

Mount Joy Borough Authority
Pre-Authority
March 19, 2019
Minutes

The Mount Joy Borough Authority held its Pre-Authority meeting on this date in Council Chambers of the Borough Offices Building. Present were Chairman Rebman, Mr. Hamm, Mr. Metzler and Mr. Weems. Also, present were Lindsey Edgell, Scott Kapcsos and Joe Ardini, Matt Warfel from ARRO Consulting and Mike Davis from Barley Snyder, Mr. Derr was absent. Chairman Rebman called the meeting to order at 4 PM.

Public Input Period

There was no one present from the public.

Consulting Engineer Report

Mr. Warfel provided updates on the following projects and developments:

South Jacob Street Water Treatment Plant and Well 3 Site - ARRO continues to have a representative on-site and the new plant looks a lot cleaner. Mr. Warfel spoke with the board regarding some letters ARRO has received from PACT 2 and how ARRO will respond to those letters.

Carmany Road Nitrate Resin Replacement - Repairs to Unit No. 1 are complete. The contract has a substantial completion date of April 30, 2019.

Marietta Avenue Pedestrian Safety Project - ARRO has been working with Authority Staff and the Borough's engineer to finalize the plans and bidding documents for the water and sewer system improvements scheduled to occur with the Borough's work on Marietta Avenue and the remainder of the Penn DOT resurfacing project from the Amtrak Bridge to Union School Road.

Chapter 94 Report - ARRO completed and submitted the Authority's chapter 94 Report on March 5, 2019, PA DEP received the report on March 6, 2019.

Carmany Road Water Treatment Plant NPDES Permit Renewal - ARRO has begun the renewal process of the NPDES Permit Renewal. They have provided Authority Staff with water quality sampling requirements necessary to submit with the application.

Rapho Triangle East Lot F7 - ARRO has been performing shop drawing submittal reviews and has been in discussion with the design engineer concerning fire flow testing for future building on the site.

Elm Tree Phase 5 (Musser Tract) - ARRO has received a land development plan for a new project called Elm Tree Phase 5, located along Strickler Road, north of the Rapho Township Community Park.

Authority Manager Report

Mr. Ardini stated that he is currently working on articles and information for the 2019 Consumer Confidence Report.

Mr. Ardini stated that TRA will be conducting a study on the MMO (Minimum Municipal Obligation) to look at the impact utilizing the current mortality tables with improvements for the Authority at a cost of \$600.

Mr. Ardini said that he attended a meeting on the Chiques Creek Watershed Nutrient ARP (Alternative Restoration Plan) on March 19th at the Penn township Municipal Building.

Mr. Ardini informed the Board that he was contacted by Josh Deering from the Building Committee about replacing John Leaman on the committee, Mr. Ardini will be attending the meetings going forward.

Mr. Ardini stated that the Sewer Liaison meeting was held on March 12, 2019 with the following people present; Sarah Gibson, Justin Evans, Steve Weems, Jimmy Dennis, Scott Kapcsos and Joe Ardini. The next meeting is scheduled for September 10, 2019.

Mr. Ardini stated that ARRO Consulting and staff are working on collecting information for the submission of the Carmany Road Water Plant NPDES permit renewal.

Operations Manager Report

Mr. Kapcsos provided an update on each of the departments.

- Construction Department:
 - Staff completed investigative excavations on the valves at the South Jacob Street and New Street Intersection and completed the necessary repairs for the future; the water atlas will need to be updated to show the right valve configuration in the intersection.
 - Staff completed a curb box repair at 318 Hill Street, an invoice will be created for this work.
 - Staff was on-site to make the necessary repairs to the sewer main on Willow Creek Drive that was compromised by a sinkhole.
 - Staff terminated the existing ¾" water service for the old Buffenmyer property at 560 Clay Alley (currently owned by the American Legion). An invoice will be created for this work.
- Water Plant:
 - Staff performed the first round of coliform and LT2 samples for the month of March.
 - Mr. Kapcsos stated we have received all 1st quarter sample results and all were acceptable.
 - Staff completed the final steps of complying to the EPA method 334 rule which was verifying and calibrating all in house colorimeters. We will be launching new paperwork to show compliance within the next two weeks.
 - Garden Spot Electric was in to do rough wiring for three new actuators that will be installed on the softener influent valves.
- Waste Water Treatment Plant:
 - Staff submitted annual lab accreditation renewal.
 - Staff videoed a sewer main on Four Star Drive where a sinkhole was observed, the sewer line was not compromised.
 - The Flush Truck was taken to Fleetmasters for an electrical problem, there was a short in the radio.
 - Staff is in the process of draining final clarifier #1 to clean out debris.
 - Staff finished up the install of primary sludge pump #1, start up is taking place this week.
- Additional Items:
 - Mr. Kapcsos informed the board that staff is scheduled to do water main work on Marietta Avenue on 3/26/19, a boil water notice will be needed for this work.
 - Mr. Kapcsos stated that he received an email from a property owner that lives next to the Carmany Pump Station concerning the removal of the trees around the pump station. The board held a small discussion on this.

Business Manager Report

Mr. Ardini went over the water and sewer budget reports.

Minutes of the Previous Meeting

A **MOTION** was made by Mr. Hamm and a second by Mr. Metzler to approve the February 19, 2019 meeting minutes as amended; motion carried.

Unfinished Business

There was no unfinished business to discuss.

New Business

A **MOTION** was made by Mr. Metzler and a Second by Mr. Hamm to approve Payment Application No. 19 from PACT TWO, LLC in the amount of \$6,650 for the South Jacob Street Water Treatment Plant and Well 3 as recommended by ARRO Consulting's letter dated March 14, 2019; motion carried.

A **MOTION** was made by Mr. Metzler and a Second by Mr. Hamm to approve Resolution No. 3-19 authorizing Pennsylvania Department of Transportation to generate a revised agreement with MJBA for the manhole replacement on SR 772; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Hamm approval was given to revise the signature cards for all Northwest Bank Accounts to reflect the current Board Members, John D. Rebman, Larry A. Derr, Steven M. Weems, Richard S. Hamm and Christopher E. Metzler; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Hamm approval was given to revise the signers of the Safety Deposit Box held at Northwest Bank to reflect the current Board Members, John D. Rebman, Larry A. Derr, Steven M. Weems, Richard S. Hamm and Christopher E. Metzler, and also two Authority Employees, Joseph M. Ardini and Angela A. Fenicle; motion carried.

Mr. Ardini reviewed the 10-Year Capital Improvement Plan and the board held a discussion. The board agreed that we should look at replacing the 2009 Ford Explorer with a pick-up truck that can carry more than 4 people. Mr. Ardini also stated that once the new plant is online, he would like to have ARRO and Authority Staff update the 10-year Capital Improvement Plan. The board and staff also had a discussion on purchasing a mini excavator if all the fluid checks on the current backhoe are acceptable.

Any Other Matter Proper to Come before the Authority

There was no other matter.

Authorization to Pay Bills

A **MOTION** was made by Mr. Metzler and a second by Mr. Hamm to approve the attached Requisition No. 21 as follows: \$32,389.54 from the Water Operating Fund and \$46,840 from the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Hamm and a second by Mr. Metzler to approve the attached Requisition No. WBRI 19-5 from the Water Bond Redemption and Improvement Fund in the amount of \$1,084.15; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Hamm to approve the attached Requisition No. 43 from the 2016 Construction Fund in the amount of \$30,443; motion carried.

Adjournment

There being no further business, a **MOTION** was made by Mr. Metzler and seconded by Mr. Weems to adjourn. Motion carried and the meeting adjourned at 6:15 PM.

Respectfully submitted,

Steven M. Weems
Secretary