

Mount Joy Borough Authority
Pre-Authority
May 17, 2023
Minutes

The Mount Joy Borough Authority held its Pre-Authority meeting on this date in Council Chambers of the Borough Offices Building. Present were Chairman Rebman, Mr. Derr, Mr. Metzler, and Mr. Ruffini. Also, present were Angie Fenicle and Scott Kapcsos, and Mike Davis from Barley Snyder. Mr. Melhorn was absent. Chairman Rebman called the meeting to order at 4 PM.

Public Input Period

No one from the public was present.

Consulting Engineer Report

Mr. Dennis was not present at the meeting, therefore, provided a written report.

Mr. Kapcsos highlighted that the KFC / Hotel project (1540 Strickler Road) has submitted plans and ARRO will be sending a plan approval letter to the Authority to approve.

Authority Manager Report

Mr. Ardini was not present at the meeting, therefore, provided a written report.

Mr. Kapcsos discussed a conversation that was held between the Borough and the Authority to remove a mound of material at the compost facility due to the Borough needing more room.

Operations Manager Report

Mr. Kapcsos provided a written report and highlighted the following:

Mr. Kapcsos provided an update on the American Legion water main project: Mr. Kapcsos stated that the Highway Occupancy Permit has been submitted and waiting on a response from PENNDOT.

Mr. Kapcsos informed the Board that an unexpected PA DEP site inspection was performed at the Carmany Road water plant relating to the NPDES permit.

Mr. Kapcsos provided an update on the PA DEP permit application for the pumps and meters: PA DEP completed their inspection for the installation of the pumps and meters and was informed that operation permits will be issued.

Mr. Kapcsos informed the Board that Authority staff is preparing for the FPPE that is scheduled the week of May 22nd with PA DEP.

Mr. Kapcsos informed the Board that the pressure washing at the South Jacob Street water plant and the wastewater plant have been completed.

Mr. Kapcsos informed the Board that training will take place for the new combination truck on May 18th. Mr. Kapcsos also informed the Board that A&H Equipment contacted the Authority asking if they could use the truck for a demonstration seminar and will provide the Authority with a \$500 credit towards service; the Authority Board granted approval.

Mr. Kapcsos informed the Board that Authority staff will meet with Cleveland Bros to discuss the generator control panel upgrade for the Carmany Road water plant and wastewater plant on May 18th. Mr. Kapcsos noted that the control panels are obsolete.

Mr. Kapcsos informed the Board that Authority staff has reviewed and approved submittals for the installation of a new fire and domestic water service at 30 North Jacob Street. Mr. Kapcsos also noted that the property owner also requested to purchase two additional water and sewer EDU's.

Mr. Kapcsos informed the Board of a complaint that was received regarding the lighting on pump station No. 1. Mr. Kapcsos noted that he has investigated the complaint and determined the light will come on at sundown till sunrise; it was also offered to stop by her house so he can understand her perspective.

Business Manager Report

Mrs. Fenicle reminded the Board that Trout, CPA will begin the official audit on May 30th.

Mrs. Fenicle discussed with the Board that she will be working with Mrs. Frey, Assistant Borough Secretary, to research a new CPA to perform the yearly audits as Trout, CPA submitted a letter detailing that their services will no longer include municipal audits.

Minutes of the Previous Meeting

A **MOTION** was made by Mr. Metzler and a second by Mr. Ruffini to approve the April 18, 2023, meeting minutes as presented; motion carried.

Unfinished Business

There was no unfinished business to discuss.

New Business

There was no new business to discuss.

Any Other Matter Proper to Come before the Authority

Mr. Kapcsos asked Board approval to participate in the Mount Joy Parade driving the new combination truck; approval has been granted.

Authorization to Pay Bills

A **MOTION** was made by Mr. Metzler and a second by Mr. Ruffini to approve the attached Requisition No. 2 as follows: \$51,930.50 for the Water Operating Fund and \$58,197.22 for the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Metzler and a second by Mr. Ruffini to approve Requisition No. WBRI 23-6 from the Water Bond Redemption and Improvement Fund in the amount of \$2,037.57; motion carried.

Executive Session

The Authority Board entered an executive session to discuss a personnel matter at 4:33 PM. A **MOTION** was made by Mr. Metzler and a second by Mr. Derr to reconvene the public meeting at 5:25 PM; motion carried. There were no decisions made during the executive session.

Adjournment

There being no further business, a **MOTION** was made by Mr. Derr and seconded by Mr. Ruffini to adjourn. Motion carried and the meeting adjourned at 5:26 PM.

Respectfully submitted,

Paul F. Ruffini
Assistant Secretary