

Mount Joy Borough Authority
Regular Monthly Meeting
March 3, 2020
Minutes

The Mount Joy Borough Authority held its regular meeting on this date in the Council Chambers of the Borough Office Building. Present were Vice-Chairman Derr, Mr. Weems, Mr. Metzler and Mr. Ruffini. Also present were Angie Fenicle, Joe Ardini and Scott Kapcsos, Matt Warfel from ARRO Consulting and Mike Davis from Barley Snyder. Mr. Rebman was absent. Vice-Chairman Derr called the meeting to order at 4 PM.

Public Input Period

Mr. Josh Deering from 33 Frank Street, Mount Joy was present with nothing to report.

Engineers Report

Mr. Matt Warfel was present to discuss the recommendation letters for payment applications 25, 26 and 27. An executive session was called at 4:20 to discuss a litigation with no decisions made. A **MOTION** was made by Mr. Weems and a second by Mr. Ruffini to reconvene the public session at 4:54 PM; motion carried.

Authority Manager Report

Mr. Ardini stated that staff reviewed the draft Chapter 94 report provided by ARRO and responded with a some revisions.

Mr. Ardini and the Board discussed the cosmetic options for the Lumber Street Water Tank Rehabilitation Project. A decision was made to perform a draw down testing with two shades of light grey before a final decision is reached. It was also noted that Mount Joy will be place on the hydro-pillar of the tank along with two American Flags; one on each side of the wording.

Mr. Ardini provided an update on the American Legion Agreement: Mr. Ardini stated that he discussed the changes with Mr. Deering and noted that the agreement will be revised to not include cost of materials and to include a deadline date up to seven years. A **MOTION** was made by Mr. Metzler and a second by Mr. Weems to authorize Mr. Ardini to sign the agreement on behalf of the Authority dependence upon Mr. Davis's approval; motion carried.

Mr. Ardini and the Board discussed a contract with Amerigreen for bio-solids removal. Mr. Ardini noted that it would be a three-year contract with up to 1,400 ton of removal per year at \$25 per ton. Mr. Davis is currently reviewing the contact.

Operation Manager Report

Mr. Kapcsos informed and updated the Authority Board on issues and statuses for the Construction Department:

- Staff has completed the first quarter meter readings and is currently working on work orders.
- Staff is preparing for David Street water main replacement project.
- Staff completed a water service installation for 1150 West Main Street.

Mr. Kapcsos informed and updated the Authority Board on issues and statuses for the Water System:

- Mr. Bruce Sherman has completed installing the two new operations computers at the Carmany Water Plant.
- PA DEP DMR report was completed and submitted.
- Staff is currently working on draining the hydropillar for the painting project.
- Staff met with Mr. Dennis from ARRO to discuss the 12 months report for South Jacob Water Plant.
- South Jacob Water Plant was shut down on Sunday due to Little Chiques Creek level being close to the action level of the pass-by condition.

Mr. Kapcsos informed and updated the Authority Board on issues and statues for the Wastewater System:

- Mr. Bruce Sherman is currently working on the new operations computer, expects to deliver and install late this week or the beginning of next week.

- Staff has completed the first quarter meter readings.
- UGI was in to replace the gas meter at Pump Station #3.
- Staff has drained and cleaned clarifier #2 in preparation for the rehab project.

Mr. Kapcsos informed and updated the Board on other related topics:

- Kamstrup meter replacement update:
 - Letters were sent February 24th to the customers.
 - 35 customers have scheduled so far.
- Staff attended a kick-off meeting for the 772 project. No incorporated work for the Authority to take place until later this year. Road closure and detour tentatively scheduled for April 6th.
- The mini excavator has arrived and could possibly be delivered this week.

Business Manager Report

Mrs. Fenicle provided and reviewed year-to-date budget reports.

Minutes of the Previous Meeting

A **MOTION** was made by Mr. Ruffini and a second by Mr. Derr to approve the February 4, 2020 meeting minutes as presented; motion carried.

Unfinished Business

Mr. Ardini provided an update on the open position in the Construction Department: Mr. Ardini noted that the three potential candidates from LCCTC has committed elsewhere. LCCTC is reviewing other profiles and will contact the Authority with other potential candidates.

New Business

A **MOTION** was made by Mr. Metzler and a second by Mr. Weems to approve ARRO Consulting's recommendation dated February 13, 2020 to not provide payment to PACT TWO, LLC., Application No. 25 at this time, referencing the General Conditions of the Contract Documents, Article 14.02; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Weems to approve ARRO Consulting's recommendation dated February 13, 2020 to not provide payment to PACT TWO, LLC., Application No. 26 at this time, referencing the General Conditions of the Contract Documents, Article 14.02; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Weems to approve ARRO Consulting's recommendation dated February 14, 2020 to not provide payment to PACT TWO, LLC., Application No. 27 at this time, referencing the General Conditions of the Contract Documents, Article 14.02; motion carried.

Any Other Matter Proper to Come Before the Authority

There was no other matter proper to come before the Authority.

Authorization to Pay Bills

A **MOTION** was made by Mr. Weems and a second by Mr. Metzler to approve the attached Requisition No. 21 as follows: \$64,254.08 for the Water Operating Fund and \$56,147.69 for the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Weems to table Requisition No. WBRI 20-5 in the amount of \$214,192.03 from the Water Bond Redemption and Improvement Fund due to the recommendation provided by ARRO Consulting, Inc. to not pay Application No. 25, 26 and 27 to PACT TWO, LLC at this time; motion carried.

Adjournment

There being no further business, a **MOTION** was made by Mr. Metzler and seconded by Mr. Weems to adjourn; motion carried, and the meeting adjourned at 5:36 PM.

Respectfully submitted,

Steven M. Weems
Secretary