Loader, Motor Oil, Blacktop Sealer, Valve Box Vac Rental Repair Lines, Breaks, Manhole Covers, Generator Contracts, Pump Stations Maintenance; Klines, Dyed Diesel for Generators, Stock Supplies, Stone, Asphalt, Blacktop Release, Manhole sealer,
08.428.716	Repairs / Maintenance	\$	62,000.00	\$	41,224.81	\$	95,000.00	Pump Station Pumps
08.428.717	Vehicle Expense	\$	8,000.00	\$	5,247.03	\$	8,000.00	Fuel, Maintenance/Repairs
08.428.718	General Expense	\$	600.00	\$	208.02	\$	600.00	Misc. Items
08.428.719	Equipment Purchase / Tools	\$	1,500.00	\$	1,310.22	\$	4,700.00	Hand Tools, Pressure Washer, New Street Saw
08.428.720	Service Connections	\$	1,500.00	\$	-	\$	1,500.00	New Connections
08.428.754	Meters	\$	25,000.00	\$	9,161.95	\$	25,000.00	New Connection Meters and Replacement Meters
TOTAL EXPENSES		\$	259,687.13	\$	180,920.23	\$	318,193.75	

WASTEWATER TREATMENT PLANT EXPENSES

Account								
Number	Description	20-21 Budget		20-21 YTD	Proposed 21-22			
08.429.730	Wages	\$	259,232.02	\$	209,654.87	\$	265,713.31	26 Pays
08.429.732	Bio-solids Hauling	\$	35,000.00	\$	33,796.25	\$	35,000.00	
08.429.733	Testing	\$	17,000.00	\$	11,202.62	\$	29,000.00	Including Additional Testing for 2021
08.429.734	Chemicals	\$	243,500.00	\$	150,209.81	\$	230,000.00	Lime, Polymer, Methanol, Alum
08.429.735	Supplies / Lab Supplies	\$	14,000.00	\$	14,031.88	\$	21,500.00	Supplies, Lab Equipment, Lab Supplies, Testing Supplies, LDO Probe, PH Probe, NIST Thermometer
08.429.736	Utilities	\$	180,000.00	\$	162,126.24	\$	185,000.00	Electric, Heating Oil, Propane, Century Link, XO Communications, Mount Joy Solar
08.429.737	Equipment Purchase / Tools	\$	3,000.00	\$	2,739.38	\$	8,000.00	Hand Tools, New Scale for Loader Denite Filter Maint, Do Probe, UV System, Calibrations, Generator / Electrical Contracts,
08.429.738	Plant Repairs / Maintenance	\$	104,500.00	\$	70,907.10	\$	95,000.00	Equipment Inspections, Do Probe, Effluent Pump, Valves
08.429.739	Equipment Maintenance	\$	8,500.00	\$	7,732.10	\$	9,000.00	Flush Truck, Camera, Loader, Mower
08.429.740	General Expense	\$	6,500.00	\$	6,214.92	\$	7,000.00	Hot Lime Haul, Misc.
08.429.742	Vehicle Expense	\$	6,500.00	\$	1,552.89	\$	6,000.00	Fuel, Vehicle Maintenance/Repairs
TOTAL EXPENSES		\$	877,732.02	\$	670,168.06	\$	891,213.31	

\$	2,833,300.00	\$	2,495,432.82	\$	2,860,590.80	Total Revenues
\$	2,709,834.22	\$	1,279,528.90	\$	2,821,440.29	Total Expenses
\$	123,465.78	\$	1,215,903.92	\$	39,150.51	Surplus / Deficit



MOUNT JOY BOROUGH AUTHORITY

P.O. BOX 25

MOUNT JOY, PA 17552

INCORPORATED 1948

TELEPHONE: (717) 653-5938

FAX: (717) 653-6680

WATER OPERATING REQUISITION NO.: 19

DATE: March 16, 2021

Fulton Bank, National Association
P.O. Box 4887
Lancaster, PA 17604

Gentlemen:

You are hereby requested to make a disbursement of funds from the Revenue Fund under the Trust Indenture dated May 1, 1993, between the Mount Joy Borough Authority and your bank as Trustee, for the purpose and in the amounts set forth on the succeeding page.

We certify that the amounts listed on the succeeding page are now due and unpaid and that such indebtedness has been incurred for the purpose set forth in Article VI, Section 6.01 and 6.02. We further certify that the monies to be withdrawn are in compliance with the provisions of said indenture.

MOUNT JOY BOROUGH AUTHORITY

TREASURER

ARRO CONSULTING, INC., Consulting Engineer, in accordance with Section 6.02 of the Trust Indenture, DOES HEREBY APPROVE this requisition, and CERTIFIES that the aggregate of the amounts requisitioned, plus those previously requisitioned during the current fiscal year, do not exceed the amount of the current fiscal year budget approved by the Authority as provided for in Section 9.07 of the Trust Indenture.

ARRO CONSULTING, INC.

CONSULTING ENGINEER

AMOUNT OF PREVIOUS REQUISITIONS:	\$	<u>1,172,688.66</u>		
TOTAL AMOUNT OF THIS REQUISITION:	\$	18,318.42	Payroll	Acct. 21544
	\$	44,179.62	Expenses	Acct. 21510
	\$	<u>62,498.04</u>	Total	
TOTAL AMOUNT REQUISITIONED TO DATE:	\$	<u>1,235,186.70</u>		
TOTAL CURRENT FISCAL YEAR APPROVED BUDGET:	\$	<u>2,687,000.00</u>		

Water Fund

Debit	06.448.702	Water Wages	\$	6,585.91	Kling, Zach, Shawn	
	06.449.752	Construction Crew Wages	\$	4,906.89	Jim, Jason, Chris, Ryan, Leon, Rory (Split)	
	06.400.782	Authority Manager	\$	1,658.78	Joe (Split)	
	06.400.783	Operations Manager	\$	1,438.31	Kapcsos (Split)	
	06.400.784	Business Manager	\$	1,083.02	Angie (Split)	
	06.400.785	Administrative Assistant	\$	900.80	Lindsey (Split)	
	06.400.790	Board Members	\$	250.00	Members paid per month (Split)	(Pay closest to 1st Tuesday)
	06.400.804	Employer Taxes	\$	1,322.07	Split	
	06.400.804	ADP Invoice	\$	77.30	Split	
	06.400.791	Employer 457B Contribution	\$	95.34	Ryan, Chris	
		TOTAL	\$	18,318.42		

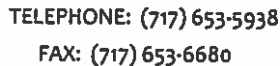
Mount Joy Authority

Check Register - Water Operating Fund

Transaction Number	Source	Transaction Type	Transaction Date	Reference	Deposits	Payments	Running Total	Post Date	Status
2835	Accounts Payable	Computer Check	3/3/2021	CENTURYLINK	\$0.00	\$200.35	(\$200.35)	3/3/2021	Outstanding
2836	Accounts Payable	Computer Check	3/16/2021	AIRGAS USA LLC	\$0.00	\$19.95	(\$220.30)	3/16/2021	Outstanding
2837	Accounts Payable	Computer Check	3/16/2021	AMS	\$0.00	\$173.25	(\$393.55)	3/16/2021	Outstanding
2838	Accounts Payable	Computer Check	3/16/2021	ARRO CONSULTING, INC.	\$0.00	\$767.25	(\$1,160.80)	3/16/2021	Outstanding
2839	Accounts Payable	Computer Check	3/16/2021	ASCENSUS	\$0.00	\$387.50	(\$1,548.30)	3/16/2021	Outstanding
2840	Accounts Payable	Computer Check	3/16/2021	BOROUGH OF MOUNT JOY	\$0.00	\$1,423.58	(\$2,971.88)	3/16/2021	Outstanding
2841	Accounts Payable	Computer Check	3/16/2021	BUCKMAN S INC	\$0.00	\$600.30	(\$3,572.18)	3/16/2021	Outstanding
2842	Accounts Payable	Computer Check	3/16/2021	CARPER S SIGNS, INC.	\$0.00	\$245.00	(\$3,817.18)	3/16/2021	Outstanding
2843	Accounts Payable	Computer Check	3/16/2021	CENTURYLINK	\$0.00	\$243.08	(\$4,060.26)	3/16/2021	Outstanding
2844	Accounts Payable	Computer Check	3/16/2021	CHEMICAL EQUIPMENT LABS IN	\$0.00	\$10,038.35	(\$14,098.61)	3/16/2021	Outstanding
2845	Accounts Payable	Computer Check	3/16/2021	CONCENTRA HEALTH SERVICES,	\$0.00	\$62.50	(\$14,161.11)	3/16/2021	Outstanding
2846	Accounts Payable	Computer Check	3/16/2021	DROHAN BRICK & SUPPLY, INC.	\$0.00	\$78.00	(\$14,239.11)	3/16/2021	Outstanding
2847	Accounts Payable	Computer Check	3/16/2021	FLUID PINPOINTING SERVICES IN	\$0.00	\$1,100.00	(\$15,339.11)	3/16/2021	Outstanding
2848	Accounts Payable	Computer Check	3/16/2021	GUTTMAN ENERGY INC.	\$0.00	\$328.68	(\$15,667.79)	3/16/2021	Outstanding
2849	Accounts Payable	Computer Check	3/16/2021	HACH COMPANY	\$0.00	\$3,022.21	(\$18,690.00)	3/16/2021	Outstanding
2850	Accounts Payable	Computer Check	3/16/2021	HIGHMARK BLUE SHIELD	\$0.00	\$100.92	(\$18,790.92)	3/16/2021	Outstanding
2851	Accounts Payable	Computer Check	3/16/2021	INDUSTRIAL PIPING SYSTEMS IN	\$0.00	\$99.62	(\$18,890.54)	3/16/2021	Outstanding
2852	Accounts Payable	Computer Check	3/16/2021	J.B. HOSTETTER & SONS, INC.	\$0.00	\$263.98	(\$19,154.52)	3/16/2021	Outstanding
2853	Accounts Payable	Computer Check	3/16/2021	JASON BOWERS	\$0.00	\$95.00	(\$19,249.52)	3/16/2021	Outstanding
2854	Accounts Payable	Computer Check	3/16/2021	L/B WATER SERVICE, INC.	\$0.00	\$1,050.00	(\$20,299.52)	3/16/2021	Outstanding
2855	Accounts Payable	Computer Check	3/16/2021	MCCARTHY TIRE SERVICE	\$0.00	\$1,009.68	(\$21,309.20)	3/16/2021	Outstanding
2856	Accounts Payable	Computer Check	3/16/2021	MGS, INC	\$0.00	\$949.50	(\$22,258.70)	3/16/2021	Outstanding
2857	Accounts Payable	Computer Check	3/16/2021	PA AWWA	\$0.00	\$47.50	(\$22,306.20)	3/16/2021	Outstanding
2858	Accounts Payable	Computer Check	3/16/2021	PETTY CASH	\$0.00	\$18.10	(\$22,324.30)	3/16/2021	Outstanding
2859	Accounts Payable	Computer Check	3/16/2021	PLASTERER EQUIPMENT CO., IN	\$0.00	\$109.35	(\$22,433.65)	3/16/2021	Outstanding
2860	Accounts Payable	Computer Check	3/16/2021	PPL	\$0.00	\$299.21	(\$22,732.86)	3/16/2021	Outstanding
2861	Accounts Payable	Computer Check	3/16/2021	RALPH C. ECKELS III	\$0.00	\$42.00	(\$22,774.86)	3/16/2021	Outstanding
2862	Accounts Payable	Computer Check	3/16/2021	ROHRER S INCORPORATED	\$0.00	\$427.61	(\$23,202.47)	3/16/2021	Outstanding
2863	Accounts Payable	Computer Check	3/16/2021	SERVICE SUPPLY CORP	\$0.00	\$60.08	(\$23,262.55)	3/16/2021	Outstanding
2864	Accounts Payable	Computer Check	3/16/2021	SHERMAN-GIBSON SYSTEMS CO	\$0.00	\$4,310.00	(\$27,572.55)	3/16/2021	Outstanding
2865	Accounts Payable	Computer Check	3/16/2021	SUBURBAN TESTING LABS	\$0.00	\$131.50	(\$27,704.05)	3/16/2021	Outstanding
2866	Accounts Payable	Computer Check	3/16/2021	UGI UTILITIES, INC.	\$0.00	\$254.32	(\$27,958.37)	3/16/2021	Outstanding
2867	Accounts Payable	Computer Check	3/16/2021	UNITED CONCORDIA	\$0.00	\$809.36	(\$28,767.73)	3/16/2021	Outstanding
2868	Accounts Payable	Computer Check	3/16/2021	UPMC	\$0.00	\$15,411.89	(\$44,179.62)	3/16/2021	Outstanding

Mount Joy Authority
Check Register - Water Operating Fund

Transaction Number	Source	Transaction Type	Transaction Date	Reference	Deposits	Payments	Running Total	Post Date	Status
Summary by Transaction Type									
Total Deposits			\$0.00						
Less Payments by Transaction Type:									
Computer Check									
Total Payments:			(\$44,179.62)						
Adjustments:									
Payment Adjustments			\$0.00						
Deposit Adjustments			\$0.00						
Total Adjustments:			\$0.00						
Total Change in Register Balance:			(\$44,179.62)						



P.O. BOX 25
MOUNT JOY, PA 17552
INCORPORATED 1948

SEWER OPERATING REQUISITION NO.: 19

DATE: March 16, 2021

Fulton Bank, National Association
P.O. Box 4887
Lancaster, PA 17604

You are hereby requested to make a disbursement of funds from the Revenue Fund under the Trust Indenture dated November 15, 1996 (the "Indenture"), between the Mount Joy Borough Authority and your bank as Trustee, for the purpose and in the amounts set forth on the attached Schedule "A".

We certify that (i) the amounts listed on the succeeding page are now due and unpaid and that such indebtedness has been incurred for the purpose set forth in paragraphs (a) and (b) of Section 6.1 of the Indenture or paragraph (a) of Section 6.3 of the Indenture; (ii) the aggregate of the amounts requisitioned, plus those previously requisitioned during the current fiscal year, do not exceed the amount of the current fiscal year budget approved by the Authority as provided in Section 9.10 of the Indenture; and (iii) the monies to be withdrawn are in compliance with the provisions of said Indenture.

MOUNT JOY BOROUGH AUTHORITY

AUTHORIZED OFFICER

AMOUNT OF PREVIOUS REQUISITIONS:	\$	1,375,559.96		
TOTAL AMOUNT OF THIS REQUISITION:	\$	21,235.25	Payroll	Acct. 21544
	\$	58,476.93	Expenses	Acct. 21536
	\$	79,712.18	Total	
TOTAL AMOUNT REQUISITIONED TO DATE:	\$	1,455,272.14		
TOTAL CURRENT FISCAL YEAR APPROVED BUDGET:	\$	2,883,300.00		

Sewer Fund

Debit	08.429.730	Sewer Wages				
	08.428.710	Construction Crew Wages		\$ 9,502.76	Dennis, Gary, Rex, David	
	08.400.782	Authority Manager		\$ 4,906.88	Jim, Jason, Chris, Ryan, Leon, Rory (Split)	
	08.400.783	Operations Manager		\$ 1,658.78	Joe (Split)	
	08.400.784	Business Manager		\$ 1,438.30	Kapcsos (Split)	
	08.400.785	Administrative Assistant		\$ 1,083.02	Angle (Split)	
	08.400.790	Board Members		\$ 900.80	Lindsey (Split)	
	08.400.804	Employer Taxes		\$ 250.00	Members paid per month (Split)	(Pay closest to 1st Tuesday)
	08.400.804	ADP Invoice		\$ 1,322.07	Split	
	08.400.791	Employer 457B Contribution		\$ 77.30	Split	
				\$ 95.34	Ryan. Chris	
				TOTAL \$ 21,235.25		

Mount Joy Authority

Check Register - Sewer Operating Fund

Transaction Number	Source	Transaction Type	Transaction Date	Reference	Deposits	Payments	Running		Status
							Total	Post Date	
2971	Accounts Payable	Computer Check	3/3/2021	CENTURYLINK	\$0.00	\$705.21	(\$705.21)	3/3/2021	Outstanding
2972	Accounts Payable	Computer Check	3/16/2021	AGRICULTURAL ANALYTICAL S	\$0.00	\$401.00	(\$1,106.21)	3/16/2021	Outstanding
2973	Accounts Payable	Computer Check	3/16/2021	AIRGAS USA LLC	\$0.00	\$59.85	(\$1,166.06)	3/16/2021	Outstanding
2974	Accounts Payable	Computer Check	3/16/2021	ALS GROUP USA CORP.	\$0.00	\$80.00	(\$1,246.06)	3/16/2021	Outstanding
2975	Accounts Payable	Computer Check	3/16/2021	AMS	\$0.00	\$173.25	(\$1,419.31)	3/16/2021	Outstanding
2976	Accounts Payable	Computer Check	3/16/2021	ARRO CONSULTING, INC.	\$0.00	\$2,086.25	(\$3,505.56)	3/16/2021	Outstanding
2977	Accounts Payable	Computer Check	3/16/2021	ASCENSUS	\$0.00	\$387.50	(\$3,893.06)	3/16/2021	Outstanding
2978	Accounts Payable	Computer Check	3/16/2021	BOROUGH OF MOUNT JOY	\$0.00	\$1,423.57	(\$5,316.63)	3/16/2021	Outstanding
2979	Accounts Payable	Computer Check	3/16/2021	CARMEUSE LIME & STONE	\$0.00	\$8,152.14	(\$13,468.77)	3/16/2021	Outstanding
2980	Accounts Payable	Computer Check	3/16/2021	CONCENTRA HEALTH SERVICES,	\$0.00	\$62.50	(\$13,531.27)	3/16/2021	Outstanding
2981	Accounts Payable	Computer Check	3/16/2021	DEER COUNTRY FARM & LAWN, I	\$0.00	\$101.52	(\$13,632.79)	3/16/2021	Outstanding
2982	Accounts Payable	Computer Check	3/16/2021	DYNA TECH INDUSTRIES LTD	\$0.00	\$659.05	(\$14,291.84)	3/16/2021	Outstanding
2983	Accounts Payable	Computer Check	3/16/2021	EXETER SUPPLY COMPANY, INC.	\$0.00	\$669.48	(\$14,961.32)	3/16/2021	Outstanding
2984	Accounts Payable	Computer Check	3/16/2021	FISHER SCIENTIFIC	\$0.00	\$298.00	(\$15,259.32)	3/16/2021	Outstanding
2985	Accounts Payable	Computer Check	3/16/2021	FLEET MASTERS INC	\$0.00	\$166.10	(\$15,425.42)	3/16/2021	Outstanding
2986	Accounts Payable	Computer Check	3/16/2021	GUTTMAN ENERGY INC.	\$0.00	\$227.82	(\$15,653.24)	3/16/2021	Outstanding
2987	Accounts Payable	Computer Check	3/16/2021	HACH COMPANY	\$0.00	\$299.69	(\$15,952.93)	3/16/2021	Outstanding
2988	Accounts Payable	Computer Check	3/16/2021	HIGHMARK BLUE SHIELD	\$0.00	\$100.92	(\$16,053.85)	3/16/2021	Outstanding
2989	Accounts Payable	Computer Check	3/16/2021	J.B. HOSTETTER & SONS, INC.	\$0.00	\$71.47	(\$16,125.32)	3/16/2021	Outstanding
2990	Accounts Payable	Computer Check	3/16/2021	JASON BOWERS	\$0.00	\$94.99	(\$16,220.31)	3/16/2021	Outstanding
2991	Accounts Payable	Computer Check	3/16/2021	JWC ENVIRONMENTAL	\$0.00	\$798.10	(\$17,018.41)	3/16/2021	Outstanding
2992	Accounts Payable	Computer Check	3/16/2021	LEFFLER ENERGY	\$0.00	\$1,060.83	(\$18,079.24)	3/16/2021	Outstanding
2993	Accounts Payable	Computer Check	3/16/2021	MCCARTHY TIRE SERVICE	\$0.00	\$1,009.68	(\$19,088.92)	3/16/2021	Outstanding
2994	Accounts Payable	Computer Check	3/16/2021	MCCRARY ENTERPRISES INC	\$0.00	\$694.35	(\$19,783.27)	3/16/2021	Outstanding
2995	Accounts Payable	Computer Check	3/16/2021	MGS, INC	\$0.00	\$949.50	(\$20,732.77)	3/16/2021	Outstanding
2996	Accounts Payable	Computer Check	3/16/2021	MOUNT JOY SOLAR POWER LLC	\$0.00	\$6,402.42	(\$27,135.19)	3/16/2021	Outstanding
2997	Accounts Payable	Computer Check	3/16/2021	PA AWWA	\$0.00	\$47.50	(\$27,182.69)	3/16/2021	Outstanding
2998	Accounts Payable	Computer Check	3/16/2021	PATRIOT PROPANE	\$0.00	\$660.49	(\$27,843.18)	3/16/2021	Outstanding
2999	Accounts Payable	Computer Check	3/16/2021	PETTY CASH	\$0.00	\$20.16	(\$27,863.34)	3/16/2021	Outstanding
3000	Accounts Payable	Computer Check	3/16/2021	PLASTERER EQUIPMENT CO., IN	\$0.00	\$109.35	(\$27,972.69)	3/16/2021	Outstanding
3001	Accounts Payable	Computer Check	3/16/2021	PPL	\$0.00	\$8,393.31	(\$36,366.00)	3/16/2021	Outstanding
3002	Accounts Payable	Computer Check	3/16/2021	RALPH C. ECKELS III	\$0.00	\$42.00	(\$36,408.00)	3/16/2021	Outstanding
3003	Accounts Payable	Computer Check	3/16/2021	ROHRER S INCORPORATED	\$0.00	\$427.61	(\$36,835.61)	3/16/2021	Outstanding
3004	Accounts Payable	Computer Check	3/16/2021	SCHWANGER BROS & CO INC	\$0.00	\$4,600.00	(\$41,435.61)	3/16/2021	Outstanding
3005	Accounts Payable	Computer Check	3/16/2021	SERVICE SUPPLY CORP	\$0.00	\$60.08	(\$41,495.69)	3/16/2021	Outstanding
3006	Accounts Payable	Computer Check	3/16/2021	SUBURBAN TESTING LABS	\$0.00	\$760.00	(\$42,255.69)	3/16/2021	Outstanding
3007	Accounts Payable	Computer Check	3/16/2021	UNITED CONCORDIA	\$0.00	\$809.36	(\$43,065.05)	3/16/2021	Outstanding
3008	Accounts Payable	Computer Check	3/16/2021	UPMC	\$0.00	\$15,411.88	(\$58,476.93)	3/16/2021	Outstanding

Mount Joy Authority
Check Register - Sewer Operating Fund

Transaction Number	Source	Transaction Type	Transaction Date	Reference	Deposits	Payments	Running Total	Post Date	Status
Summary by Transaction Type									
		Total Deposits			\$0.00				
Less Payments by Transaction Type:									
		Computer Check				(\$58,476.93)			
		Total Payments:				(\$58,476.93)			
Adjustments:									
		Payment Adjustments				\$0.00			
		Deposit Adjustments				\$0.00			
		Total Adjustments:				\$0.00			
Total Change in Register Balance:						(\$58,476.93)			

MOUNT JOY BOROUGH AUTHORITY
WATER SYSTEM
RESOLUTION AND REQUISITION

WATER SYSTEM REQUISITION NO.: WBRI 21-5

Date: March 16, 2021

RESOLUTION

RESOLVED, in accordance with Article VI, Section 6.06 of the Trust Indenture of the Mount Joy Borough Authority (the "Authority") to Fulton Bank, National Association (the "Trustee"), as successor to Union National Community Bank (the "Prior Trustee"), as Trustee, dated as of May 1, 1993, securing Guaranteed Water Revenue Bonds, Series of 1993 (the "Trust Indenture") the Trustee is hereby authorized and requested to make the following payments for authorized projects, including either capital additions or extraordinary repairs, renewals or replacements from the Bond Redemption and Improvement Fund established under the aforesaid Indenture and held by the Trustee for the following purposes and in the amounts and for the purposes set forth below:

<u>Payee</u>	<u>Purpose of Obligation</u>	<u>Amount of this Requisition</u>
SEE ATTACHED EXHIBIT "A"		\$ 10,963.50

CERTIFICATE

The undersigned Secretary hereby certifies that the Resolution set forth above was duly adopted by the Board of Directors of Mount Joy Borough Authority at a meeting duly called and held on March 16, 2021 and remains in full force and effect on the date hereof.

THIS CERTIFICATE is executed the 16th day of March, 2021.

(Secretary) (Assistant Secretary)

AUTHORITY SEAL

EXHIBIT "A"

WATER BOND REDEMPTION AND IMPROVEMENT FUND

<u>Payee</u>	<u>Purpose of Obligation</u>	<u>Amount of this Requisition</u>
LRM, Inc. 215 North Main Street Souderton, PA 18964	Well #1 Meter Upgrade; Invoice 221-175	\$ 5,088.00
ARRO Consulting, Inc. 108 West Airport Road Lititz, PA 17543	Engineering Services for Well#3 SRBC Docket Renewal; Invoice 0063668	\$ 4,733.00
ARRO Consulting, Inc. 108 West Airport Road Lititz, PA 17543	Engineering Services for Fairview Street Water Main Replacement; Invoice 0063667	\$ 1,142.50