



**Mount Joy Borough Authority Meeting
Agenda
4:00 PM, March 5, 2024**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call - Mr. Rebman, Mr. Derr, Mr. Metzler, Mr. Ruffini and Mr. Melhorn
4. Public Input Period – Hearing of any citizen within the service area.
5. Reports
 - A. Authority Manager
 - B. Business Manager
6. Approval of the Minutes – Approval of the minutes from February 6, 2024.
7. Unfinished Business
8. New Business
 - A. Consider approval of Employee Handbook Addendum.
9. Any other matter proper to come before the Authority
10. Authorization to pay bills
 - A. Consider approval of Requisition No. 19 for the Water Operating Fund in the amount of \$83,311.07 and Sewer Operating Fund in the amount of \$120,318.06.

Meetings and dates of importance

- | | |
|-----------------------------|-----------------------------------|
| A. Wednesday, March 6, 2024 | Finance Committee Meeting – 10 AM |
| B. Tuesday, March 19, 2024 | Pre-Authority Meeting – 4 PM |
| C. Tuesday, April 2, 2024 | Regular Monthly Meeting – 4 PM |
| D. Tuesday, April 16, 2024 | Pre-Authority Meeting – 4 PM |
12. Executive Session
 13. Adjournment

If you are a person that requires accommodations to participate, please contact Authority staff to discuss how we may best accommodate your needs.

Mount Joy Authority Water System Budget Report

	MTD Actual	YTD Actual	Budget	Remaining Budget	% Used
Revenues					
06.378.601 Residential Water Service	\$75,914.86	\$1,816,408.05	\$2,283,216.00	\$466,807.95	80%
06.378.602 Commercial Water Service	\$7,950.40	\$258,892.58	\$294,835.20	\$35,942.62	88%
06.378.603 Industrial Water Service	\$975.26	\$303,154.02	\$318,896.00	\$15,741.98	95%
06.378.604 Public / Other Water Service	\$2,196.73	\$106,711.46	\$121,888.00	\$15,176.54	88%
06.378.605 Water Tapping / Connection Fee	\$5,314.00	\$115,877.66	\$0.00	(\$115,877.66)	0%
06.378.606 Water Meter Sales	\$602.50	\$6,977.31	\$7,000.00	\$22.69	100%
06.378.607 Lease / Rent Agreements	\$7,729.55	\$73,814.37	\$85,000.00	\$11,185.63	87%
06.378.608 Misc Revenue / Reimbursements	\$75.00	\$7,481.04	\$3,000.00	(\$4,481.04)	249%
06.378.609 Fnal Reading Fees	\$197.50	\$2,342.50	\$3,000.00	\$657.50	78%
06.378.610 Interest Income	\$0.00	\$199.83	\$300.00	\$100.17	67%
06.378.611 Lien Payoffs	\$0.00	\$0.00	\$300.00	\$300.00	0%
06.378.612 Insurance Rebates	\$0.00	\$6,645.65	\$7,000.00	\$354.35	95%
Total Revenues	\$100,955.80	\$2,698,504.47	\$3,124,435.20	\$425,930.73	86%
Expenses					
06.400.782 Authority Manager Wages	\$1,730.77	\$55,653.76	\$47,354.07	(\$8,299.69)	118%
06.400.783 Assistant Authority Manager Wages	\$0.00	\$6,514.03	\$41,454.91	\$34,940.88	16%
06.400.784 Business Manager Wages	\$1,250.00	\$26,006.56	\$30,917.54	\$4,910.98	84%
06.400.785 Admin Assistant Wages	\$1,080.00	\$22,315.20	\$25,709.63	\$3,394.43	87%
06.400.790 Authority Board Members Wages	\$0.00	\$2,812.50	\$3,750.00	\$937.50	75%
06.400.791 Pension	\$162.22	\$35,685.37	\$50,468.13	\$14,782.76	71%
06.400.792 Water / Sewer Billing	\$1,052.53	\$9,863.76	\$15,000.00	\$5,136.24	66%
06.400.793 Office Supplies	\$0.00	\$2,405.22	\$4,500.00	\$2,094.78	53%
06.400.794 Communication Expense	\$47.94	\$2,869.79	\$4,000.00	\$1,130.21	72%
06.400.795 Engineering	\$4,203.43	\$16,952.73	\$30,000.00	\$13,047.27	57%
06.400.796 Trustee	\$0.00	\$2,500.00	\$3,000.00	\$500.00	83%
06.400.797 Legal Expense	\$3,261.25	\$30,618.77	\$20,000.00	(\$10,618.77)	153%
06.400.798 Liability / Worker s Comp Ins	\$3,105.13	\$46,973.02	\$48,000.00	\$1,026.98	98%
06.400.799 Health Insurance	\$17,635.70	\$188,755.83	\$230,587.83	\$41,832.00	82%
06.400.800 Building Rental / Reimbursement	\$1,515.34	\$8,377.98	\$12,000.00	\$3,622.02	70%

Mount Joy Authority Water System Budget Report

	MTD Actual	YTD Actual	Budget	Remaining Budget	% Used
06.400.801	\$0.00	\$19,900.00	\$20,000.00	\$100.00	100%
06.400.802	\$42.99	\$2,780.74	\$4,000.00	\$1,219.26	70%
06.400.803	\$887.70	\$15,039.14	\$18,000.00	\$2,960.86	84%
06.400.804	\$1,447.34	\$32,363.59	\$40,000.00	\$7,636.41	81%
06.400.806	\$0.00	\$3,763.41	\$2,500.00	(\$1,263.41)	151%
06.400.807	\$20,897.42	\$28,422.26	\$28,500.00	\$77.74	100%
06.400.808	\$0.00	\$4,203.70	\$3,500.00	(\$703.70)	120%
06.400.809	\$0.00	\$19.50	\$100.00	\$80.50	20%
06.400.810	\$0.00	\$4,113.67	\$5,200.00	\$1,086.33	79%
06.448.702	\$10,106.82	\$149,098.79	\$187,144.04	\$38,045.25	80%
06.448.703	\$43.21	\$943.19	\$3,000.00	\$2,056.81	31%
06.448.704	\$1,882.00	\$26,143.00	\$24,500.00	(\$1,643.00)	107%
06.448.705	\$2,362.07	\$46,499.57	\$128,000.00	\$81,500.43	36%
06.448.706	\$18,193.69	\$154,101.48	\$150,000.00	(\$4,101.48)	103%
06.448.707	\$0.00	\$0.00	\$500.00	\$500.00	0%
06.448.708	\$559.49	\$3,886.28	\$9,000.00	\$5,113.72	43%
06.448.709	\$13,409.46	\$82,628.54	\$95,000.00	\$12,371.46	87%
06.448.710	\$0.00	\$8,745.89	\$10,000.00	\$1,254.11	87%
06.448.711	\$0.00	\$1,215.76	\$1,500.00	\$284.24	81%
06.448.712	\$580.01	\$5,966.93	\$16,000.00	\$10,033.07	37%
06.448.713	\$10.93	\$11,571.53	\$17,000.00	\$5,428.47	68%
06.449.752	\$4,281.38	\$114,096.70	\$157,650.19	\$43,553.49	72%
06.449.753	\$33.28	\$1,362.86	\$2,500.00	\$1,137.14	55%
06.449.754	\$262.50	\$25,128.38	\$35,000.00	\$9,871.62	72%
06.449.755	\$8.49	\$2,638.61	\$12,500.00	\$9,861.39	21%
06.449.756	\$205.11	\$43,921.85	\$81,000.00	\$37,078.15	54%
06.449.757	\$482.60	\$3,040.67	\$4,500.00	\$1,459.33	68%
06.449.758	\$4,427.56	\$6,744.18	\$7,500.00	\$755.82	90%
06.449.760	\$395.65	\$7,286.88	\$16,000.00	\$8,713.12	46%
06.449.761	\$37.37	\$332.67	\$500.00	\$167.33	67%
06.449.762	\$3,083.57	\$23,548.74	\$27,000.00	\$3,451.26	87%
06.449.763	\$0.00	\$1,999.92	\$17,500.00	\$15,500.08	11%
Total Expenses	\$118,684.95	\$1,289,812.95	\$1,691,836.34	\$402,023.39	76%

Mount Joy Authority Sewer System Budget Report

	MTD Actual	YTD Actual	Budget	Remaining Budget	% Used
Revenues					
08.364.601 Residential Sewer Service	\$85,060.58	\$2,086,621.24	\$2,625,480.00	\$538,858.76	79%
08.364.602 Commercial Sewer Service	\$8,367.00	\$280,055.51	\$314,700.00	\$34,644.49	89%
08.364.603 Industrial Sewer Service	\$517.73	\$104,956.10	\$105,200.00	\$243.90	100%
08.364.604 Public / Other Sewer Service	\$2,094.20	\$113,272.14	\$130,624.00	\$17,351.86	87%
08.364.605 Sewer Tapping / Connection Fee	\$9,804.00	\$305,303.10	\$0.00	(\$305,303.10)	0%
08.364.606 Water Meter Sales	\$602.50	\$6,977.28	\$7,000.00	\$22.72	100%
08.364.607 Quarterly Surcharge Fees	\$1,751.01	\$21,715.64	\$17,000.00	(\$4,715.64)	128%
08.364.608 Misc Revenue / Reimbursements	\$75.00	\$940.00	\$3,000.00	\$2,060.00	31%
08.364.609 Final Reading Fees	\$197.50	\$2,355.00	\$3,000.00	\$645.00	79%
08.364.610 Interest Income	\$0.00	\$205.29	\$400.00	\$194.71	51%
08.364.611 Lien Payoffs	\$0.00	\$0.00	\$300.00	\$300.00	0%
08.364.612 Insurance Rebates	\$0.00	\$6,645.65	\$7,000.00	\$354.35	95%
08.364.613 Energy Reimbursements	\$2,108.00	\$11,323.00	\$15,000.00	\$3,677.00	75%
Total Revenues	\$110,577.52	\$2,940,369.95	\$3,228,704.00	\$288,334.05	91%
Expenses					
08.400.782 Authority Manager Wages	\$1,730.77	\$55,545.98	\$47,354.07	(\$8,191.91)	117%
08.400.783 Assistant Authority Manager Wages	\$0.00	\$6,514.03	\$41,454.91	\$34,940.88	16%
08.400.784 Business Manager Wages	\$1,250.00	\$26,006.52	\$30,917.54	\$4,911.02	84%
08.400.785 Admin Assistant Wages	\$1,080.00	\$22,315.20	\$25,709.63	\$3,394.43	87%
08.400.790 Authority Board Member Wages	\$0.00	\$2,812.50	\$3,750.00	\$937.50	75%
08.400.791 Pension	\$162.21	\$35,685.30	\$50,468.13	\$14,782.83	71%
08.400.792 Water / Sewer Billing	\$1,052.53	\$9,863.66	\$15,000.00	\$5,136.34	66%
08.400.793 Office Supplies	\$0.00	\$2,347.68	\$4,500.00	\$2,152.32	52%
08.400.794 Communication Expense	\$47.93	\$2,869.70	\$4,000.00	\$1,130.30	72%
08.400.795 Engineering	\$2,635.50	\$20,972.28	\$15,000.00	(\$5,972.28)	140%
08.400.796 Trustee	\$0.00	\$1,500.00	\$1,500.00	\$0.00	100%
08.400.797 Legal Expenses	\$2,811.25	\$31,767.24	\$20,000.00	(\$11,767.24)	159%
08.400.798 Liability / Worker's Compensation Insurance	\$3,105.12	\$46,972.98	\$48,000.00	\$1,027.02	98%
08.400.799 Health Insurance	\$17,635.69	\$188,755.59	\$230,587.83	\$41,832.24	82%

Mount Joy Authority Sewer System Budget Report

	MTD Actual	YTD Actual	Budget	Remaining Budget	% Used
08.400.800	\$1,515.33	\$8,362.92	\$12,000.00	\$3,637.08	70%
08.400.801	\$0.00	\$19,900.00	\$20,000.00	\$100.00	100%
08.400.802	\$42.98	\$2,780.71	\$4,000.00	\$1,219.29	70%
08.400.803	\$887.70	\$15,039.11	\$18,000.00	\$2,960.89	84%
08.400.804	\$1,447.32	\$32,363.41	\$40,000.00	\$7,636.59	81%
08.400.806	\$0.00	\$3,838.60	\$2,500.00	(\$1,338.60)	154%
08.400.807	\$856.00	\$7,744.50	\$9,500.00	\$1,755.50	82%
08.400.808	\$0.00	\$4,203.70	\$3,500.00	(\$703.70)	120%
08.400.809	\$0.00	\$19.50	\$100.00	\$80.50	20%
08.400.810	\$0.00	\$4,249.72	\$5,200.00	\$950.28	82%
08.428.710	\$4,281.37	\$113,830.16	\$157,650.19	\$43,820.03	72%
08.428.712	\$33.27	\$1,379.14	\$2,500.00	\$1,120.86	55%
08.428.714	\$4,611.65	\$30,224.50	\$38,000.00	\$7,775.50	80%
08.428.715	\$85.92	\$2,643.92	\$4,500.00	\$1,856.08	59%
08.428.716	\$0.00	\$15,602.07	\$60,000.00	\$44,397.93	26%
08.428.717	\$319.94	\$5,265.73	\$13,000.00	\$7,734.27	41%
08.428.718	\$37.37	\$332.63	\$500.00	\$167.37	67%
08.428.719	\$4,427.55	\$6,463.29	\$7,500.00	\$1,036.71	86%
08.428.721	\$0.30	\$12,514.84	\$40,000.00	\$27,485.16	31%
08.428.754	\$262.50	\$25,128.36	\$35,000.00	\$9,871.64	72%
08.429.730	\$10,588.80	\$214,735.32	\$264,154.28	\$49,418.96	81%
08.429.732	\$0.00	\$22,532.40	\$55,000.00	\$32,467.60	41%
08.429.733	\$2,472.00	\$31,859.00	\$35,000.00	\$3,141.00	91%
08.429.734	\$0.00	\$130,063.07	\$240,000.00	\$109,936.93	54%
08.429.735	\$79.06	\$8,020.79	\$7,500.00	(\$520.79)	107%
08.429.736	\$34,163.64	\$169,271.94	\$185,000.00	\$15,728.06	91%
08.429.737	\$86.38	\$3,377.38	\$4,000.00	\$622.62	84%
08.429.738	\$2,687.02	\$125,752.35	\$177,000.00	\$51,247.65	71%
08.429.739	\$2,975.46	\$8,903.60	\$18,000.00	\$9,096.40	49%
08.429.740	\$886.54	\$4,869.47	\$10,000.00	\$5,130.53	49%
08.429.741	\$311.37	\$10,827.97	\$15,000.00	\$4,172.03	72%
08.429.742	\$254.88	\$8,369.10	\$9,000.00	\$630.90	93%
Total Expenses	\$104,825.35	\$1,504,397.86	\$2,031,346.58	\$526,948.72	74%

Mount Joy Borough Authority
Pre-Authority
February 6, 2024
Minutes

The Mount Joy Borough Authority held its Pre-Authority meeting on this date in Council Chambers of the Borough Offices Building. Present were Chairman Rebman, Mr. Derr, Mr. Metzler, and Mr. Ruffini. Also, present were Angie Fenicle, and Scott Kapcsos, and Mike Davis from Barley Snyder. Mr. Melhorn was absent. Chairman Rebman called the meeting to order at 4 PM.

Public Input Period

No one from the public was present.

Authority Manager Report

Mr. Kapcsos provided a written report and highlighted the following:

Mr. Kapcsos informed the Board that Authority staff repaired a six-inch watermain break in the 800 block of Terrace Avenue.

Mr. Kapcsos informed the Board that Authority staff is currently working on getting updated pricing for a Western Star dump truck which will be funded by the capital funds.

Mr. Kapcsos informed the Board that Mr. Burce Sherman has completed the PLC upgrades for Rapho and Lumber Street water storage tanks.

Mr. Kapcsos informed the Board that the one-year subscription quote for the software upgrade for the camera truck was signed and submitted; this upgrade will be funded by the Sewer BRI Fund.

Mr. Kapcsos informed the Board that he authorized ARRO Consulting to review the Authority's industrial waste surcharge rates; these rates have not been reviewed since 2009.

Mr. Kapcsos informed the Board that the Borough and Authority are finalizing the details of the split for the PA One Call Account.

Mr. Kapcsos informed the Board that Authority staff was made aware that SwiftReach, the Authorities emergency outreach program was bought by RAVE; therefore, the Authority staff have signed a one-year contract to proceed with having an emergency program for our customers as required by PA DEP.

Mr. Kapcsos provided an update on the current Charles Springs Monitoring Requirements: Mr. Kapcsos stated that a zoom meeting took place between Authority staff and SRBC staff to make the commission aware that the current monitoring plan for this spring is not providing accurate data to the commission, due to the deterioration of the concrete infrastructure where the monitoring is currently taking place. Mr. Kapcsos noted that the commission asked for an alternate plan to be submitted for review within 30 days. Mr. Kapcsos also noted that he engaged ARRO Consulting to complete the updated submission on behalf of the Authority.

Mr. Kapcsos provided an update on the Dystor Rehabilitation Project: Mr. Kapcsos stated that the Authority is expecting updated pricing early next week.

Mr. Kapcsos provided an update on the Fairview Street Water Main Replacement Project: Mr. Kapcsos stated that ARRO Consulting has started the surveying.

Mr. Kapcsos informed the Board that there were meetings regarding the Chiques Crossing Development and have discussed the conditional use plans and a legal representation conflict. Mr. Mike Davis explained to the Board the conflict scenario and has noted to the Board that he will not be able to represent the Authority through this process. Mr. Kapcsos noted that contact has been made to another legal firm and is currently waiting for a representation agreement.

Mr. Kapcsos informed the Board that Authority staff are in the process of preparing the 2024-2025 budget; the first staff meeting is scheduled for February 7th.

Mr. Kapcsos provided an update on the water meter replacement project: Mr. Kapcsos stated that of the 236 letters sent, 128 customers have scheduled appointments and 114 meters have been installed of the 128 customers. Mr. Kapcsos noted that second notice letters were sent last week.

Business Manager Report

Mrs. Fenicle had nothing to report.

Minutes of the Previous Meeting

A **MOTION** was made by Mr. Metzler and a second by Mr. Ruffini to approve the December 5, 2023, meeting minutes as presented; motion carried.

Unfinished Business

There was no unfinished business to discuss.

New Business

A **MOTION** was made by Mr. Derr and a second by Mr. Ruffini to approve Resolution No. 2-24 superseding Resolution 3-23 approving the COVID-19 ARPA H2O PA Water Supply, Sanitary Sewer and Storm Water Project Program Grant of \$1,238,933.31 to be used for the project known as Mount Joy Borough Authority Fairview Street Water Main Replacement Project; motion carried.

A **MOTION** was made by Mr. Derr and a second by Mr. Ruffini to approve Resolution No. 3-24 superseding Resolution 4-23 approving the COVID-19 ARPA H2O PA Water Supply, Sanitary Sewer and Storm Water Project Program Grant of \$1,033,157.76 to be used for the project known as Mount Joy Borough Authority Wastewater Treatment Plant Dystor Gas Holding System Rehab Project; motion carried.

Any Other Matter Proper to Come before the Authority

Mr. Kapcsos proposed options to hold a retirement gathering for an employee who is set to retire on March 31st. Mr. Kapcsos noted that a plaque was purchased for his forty-four years of service.

Authorization to Pay Bills

A **MOTION** was made by Mr. Metzler and a second by Mr. Derr to approve the attached Requisition No. 17 as follows: \$106,885.99 for the Water Operating Fund and \$102,166.26 for the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Ruffini to approve the attached Requisition No. WBRI 24-2 from the Water Bond Redemption and Improvement Fund in the amount of \$8,641.12; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Ruffini to approve the attached Requisition No. SBRI 24-2 from the Sewer Bond Redemption and Improvement Fund in the amount of \$2,820.67; motion carried.

Executive Session

A **MOTION** was made by Mr. Metzler and a second by Mr. Ruffini to enter executive session to discuss a real estate and personnel matter at 5:09 PM; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Derr to reconvene the public meeting at 6:20 PM; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Derr to authorize the Authority Manager and the Authority solicitor to engage the Mount Joy Borough solicitor in discussions and negotiations regarding the potential swap of property interests between the parties including the proper legal structure for and such transaction; motion carried.

Adjournment

There being no further business, a **MOTION** was made by Mr. Derr and seconded by Mr. Ruffini to adjourn. Motion carried and the meeting adjourned at 6:25 PM.

Respectfully submitted,

Paul F. Ruffini
Assistant Secretary

[Faint, large watermark text reading "PAUL F. RUFFINI" is visible diagonally across the page.]



MOUNT JOY BOROUGH AUTHORITY

P.O. BOX 25

MOUNT JOY, PA 17552

INCORPORATED 1948

TELEPHONE: (717) 653-5938

FAX: (717) 653-6680

WATER OPERATING REQUISITION NO.: 19

DATE: March 5, 2024

Fulton Bank, National Association
P.O. Box 4887
Lancaster, PA 17604

Gentlemen:

You are hereby requested to make a disbursement of funds from the Revenue Fund under the Trust Indenture dated May 1, 1993, between the Mount Joy Borough Authority and your bank as Trustee, for the purpose and in the amounts set forth on the succeeding page.

We certify that the amounts listed on the succeeding page are now due and unpaid and that such indebtedness has been incurred for the purpose set forth in Article VI, Section 6.01 and 6.02. We further certify that the monies to be withdrawn are in compliance with the provisions of said indenture.

MOUNT JOY BOROUGH AUTHORITY

TREASURER

ARRO CONSULTING, INC., Consulting Engineer, in accordance with Section 6.02 of the Trust Indenture, DOES HEREBY APPROVE this requisition, and CERTIFIES that the aggregate of the amounts requisitioned, plus those previously requisitioned during the current fiscal year, do not exceed the amount of the current fiscal year budget approved by the Authority as provided for in Section 9.07 of the Trust Indenture.

ARRO CONSULTING, INC.

CONSULTING ENGINEER

AMOUNT OF PREVIOUS REQUISITIONS:	\$	<u>1,285,192.85</u>		
TOTAL AMOUNT OF THIS REQUISITION:	\$	20,058.53	Payroll	Acct. 21544
	\$	63,252.54	Expenses	Acct. 21510
	\$	<u>83,311.07</u>	Total	
TOTAL AMOUNT REQUISITIONED TO DATE:	\$	<u>1,368,503.92</u>		
TOTAL CURRENT FISCAL YEAR APPROVED BUDGET:	\$	<u>3,124,435.20</u>		

Payroll Journal Entry
Payroll # 4

Water Fund

Debit	06.448.702	Water Wages	\$ 10,106.82	Kling, Shawn, Dave, Jason
	06.449.752	Construction Crew Wages	\$ 4,281.38	Jim, Chris, Ryan, Leon, Rory, Caleb (Split)
	06.400.782	Authority Manager	\$ 1,730.77	Kapcsos (Split)
	06.400.783	Operations Manager	\$ -	Vacant
	06.400.784	Business Manager	\$ 1,250.00	Angie (Split)
	06.400.785	Administrative Assistant	\$ 1,080.00	Lindsey (Split)
	06.400.790	Board Members	\$ -	Members paid per month (Split) (Pay closest to 1st Tuesday)
	06.400.804	Employer Taxes	\$ 1,364.08	Split
	06.400.804	ADP Invoice	\$ 83.26	Split
	06.400.791	Employer 457B Contribution	\$ 162.22	Ryan, Chris, Rory
		TOTAL	\$ 20,058.53	

Mount Joy Authority

Check Register - Water Operating Fund

Transaction Number	Source	Transaction Type	Reference	Payments	Post Date
4844	Accounts Payable	Computer Check	CAPITAL BLUE CROSS	\$18,545.02	02/21/2024
4845	Accounts Payable	Computer Check	STANDARD INSURANCE COMPANY	\$18.98	02/21/2024
4846	Accounts Payable	Computer Check	AMERICAN PUBLIC WORKS ASSOCIATION	\$97.50	03/05/2024
4847	Accounts Payable	Computer Check	ARRO CONSULTING, INC.	\$5,780.33	03/05/2024
4848	Accounts Payable	Computer Check	BARLEY SNYDER LLP	\$5,608.00	03/05/2024
4849	Accounts Payable	Computer Check	BRIGHTSPEED	\$286.07	03/05/2024
4850	Accounts Payable	Computer Check	CALEB PARDUN	\$107.48	03/05/2024
4851	Accounts Payable	Computer Check	CHEMICAL EQUIPMENT LABS INC.	\$10,773.61	03/05/2024
4852	Accounts Payable	Computer Check	CONCENTRA HEALTH SERVICES, INC.	\$62.50	03/05/2024
4853	Accounts Payable	Computer Check	CRYSTAL SPRINGS	\$21.48	03/05/2024
4854	Accounts Payable	Computer Check	DUNBAR BENDER & ZAPF	\$125.00	03/05/2024
4855	Accounts Payable	Computer Check	GUTTMAN ENERGY INC.	\$178.54	03/05/2024
4856	Accounts Payable	Computer Check	HIGHMARK BLUE SHIELD	\$100.42	03/05/2024
4857	Accounts Payable	Computer Check	JAMES ZINK	\$87.35	03/05/2024
4858	Accounts Payable	Computer Check	KAMSTRUP WATER METERING, LLC	\$1,240.85	03/05/2024
4859	Accounts Payable	Computer Check	NORTHWEST BANK	\$317.89	03/05/2024
4860	Accounts Payable	Computer Check	PPL	\$14,687.61	03/05/2024
4861	Accounts Payable	Computer Check	PRWA	\$225.00	03/05/2024
4862	Accounts Payable	Computer Check	R/W CONNECTION, INC.	\$75.99	03/05/2024
4863	Accounts Payable	Computer Check	SERVICE SUPPLY CORP	\$362.49	03/05/2024
4864	Accounts Payable	Computer Check	SUBURBAN TESTING LABS, INC	\$2,153.00	03/05/2024
4865	Accounts Payable	Computer Check	TRIANGLE FIRE PROTECTION, INC.	\$525.00	03/05/2024
4866	Accounts Payable	Computer Check	UNITED CONCORDIA INSURANCE COMPANY	\$739.44	03/05/2024
4867	Accounts Payable	Computer Check	VECTOR SECURITY	\$253.00	03/05/2024
4868	Accounts Payable	Computer Check	VERIZON WIRELESS	\$879.99	03/05/2024

Summary by Transaction Type

Less Payments by Transaction Type:

Computer Check (\$63,252.54)

Total Change in Register Balance: (\$63,252.54)



MOUNT JOY BOROUGH AUTHORITY

P.O. BOX 25

MOUNT JOY, PA 17552

INCORPORATED 1948

TELEPHONE: (717) 653-5938

FAX: (717) 653-6680

SEWER OPERATING REQUISITION NO.: 19

DATE: March 5, 2024

Fulton Bank, National Association
P.O. Box 4887
Lancaster, PA 17604

Gentlemen:

You are hereby requested to make a disbursement of funds from the Revenue Fund under the Trust Indenture dated November 15, 1996 (the "Indenture"), between the Mount Joy Borough Authority and your bank as Trustee, for the purpose and in the amounts set forth on the attached Schedule "A".

We certify that (i) the amounts listed on the succeeding page are now due and unpaid and that such indebtedness has been incurred for the purpose set forth in paragraphs (a) and (b) of Section 6.1 of the Indenture or paragraph (a) of Section 6.3 of the Indenture; (ii) the aggregate of the amounts requisitioned, plus those previously requisitioned during the current fiscal year, do not exceed the amount of the current fiscal year budget approved by the Authority as provided in Section 9.10 of the Indenture; and (iii) the monies to be withdrawn are in compliance with the provisions of said Indenture.

MOUNT JOY BOROUGH AUTHORITY

AUTHORIZED OFFICER

AMOUNT OF PREVIOUS REQUISITIONS:	\$	<u>1,483,322.13</u>		
TOTAL AMOUNT OF THIS REQUISITION:	\$	20,540.47	Payroll	Acct. 21544
	\$	99,777.59	Expenses	Acct. 21536
	\$	<u>120,318.06</u>	Total	
TOTAL AMOUNT REQUISITIONED TO DATE:	\$	<u>1,603,640.19</u>		
TOTAL CURRENT FISCAL YEAR APPROVED BUDGET:	\$	<u>3,228,704.00</u>		

Mount Joy Authority

Check Register - Sewer Operating Fund

Transaction Number	Source	Transaction Type	Reference	Payments	Post Date
5107	Accounts Payable	Computer Check	CAPITAL BLUE CROSS	\$18,545.02	02/21/2024
5108	Accounts Payable	Computer Check	PPL	\$490.88	02/21/2024
5109	Accounts Payable	Computer Check	STANDARD INSURANCE COMPANY	\$18.97	02/21/2024
5110	Accounts Payable	Computer Check	PPL	\$799.40	02/21/2024
5111	Accounts Payable	Computer Check	AMERICAN PUBLIC WORKS ASSOCIATION	\$97.50	03/05/2024
5112	Accounts Payable	Computer Check	APPLIED INDUSTRIAL TECH PA LLC	\$1,801.42	03/05/2024
5113	Accounts Payable	Computer Check	ARRO CONSULTING, INC.	\$1,847.25	03/05/2024
5114	Accounts Payable	Computer Check	BARLEY SNYDER LLP	\$5,608.00	03/05/2024
5115	Accounts Payable	Computer Check	BRIGHTSPEED	\$686.12	03/05/2024
5116	Accounts Payable	Computer Check	CALEB PARDUN	\$107.47	03/05/2024
5117	Accounts Payable	Computer Check	CONCENTRA HEALTH SERVICES, INC.	\$62.50	03/05/2024
5118	Accounts Payable	Computer Check	CRYSTAL SPRINGS	\$33.47	03/05/2024
5119	Accounts Payable	Computer Check	CUMMINS-WAGNER CO, INC.	\$304.75	03/05/2024
5120	Accounts Payable	Computer Check	DUNBAR BENDER & ZAPF	\$125.00	03/05/2024
5121	Accounts Payable	Computer Check	ENVIREP, INC.	\$29,546.46	03/05/2024
5122	Accounts Payable	Computer Check	GENSERVE, INC.	\$328.28	03/05/2024
5123	Accounts Payable	Computer Check	GUTTMAN ENERGY INC.	\$309.42	03/05/2024
5124	Accounts Payable	Computer Check	HACH COMPANY	\$582.98	03/05/2024
5125	Accounts Payable	Computer Check	HIGHMARK BLUE SHIELD	\$100.42	03/05/2024
5126	Accounts Payable	Computer Check	JAMES ZINK	\$87.35	03/05/2024
5127	Accounts Payable	Computer Check	KAMSTRUP WATER METERING, LLC	\$1,240.85	03/05/2024
5128	Accounts Payable	Computer Check	MLK ASSOCIATES	\$10,600.00	03/05/2024
5129	Accounts Payable	Computer Check	NORTHWEST BANK	\$448.74	03/05/2024
5130	Accounts Payable	Computer Check	PPL	\$10,855.68	03/05/2024
5131	Accounts Payable	Computer Check	PRWA	\$225.00	03/05/2024
5132	Accounts Payable	Computer Check	R/W CONNECTION, INC.	\$649.36	03/05/2024
5133	Accounts Payable	Computer Check	RESSLER PROPANE	\$2,437.12	03/05/2024
5134	Accounts Payable	Computer Check	SERVICE SUPPLY CORP	\$362.48	03/05/2024
5135	Accounts Payable	Computer Check	SHERMAN-GIBSON SYSTEMS COMPANY	\$2,255.25	03/05/2024
5136	Accounts Payable	Computer Check	SUBURBAN TESTING LABS, INC	\$1,791.00	03/05/2024
5137	Accounts Payable	Computer Check	UNITED CONCORDIA INSURANCE COMPANY	\$739.44	03/05/2024
5138	Accounts Payable	Computer Check	USALCO	\$5,889.76	03/05/2024
5139	Accounts Payable	Computer Check	VERIZON WIRELESS	\$800.25	03/05/2024

Summary by Transaction Type

Less Payments by Transaction Type:

Computer Check (\$99,777.59)

Total Change in Register Balance: (\$99,777.59)

02/29/2024 1:31:10 PM